

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: Thursday, October 14, 2021, 7:00 p.m.
(or as soon thereafter as possible)

Location: Tracy Transit Station, Room 103
50 East 6th Street, Tracy

IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH GUIDELINES, MASKS ARE REQUIRED REGARDLESS OF VACCINATION STATUS IN TRANSPORTATION HUBS.

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on September 9, 2021.
5. New Business
 - a. Presentation on Airport Funding
 - b. Provide Updates on Airport Halloween Eve Event
 - c. Review and Provide Updates on Commission Goals and Objectives for FY21/22
6. Items from the Commission
7. Items from Staff
 - a. Airport Projects Update
 - b. Transit Ridership and Performance Update
 - c. Bikeways Update
8. Items from the Audience
9. Adjournment

POSTED: October 7, 2021

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6th Street, Tracy, during normal business hours.

September 9, 2021

1. **CALL TO ORDER:** Commissioner Vaughn called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Gary Cooper, Sharanjit Dhillon, Rajinish Khanna, Tim Silva, Alvin Vaughn
 - b. **Absent:**
 - c. **Staff Present:** Ed Lovell, Transit Manager; Paula Jessup, Airport Manager; Jayne Pramod, Transit Coordinator.
 - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF SPECIAL MEETING MINUTES OF JULY 8, 2021**
 - a) **Motion to Approve:** Commissioner Cooper
 - b) **Second:** Commissioner Silva
 - c) **Abstain:** None
 - d) **Vote:** Approved by unanimous vote
5. **NEW BUSINESS:**
 - a. **Presentation on Aerobatic Box at Tracy Municipal Airport:** Paula Jessup presented on Aerobatics at Tracy, its purpose, history and compliance. Commission comments and questions followed.
 - b. **Review and Provide Updates on Commission Goals and Objectives for FY21/22:** Staff provided updates on community events Commission can participate. Commissioners volunteered to offer transit outreach and represent Transportation Advisory Commission (TAC) at the following events; 10/1/21 Block Party, 10/2/2021 Tracy Earth Day Project-Bike Rodeo, 10/6/2021 California Clean Air Day and Tracy Bike Ride, 10/30/2021 Airport Halloween Eve event. Commission requested for giveaways and bike safety pamphlets at the upcoming bike events. Staff will provide updates on transit items and present on transit or airport funding at the next TAC meeting.
6. **ITEMS FROM THE COMMISSION :**

Commissioner Silva: Commented on the transit and airport improvements Commission was able to achieve, thanked City for assisting and Commission for their great work.
7. **ITEMS FROM STAFF:**
 - a. **Airport Projects Update:** Paula Jessup, Airport Manager, provided airport updates on completed projects and FAA grant received for personnel use to prevent COVID.

Upcoming event at the Tracy Airport in October. Commission comments and questions followed.

- b. Transit Ridership and Performance Update:** Ed Lovell, Transit Manager, provided updates on ridership, Gillig buses on fixed and commuter routes, delivery status on additional two new buses on order, and updates on Transit Station Renovation project. Commission comments and questions followed.
- c. Bikeways Update:** Staff will follow up with the City Engineering Division for status on Bikeway Master Plan.
- d. ITEMS FROM THE AUDIENCE:** None

8. ADJOURNMENT TO NEXT REGULAR MEETING OCTOBER 14, 2021

- a. Motion to Adjourn:** Commissioner Silva
- b. Second:** Commissioner Khanna
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:23 p.m.

The above agenda was posted at Tracy City Hall on September 2, 2021. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

Ed Lovell, Staff Liaison

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
October 14, 2021**

AGENDA ITEM 5.c.

REQUEST

**REVIEW AND PROVIDE UPDATES ON COMMISSION GOALS AND OBJECTIVES
FOR FY 2021/22**

DISCUSSION

At the July 8, 2021 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the current fiscal year 2021/2022.

Below are the commission recommended goals for FY 21/22 with recommended timelines.

FY21/22 Transportation Commission Goals

	GOAL	TIMELINE	SUB-COMMITTEE
OUTREACH	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting Next Dates: Spring 2022
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting Next Dates: Spring 2022
	Participate in City Sponsored Airport events	October 2021	
	Participate in Bike Rodeo Event sponsored by Tracy Earth Project	October 2021	COMPLETE
TRANSIT	Provide Input on Short Range Transit Plan Implementation	April 2022	All
	Provide Fare Policy Recommendation to City Council	TBD	All
	Provide Input on Transit App Implementation	December 2021	

BIKEWAYS	Provide Input on Updated Bikeways Master Plan	October 2021	
EDUCATION	Receive presentations on areas related to the purpose of the commission (funding, bus contractor, SJCOG, bike safety, etc)	Ongoing	Sep – Aerobatic Box Oct – Airport Funding Dec – SJCOG Vamos App

In order to successfully complete each of these goals, the commissioners will form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of no more than 2 commissioners.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMENDATION

That the Commission provide updates on the commission goals and objectives for FY 2021/22.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
OCTOBER 14, 2021**

AGENDA ITEM 7

Staff Items

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Commission Goals Update (June/July)
- Unmet Transit Needs (October)
- CIP Review (November/December)

Airport Update

By Paula Jessup

Airport Improvement Items:

Project	Current Status	Next Steps
Airport Restrooms Installation	All restrooms are installed and available for use.	COMPLETE
Airport Layout Plan	Forecasting of future needs submitted to FAA for approval.	- Draw ALP - Public outreach meetings

Transit Update

By Jayne Pramod

Transit Projects Update:

Project	Current Status	Next Steps
Replacement Cutaway Vehicles	All delivered vehicles are in service.	Awaiting delivery of final 2 vehicles.
Replacement Fixed Route Vehicles	All delivered vehicles are in service.	COMPLETE
Transit Station Lobby Renovation	Contractor is finalizing construction schedule.	Begin construction (est. Nov-Dec 2021)

