

Tuesday, February 1, 2022, 7:00 P.M.

Tracy City Hall Chambers, 333 Civic Center Plaza, Tracy

Web Site: [www.cityoftracy.org](http://www.cityoftracy.org)

**THIS MEETING WILL BE OPEN TO THE PUBLIC FOR IN-PERSON AND REMOTE PARTICIPATION PURSUANT TO GOVERNMENT CODE SECTION 54953(e).**

**THIS MEETING WILL BE OPEN TO THE PUBLIC FOR IN-PERSON AND REMOTE PARTICIPATION. IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH GUIDELINES, MASKS ARE REQUIRED FOR ALL INDIVIDUALS IN INDOOR PUBLIC SETTINGS INCLUDING ALL OF CITY HALL AND THE COUNCIL CHAMBERS.**

**MEMBERS OF THE PUBLIC MAY PARTICIPATE REMOTELY IN THE MEETING VIA THE FOLLOWING METHOD:**

*As always, the public may view the City Council meetings live on the City of Tracy's website at [CityofTracy.org](http://CityofTracy.org) or on Comcast Channel 26/AT&T U-verse Channel 99. To view from the City's website, open the "Government" menu at the top of the City's homepage and select "[City Council Meeting Videos](#)" under the "City Council" section.*

*If you only wish to watch the meeting and do not wish to address the Council, the City requests that you stream the meeting through the City's website or watch on Channel 26.*

**Remote Public Comment:**

*During the upcoming City Council meeting public comment will be accepted via the options listed below. If you would like to comment remotely, please follow the protocols below:*

- *Comments via:*
  - **Online by visiting** <https://cityoftracyevents.webex.com> and using the following **Event Number: 2558 621 5970** and **Event Password: TracyCC**
  - **If you would like to participate in the public comment anonymously**, you may submit your comment in WebEx by typing "Anonymous" when prompted to provide a First and Last Name and inserting [Anonymous@example.com](mailto:Anonymous@example.com) when prompted to provide an email address.
  - Join by phone by dialing +1-408-418-9388, enter 25586215970#8722922# Press \*3 to raise the hand icon to speak on an item.
  
- *Protocols for commenting via WebEx:*
  - *If you wish to comment on the "Consent Calendar", "Items from the Audience/Public Comment" or "Regular Agenda" portions of the agenda:*
    - *Listen for the Mayor to open that portion of the agenda for discussion, then raise your hand to speak by clicking on the Hand icon on the Participants panel to the right of your screen.*
    - *If you no longer wish to comment, you may lower your hand by clicking on the Hand icon again.*

- *Comments for the “Consent Calendar” “Items from the Agenda/Public Comment” or “Regular Agenda” portions of the agenda will be accepted until the public comment for that item is closed.*

*Comments received on Webex outside of the comment periods outlined above will not be included in the record.*

**Americans With Disabilities Act** - The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in Council meetings. Persons requiring assistance or auxiliary aids should call City Hall (209/831-6105) 24 hours prior to the meeting.

**Addressing the Council on Items on the Agenda** - The Brown Act provides that every regular Council meeting shall provide an opportunity for the public to address the Council on any item within its jurisdiction before or during the Council's consideration of the item, provided no action shall be taken on any item not on the agenda. To facilitate the orderly process of public comment and to assist the Council to conduct its business as efficiently as possible, members of the public wishing to address the Council are requested to, but not required to, hand a speaker card, which includes the speaker's name or other identifying designation and address to the City Clerk prior to the agenda item being called. Generally, once the City Council begins its consideration of an item, no more speaker cards will be accepted. An individual's failure to present a speaker card or state their name shall not preclude the individual from addressing the Council. Each citizen will be allowed a maximum of five minutes for input or testimony. In the event there are 15 or more individuals wishing to speak regarding any agenda item including the “Items from the Audience/Public Comment” portion of the agenda and regular items, the maximum amount of time allowed per speaker will be three minutes. When speaking under a specific agenda item, each speaker should avoid repetition of the remarks of the prior speakers. To promote time efficiency and an orderly meeting, the Presiding Officer may request that a spokesperson be designated to represent similar views. A designated spokesperson shall have 10 minutes to speak. At the Presiding Officer's discretion, additional time may be granted. The City Clerk shall be the timekeeper.

**Consent Calendar** - All items listed on the Consent Calendar are considered routine and/or consistent with previous City Council direction. One motion, a second, and a roll call vote may enact the items listed on the Consent Calendar. No separate discussion of Consent Calendar items shall take place unless a member of the City Council, City staff or the public request discussion on a specific item.

