

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Wednesday, November 10<sup>th</sup>, 2021, 6:00 p.m.**  
*(or as soon thereafter as possible)*

**Location:** **City Hall Conference Room 203**  
**333 Civic Center Plaza**

**THIS MEETING WILL BE OPEN TO THE PUBLIC FOR IN-PERSON PARTICIPATION. IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH GUIDELINES, UNIVERSAL MASKING INDOORS IS RECOMMENDED. MASKS ARE REQUIRED FOR UNVACCINATED INDIVIDUALS IN INDOOR PUBLIC SETTINGS.**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Items from the Audience  
*In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution No. 2019-240, and last amended by Resolution No. 2021-049, a five-minute maximum time limit per speaker will apply to all individuals speaking during "Items from the Audience/Public Comment". For non-agendized items, the Commission may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.*
5. Approval of Meeting Minutes
  - a. **Review and Approve the Meeting Minutes from the Regular Meeting on September 8, 2021**
  - b. **Review and Approve the Meeting Minutes from the Special Meeting on October 18, 2021**
6. Old Business
7. New Business
  - a. **Discuss and Approve Commission Goals and Objectives the Year 2022**
  - b. **Appoint a Subcommittee to Begin Practicing the 2021 YAC Annual Report**
8. Items from Staff
  - a. Calendar
    1. Senior Center Events

1. Senior Thanksgiving Dinner 11/21
  2. Rockin' Reindeer Bash, 12/1/21, 4pm-6:30pm
  3. Black & Blue Ball, 12/13/21, 4pm-7pm
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9. Items from the Commission
  10. Items from the Audience
  11. Adjournment to next Regular Meeting on December 8, 2021

**POSTED: November 4, 2021**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**YOUTH ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
September 8, 2021**

**1. CALL TO ORDER:** The meeting was called to order by Commissioner Andrews at 6:04 p.m.

**2. ROLL CALL:**

- a. Present: Andrews, Vice Chair Dhillon, Chair M. Kala, S. Kala, Mahendran, Razi
- b. Absent: Karthikeyan, Xiao, Bai
- c. Tardy: None
- d. Adult Commissioners Present: Arbogast
- e. Staff Present: Amanda Jensen, Recreation Coordinator
- f. Recorded by: Amanda Jensen, Recreation Coordinator

**3. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Commissioner Andrews.

**4. ITEMS FROM THE AUDIENCE:**

There were no comments from the public.

**5. Election of Chair and Vice Chair for the Year 21-22**

Staff Jensen conducted a vote to select Chair and Vice Chair Positions. Commissioner M. Kala received most votes for Chair and Commissioner Dhillon received most votes for Vice Chair.

**ACTION:** A roll call vote found all in favor. Passed and so ordered.

**6. Appoint a YAC Commissioner to the Tracy Police Department Youth Advisory Board (YAB)**

Staff Jensen asked for a volunteer that would be interested in representing YAC during the YAB meetings.

Commissioner Andrews and Dhillon volunteered.

**7. APPROVAL OF MINUTES**

- a. Review and approve the Regular Meeting Minutes from May 10, 2021

**ACTION:** A roll call vote found all in favor. Passed and so ordered.

**8. OLD BUSINESS:**

- a. Review and Approve the Youth Advisory Commission Goals, Objectives, and Work Plan for 2021.

Staff Jensen announced that all of the goals established have been completed and she will be in contact with the Commission to schedule a new retreat date to discuss new goals.

There was no comment from the public.

**9. NEW BUSINESS:**

- a. Discuss and Approve the Youth Advisory Commission's Participation in a Make a Difference Day Project on October 23, 2021 and Select a Project that Benefits the Tracy Community.

Commissioners shared their project ideas; breast cancer or mental health walk, candy drive, tree planting, and booths outside of downtown business sharing information on mental health.

**ACTION:** A roll call vote found all in favor and so ordered.

**10. ITEMS FROM THE STAFF**

Staff Jensen discussed the YAC recruitment deadline to submit applications was extended to October 1, 2021 and the dates of upcoming Rollin' Rec events that Commissioners can assist with.

**11. ITEMS FROM THE COMMISSION:**

Adult Commissioner Arbogast shared that he was excited for the new school year and to hear the new ideas that the Commission will come up with.

**12. ITEMS FROM THE AUDIENCE:**

None

**13. ADJOURNMENT:**

Time: 7:06pm

**ACTION:** A motion was made to adjourn the meeting by Chair M. Kala and seconded by Commissioner S. Kala. Roll call found all in favor. Passed and so ordered.

The above agenda was posted at the Tracy City Hall on September 3, 2021. The above are action minutes. A recording is available at the Parks and Recreation Department.

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*Amanda Jensen, Staff Liaison*

**YOUTH ADVISORY COMMISSION  
SPECIAL MEETING MINUTES  
October 18, 2021**

**1. CALL TO ORDER:** The meeting was called to order by Chair M. Kala at 7:09 p.m.

**2. ROLL CALL:**

- a. Present: Andrews, Chair M. Kala, S. Kala, Mahendran, Razi
- b. Absent: Vice Chair Dhillon, Xiao, Arbogast, Bai
- c. Tardy: Karthikeyan
- d. Adult Commissioners Present: None
- e. Staff Present: Amanda Jensen, Recreation Coordinator
- f. Recorded by: Amanda Jensen, Recreation Coordinator

**3. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Chair M. Kala.

**4. ITEMS FROM THE AUDIENCE:**

There were no comments from the public.

