

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: Thursday, December 9, 2021, 7:00 p.m.
(or as soon thereafter as possible)

Location: Tracy Transit Station, Room 103
50 East 6th Street, Tracy

IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH GUIDELINES, MASKS ARE REQUIRED REGARDLESS OF VACCINATION STATUS IN TRANSPORTATION HUBS.

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on October 14, 2021.
5. New Business
 - a. Presentation on VAMOS Transit App
 - b. Provide Input on Unmet Transit Needs for San Joaquin County
 - c. Review and Provide Updates on Commission Goals and Objectives for FY21/22
6. Items from the Commission
7. Items from Staff
 - a. Airport Projects Update
 - b. Transit Ridership and Performance Update
 - c. Bikeways Update
8. Items from the Audience
9. Adjournment

POSTED: December 2, 2021

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6th Street, Tracy, during normal business hours.

October 14, 2021

1. **CALL TO ORDER:** Commissioner Vaughn called the meeting to order at 7:00 p.m.

2. **ROLL CALL:**

- a. **Present:** Sharanjit Dhillon, Rajinish Khanna, Tim Silva, Alvin Vaughn
- b. **Absent:** Gary Cooper
- c. **Staff Present:** Ed Lovell, Transit Manager; Paula Jessup, Airport Manager; Jayne Pramod, Transit Coordinator.
- d. **Recorded By:** Jayne Pramod, Transit Coordinator

3. **ITEMS FROM THE AUDIENCE:**

Karen Moore, Tracy Earth Project, provided information regarding getting designated as a bike friendly community, and requested City of Tracy to get designated as a bike friendly community through the League of American Bicyclists. Designation helps get various funding for infrastructure and recommended City of Tracy to apply.

Dotty Nygard, Tracy Earth Project, thanked Commission, City Clerk, Parks Director and Ed Lovell, Transit Manager for partnering and promoting the Bike Rodeo event held two weeks ago and would like to partner with City again and expand next year through Commission outreach. Also addressed the need to get the City designated as a bike friendly community, which has been a number one priority of Tracy Earth Project. Addressed the importance of having a safe bike route which is a community unmet need request, that has been not yet met, and recommended getting on the agenda a sustainability action plan for a robust bike access in town. Requested Commission to make it as a priority.

Craig Schwab, Tracy, reiterated Dotty's comments and addressed the needs of the growing bike community. Suggested bicycle parks for kids to provide them a safe area. He stated Tracy Bike Life is pursuing a nonprofit designation, a club collaboration with Tracy Earth Project and with HUD to educate kids on bike safety and rules of the road, and also getting Tracy Police to be involved in educating kids about bike safety. Bike community is growing and requested Commission to make it is a major priority.

Karen Schwab, Tracy, addressed kids request to have a bike track and recommended BMX tracks, that will bring people into town from other places and will benefit the City.

4. **APPROVAL OF MEETING MINUTES OF SEPTEMBER 9, 2021**

- a) **Motion to Approve:** Commissioner Silva
- b) **Second:** Commissioner Dhillon
- c) **Abstain:** None
- d) **Vote:** Approved by unanimous vote

5. **NEW BUSINESS:**

- a. **Presentation on Airport Funding:** Paula Jessup presented on Airport Funding, explained what an Enterprise Account is and provided information on yearly budget. Commission comments and questions followed.

b. Review and Provide Updates on Commission Goals and Objectives for FY21/22:

Staff provided updates on Commission participated outreach events. Paula Jessup provided information on Airport Halloween event that will be held at the Tracy Airport on 10/30/2021. Commission and Staff discussed about giveaways and pamphlets to promote transportation and Commission at the airport event. Staff will bring back updates on Short Range Transit Plan and fare policy. San Joaquin Council of Govt. staff will be invited to present to Commission on Vamos App. Shared information regarding bike survey available on the City website. Commission requested for MTM, Transit Contractor, to present on service, Transit Staff to present on transit funding and City Engineering Div. to present on Bikeway Masterplan.

6. ITEMS FROM THE COMMISSION :

Commissioner Silva: Thanked Tracy Earth Project Director Dotty Nygard and her team for organizing a great bike rodeo event that Commission enjoyed participating and would like to participate again next year.

7. ITEMS FROM STAFF:

- a. Airport Projects Update:** Paula Jessup, Airport Manager, provided airport updates on completed projects and additional information on upcoming Halloween event at the Tracy Airport on October 30, 2021. Commission comments and questions followed.
- b. Transit Ridership and Performance Update:** Ed Lovell, Transit Manager, provided updates on ridership, delivery status on additional two new buses on order, and updates on Transit Station Renovation project. Commission comments and questions followed.
- c. Bikeways Update:** Staff will email Commission the bike survey link and will also post information on social media and Tracy Press to inform public.

8. ITEMS FROM THE AUDIENCE:

Karen Moore, Tracy Earth Project, suggested providing bike survey information to local schools.

