

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: Thursday, September 9, 2021, 7:00 p.m.
(or as soon thereafter as possible)

Location: Tracy Transit Station, Room 103
50 East 6th Street, Tracy

THIS REGULAR MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT

IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH GUIDELINES, MASKS ARE REQUIRED REGARDLESS OF VACCINATION STATUS IN TRANSPORTATION HUBS.

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on July 8, 2021.
5. New Business
 - a. Presentation on Aerobic Box at Tracy Municipal Airport
 - b. Review and Provide Updates on Commission Goals and Objectives for FY21/22
6. Items from the Commission
7. Items from Staff
 - a. Airport Projects Update
 - b. Transit Ridership and Performance Update
 - c. Bikeways Update
8. Items from the Audience
9. Adjournment

POSTED: September 2, 2021

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6th Street, Tracy, during normal business hours.

July 8, 2021

1. **CALL TO ORDER:** Commissioner Vaughn called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Gary Cooper, Sharanjit Dhillon, Rajinish Khanna, Tim Silva, Alvin Vaughn
 - b. **Absent:**
 - c. **Staff Present:** Ed Lovell, Transit Manager; Paula Jessup, Airport Manager; Jayne Pramod, Transit Coordinator.
 - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF SPECIAL MEETING MINUTES OF JUNE 17, 2021**
 - a) **Motion to Approve:** Commissioner Cooper
 - b) **Second:** Commissioner Khanna
 - c) **Abstain:** None
 - d) **Vote:** Approved with the following amendments to Agenda Item # 1.
5. **NEW BUSINESS:**
 - a. **Provide Input on Commission Goals and Objectives for FY21/22:** Commission discussed and addressed items they would like to add as Commission Goals for FY 21/22, Commission provided their input and a list was created. Commissioner Silva's motion to approve the goals was seconded by Commissioner Dhillon and passed unanimously.
6. **ITEMS FROM THE COMMISSION :**

Commissioner Khanna: Requested if City would take the initiative in a community wellness study, project launched across the nation by the wellness expert Deepak Chopra.

Commissioner Cooper: Shared a compliment received from a bus operator regarding the new buses.

Commissioner Silva: Expressed he is opposed to TRACER Plus fare increase during the pandemic. He informed Commission on the threatening emails targeted at the airport pilots, and concerns addressed by pilots, asked this item be brought back as an agenda item for discussion.

Commissioner Dhillon: Supported Commissioner Silva's views regarding TRACER fare increase and airport pilot threats.
7. **ITEMS FROM STAFF:**
 - a. **Airport Projects Update:** Paula Jessup, Airport Manager, provided airport updates on installation of new restrooms, updating the airport web page, FAA grant received for

personnel use to prevent COVID and International Aerobatic Club event at the Tracy Airport in October. Commission comments and questions followed.

b. Transit Ridership and Performance Update: Ed Lovell, Transit Manager, provided updates on ridership, new buses assigned to routes, delivery pending on additional two new buses ordered, and installation of bus tracking software and updates on Transit Station Renovation project. Staff also provided updates on the Shared Mobility Device Ordinance. Commission comments and questions followed.

c. Bikeways Update: Since there were no bids in response to RFP for Central (Sixth Street to Sycamore Pkwy) Bike Striping Project, City staff will be negotiate with the existing contractor to resume bike lane striping.

8. ITEMS FROM THE AUDIENCE: None

9. ADJOURNMENT TO NEXT REGULAR MEETING AUGUST, 2021

- a. Motion to Adjourn:** Commissioner Silva
- b. Second:** Commissioner Cooper
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:07 p.m.

The above agenda was posted at Tracy City Hall on July 1, 2021. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

Ed Lovell, Staff Liaison

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
September 9, 2021**

AGENDA ITEM 5.b.

REQUEST

**REVIEW AND PROVIDE UPDATES ON COMMISSION GOALS AND OBJECTIVES
FOR FY 2021/22**

DISCUSSION

At the July 8, 2021 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the current fiscal year 2021/2022.

Below are the commission recommended goals for FY 21/22 with recommended timelines.

FY21/22 Transportation Commission Goals

	GOAL	TIMELINE	SUB-COMMITTEE
OUTREACH	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting Next Dates: Spring 2022
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting Next Dates: 9/10, 10/1
	Participate in City Sponsored Airport events	October 2021	
TRANSIT	Provide Input on Short Range Transit Plan Implementation	April 2022	All
	Provide Fare Policy Recommendation to City Council	TBD	All
	Provide Input on Transit App Implementation	December 2021	

BIKEWAYS	Provide Input on Updated Bikeways Master Plan	October 2021	
EDUCATION	Receive presentations on areas related to the purpose of the commission (funding, bus contractor, SJCOG, bike safety, etc)	Ongoing	

In order to successfully complete each of these goals, the commissioners will form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of no more than 2 commissioners.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMENDATION

That the Commission provide updates on the commission goals and objectives for FY 2021/22.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
SEPTEMBER 9, 2021**

AGENDA ITEM 7

Staff Items

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Commission Goals Update (June/July)
- Unmet Transit Needs (October)
- CIP Review (November/December)

Airport Update

By Paula Jessup

Airport Improvement Items:

Project	Current Status	Next Steps
PAPI Installation and Retrofit	Final drawdown in process.	Grant closeout.
Airport Restrooms Installation	Received temporary occupancy for 3 of 4 restrooms	-Waiting for temp. occupancy for fourth restroom.
Airport Layout Plan	Statement of work accepted by FAA. ALP drawings and narrative in process.	- Prepare Obstruction Mitigation Report - Public outreach meetings

Transit Update

By Jayne Pramod

Transit Projects Update:

Project	Current Status	Next Steps
Replacement Cutaway Vehicles	6 of 8 vehicles delivered and inspected. Fare boxes installed.	Finish installation of radios. Finish graphics installation. Put in service.
Replacement Fixed Route Vehicles	4 of 4 vehicles delivered and inspected. Graphic installed.	Finalize radio installation Put in service.
Transit Station Lobby Renovation	Project is out to bid.	Award contract. Begin construction (est. late-Aug 2021)

