

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

Date/Time: **Wednesday, October 13th, 2021, 6:00 p.m.**
(or as soon thereafter as possible)

Location: **City Hall Conference Room 203**
333 Civic Center Plaza

THIS MEETING WILL BE OPEN TO THE PUBLIC FOR IN-PERSON PARTICIPATION. IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH GUIDELINES, UNIVERSAL MASKING INDOORS IS RECOMMENDED. MASKS ARE REQUIRED FOR UNVACCINATED INDIVIDUALS IN INDOOR PUBLIC SETTINGS.

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
5. Approval of Meeting Minutes
 - a. **Review and Approve the Meeting Minutes from the Regular Meeting on September 8, 2021**
6. Old Business
7. New Business
 - a. **Discuss and Approve Commission Goals and Objectives the Year 2022**
 - b. **Discuss and Approve Participating in the City of Tracy Arbor Day Event on Saturday, October 16, 2021**
 - c. **Appoint a Subcommittee to Begin Drafting the 2020/2021 YAC Annual Report**
8. Items from Staff
 - a. Calendar
 1. Senior Center Events
 1. Rockin' Reindeer Bash, 12/1/21, 4pm-6:30pm
 2. Black & Blue Ball, 12/13/21, 4pm-7pm
9. Items from the Commission

10. Items from the Audience
11. Adjournment to next Regular Meeting on November 10, 2021

POSTED: October 7, 2021

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**YOUTH ADVISORY COMMISSION
SPECIAL MEETING MINUTES
September 8, 2021**

1. CALL TO ORDER: The meeting was called to order by Commissioner Andrews at 6:04 p.m.

2. ROLL CALL:

- a. Present: Andrews, Vice Chair Dhillon, Chair M. Kala, S. Kala, Mahendran, Razi
- b. Absent: Karthikeyan, Xiao, Bai
- c. Tardy: None
- d. Adult Commissioners Present: Arbogast
- e. Staff Present: Amanda Jensen, Recreation Coordinator
- f. Recorded by: Amanda Jensen, Recreation Coordinator

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Commissioner Andrews.

4. ITEMS FROM THE AUDIENCE:

There were no comments from the public.

5. Election of Chair and Vice Chair for the Year 21-22

Staff Jensen conducted a vote to select Chair and Vice Chair Positions. Commissioner M. Kala received most votes for Chair and Commissioner Dhillon received most votes for Vice Chair.

ACTION: A roll call vote found all in favor and so ordered.

6. Appoint a YAC Commissioner to the Tracy Police Department Youth Advisory Board (YAB)

Staff Jensen asked for a volunteer that would be interested in representing YAC during the YAB meetings.

Commissioner Andrews and Dhillon volunteered.

7. APPROVAL OF MINUTES

- a. Review and approve the Regular Meeting Minutes from May 10, 2021

ACTION: A roll call vote found all in favor and so ordered.

8. OLD BUSINESS:

- a. Review and Approve the Youth Advisory Commission Goals, Objectives, and Work Plan for 2021.

Staff Jensen announced that all of the goals established have been completed and she will be in contact with the Commission to schedule a new retreat date to discuss new goals.

There was no comment from the public.

9. NEW BUSINESS:

- a. Discuss and Approve the Youth Advisory Commission's Participation in a Make a Difference Day Project on October 23, 2021 and Select a Project that Benefits the Tracy Community.

Commissioners shared their project ideas; breast cancer or mental health walk, candy drive, tree planting, and booths outside of downtown business sharing information on mental health.

ACTION: A roll call vote found all in favor and so ordered.

10. ITEMS FROM THE STAFF

Staff Jensen discussed the YAC recruitment deadline to submit applications was extended to October 1, 2021 and the dates of upcoming Rollin' Rec events that Commissioners can assist with.

11. ITEMS FROM THE COMMISSION:

Adult Commissioner Arbogast shared that he was excited for the new school year and to hear the new ideas that the Commission will come up with.

12. ITEMS FROM THE AUDIENCE:

None

13. ADJOURNMENT:

Time: 7:06pm

ACTION: A motion was made to adjourn the meeting by Chair M. Kala and seconded by Commissioner S. Kala. Roll call found all in favor. Passed and so ordered.

The above agenda was posted at the Tracy City Hall on September 3, 2021. The above are action minutes. A recording is available at the Parks and Recreation Department.

Amanda Jensen, Staff Liaison

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
October 13, 2021**

AGENDA ITEM 7.a.

