

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **PARKS AND COMMUNITY SERVICES COMMISSION** is hereby called for:

Date/Time: **Thursday, November 4, 2021 7:00 p.m.**
(or as soon thereafter as possible)

Location: **City Hall Council Chambers**
333 Civic Center Plaza, Tracy

THIS MEETING WILL BE OPEN TO THE PUBLIC FOR IN-PERSON PARTICIPATION. IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH GUIDELINES, UNIVERSAL MASKING INDOORS IS RECOMMENDED. MASKS ARE REQUIRED FOR UNVACCINATED INDIVIDUALS IN INDOOR PUBLIC SETTINGS.

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Items from the Audience - In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution No. 2019-240, and last amended by Resolution No. 2021-049, a five-minute maximum time limit per speaker will apply to all individuals speaking during "Items from the Audience/Public Comment". For non-agendized items, the Commission may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to Commission.
5. Approval of Meeting Minutes
 - a. Review and Approve the Regular Meeting Minutes from May 6, 2021
 - b. Review and Approve the Regular Meeting Minutes from September 2, 2021
6. New Business
 - a. **APPROVE AND RECOMMEND TO THE TRACY CITY COUNCIL A ONE-YEAR EXTENSION OF THE FISCAL YEAR 2016-2021 CDBG AND HOME LOCAL FUNDING PRIORITIES**
 - b. **RECEIVE PRESENTATION OF THE CITYWIDE PARK, RECREATION AND TRAILS MASTER PLAN**
7. Items from the Parks Planning and Development Manager (Verbal Report)
 - a. Aquatics Center Update
 - b. Multi-Generational Recreation Center Update
 - c. Legacy Fields Phase IE Updates

8. Items from the Commission

9. Adjournment

AGENDA POSTED: November 1, 2021

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the Parks and Community Services Commission regarding any item on this agenda will be made available for public inspection in the Parks and Recreation Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

Full copy of the agenda can be found at the Tracy Library as well on the City's Website:

<https://www.cityoftracy.org/government/boards-and-commissions/parks-and-community-services-commission>

**PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
May 6, 2021**

1. CALL TO ORDER:

Vice Chair Krogh called the meeting to order at 7:06 p.m.

2. ROLL CALL:

- a. Present: Vice Chair Krogh, Commissioners Jimenez and Souza
- b. Absent: Chair Lieberg, Commission Singh
- c. Staff Present: Richard Joaquin, Parks Planning & Development Manager; Jolene Jauregui, Recreation Program Manager
- d. Recorded By: Andrea Pedigo, Executive Assistant

3. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Vice Chair Krogh

4. ITEMS FROM THE AUDIENCE:

There were no public comments via, phone, Webex, or email.

5. APPROVAL OF MINUTES FROM

- a. Review and Approve the Regular Meeting Minutes from **April 1, 2021**

ACTION: A motion was made by Commissioner Souza to approve the Parks and Commission meeting minutes from April 1, 2021 and seconded by Commissioner Jimenez. Roll found Vice Chair Krogh, and Commissioners Jimenez and Souza all in favor. Passed and so ordered.

6. OLD BUSINESS:

- a. None

7. NEW BUSINESS:

- a. Review and Provide Feedback on the Proposed Disc Golf Course at Dr. Powers Park

Richard Joaquin, Parks Planning & Development Manager presented the staff report and presentation.

Vice Chair Krogh opened item 7a for public comment.

There was no public comments via phone or email and 1 public comment via Webex.

Sarah Bai, Tracy Resident stated she is in full support of the proposed disc golf course at Dr. Power's park for 3 reason: 1) after resonating with what was discussed in regards

to quality of life, she knows a lot of residents in town, like myself, really want more recreation opportunities and thinks this would be great for people to learn a new sport or to play something different with their family and be outdoors while social distancing. 2) The multigenerational appeal that it is a sport that kids can play with parents and grandparents. She feels this is great for the youth in our community while creating more opportunities for the youth to learn a new sport in a non-school, non-competitive setting. Kids can just have fun and not be on a competitive team. They can go out on Saturday or Sunday, or even after school. 3) The popularity of the sport is great, as she knows people in town really enjoy it and maybe Webex is a little tricky and not everyone's here, so she wanted to speak in support of the disc golf course as she hopes this can go through and be approved by the commission.

Ms. Bai also had two quick notes in regards to the course design. 1) She was very delighted to hear that you throw towards that park so the disc golf won't interfere with cars, traffic, or pedestrians. She felt that was great on Delta Windjammers part. 2) Ms. Bai knows that there will be a course map placed in the park, but thinks it is a great idea to have it online as well for those who like to prepare ahead of time.

This concluded her report and again stated she is in full support.

Commission questions and comments followed.

