

April 12, 2012

1. **CALL TO ORDER:** Chairman Maynard called the meeting to order at 7:00 p.m.
2. **ROLL CALL :**
 - a. **Present:** Adam Duran, John Favors, Christina Frankel, Mark Gainor, Mark Maynard, Shane O'Neill, Joseph Orcutt (8:17 p.m.), Daniel Ramey.
 - b. **Absent:** Alvin Vaughn
 - c. **Staff Present:** Rod Buchanan, Parks and Community Services Director; Ed Lovell, Management Analyst II; Jayne Pramod, Transportation Coordinator.
 - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** George Riddle, Tracy, handed Commission and Staff copies of correspondence and memorandum regarding Airport and requested it to be entered into record the minutes of the meeting. He requested the Commission to give him an opportunity to address it during the Agenda Item – Airport Improvement Items Update.
4. **APPROVAL OF REGULAR MEETING MINUTES OF MARCH 8, 2012:**
 - a) **Motion to Approve:** Commissioner Duran
 - b) **Second:** Commissioner O'Neill
 - c) **Abstain:** None
 - d) **Vote** Approved
5. **CORRESPONDENCE:** Rod Buchanan requested Chairman Maynard to reverse Item # 5 & Item # 6 for the flow of the meeting. The Correspondence he has corresponds to the handouts received from the audience and relates to the presentation on Airport Improvement Item Update. Commission agreed and Staff handed the following copies; Summary of Public Comment from March 20, 2012, Council Meeting; Summary of Public Comment from City Council Special Meeting, April 3, 2012; Email from Rod Buchanan, March 28, 2012; and email from Sharon Davis dated April 9, 2012. Mr. Buchanan mentioned included in the correspondence also, beside written correspondence, is a transcript of two Council Meeting, where Mr. Presley and Mr. Anderson spoke regarding similar things that Staff will be discussing tonight's meeting. He informed the Commission only items related to Airport Improvement will be addressed.
6. **PRESENTATION ON AIRPORT IMPROVEMENT ITEMS UPDATE:** Ed Lovell informed Commission that in January Staff gave an update to Commission prior going to the Council, the status on the airport items that was presented to the Council back in October. Quarterly updates are to be given to the Council, so prior to bringing to the Council; Staff would like to present it to the Commission for inputs and comments. He gave a detailed presentation on the following current items on the list that has been in progress for the past two months, S1- Installation of T Hangars, S12- Construction of restaurant, S14 – Runway repairs and fencing at NJ Airport, S17- Seal Coat on runways and taxiways, S21- Confirm runway lengths on runways 12-30, S 22- Balancing the Airport operating Budget by FY15-16. He updated on the Five Step Financial Strategy for balancing the Airport Operating Budget. He also informed that the Hangar Development will be put in hold. Construction is not going to be pursued until after the pavement issues have been addressed. The final project design is going to be completed by end of the June 2012.

Commission asked about the funding for hangar project if the project is put on hold. Staff responded the funding from FAA is not to construct the hangar. Funding is for site work and site preparation, but not the actual building of the hangars. FAA funding would decrease the Airport's debt service on the project.

George Riddle, Tracy, referred to the handouts he distributed and addressed the Commission regarding the resurfacing of the runway and the shortening of the runway from 4002 ft. to 3996 ft. He referred to the memo from City Manager, Mr. Churchill, indicating the 12-30 runway new reference going to be 3,996 ft. He pointed out that basically City is working on error top of another error basically by shortening. He also referred to the letter, Airport Runway length and Reclassification of Tracy Airport, from David Anderson indicating that TAA does not feel that the runway length is appropriate. He requested the length of the runway to be restored to its original length of 4002 ft.

Celeste Garamendi, Tracy, stated that six feet is significant. Instead of the City trying to re-designate and confirm the size of the airport to a small airport for future planning purpose, due to development pressures to develop in the protective zones of the airport, she suggested City stop this direction immediately and correct the error. The objective is to protect the airport and it is absolutely critical that the runway lengths and the perimeter for protection zone is based on mid-size airport. In addition to specific requests that were included in TAA letter asking of the City to correct the problems for the future of the airport, she requested Commission relook at the list of activities by the Staff, and all of the activities be currently put on hold, until a complete assessment of the consequences of those actions made.

