

Hydrant Meter for Construction Water Program (TMUC11.28)

Purpose of a Hydrant Meter program is to protect the public health through establishing a program to ensure there will not be a safety risk to the public water system and to accurately capture water consumption to report to the State and prevent any financial burden on rate payers. Governance is outlined by the CCCPH and its standards applies to all California PWS, as defined in California's Health and Safety Code (CHSC, section 116275 (h)).¹

1. Who needs a Hydrant Meter?
 - a. Anyone who is utilizing City water that does not have access to an established City meter with a backflow or interconnection between a potable water supply and a non-potable source via any actual or potential connection or structural arrangement that has been approved by the City.
2. How do you get a Hydrant Meter?
 - a. You need to complete a Hydrant Meter Permit Application and email it to hydrant.meter@cityoftracy.org or drop it off at 520 Tracy Blvd.
 - b. Once the application has been reviewed and approved or denied, you will be emailed directions how to make a payment for the deposit or additional information needed.
 - c. Once your deposit has been paid via the City's website, you will reply to the email you received from the prior step. After confirmation, you will be emailed a link to schedule your vehicle inspection/meter install time and location.
 - i. Inspections and installation of meters will be conducted on (specified days and times). Request for days and times outside of this standard practice will require additional approvals and possible additional fees.
3. How will I be billed for water usage?
 - a. Metered accounts without Flexnet: You are responsible for submitting a **CLEAR** and **LEGABLE** picture of your meter read & serial by the 8th of each month. A bill will be then generated from the City's Utility Billing Division and mailed out.
 - b. Metered accounts with Flexnet: A monthly bill will be mailed via the City's Utility billing system.
 - c. No meter (*only when meter is not available*): All load counts must be provided by the 8th of each month of how many times each approved vehicles were filled since last count reported.
4. How do I close my Hydrant Meter permit?
 - a. Email hydrant.meter@cityoftracy.org to schedule an appointment to have the meter removed and/or picked up. A final read will be taken at that time. Load counts will need to be provided in the final email.

¹ https://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/cccp.html

- b. Meters will be inspected by Public Works staff upon return. If no damage has occurred, the deposit will be applied to the final bill. If no damage has occurred, the account must be paid in full and then the deposit will be refunded. If damage is found, the full amount to make the necessary repairs or to replace the meter shall be charged against the initial deposit, and any excess cost shall be applied toward the final bill.