Richard Joaquin, Parks Planning & Development Manager answered the questions of the commission.

ACTION: A motion was made by Commissioner Jimenez that the Parks and Community Services Commission to accept the proposed conceptual course design plan for the beginner and intermediate courses with the understanding that the City will continue a dialogue of an Memorandum of Understanding (MOU) with the Tracy Friends for Parks, Recreation, and Community Services Foundation as well as accept the funding offered by the Parks Foundation for this Project. Commissioner Souza seconded the motion. Roll call found all in favor, passed and so ordered.

b. Review and Approve the Gretchen Talley Park Phase III Expansion CIP 78170 Conceptual Master Plan

Richard Joaquin, Parks Planning and Development Manger presented the staff report and presentation.

Vice Chair Krogh opened item 7b for public comment.

There was no public comments via email or Webex and 1 public comment via phone.

Jerry, longtime Tracy resident, had two questions. 1) Area 5 where the new lawn is going and knowing if it is just lawn, questions why the large dog park wouldn't go there versus area 17. Jerry stated that it seemed like a long way to get your dog to the dog park. 2) Jerry mentioned he has been a Tracy resident for 25 years and is the original owner and that his house back up to area 17. He mentioned that his family uses this area and will lose that if the dog park goes there.

Richard Joaquin followed up Jerry's comment re: the dog park.

Meeting was paused at 8:23pm as we lost a commissioner who was in attendance and we no longer had a quorum.

Vice Chair Krogh opened the meeting as we have a quorum at 8:29pm.

Jolene Jauregui, Recreation Program Manager made request to recess for 5 minutes to try and get Commissioner Souza to come to City Hall to continue meeting. Vice Chair Krogh made the request to recess until said time of 8:50pm.

Vice Chair Krogh called the meeting back to order at 8:50pm.

Commission question and comments followed.

Richard Joaquin, Parks Planning & Development Manager answered the questions of the commission.

ACTION: A motion was made by Vice Chair Krogh to approve the Gretchen Talley Park Phase III Expansion Plan. Commissioner Souza seconded the motion. Roll call found all in favor, passed and so ordered.

8. PARKS AND RECREATION DIRECTOR REPORT:

Richard Joaquin, Parks Planning & Development Manager updated the commission on the ribbon cutting that happened at Larson, Sullivan & Huck Parks as well as an update on Legacy Fields Phase 1E. Richard Joaquin also touched on the Citywide Parks, Recreation and Trails Master Plan.

Comments from the commission followed.

9. ITEMS FROM THE COMMISSION:

Commissioner Jimenez mentioned that there was no report from the Tracy Seniors Association. Commissioner Jimenez report that the Tracy Friends for Parks, Recreation, and Community Services Foundation met on March 22nd. Mary Mitracos was a speaker and informed the board that the Nature Park group met and re recognizing and reviewing the plans for the Nature Park. She also mentioned that there is no funding for this amenity for 9 years. In regards to disc golf, the Parks Foundation board volunteered to have board members visit Dr. Powers Park from time to time once the disc golf amenities are installed, pending approval from City Council. If approved, these board members will visit the park to ensure that everything is in good shape and if there are concerns, they will report this to the City. Commissioner Jimenez stated there was some discussion about insurance. Commissioner Jimenez assumes if approved by City Council that the insurance will be handled through the City.

Commissioner Jimenez thanked the Delta Windjammers for their time and effort in designing the conceptual plan for the disc courses at no cost to the City. This was all on a volunteer basis and she is deeply appreciative to them for what they have done for the City.

Commissioner Souza thanked the Windjammers Club along with the Tracy Friends for Parks, Recreation and Community Foundation and for moving the disc golf course project forward. Commissioner Souza thanked Richard for the update on Gretchen Talley Park and she feels that this park with all the amenities will serve the children in the area very well.

TUSD has no major update regards to TUSD and mentioned we are still in hybrid schedule and will remain like this until the end of the school year. High school graduations are planned for May 29th which will take place outdoors.

Vice Chair Krogh mentioned he has heard good things in regards to Rollin Rec and that there are rave reviews who have attended them. Vice Chair Krogh is looking forward to it being out at Larson Park on the 19th and he hopes to check it out in person.

Vice Chair Krogh thanked the staff for bearing with us during our difficulties tonight and being able to brainstorm and thinking outside the box to keep the meeting going.

Vice Chair Krogh personally thanked Commissioner Souza for coming to City Hall at such short notice.

10. ADJOURNMENT:

Time of Adjournment: 9:14 p.m.

ACTION: Vice Chair Krogh motioned to adjourn at said time of 9:14pm. Commissioner Souza seconded the motion. Roll call found Vice Chair Krogh and Commissioners Jimenez and Souza all in favor; passed and so ordered.