**Addressing the Council on Items not on the Agenda** – The Brown Act prohibits discussion or action on items not on the posted agenda. The City Council's Meeting Protocols and Rules of Procedure provide that in the interest of allowing Council to have adequate time to address the agenda items of business, “Items from the Audience/Public Comment” following the Consent Calendar will be limited to 15-minutes maximum period. “Items from the Audience/Public Comment” listed near the end of the agenda will not have a maximum time limit. A five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agenda items, Council Members may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to Council. When members of the public address the Council, they should be as specific as possible about their concerns. If several members of the public comment on the same issue an effort should be made to avoid repetition of views already expressed.

**Notice** - A 90 day limit is set by law for filing challenges in the Superior Court to certain City administrative decisions and orders when those decisions or orders require: (1) a hearing by law, (2) the receipt of evidence, and (3) the exercise of discretion. The 90 day limit begins on the date the decision is final (Code of Civil Procedure Section 1094.6). Further, if you challenge a City Council action in court, you may be limited, by California law, including but not limited to Government Code Section 65009, to raising only those issues you or someone else raised during the public hearing, or raised in written correspondence delivered to the City Council prior to or at the public hearing.

Full copies of the agenda are available on the City's website: [www.cityoftracy.org](http://www.cityoftracy.org)

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

PRESENTATIONS:

1. Employee of the Month
2. Proclamation – Black History Month
3. Legislative Update from Assemblymember Carlos Villapudua's Office

1. CONSENT CALENDAR

- 1.A. ADOPTION OF JANUARY 18, 2022 CLOSED SESSION AND REGULAR MEETING MINUTES
- 1.B. ADOPT A RESOLUTION AMENDING THE CITY'S CONFLICT OF INTEREST CODE FOR DESIGNATED CITY OFFICERS AND EMPLOYEE CLASSIFICATIONS AS REQUIRED BY THE POLITICAL REFORM ACT
- 1.C. AUTHORIZE THE APPROPRIATION OF \$760,000 FROM AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FOR RESIDENTIAL AND COMMERCIAL SOLID WASTE AND STORM DRAIN ARREARAGES
- 1.D. AUTHORIZE AMENDMENTS TO THE CITY'S CLASSIFICATION AND COMPENSATION PLANS AND MASTER SALARY SCHEDULE RELATING TO THE HOMELESS SERVICES MANAGER

2. ITEMS FROM THE AUDIENCE

3. REGULAR AGENDA

- 3.A. RECEIVE THE ANNUAL REPORT ON SENIOR SERVICES FOR THE 2020 AND 2021 CALENDAR YEARS
- 3.B. RECEIVE THE ANNUAL REPORT OF THE YOUTH ADVISORY COMMISSION
- 3.C. RECEIVE THE ANNUAL REPORT OF THE TRANSPORTATION ADVISORY COMMISSION
- 3.D. RECEIVE THE ANNUAL REPORT OF THE PARKS AND COMMUNITY SERVICES COMMISSION
- 3.E. APPOINTMENT OF CITY COUNCIL SUBCOMMITTEES AND AN ALTERNATE TO INTERVIEW APPLICANTS TO FILL TWO TERM EXPIRATIONS ON THE BOARD OF APPEALS, THREE TERM EXPIRATIONS ON THE PLANNING COMMISSION AND ONE VACANCY AND ONE TERM EXPIRATION ON THE MEASURE V RESIDENTS' OVERSIGHT COMMITTEE

4. ITEMS FROM THE AUDIENCE
5. STAFF ITEMS
6. COUNCIL ITEMS
7. ADJOURNMENT

TRACY CITY COUNCIL - SPECIAL MEETING MINUTES

January 18, 2022, 5:30 p.m.

Tracy City Hall, 333 Civic Center Plaza, Tracy

1. CALL TO ORDER – Mayor Young called the meeting to order at 5:40 p.m. for the purpose of a closed session to discuss the items outlined below.
2. ROLL CALL – Roll call found Council Members Arriola, Bedolla, Davis, Mayor Pro Tem Vargas and Mayor Young present.
3. ITEMS FROM THE AUDIENCE – None.
4. Request to Conduct Closed Session
  - A. Conference with Legal Counsel – Existing Litigation (Gov. Code Section 54956.9(d)(1))
    - i. Case Title: CITY OF TRACY v. BBS ADVENTURES, LLC (San Joaquin County Superior Court Case No. STK-CV-URP-2018-0009827)
  - B. Conference with Legal Counsel – Existing Litigation (Gov. Code Section 54956.9(d)(1))
    - i. Case Title: MARY MITRACOS, v. CITY OF TRACY, and SURLAND COMMUNITIES, LLC, CASE NO. C093383; COURT OF APPEAL, STATE OF CALIFORNIA THIRD APPELLATE DISTRICT

Council Member Davis announced she will be recusing herself from item 4.B pending determination from the FPPC.