Mitchell Harnett, Kids Bike Lane, introduced himself and his passion for bicycling. He serves on two non-profit boards and currently with Kids Bike Lane assisting underserved families and kids with special needs. Focus is to promote bicycling to kids and train them on bike safety. He suggested City to provide a bike park that helps young riders to be in a safe environment and have control of their bikes. He commented on Santa Cruz bikeway system that is embraced by the community. He has extensive biking experience, skills, and knowledge that he wants to share to promote biking and would like to provide input to create a bikeway plan that will benefit both the bicycle community and the City.

Dotty Nygard, Tracy Earth Project, asked if the regional transit app has information on bike routes and suggested San Joaquin Council of Governments create an app for an efficient mode of transportation connecting cities. Announced they have partnered with Tracy Bike Life and SJ Housing Authority HUD in creating a bike program that promotes safe bicycling, and a facility to repair bikes, teach kids to repair bikes and to provide ride share assistance. They are partnering with Tracy PD to go over bike safety rules. Encouraged to donate bikes that can be fixed and given to someone in need. Thanked Commission and Staff for all their hard work

9. ADJOURNMENT TO NEXT REGULAR MEETING NOVEMBER 11, 2021

- a. Motion to Adjourn:** Commissioner Silva
- b. Second:** Commissioner Khanna
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:21 p.m.

The above agenda was posted at Tracy City Hall on October 7, 2021. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

Ed Lovell, Staff Liaison

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
October 9, 2021**

AGENDA ITEM 5.b.

REQUEST

PROVIDE INPUT ON UNMET TRANSIT NEEDS FOR SAN JOAQUIN COUNTY FOR FISCAL YEAR 2021-22

DISCUSSION

In 1978, the Transportation Development Act (TDA) was amended to require an Unmet Transit Needs study be undertaken before the allocation of Local Transportation Funds for other non-transit purposes could be approved. Unmet Transit Needs are defined as transportation services not currently provided to those residents who use or would use public transportation regularly, if available, to meet their life expectations. As the Regional Transportation Agency, San Joaquin Council of Governments (SJCOG) must identify any unmet transit needs that exist in the county each year. If any unmet needs are found, further determinations must be made to determine whether or not these needs are reasonable to meet. As part of this process, SJCOG is required to perform the following:

- Ensure that several factors have been considered in the planning process, including: size and location of groups likely to be dependent on transit, adequacy of existing services, and potential alternative services and service improvements that could meet all or part of the travel demand.
- Hold a public hearing to receive testimony on unmet needs.
- Determine definitions for “unmet transit needs” and “reasonable to meet.”
- Adopt a finding regarding unmet transit needs and allocate funds to address those needs, if necessary, before street and road TDA allocations.

Since 2020, SJCOG has opted to hold just one public hearing which they will facilitate. As in the past, each agency will focus on gathering any unmet transit need feedback and sending it to SJCOG as part of the process.

RECOMENDATION

That the Commission provide input on unmet transit needs for San Joaquin County for fiscal year 2021-22.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
December 9, 2021**

AGENDA ITEM 5.c.

REQUEST

**REVIEW AND PROVIDE UPDATES ON COMMISSION GOALS AND OBJECTIVES
FOR FY 2021/22**

DISCUSSION

At the July 8, 2021 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the current fiscal year 2021/2022.

Below are the commission recommended goals for FY 21/22 with recommended timelines.

FY21/22 Transportation Commission Goals

	GOAL	TIMELINE	SUB-COMMITTEE
OUTREACH	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting Next Dates: Spring 2022
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting Next Dates: Spring 2022
	Participate in City Sponsored Airport events	October 2021	COMPLETE
	Participate in Bike Rodeo Event sponsored by Tracy Earth Project	October 2021	COMPLETE
TRANSIT	Provide Input on Short Range Transit Plan Implementation	April 2022	All
	Provide Fare Policy Recommendation to City Council	TBD	All
	Provide Input on Transit App Implementation	December 2021	

BIKEWAYS	Provide Input on Updated Bikeways Master Plan	October 2021	
EDUCATION	Receive presentations on areas related to the purpose of the commission (funding, bus contractor, SJCOG, bike safety, etc)	Ongoing	Sep – Aerobatic Box Oct – Airport Funding Dec – SJCOG Vamos App

In order to successfully complete each of these goals, the commissioners will form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of no more than 2 commissioners.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMENDATION

That the Commission provide updates on the commission goals and objectives for FY 2021/22.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
DECEMBER 9, 2021**

AGENDA ITEM 7

Staff Items

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Commission Goals Update (June/July)
- Unmet Transit Needs (October/November)
- CIP Review (November/December)

Airport Update

By Paula Jessup

Airport Improvement Items:

Project	Current Status	Next Steps
Airport Restrooms Installation	All restrooms are installed and available for use.	COMPLETE
Airport Layout Plan	Forecasting of future needs submitted to FAA for approval.	- Draw ALP - Public outreach meetings

Transit Update

By Jayne Pramod

Transit Projects Update:

Project	Current Status	Next Steps
Replacement Cutaway Vehicles	All delivered vehicles are in service.	Awaiting delivery of final 2 vehicles. (est. Jan 2022)
Replacement Fixed Route Vehicles	All delivered vehicles are in service.	COMPLETE
Transit Station Lobby Renovation	Contractor is finalizing construction schedule.	Begin construction (est. Jan 2022)