**5. YOUTH ADVISORY COMMISSION RETREAT TO DISCUSS:**

Chair M. Kala opened discussion on developing goals based off of the current issues and trends currently influencing teens.

There were no comments from the public.

Commission discussion followed.

**6. ADJOURNMENT:**

Time: 8:19pm

**ACTION:** A motion was made to adjourn the meeting by Commissioner Andrews and seconded by Commissioner Razi. Roll call found all in favor. Passed and so ordered.

The above agenda was posted at the Tracy City Hall on October 15, 2021. The above are action minutes. A recording is available at the Parks and Recreation Department.

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*Amanda Jensen, Staff Liaison*

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
November 10, 2021**

**AGENDA ITEM 7.a.**

REQUEST

**DISCUSS AND APPROVE COMMISSION GOALS AND OBJECTIVES FOR THE  
YEAR 2022**

DISCUSSION

Each year the Youth Advisory Commission presents their goals and objectives to both the Parks Commission and the City Council for the upcoming fiscal year. These presentations are scheduled to take place in December and February. The Commission needs to discuss their top priority goals for the 2022 calendar year.

Subcommittees are scheduled to meet on a monthly basis and report on the status of their assignments and projects at the monthly Youth Advisory Commission meetings. Each subcommittee will report on their goals/projects, completion dates, receive feedback from Commissioners and the Commission will make recommendations as needed.

RECOMMENDATION

That the Commission discuss and approve the commission goals and objectives for the year 2022.

Prepared by: Amanda Jensen, Recreation Coordinator

Reviewed by: Jolene Jauregui, Recreation Services Manager

Approved by: Brian MacDonald, Director of Parks and Recreation

Attachment: Attachment "A" – Youth Advisory Commission Goals 2022

Tracy Parks & Recreation Department

Youth Advisory Commission Goals - 2022

Goal	Objective	Action Steps	Completion Date	Status (Assignment)
<p><b>1</b></p> <p><b>PROGRAM ENHANCEMENT</b> ----- Look for ways to enhance Recreation Programs that will provide benefits to teens</p>	<p><b>1.A.</b> Participate with the Parks &amp; Recreation Department to offer one new teen event or program focusing on teen trends or issues</p> <p><b>1.B.</b> Participate with the Parks &amp; Recreation Department to offer one new teen event, program or camp</p> <p><b>1.C.</b> Participate with the Lolly Hansen Senior Center to propose atleast one new intergenerational program or event</p>	<p><b>1.A.1.</b> Plan and implement a mental health awareness event or program</p> <p><b>1.A.2.</b> Work with the various high school clubs to further promote mental health awareness</p> <p><b>1.B.1.</b> Work with staff to develop ideas and marketing strategies</p> <p><b>1.C.1.</b> Assist Senior Center staff with planning and marketing the Forever Young Prom</p> <p><b>1.C.2.</b> Develop ideas and implement one new program or event</p>	<p><b>August 2022</b></p> <p><b>March 2022</b></p> <p><b>April 2022</b></p> <p><b>May 2022</b></p>	<p>Subcommittee:</p> <p>Subcommittee:</p> <p>Subcommittee:</p> <p>Subcommittee:</p> <p>Subcommittee:</p>
<p><b>2</b></p> <p><b>COMMUNITY OUTREACH</b> ----- Look for ways to make the Commission more visible; to participate with local organizations and service clubs throughout the community; and to widen participation of teens</p>	<p><b>1.D.</b> Support the Rollin' Rec Program</p> <p><b>2.A.</b> Implement at least one new community service project</p>	<p><b>1.C.1.</b> Participate and attend at least two Rollin' Rec program days (per season)</p> <p><b>2.A.1.</b> Work with local service clubs and organization to plan various marketing efforts to outreach to teens and the community.</p>	<p><b>December 2022</b></p> <p><b>July 2022</b></p>	<p>Subcommittee:</p> <p>Subcommittee:</p>
<p><b>City Council Strategic Priority: Quality of Life Goal 3: Provide City Programming and Events That Bolster Quality of Life</b></p>				

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
November 10, 2021**

**AGENDA ITEM 7.b.**

**REQUEST**

**APPOINT A SUBCOMMITTEE TO BEGIN PRACTICING THE 2021 YAC ANNUAL REPORT**

**DISCUSSION**

With the end of the 2021 fiscal year, it is necessary to report to the Parks and Community Services Commission and City Council the accomplishments, goals and any information pertinent regarding YAC. A year-end report is appropriate and should include an update and status on the following: YAC goals and accomplishments for last year's period covering January 1, 2021 to December 31, 2021 and proposed goals for the 2022 calendar year.

A subcommittee will need to be formed to begin practicing the YAC's 2021 Annual Report and schedule their first meeting by November 23, 2021. The subcommittee will present the report to the Parks and Community Services Commission in December and City Council in February.

**RECOMMENDATION**

That the Commission appoint a subcommittee to begin practicing the 2021 YAC's Annual Report.

Prepared by: Amanda Jensen, Recreation Coordinator

Reviewed by: Jolene Jauregui, Recreation Services Manager

Approved by: Brian MacDonald, Director of Parks and Recreation