The above agenda was posted at Tracy City Hall on April 26, 2021. The above are action minutes. A recording is available at the Parks and Recreation Department.

Jolene Jauregui, Staff Liaison

**PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
September 2, 2021**

1. CALL TO ORDER:

Chair Lieberg called the meeting to order at 7:01 p.m.

2. ROLL CALL:

- a. Present: Chair Lieberg, Vice Chair Krogh, & Commissioners Jimenez
- b. Absent: Commissioner Singh & Commissioner Souza
- c. Staff Present: Richard Joaquin, Parks Planning & Development Manager; Jolene Jauregui, Recreation Program Manager; Thien Nguyen, Recreation Services Supervisor ; Katie Akre & Justin Geibig, Recreation Program Coordinators; JoAnn Garcia, Administrative Assistant
- d. Recorded By: Andrea Pedigo, Executive Assistant

3. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Vice Chair Krogh

4. ITEMS FROM THE AUDIENCE:

There were no public comments via the audience.

5. APPROVAL OF MEETING MINUTES

- a. Review and Approve the Regular Meeting Minutes from **May 6, 2021**

ACTION: No action was taken as we did not have a quorum to approve the meeting minutes. This item will be brought back to the next Parks Commission Meeting for approval.

- b. Review and Approve the Special Meeting Minutes from **July 22, 2021**

ACTION: Motion was made by Vice Chair Krogh and seconded by Commissioner Jimenez to approve the meeting minutes from the July 22, 2021 Special Meeting. Roll call found all in favor; passed and so ordered. 3:0 Vote

6. NEW BUSINESS:

- a. Review and Accept Changes to the 2022 City of Tracy Sports Field Reservation Handbook

Item 6.a. was tabled until item 6.b. was presented.

Katie Akre, Recreation Program Coordinator presented the staff report.

Commissioner questions and comments followed.

Thien Nguyen, Recreation Services Supervisor answered the questions of the Commission.

ACTION: A motion was made by Commissioner Jimenez to accept the City of Tracy Sports Field Reservation Handbook 2021-22 allocation year and that staff incorporates the recommendations made by the commission. Vice Chair Krogh seconded the motion. Roll call found all in favor; passed and so ordered. 3:0 Vote

b. Review and Approve the Hillview Linear Park Conceptual Master Plan

Richard Joaquin, Parks Planning & Development Manager presented the staff report.

Richard Joaquin, Parks Planning & Development Manager turned the presentation over to John Palmer with Integral Communities.

John Palmer, Project Manager with Integral Communities thanked Chair Lieberg and the member of the commission for allowing him the opportunity to address and speak on their vision for the parks and open space. Mr. Palmer also thanked Richard Joaquin, Brian MacDonald, and Andrea Pedigo for their help in preparing this presentation.

John Palmer Project Manager presented the presentation to the Parks Commission

Commission questions and comments followed.

John Palmer, Project Manager answered the questions of the commission.

ACTION: A motion was made by Vice Chair Krogh to accept the Hillview Linear Park Master Plan. Commissioner Jimenez seconded the motion. Roll call found all in favor; passed and so ordered. 3:0 vote.

7. PARKS AND RECREATION DIRECTOR REPORT:

This item was tabled, as Brian MacDonald, Director of Parks & Recreation was unable to attend the meeting.

8. ITEMS FROM THE COMMISSION:

Commissioner Jimenez thanked the staff and management for the ribbon cutting at Dr. Powers Park for disc golf. Commissioner Jimenez is excited and thrilled as this has been a long time coming. She feels that this will be beneficial to the city and well enjoyed.

Vice Chair Krogh echoed Commissioner Jimenez's comment. He appreciates staff for all the hard work that is put into all our items.

Chair Lieberg also echoed the statement from Vice Chair Krogh and Commissioner Jimenez regarding the ribbon cutting for disc golf. Chair Lieberg encourages everyone to make your concern noted to Parks Commission and City Council.

9. ITEMS FROM THE AUDIENCE:

There were no public comments via the audience.

10. ADJOURNMENT:

Time of Adjournment: 7:49 p.m.

ACTION: Vice Chair Krogh motioned to adjourn the meeting at said time of 7:49pm and Commissioner Jimenez seconded. All in favor, passed and so ordered with a 3:0 vote.

The above agenda was posted at Tracy City Hall on August 30, 2021. The above are action minutes. A recording is available at the Parks and Recreation Department.

**CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
November 4, 2021**

AGENDA ITEM 6.a.

