



January 6, 2022

NOTICE OF COUNCIL-APPOINTED BOARD VACANCY

COMMISSION/BOARD: **Board of Appeals**

NUMBER OF VACANCIES: Two (2), (one engineer and one contractor)

POWERS AND DUTIES: As set forth in the Tracy Municipal Code Chapter 9.44

PURPOSE: To hear appeals of administrative decisions regarding use of alternate materials, interpretations pertaining to enforcement of any provisions of the Building, Plumbing, Mechanical, Electrical, Fire Codes and related regulations listed in TMC Section 9.44.010.

To hear appeals of administrative decisions on the application of the Uniform Housing Code, the Uniform Code for the Abatement of Dangerous Buildings, and related sections of this Code in actions declaring certain structures or conditions therein sub-standard, unsanitary, or hazardous and requiring their consideration, rehabilitation, reconstruction, correction, or abatement as applicable. The Board will also serve as the appeal board when determinations are made regarding special conditions for person with disabilities.

Following the hearing, the Board shall formally report, in writing, its findings of fact, and together with the reasons, its decision, to be forwarded to the petitioner and to the administrative office whose decision has been appealed.

QUALIFICATIONS: The Building Board of Appeals shall consist of five (5) members appointed by the Mayor with advice and consent of the Council. The Board shall consist of members who are qualified by experience and training to pass on matters pertaining to building construction (such as licensed contractors, engineers and architects).

The term of office for each member shall be four (4) years with staggered terms. Vacancies occurring during a term shall be filled for the unexpired period of such term. Members shall serve at the pleasure of the Council and may be removed from office without cause upon an affirmative vote of the majority of the Council. A member shall be neither an elected officer nor an employee of the City, but may be a member of another City board or commission. A member need not be a resident of the City.

CLOSING DATE: **Thursday, January 27, 2022, 6:00 p.m.**

Application forms available: City Clerk's Office/City Hall
333 Civic Center Plaza, Tracy, California 95376
Telephone: (209) 831-6101; Fax: (209) 831-6120
City of Tracy Website: www.cityoftracy.org

City of Tracy

Board and Commission Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **6:00 p.m. on Thursday, January 27, 2022**. Should you have any questions please feel free to contact the City Clerk's Office at 831-6101.

Board or Commission Applying for: **Board of Appeals**

Name: _____
Last First M.I.

Telephone: _____
Daytime Evening

Address _____
Street Zip

Email Address (Optional) _____

Are you a current City of Tracy employee, official, contractor or vendor? _____. If so, please explain. _____

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? _____. If so, please explain. _____

List related educational background: _____

List your current occupation and related employment history: _____

Why do you want to serve on the Board of Appeals? _____

Discuss the most important contribution you feel you can make as a member of the Board of Appeals. _____

Describe your involvement in community activities, volunteer and civic organizations: _____

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Board to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

I have attached optional additional materials (such as a resume, etc.)

Signature _____ Date _____