**ACTION:** Motion was made by Mayor Pro Tem Vargas and seconded by Council Member Davis to recess to closed session. Roll call found all in favor; passed and so ordered. Time: 5:43 p.m.

5. Mayor Young reconvened the meeting to open session at 7:08 p.m.
6. REPORT OF FINAL ACTION – There was no reportable action. Item 4.B was continued to February 1, 2022.
7. COUNCIL ITEMS AND COMMENTS – None
8. ADJOURNMENT- Time: 7:09 p.m.

**ACTION:** Motion was made by Mayor Pro Tem Vargas and seconded by Council Member Davis to adjourn. Roll call found all in favor; passed and so ordered.

The agenda was posted at City Hall on January 13, 2022. The above are action minutes.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

JOINT MEETING OF TRACY CITY COUNCIL  
AND THE SUCCESSOR AGENCY TO THE  
COMMUNITY DEVELOPMENT AGENCY

REGULAR MEETING MINUTES

**January 18, 2022, 7:00 p.m.**

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Mayor Young called the meeting to order at 7:22 p.m.

Mayor Young led the Pledge of Allegiance.

Pastor Scott McFarland, Journey Christian Church offered the invocation.

Roll call found Council Members Arriola, Bedolla, Davis, Mayor Pro Tem Vargas and Mayor Young present.

Mayor Young presented a Certificate of Reappointment to Parks and Community Services Commissioner Todd Lieberg.

Mayor Young presented a Certificate of Reappointment to Tracy Arts Commissioner Taranjit Sandhu.

Michael Rogers, City Manager presented the 2021 Employee of the Year Award to Keith Pemberton.

Mayor Young announced due to consent items 1.E and 1.F the meeting is a joint meeting of the City Council and the Successor Agency to the Community Development Agency.

1. CONSENT CALENDAR – Motion was made by Mayor Pro Tem Vargas and seconded by Council Member Arriola to adopt the consent calendar. Roll call found all in favor, passed and so ordered. Council Member Davis announced she would be voting no on consent items 1.B and 1.C to remain consistent with her previous vote.
  - 1.A ADOPTION OF DECEMBER 21, 2021 CLOSED SESSION AND REGULAR MEETING MINUTES – Minutes were adopted.
  - 1.B APPROVE THE FINAL SUBDIVISION MAP AND SUBDIVISION IMPROVEMENT AGREEMENT FOR TRACT 4086 - TRACY HILLS VILLAGE 11A AND AUTHORIZE THE CITY CLERK TO FILE THE SUBDIVISION IMPROVEMENT AGREEMENT WITH THE OFFICE OF THE SAN JOAQUIN COUNTY RECORDER - Resolution 2022-001 approved the Final Subdivision Map and Subdivision Improvement Agreement for Tract 4086 – Tracy Hills 11A. Council Member Davis opposed.
  - 1.C APPROVE THE FINAL SUBDIVISION MAP AND SUBDIVISION IMPROVEMENT AGREEMENT FOR TRACT 4085 - TRACY HILLS VILLAGE 10C, AND AUTHORIZE THE CITY CLERK TO FILE THE SUBDIVISION IMPROVEMENT AGREEMENT WITH THE OFFICE OF THE SAN JOAQUIN COUNTY RECORDER– Resolution 2022-002.

Approved the Final Subdivision Map and Subdivision Improvement Agreement for Tract 4085 – Tracy Hills 10C. Council Member Davis opposed.