Rod Buchanan responded that City has taken the official position the last three years, and agrees the airport should not be designated as a small airport. The 1998 Airport and Land Use Plan had a protection zone that City wanted to maintain, that's been the official position of the City and that hasn't changed at all. He said it is important for the Commission to understand that when Staff put plans together, for very large projects like this, it has lot of moving parts, it is very dynamic. Changes to the plans are made as per the conversations and meetings between FAA and Staff. For the Pavement Project FAA wanted to confirm the actual length as it is today. The future direction is to fix the current condition to maximize the available runway, and Council has approved staff to assess if there is any more area that can expand the runway at the current airport. He commented there may have been some incorrect assumptions made. Nowhere in any documents did the City say the plan was to shorten the runway. He also responded to Commission's questions regarding the actual length of the runway 12/30. Runway 8-26 thresholds are relocated as mandated by Caltrans and FAA for safety reasons. City cannot unilaterally reclassify the airport. SJCOG acting as the ALUPC agreed that the airport is neither a small nor a medium size airport and has given Tracy Airport a hybrid land use planning scenario.

7. NEW BUSINESS:

a) Receive and Discuss Update on Transportation Advisory Commission Goals :

2.1 Conduct a Transportation fair: Commissioner Gainor asked Commission and Staff on Vendor response and application received back from vendors interested in having booth space at the event. Staff received two applications and Commission received verbal commitment from vendors interested in participating. Staff agreed to assist food vendor with the health permit application. Commissioner Frankel handed out the Family Bike Ride route coordinated by the Cycle Club.

3.1 Increase Commissioner education on airport operations, amenities, etc.:

Staff handed Commission a draft summary report on the airport visits. Commission reviewed the report and requested Staff to email the report to Commission in an Excel format.

5.1 Have regular Commission-sponsored/driven outreach activities: Staff suggested if Commission has an idea inform Staff; Staff will arrange and schedule presentations.

8. ITEMS FROM THE COMMISSION:

Commissioner Favor: Mentioned the power plant windmill is the only obstruction on the airway path of Tracy Airport that has been listed.

9. ITEMS FROM STAFF:

a. Staff Report: None

b. Airport Updates: Ed Lovell pointed out the new format of the airport updates based on commissioner feedback. Ed Lovell referred to the Airport Improvement Items S-12, construction of a Restaurant/Café. He mentioned after Skyview Aviation responded they were not interested in pursuing with the restaurant at the Tracy Airport. Staff met with Tracy Airport Center, who is currently the Fuel Service Operator at the Tracy Airport and they responded being interested and pursuing construction. They will be providing Staff some preliminary concept drawings within 30 days. They have a tentative completion date of November.

C. Transit Updates: Year to Date ridership was at 74,344 up 3,573 riders compared to Year to date ridership in February of FY10-11, an increase of approximately 5%.

10. ITEMS FROM THE AUDIENCE: Mark Connolly, Tracy, addressed the airport issues, the discussions regarding the issues and the inconsistency from City and Staff in their response. Promises are made but not kept. Policy hasn't changed and there has been no change in the position of the City. As a result there has been no action by the Commission to ask action be taken, and there has been no request by Commission to bring that item back for further consideration. He pointed out the Airport Relocation Study, is not an airport expansion study. The title indicates it is a study to determine the relocation of airport as it is described by the Staff. The study needs to be what can the City of Tracy do to maximize the income in the existing airport and he explained why that is important, and stated that would be a fraction of the cost building a new airport. Chairman Maynard responded to Mr. Connolly that his points are valid and the Commission is intent on making the Tracy Airport economically developed as possibly can and working with Staff and recommending that. Mr. Maynard also informed that the agenda item on the airport has already been discussed; it is possible to not be able to discuss it further. Mr. Connolly responded reopening an agenda item is possible if meeting not adjourned, Commission could reopen an agenda item, can hold discussion and take action on that item. He further commented on the tremendous amount of documentation from the City of Tracy to the FAA, and not even a single document has been produced by the City. He also addressed concerns regarding FAA Grant money earmarked for other project being diverted to a grant that was a previously built project.

11. ADJOURNMENT TO NEXT REGULAR MEETING THURSDAY, MAY 10, 2012

- a. **Motion to Approve:** Commissioner Orcutt
- b. **Second:** Commissioner Favors
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 9:00 p.m.