

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular Meeting of the **TRACY ARTS COMMISSION** is hereby called for:

Date/Time: **Tuesday, June 8, 2021, 7:00 p.m.**
(or as soon thereafter as possible)

Location: **City Hall**
333 Civic Center Plaza, Tracy, CA 95376

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Tracy Arts Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

THIS REGULAR MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

RESIDENTS ARE STRONGLY ENCOURAGED TO PARTICIPATE REMOTELY AT THE JUNE 8, 2021 MEETING.

Remote Access to City of Tracy Arts Commission Meeting:

In accordance with the guidelines provided in Executive Order N-29-20 on social distancing measures, the City of Tracy will allow for remote participation at the upcoming Tracy Arts Commission meeting on Tuesday, June 8, 2021.

Remote Public Comment:

Public comment via email will only be accepted for agenda items before the start of the Tracy Arts Commission meeting at 7:00 p.m. Please send an email to publiccomment@cityoftracy.org. Identify the item you wish to comment on in your email's subject line.

During the upcoming Tracy Arts Commission meeting public comment will be accepted via the options listed below. If you would like to comment remotely, please follow the protocols below:

- *Comments via:*
 - **Phone** by dialing (209) 831-6010, or
 - **Online by visiting** <https://cityoftracyevents.webex.com> and using the following **Event Number:** 182 423 8813 and **Event Password:** TRACYarts
 - **If you would like to participate in the public comment anonymously**, you may submit your comment via phone or in WebEx by typing "Anonymous" when prompted to provide a First and Last Name and inserting Anonymous@example.com when prompted to provide an email address.

- *Protocols for submitting comments by phone:*
 - *Identify the item you wish to comment on to Staff when calling in. Comments received by phone will be accepted for the "Items from the Audience/Public Comment" and "New Business" portions of the agenda.*
 - *Comments received by phone for the "Items from the Audience/Public Comment" portion of the agenda must be received by the time the Chairperson opens that portion of the agenda for discussion.*
 - *Comments received by phone on each "New Business" will be accepted until the Chairperson announces that public comment for that item is closed.*

- *Protocols for commenting via WebEx:*
 - *If you wish to comment on the "Items from the Audience/Public Comment" or "New Business" portions of the agenda:*
 - *Listen for the Chairperson to open that portion of the agenda for discussion, then raise your hand to speak by clicking on the Hand icon on the Participants panel to the right of your screen.*
 - *If you no longer wish to comment, you may lower your hand by clicking on the Hand icon again.*

- o Comments for the “Items from the Agenda/Public Comment” or “New Business” portions of the agenda will be accepted until the public comment for that item is closed.
- The total allotted time for public comment will be as follows:
 - o Items from the Audience: **15 minutes**
 - o New Business: **10 minutes**

Comments received by publiccomment@cityoftracy.org, phone call, or on WebEx outside of the comment periods outlined above will not be included in the record.

REGULAR MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience - *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agendized items, Commissioners may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.*
4. Election of Chair and Vice Chair for 2021-22
5. Approval of Minutes from the Meeting of May 11, 2021
6. New Business
 - A. Discussion of the 2021 Annual Report for City Council
7. Correspondence
8. Items from the Commission
9. Items from Staff
10. Items from the Audience
11. Adjournment

POSTED: June 3, 2021

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000, at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Tracy Arts Commission regarding any item on this agenda will be made available for public inspection in the Cultural Arts Division located at 715 Central Avenue, Tracy, CA during normal business hours.

TRACY ARTS COMMISSION
MEETING MINUTES
May 11, 2021, 7:00 p.m.
City Hall, 333 Civic Center Plaza

Due to the COVID-19 emergency, the regular meeting was conducted pursuant to the provisions of the Governor's Executive Order N-29-20, which suspends certain requirements of the Ralph M. Brown Act. Residents participated remotely via email, phone and WebEx during the meeting.

Chair Lees called the meeting to order at 7:01 p.m.

Roll call found Commissioners Anderson, Bordes, Dhugga, Lees, Reis and Sandhu present..

Staff Present: William Wilson, Cultural Arts Supervisor

Recorded By: William Wilson, Cultural Arts Supervisor

1. ITEMS FROM THE AUDIENCE

None

2. APPROVAL OF MINUTES FROM THE REGULAR MEETING ON APRIL 13, 2021

ACTION Motion by Commissioner Bordes, seconded by Commissioner Sandhu to approve the minutes as submitted. Voice vote found all in favor; motion carried 6:0.

3. CONTINUE DISCUSSION OF FY20/21 BUDGET AND PROGRAMMING

CAS Wilson provided the Staff Report and the requested data from the Creative Community Videos presented as part of Downtown Tracy Arts Month. He reported that 274 visitors (with 108 being unique), averaging 9.13 visitors per day, viewed 226 videos from April 1 – 30. The Window Shades Project video received the most individual plays. Commissioners supported the potential use of this platform in the future to provide additional support for projects and performers. The Arts Month and Creative Community Videos pages will remain on the Grand's website for the foreseeable future for the public to continue to enjoy.

4. CONTINUE DISCUSSION OF GRANTING PROGRAM GUIDELINES AND APPLICATION

CAS Wilson provided the Staff Report and reviewed suggested edits to the Granting Program Guidelines and Application, based on first round executive review clarifications and questions. Commissioners supported the suggested edits and continued work to finalize the documents in preparation of future funding. CAS Wilson advised the documents will be reviewed again, and continued discussion will resume as needed.

5. CORRESPONDENCE

None

6. ITEMS FROM THE COMMISSION

Commissioners gave brief summaries of their activities relating to arts and cultural activities within in the last month.

7. ITEMS FROM STAFF

CAS Wilson noted amendments to the Commission Bylaws are expected to be approved by City Council at the meeting on June 1. The June 8 TAC meeting will include the appointment of Officers for 2021-22, and a new business item to begin discussion of the 2021 TAC Annual Report to City Council.

8. ITEMS FROM THE AUDIENCE

None

9. ADJOURNMENT – Time: 7:35 p.m.

ACTION Motion by Chair Lees, seconded by Vice Chair Reis to adjourn.
Roll call vote found all in favor; passed and so ordered.

The above agenda was posted at the Tracy City Hall on May 6, 2021. The above are action minutes. Materials distributed to the majority of the Tracy Arts Commission, staff records and/or audio recording is available in the Cultural Arts Division located at 715 Central Avenue.

**CITY OF TRACY
TRACY ARTS COMMISSION MEETING
JUNE 8, 2021**

AGENDA ITEM 6.a.

REQUEST

DISCUSSION OF THE 2021 ANNUAL REPORT FOR CITY COUNCIL

DISCUSSION

City Council has requested that the Tracy Arts Commission begin to provide an annual report. It is anticipated that the City's Commissions will present annual reports together in the first quarter of 2022. Typically they include a Staff Report and presentation in the form of a slide show. The Commission's Chair, or other designated representative, will present the information at the City Council meeting. The information featured within can included an overview of the previous year's projects, programming, and goals. In addition a preview of activities and/or goals for current year may be included. The Commission will begin discussion in consideration of the time frame and information they would like to include in preparation to create its first annual report.

FISCAL IMPACT

There is no fiscal impact to the General Fund for this item.

RECOMMENDATION

Begin Discussion of the 2021 Annual Report for City Council

Prepared By: William Wilson, Cultural Arts Supervisor

Reviewed By: Kim Scarlata, Cultural Arts Division Manager

Approved By: Kim Scarlata, Cultural Arts Division Manager