- 1.D APPROVE A MASTER SERVICES AGREEMENT WITH AXON ENTERPRISE, INCORPORATED FROM FEBRUARY 1, 2022 TO JANUARY 31, 2026, NOT TO EXCEED \$510,000, FOR THE PURCHASE, ON-GOING MAINTENANCE, AND CLOUD BASED EVIDENCE SYSTEM, EVIDENCE.COM, FOR THE TRACY POLICE DEPARTMENT'S FLEET IN CAR CAMERA SYSTEM AND FIND IT IS IN THE BEST INTEREST OF THE CITY TO FORGO THE FORMAL BID PROCESS – **Resolution 2022-003** approved a Master Services Agreement with Axon Enterprise, Inc.
- 1.E THAT THE CITY COUNCIL OF THE CITY OF TRACY, ACTING AS THE GOVERNING BOARD OF THE SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT AGENCY OF THE CITY OF TRACY, APPROVE THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS) 22-23 – **Resolution 2022-004** approved the Recognized Obligation Payment Schedule (ROPS) 22-23.
- 1.F THAT THE CITY COUNCIL OF THE CITY OF TRACY, ACTING AS THE GOVERNING BOARD OF THE SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT AGENCY OF THE CITY OF TRACY, APPROVE THE LAST AND FINAL RECOGNIZED OBLIGATION PAYMENT SCHEDULE – **Resolution 2022-005** approved the last and final Recognized Obligation Payment Schedule.
- 1.G ADOPT A RESOLUTION MAKING FINDINGS AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE CITY COUNCIL AND ALL LEGISLATIVE BODIES OF THE CITY OF TRACY FOR THE PERIOD FROM JANUARY 21, 2022 THROUGH FEBRUARY 19, 2022 PURSUANT TO THE BROWN ACT – **Resolution 2022-006** adopted the findings and authorized the remote teleconference meetings.
- 1.H REJECT BIDS FROM FBD VANGUARD CONSTRUCTION, INC., GRADETECH, INC., UNITED PAVEMENT MAINTENANCE, INC., AND J.J.R. CONSTRUCTION, INC. FOR THE ADA ACCESSIBILITY IMPROVEMENTS PROJECT, CIP 73177, AND AUTHORIZE STAFF TO RE-ADVERTISE THE PROJECT– **Resolution 2022-007** rejected the bids and authorized staff to re-advertise the project.
2. ITEMS FROM THE AUDIENCE – Mayor Young noted a comment was received via email from Claudia Fab regarding mask mandates.

Steve Abercrombie proposed recognizing the three following individuals for their service and commitment to Tracy. 1) Ray Morales – proposed naming the roundabout on the corner of Sixth and Central the Ray Morales Roundabout. 2) Brent Ives – proposed the Tracy Sports Complex be named the Brent Ives Sports Complex. 3) Gene Birk – proposed naming the park in Tracy Hills in his honor.

Robert Tanner agreed with the previous speaker, and also shared his concerns regarding fireworks and gunfire going off on New Year's Eve, adding fireworks should be banned. Mr. Tanner spoke about this Council increasing cannabis stores from four to ten, cannabis groups looking downtown, there are no rules for downtown, and suggested Council come up with rules.



Alice English shared concerns about the length of the December 21, 2021 Council meeting and the proposed solid rate increase item, congratulated residents that spoke up and the 900 that submitted protests. Ms. English also thanked Council Members Arriola, Bedolla and Davis for listening to the residents, and shared concerns regarding the Mayor delaying the meeting, abuse of power, and Council listening to and serving the public.

Mayor Young disagreed with representation and responded to Ms. English's comments.

### 3. REGULAR AGENDA

#### 3.A DISCUSS CITY'S RESPONSE TO COVID-19 (VERBAL REPORT)

Carissa Lucas, Public Information Officer provided an update and presentation on the City's response to COVID-19.

There was no public comment.

Council accepted the report.

#### 3.B PUBLIC HEARING TO CONSIDER ADOPTION OF THE CORE FEES DEVELOPMENT IMPACT FEE STUDY AND DEVELOPMENT IMPACT FEES FOR NEW DEVELOPMENT PROJECTS WITHIN THE CORE FEES AREA AND AUTHORIZE THE DEVELOPMENT SERVICES DIRECTOR TO ANNUALLY ADJUST THE CORE FEES ON JULY 1ST OF EACH YEAR USING THE ENGINEERING NEWS RECORD CONSTRUCTION COST INDEX

Robert Armijo, Senior Engineer provided the staff report.

Alison Bouley, Harris & Associates provided a presentation regarding the Core Fee Study.

Council questions and comments followed.

Mayor Young opened the public hearing.

Dave Best, Shea Homes believed the intent of adopting a new Core Fee program is to reimburse the \$1.7 million owed in reimbursements for 15 years. Mr. Best supported the consolidation but was concerned the fund balance would get lost in the Core Fee and would take longer to get reimbursed and requested Council's motion include the City fully reimburse those developers that were owed money under the previous fee programs.