REQUEST

**DISCUSS AND APPROVE COMMISSION GOALS AND OBJECTIVES FOR THE
YEAR 2022**

DISCUSSION

Each year the Youth Advisory Commission presents their goals and objectives to both the Parks Commission and the City Council for the upcoming fiscal year. These presentations are scheduled to take place in December and February. The Commission needs to discuss their top priority goals for the 2022 calendar year.

Subcommittees are scheduled to meet on a monthly basis and report on the status of their assignments and projects at the monthly Youth Advisory Commission meetings. Each subcommittee will report on their goals/projects, completion dates, receive feedback from Commissioners and the Commission will make recommendations as needed.

RECOMMENDATION

That the Commission discuss and approve the commission goals and objectives for the year 2022.

Prepared by: Amanda Jensen, Recreation Coordinator I

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Brian MacDonald, Parks & Recreation Director

Attachment: Attachment "A" – Youth Advisory Commission Goals 2021

Tracy Parks & Recreation Department

Youth Advisory Commission Goals - 2021

Goal	Objective	Action Steps	Completion Date	Status (Assignment)
<p>PROGRAM ENHANCEMENT ----- Look for ways to enhance Recreation Programs that will provide benefits to teens</p> <p>1</p>	<p>1.A. Support the Revitalization of the Rollin' Rec Program</p>	<p>1.A.1 Participate and attend at least two Rollin' Rec program days (per season)</p>	<p>Completed</p>	<p>Subcommittee: Chair Crowley, Commissioners S. Kala, M. Kala and Adult Commissioner Huffman</p> <p>Completed. Commissioners assisted on multiple days in throughout the Spring</p>
<p>City Council Strategic Priority: Quality of Life Goal 5, Objective 1: Develop recreational, cultural arts and entertainment programs and services that reflect community demographics, evaluation feedback and trends.</p>				
<p>COMMUNITY OUTREACH ----- Look for ways to make the Commission more visible; to participate with local organizations and service clubs throughout the community; and to widen participation of teens</p> <p>2</p>	<p>2.A. Implement at least one new community service project</p>	<p>2.A.1. Plan various marketing efforts to outreach to teens and the community.</p>	<p>Completed</p>	<p>Subcommittee: Commissioners Andrews, Delapaz, Almazan-Azuara, Mahendran and Adult Commissioner Bai</p> <p>Completed Civic Projects at local parks throughout Tracy</p>
<p>City Council Strategic Priority: Public Safety Goal 1, Objective 4: Enhance community engagement through volunteer opportunities.</p>				

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
October 13, 2021**

AGENDA ITEM 7.b.

REQUEST

**DISCUSS AND APPROVE PARTICIPATING IN THE CITY OF TRACY'S ARBOR DAY
EVENT ON OCTOBER 16, 2021**

DISCUSSION

Over the past five years, the City of Tracy has been working together with various services group to plant trees throughout the City. After receiving grant funding, the City established a goal to plant over 500 trees. Previous locations have included; Legacy Fields, Lincoln Park, and Monte Vista Middle School.

In previous years, the City of Tracy has collaborated with the Tracy Tree Foundation, Tracy Unified School District, Tracy United to Make a Difference and the Youth Advisory Commissioner to host an Arbor Day event. Staff will provide the Commission with more information on what supplies to bring.

RECOMMENDATION

That the Commission discuss and approve participating in the City of Tracy's Arbor Day event on October 16, 2021

Prepared by: Amanda Jensen, Recreation Coordinator

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Brian MacDonald, Parks & Recreation Director

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
October 13, 2021**

AGENDA ITEM 7.c.

REQUEST

APPOINT A SUBCOMMITTEE TO BEGIN DRAFTING THE 2020/2021 YAC ANNUAL REPORT

DISCUSSION

With the end of the 2021 fiscal year, it is necessary to report to the Parks and Community Services Commission and City Council the accomplishments, goals and any information pertinent regarding YAC. A year-end report is appropriate and should include an update and status on the following: YAC goals and accomplishments for last year's period covering January 1, 2021 to December 31, 2021 and proposed goals for the 2022 calendar year.

A subcommittee will need to be formed to begin drafting YAC's 2020/2021 Annual Report and schedule their first meeting by October 29, 2021. The subcommittee will present the report to the Parks and Community Services Commission in December and City Council in February.

RECOMMENDATION

That the Commission appoint a subcommittee to begin drafting the 2020/2021 YAC's Annual Report.

Prepared by: Amanda Jensen, Recreation Coordinator I

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Brian MacDonald, Parks & Recreation Director