



January 24, 2022

NOTICE OF COUNCIL-APPOINTED COMMITTEE VACANCY

COMMITTEE:	Measure V Residents' Oversight Committee
NUMBER OF VACANCIES:	Total number of vacancies: Two (2) <ul style="list-style-type: none">• One (1) Vacancy – To fill the remainder of a vacated term ending February 28, 2023• One (1) Vacancy – Term Expirations (3 Year terms will begin March 1, 2022 and ending on February 28, 2025)
POWER AND DUTIES:	As set forth in the Measure V Residents' Oversight Committee Bylaws adopted by Resolution 2017-026 of the Tracy City Council
MEETINGS:	The Measure V Residents' Oversight Committee shall meet a minimum of four times a year, on a quarterly basis on the 3rd Monday in January, 3rd Monday in April, 3rd Monday in July, and 3rd Monday in October at 5:30 p.m. at City Hall Room 109. Additional meetings may be scheduled by the Committee, at its discretion. Oversight Committee members are expected to attend all regular meetings.

The Residents' Oversight Committee Member position is a volunteer, non-paid position. The Committee's roles and responsibilities **will** include the following:

- To serve in an advisory-only capacity to the City Council;
- To provide oversight of the revenues and expenses pertaining to the portion of the sales tax generated by Measure V;
- To review the annual independent financial audit of the City performed by an independent auditor on sections pertaining to the revenue and expenses related to the portion of the sales tax generated by Measure V;
- To review other City financial reports pertaining to the revenue generated by and expenses related to the portion of the sales tax generated by Measure V revenue and expenses;
- Providing Council with an annual written report;
- Additional reports to Council can be provided to Council at the Committee and/or Council's discretion (all reports must be in writing and agendaized pursuant to the Brown Act).

The Residents' Oversight Committee roles and responsibilities **will not** include the following:

- Oversight on Enterprise and other funds generated independent of Measure V;
- Decision-making on spending priorities;
- Reviewing Enterprise and, except to the extent necessary for the General Fund, other funds generated independently of Measure V.

QUALIFICATIONS: Residents interested in appointment to the Oversight Committee must be residents of the City of Tracy, and meet the residency requirement as outlined in Resolution 2004-152, establishing the council selection process, and defining residency requirements, for appointee bodies.

TERM OF SERVICE: This vacancy term of the Oversight Committee member is for a 3-year term. Subsequent appointments to the Oversight Committee shall be until the reporting period for the last one-half cent sales tax collected pursuant to Measure V. No member of the Committee shall serve more than two consecutive terms.

CLOSING DATE: **Monday, February 14, 2022, 6:00 p.m.**

Application forms available: City Clerk's Office
City Hall
333 Civic Center Plaza
Tracy, California 95376
Telephone: (209) 831-6101
Fax: (209) 831-6120
Website: www.cityoftracy.org

City of Tracy

Committee Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **6:00 p.m. on Monday, February 14, 2022.** Should you have any questions please feel free to contact the City Clerk's Office at 209-831-6101.

Committee Applying for: **Measure V Residents' Oversight Committee**

Name: _____
Last First M.I.

Telephone: _____
Daytime Evening

Address _____
Street Zip

Email Address (Optional) _____

Do you reside within the Tracy City Limits? Yes No

Are you registered to vote at the above address? Yes No

If NO, explain why _____

Please provide proof of residency at the above address (***copy of utility bill [phone, water, cable, etc.], voter registration card, CA Driver's License or Identification, Federal or State Tax Return***)

Are you a current City of Tracy employee, official, contractor or vendor? _____. If so, please explain. _____

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? _____. If so, please explain. _____

List related educational background: _____

List your current occupation and related employment history: _____

Why do you want to serve on the Measure V Residents' Oversight Committee? _____

Discuss the most important contribution you feel you can make as a member of the Residents' Oversight Committee? _____

Describe your involvement in community activities, volunteer and civic organizations: _____

If you are selected for the Residents' Oversight Committee, explain your understanding of the role and responsibilities you would have as an Oversight Committee member? _____

What is your understanding of City Budgets and Finances? _____

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Committee to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

- I have attached proof of residency
- I have attached optional additional materials (such as a resume, etc.)

Signature _____	Date _____
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