Don Hofer, Shea Homes stated he was involved with ISP South and would appreciate if there could be as part of the motion authorization to reimburse Shea Homes. If the existing balances within the ISP get wrapped into the Core Fee, they worry the funds will get lost or diverted to other areas of the City when they are intended for the ISP.

Mayor Young closed the public hearing.

Council questions and comments followed.

**ACTION:** Motion was made by Mayor Pro Tem Vargas and seconded by Council Member Davis to adopt **Resolution 2022-008** approving the Core Fees Impact Fee Study and Development Impact Fees for new development projects within the Core Fee area and authorized the Development Services Director to annually adjust the Core Fees on July 1<sup>st</sup> each year using the Engineering News Record Construction Cost Index. Roll call found Council Member Arriola, Davis, Mayor Pro Tem Vargas and Mayor Young in favor; passed and so ordered. Council Member Bedolla absent.

3.C REVIEW CITY REGULATIONS REGARDING BOATS, PARKING, AND STORAGE IN RESIDENTIAL NEIGHBORHOOD FRONT YARDS AND PROVIDE DIRECTION, IF APPROPRIATE

Alan Bell, Senior Planner provided the staff report.

Burnell Shull stated there was an ordinance that boats, motorhomes and cars that do not run were not allowed in the front yard and had to be behind the gate or in storage. Ms. Shull shared some examples of violations in her neighborhood adding the City needs to inform people they cannot have junk in their yards. Ms. Shull also added trees need to be trimmed on her street.

Council questions and comments followed.

Ana Contreras, Community Preservation Manager responded to Council questions regarding enforcement.

Council accepted the report of City regulations regarding boats, parking, and storage in residential front yards.

3.D PROVIDE DIRECTION ON DIGITAL BILLBOARD FOR ECONOMIC DEVELOPMENT PURPOSES

Michael Nimon, Economic Development Manager provided the staff report.

Council questions and comments followed.

Burnell Shull shared her concerns regarding having billboards like Las Vegas and did not see any reason for the City to have lit billboards.

Dan Evans stated the billboards are a creative revenue source but are a tremendous source of distraction and requested statistics on accidents.

Council questions and discussion continued.

**ACTION:** Motion was made by Mayor Pro Tem Vargas and seconded by Council Member Bedolla to approve the digital billboard for economic purposes and direct staff to move forward with an RFP and selected preferred negotiation objective 2.A

(Maximum advertising time to promote economic development activities) as the choice of the Council. Roll call found all in favor; passed and so ordered.

3.E DISCUSS EXTENSION OF THE CONCRETE BLOCK WALL AND ADDITIONAL SECURITY MEASURES AT EL PESCADERO PARK AND PROVIDE DIRECTION

Don Scholl, Public Works Director provided the staff report.

There was no public comment.

Council questions and comments followed.

Michael Rogers, City Manager reassured Council the item is an action item and priority for him and that he understands the City needs to move forward very quickly.

Mayor Young referred to an email received from Sean Johnson regarding getting the park back and information regarding EPA violations.

**ACTION:** Motion was made by Mayor Pro Tem Vargas and seconded by Council Member Davis to direct staff to bring back to Council on the CIP discussion regarding the extension of the concrete wall with an option of additional electrical work related to security measures at El Pescadero Park to be decided at a later date during the CIP discussion. Roll call found all in favor; passed and so ordered.

Mayor Young called for a recess at 10:23 p.m.

Mayor Young reconvened the meeting at 10:30 p.m.

3.F REVIEW AND DETERMINE APPOINTMENTS TO COUNCIL COMMITTEES AND OTHER COMMITTEES, BOARDS AND COMMISSIONS

Adrienne Richardson, City Clerk provided the staff report.

Ryan Gall, Tracy Firefighters Association stated as Council considers who will represent the City for the next term, the Tracy Firefighters Association strongly urged Council not to appoint Mayor Pro Tem Vargas as a member or alternate on the South San Joaquin County Fire Authority as it could put the newly formed JPA or its employees in a serious position of conflict and potential hostility.

Mayor Pro Tem Vargas disagreed with comments made by Mr. Gall.

Alice English echoed Mr. Gall's comments and stated Mayor Pro Tem Vargas should not be appointed to the South San Joaquin County Fire Authority as expertise is needed not conflict. Ms. English also shared her concerns regarding Mayor Pro Tem Vargas being reappointed to Valley Link.

Mayor Pro Tem Vargas responded to Ms. English's comments stating it is disappointing she continues to be vindictive and misinform people. Meetings are recorded and on Valley Link website.

