

# NOTICE OF SPECIAL MEETING

Pursuant to Section 54956 of the Government Code of the State of California, a Special Meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

**Date/Time:** Thursday, June 17, 2021 @ 7:00 p.m.  
(or as soon thereafter as possible)

**PLEASE NOTE: LOCATION CHANGE**

**Location:** City Hall, 333 Civic Center Plaza, Tracy

**THIS SPECIAL MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT**

**RESIDENTS ARE STRONGLY ENCOURAGED TO PARTICIPATE REMOTELY AT THE JUNE 17, 2021 MEETING**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however no action shall be taken on any item not on the agenda.

**Remote Access to City of Tracy Transportation Advisory Commission Meeting:**

*In accordance with the guidelines provided in Executive Order N-29-20 on social distancing measures, the City of Tracy will allow for remote participation at the upcoming Transportation Advisory Commission Regular Meeting on Thursday, June 17, 2021.*

**Remote Public Comment:**

*Public comment via email will only be accepted for agenda items before the start of the Transportation Advisory Commission meeting at 7:00 p.m. Please send an email to [publiccomment@cityoftracy.org](mailto:publiccomment@cityoftracy.org) - identify the item you wish to comment on in your email's subject line*

*During the upcoming Transportation Advisory Commission Meeting, public comment will be accepted via the options listed below. If you would like to comment remotely, please follow the protocols below:*

- *Comments via:*
  - **Online by visiting** <https://cityoftracyevents.webex.com> and using the following **Event Number:** 182 828 0653 and **Event Password:** Transit
  - **If you would like to participate in the public comment anonymously**, you may submit your comment via WebEx by typing "Anonymous" when prompted to provide a First and Last Name and inserting [Anonymous@example.com](mailto:Anonymous@example.com) when prompted to provide an email address.
  
- *Protocols for commenting via WebEx:*
  - *If you wish to comment on "New Business" or "Items from the Audience" portions of the agenda:*
    - *Listen for the Chair to open that portion of the agenda for discussion, then raise your hand to speak by clicking on the Hand icon on the Participants panel to the right of your screen.*
    - *If you no longer wish to comment, you may lower your hand by clicking on the Hand icon again.*

- *Comments for “New Business” or “Items from the Audience portions of the agenda will be accepted until the public comment for that item is closed.*
- *The total allotted time for public comment will be as follows:*
  - *New Business: **5 minutes***
  - *Items from the Audience: **5 minutes***

*Comments received by [publiccomment@cityoftracy.org](mailto:publiccomment@cityoftracy.org), or on Webex outside of the comment periods outlined above will not be included in the record.*

*Full copies of the agenda are available on the City’s website: [www.cityoftracy.org](http://www.cityoftracy.org)*

1. Call to Order
2. Roll Call
3. ITEMS FROM THE AUDIENCE - *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agendized items, Transportation Advisory Commissioners may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Transportation Advisory Commission.*
4. Approval of Minutes from the Regular Meeting of April 8, 2021
5. New Business
  - a. Election of Chair and Vice Chair
  - b. Discuss and Recommend Fare Structure Changes for Tracer Plus
  - c. Provide Input on Updated Bus Stop Signs
6. Items from Commission
7. Items from Staff
  - a. Airport Projects Update
  - b. Transit Ridership and Performance Update
  - c. Bikeways Update
8. Items from the Audience
9. Adjournment to next Regular Meeting: July 8, 2021

**Posted: June 15, 2021**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall (209-831-6000), at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection in the Parks & Recreation Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

April 8, 2021

1. **CALL TO ORDER:** Commissioner Silva called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. **Present:** Alice English, Gary Cooper, Rajinish Khanna, Tim Silva, Alvin Vaughn
  - b. **Absent:** None
  - c. **Staff Present:** Ed Lovell, Transit Manager; Paula Jessup, Airport Manager; Jayne Pramod, Transit Coordinator.
  - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF FEBRUARY 11, 2021**
  - a) **Motion to Approve:** Commissioner Cooper
  - b) **Second:** Commissioner English
  - c) **Abstain:** None
  - d) **Vote:** Approved by unanimous vote
5. **NEW BUSINESS:**
  - a. **Review Current TRACER Plus Pilot Program and Provide Input on Future Changes:** Staff presented information on current TRACER Plus program, provided input on ridership, recommendation on future service modification and new fare. Commission commented staff on the thorough and excellent presentation. Discussion and questions regarding reducing service hours, marketing and fare followed. Commissioner Cooper motioned to recommend approval of the modified service with the fare as it is, was second by Commissioner Khanna, opposed by Commissioner English and passed by majority vote.
6. **ITEMS FROM THE COMMISSION :**

Commissioner English: Supported the progress of the Tracy Airport Restroom project. Addressed her discontent of City Council's approval of Commission member reduction and thanked Commissioner Vaughn for his letter to the Council.