REQUEST

**APPROVE AND RECOMMEND TO THE TRACY CITY COUNCIL A ONE-YEAR
EXTENSION OF THE FISCAL YEAR 2016-2021 CDBG AND HOME LOCAL FUNDING
PRIORITIES**

BACKGROUND

On November 3, 2010, City Council directed staff to revise the CDBG and HOME application process so that those agencies that best address the local needs of the Tracy community receive priority funding. Following several meetings and discussions and based on an independent survey and reports from various agencies, staff recommended, and City Council approved the following four areas as having the greatest community need at that time: (1) job creation, (2) emergency food and shelter, (3) domestic violence services, and (4) senior/adult services. To encourage meaningful citizen involvement, public examination, and appraisal of the process, as well as enhance program accountability, a subcommittee of the Parks and Community Services Commission was established to evaluate CDBG and HOME applications and make funding allocation recommendations.

As local priorities can shift over time based on economic and physical growth, limited resources, and other factors, staff members of the Code Enforcement Division, Public Works Department, City Manager's Office, and Development Services Department met to discuss the needs of Tracy's underserved low and moderate income residents and unmet service delivery in low and moderate income areas. On October 6, 2016, the Parks and Community Services Commission recommended to City Council, who then approved on November 15, 2016, the following CDBG and HOME local funding priorities through Fiscal Year 2021-2022:

CDBG Public Services Category:

- 1 Food Distribution Services
- 2 Homelessness Prevention, Intervention and Transitional Housing Services
- 3 Senior and Special Needs Services
- 4 Domestic Violence Services
- 5 Youth Education and Enrichment Services

CDBG Public Facilities/Improvements Category:

- 1 Public Parks and Facilities
- 2 Removal of Architectural Barriers (ADA)

HOME Program:

- 1 Address issues of public safety, health, and welfare
- 2 Rehabilitate residential properties occupied by low-income persons; and,
- 3 Partner to construct income restricted family and senior housing facilities.

DISCUSSION

In order to establish meaningful priorities that will help the Parks and Community Services Commission identify the CDBG and HOME applications that best serve Tracy's most vulnerable populations, adequate community outreach and public feedback is necessary in establishing new local funding priorities. Due to a decrease in staff, as well as an increased attention needed to serve the local community most affected by the COVID-19 pandemic, this public outreach was not conducted as scheduled. Therefore, staff is recommending that the previously approved local funding priorities be extended by one-year to allow time for staff to conduct the necessary public outreach and evaluate the current needs of the Tracy community.

RECOMMENDATION

That the Commission approve and recommend to the Tracy City Council a one-year extension of the Fiscal Year 2016-2021 CDBG and HOME local funding priorities.

Prepared by: Barbara Harb, Economic Development Management Analyst II

Reviewed by: Michael Nimon, Economic Development Manager

Approved by: Brian MacDonald, Parks & Recreation Director

**CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
November 4, 2021**

AGENDA ITEM 6.b.

REQUEST

**RECEIVE A PRESENTATION REGARDING THE CITYWIDE PARKS, RECREATION,
AND TRAILS MASTER PLAN UPDATE**

BACKGROUND

On February 5, 2019, the City Council authorized the execution of a professional services agreement (PSA) with Wallace Roberts & Todd, LLC (WRT) to complete a comprehensive update of the 2013 Parks Master Plan (New Developments). Working with staff, WRT has led a two-year process of inventory, assessment, community engagement, research and analysis to comprehensively update the master plan.

Staff is bringing this item to the Commission as per Chapter 7.16 of the City of Tracy Municipal Code, Parks and Community Services Commission, 7.16.030 Powers and Duties (e) *advise the Council on the subject of recreation and facility master planning and development.*

DISCUSSION

The Citywide Parks, Recreation, and Trails Master Plan Update (Master Plan) articulates the community's long-range vision and guides investment, improvements, and expansion. Revisiting and updating the Master Plan every 10 to 15 years will assure it is responsive to the changing needs of our diverse and growing community.

This update represents a shared vision for our parks, recreation and trails that was shaped by Tracy residents, elected officials, city partners, and other stakeholders including the Parks & Community Services Commission.

Updating this plan provides an opportunity to analyze the system as a whole to understand how the resources are distributed across the community, to identify gaps and reduce redundancies, and to explore ways to develop new and/or unique amenities. This is the first time that the City has examined the condition of the existing park system as a part of the master planning process. The Master Plan also identifies clear policy guidance for our development partners as they propose new residential development.

Staff is asking the Commission to receive a presentation and provide input on the information that is provided.

Next Steps

Following the presentation to the Commission, staff along with WRT will present the Master Plan to the City Council in December 2021 with ultimate adoption of the plan happening in early 2022 pending environmental review (CEQA).

FISCAL IMPACT

This report is informational purposes only. Fiscal impacts may vary depending on City Council direction on various topics discussed.

RECOMMENDATION

Staff recommends the Commission receive the presentation and provide input on the information that is provided.

Prepared by: Richard Joaquin, Parks Planning & Development Manager

Approved by: Brian MacDonald, Parks and Recreation Director