Commissioner Cooper: Referred to Commissioners English and Vaughn's participation at the Council Meeting, thanked them for representing the Commission and addressing at the Council.

Commissioner Silva: Commented on the recent explosion of bike flash mob activity that City Police Dept. had to be involved. He suggested that a City Traffic Officer could present to the Commission on bike laws and PD response.
7. **ITEMS FROM STAFF:**
  - a. **Airport Projects Update:** Paula Jessup, Airport Manager, provided airport update, Commission comments and questions followed. Commission thanked Staff and the City for reviving the Tracy Airport for both private and future commercial planes.

- b. Transit Ridership and Performance Update:** Ed Lovell, Transit Manager, provided updates on ridership, Free Ride for Students, acceptance of newly purchased buses, and Transit Station Renovation.
- c. Bikeways Update:** City is currently updating the bikeways and Bikeway Masterplan; Survey will be available as public outreach process for public input. Commissioner Khanna suggested handing the survey at the Farmer's Market.

Commissioner English announced she decided not to continue as a TAC Commissioner, thanked the Commission and staff for the great teamwork.

**8. ITEMS FROM THE AUDIENCE:**

None.

**9. ADJOURNMENT TO NEXT REGULAR MEETING**

- a. Motion to Adjourn:** Commissioner Silva
- b. Second:** Commissioner Khanna
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:35 p.m.

The above agenda was posted at Tracy City Hall on April 2, 2021. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

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Ed Lovell, Staff Liaison

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
JUNE 17, 2021**

**AGENDA ITEM 7**

**Staff Items**

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Commission Goals Update (June/July)
- Unmet Transit Needs (October)
- CIP Review (November/December)

**Airport Update**

**By Paula Jessup**

**Airport Improvement Items:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
PAPI Installation and Retrofit	Final drawdown in process.	Grant closeout.
Airport Restrooms Installation	Received temporary occupancy for 3 of 4 restrooms	-Waiting for temp. occupancy for fourth restroom.
Airport Layout Plan	Statement of work accepted by FAA. ALP drawings and narrative in process.	- Prepare Obstruction Mitigation Report - Public outreach meetings

**Transit Update**

**By Jayne Pramod**

**Transit Projects Update:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
Replacement Cutaway Vehicles	6 of 8 vehicles delivered and inspected. Fare boxes installed.	Finish installation of radios. Finish graphics installation. Put in service.
Replacement Fixed Route Vehicles	4 of 4 vehicles delivered and inspected. Graphic installed.	Finalize radio installation Put in service.
Transit Station Lobby Renovation	Project is out to bid.	Award contract. Begin construction (est. late-Aug 2021)

**TRACER Ridership:** A year to date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is down 61,879 riders compared to year to date ridership in April FY19/20, an decrease of approximately 58% Paratransit ridership is down 10,624 riders compared to the same time in FY19/20, a decrease of approximately 60%. Overall the Tracer system ridership has decreased 72,503 riders over the same period last year, an overall decrease of approximately 59%

**April Year To Date Ridership Comparison**

	FY 19/20	FY 20/21
<b>Fixed Route Ridership</b>		
Regular	20,734	14,773
Student	16,133	0
Senior	11,009	6,513
Disabled	3,275	1,209
Free	6,012	1,871
Promo Passengers	23,407	6,862
<i>Promo Regular</i>	8,672	1,501
<i>Promo Student</i>	9,024	4,541
<i>Promo Senior</i>	3,388	534
<i>Promo ADA</i>	1,694	174
<i>Promo Free</i>	629	63
<i>Promo Warming Center</i>		49
Passengers w/tickets	21,253	9,594
Passengers w/transfers	3,965	3,087
<i>Total</i>	<b>105,788</b>	<b>43,909</b>
<b>Paratransit Ridership</b>		
Regular (Guest)	147	29
Senior	2858	2,118
Disabled	13068	4,029
Free	1519	792
<i>Total</i>	<b>17,592</b>	<b>6,968</b>
<b>All Systems Ridership</b>	<b>123,380</b>	<b>50,877</b>

**Fixed Route On-Time Performance FY20/21:**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A Route	98%	98%	97%	97%	97%	96%	96%	96%	96%	98%		
B Route	84%	84%	87%	88%	87%	87%	92%	92%	91%	93%		
C Route	90%	90%	93%	93%	91%	92%	92%	92%	92%	94%		
D Route	92%	92%	96%	96%	93%	97%	97%	96%	95%	93%		
E Route	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NA	96%		
F Route	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NA	94%		
G Route	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NA	97%		
<b>OVERALL</b>	<b>91%</b>	<b>91%</b>	<b>93%</b>	<b>94%</b>	<b>92%</b>	<b>93%</b>	<b>94%</b>	<b>94%</b>	<b>94%</b>	<b>95%</b>		