Mayor Young clarified comments made by Ms. English regarding I-205 and calling breaks during meetings and having discussions with Council Members.

Dan Evans stated all eyes are on Council and shared his concerns regarding Council considering appointment of Mayor Pro Tem Vargas to the South San Joaquin County Fire Authority (SSJCFA) stating it is a conflict of interest and recommended Council Member Bedolla, Council Member Davis, or Mayor Young to the SSJCFA.

Council reviewed the annual appointments to Council Committees and other Committees, Boards and Commissions.

<b>Committee/Commission</b>	<b>Council Members</b>
*City/Chamber Liaison	Council Member Arriola Mayor Pro Tem Vargas (Alternate)
*City/Schools Liaison	Council Member Arriola Mayor Young
*Investment Review Committee	Mayor Young Council Member Bedolla
*South San Joaquin County Fire Authority (SSJCFA)	Mayor Young Council Member Davis Council Member Bedolla (Alternate)
***City Selection Committee	Mayor Young
***San Joaquin Council of Governments	Mayor Young Council Member Arriola (Alternate)
***San Joaquin County Water Advisory Commission	Kul Sharma Stephanie Reyna-Heinstand
***San Joaquin Partnership	Mayor Young Mayor Pro Tem Vargas (Alternate)
***San Joaquin Regional Rail Commission	Mayor Young
***Solid Waste Management Plan Advisory Task Force	Don Scholl
***Special City Selection Committee, SJVAPCD	Council Member Bedolla Council Member Davis (Alternate)
***League of California Cities, Central Valley Division Executive Committee	Council Member Davis Mayor Young (Alternate)

San Joaquin Council of Government's One Voice – Washington	Mayor Young Council Member Arriola Council Member Bedolla Council Member Davis Mayor Pro Tem Vargas
***Altamont Regional Traffic Authority (ARTA) JPA	Mayor Young
***Tri-Valley- San Joaquin Valley Region Rail Authority (Valley Link)	Mayor Pro Tem Vargas Council Member Bedolla (Alternate)
***LAFCo	No appointment at this time
Tracy Chamber Governmental Affairs Committee	Council Member Davis Mayor Pro Tem Vargas (Alternate) Michael Rogers, City Manager (or Designee)
*Tracy Homelessness Advisory Committee	Council Member Arriola Council Member Davis
***East Bay Community Energy (EBCE)	Council Member Arriola Mayor Pro Tem Vargas (Alternate)
**Ad Hoc Fiscal Sustainability Subcommittee	Mayor Pro Tem Vargas Council Member Arriola

**ACTION:** Motion was made by Mayor Pro Tem Vargas and seconded by Council Member Arriola to determine the annual appointments as recorded by the City Clerk for the committees and other boards and commissions of the City Council. Roll call found all in favor; passed and so ordered.

3.G APPOINT ONE APPLICANT TO SERVE ON THE MEASURE V RESIDENTS' OVERSIGHT COMMITTEE

Adrienne Richardson, City Clerk provided the staff report.

Council Member Bedolla announced the Council subcommittee members recommendation for the Measure V Residents' Oversight Committee.

There was no public comment.

Council questions and comments followed.

**ACTION:** Motion was made by Council Member Bedolla and seconded by Council Member Davis to approve the subcommittee's recommendation and appoint Thomas Huffman to the Measure V Residents' Oversight Committee to serve a 3-year

term beginning on March 1, 2022 and ending on February 28, 2025. Roll call found all in favor; passed and so ordered.

4. ITEMS FROM THE AUDIENCE – Alice English thanked Council for doing the right thing for Fire and public safety.
5. STAFF ITEMS – Michael Rogers, City Manager provided an update on the following actions taken by the City Manager during the COVID emergency:

- Approved the Offsite Improvement Agreement (OIA) to allow Prologis, LP to proceed with the waterline and sewer connections on Old Schulte Road.

Mr. Rogers provided an update on the steps being taken due to COVID. Staff has been hit hard in our field operations area, those who are essential workers, operational adjustments are being made to try to slow that spread. Also seeing an increase at City Hall so are trying to be in a virtual environment as much as possible and will continue to monitor. If things get worse will we look at further adjustment to reduce exposures.

Mr. Rogers announced on January 20, 2022 from 9:00 am -1:00 pm at the Tracy Sports Complex City staff will be distributing test kits. It will also be a drive through situation.

6. COUNCIL ITEMS – Council Member Arriola reported on the Fiscal Sustainability Adhoc Committee and spoke about two special meeting dates to go over work the committee has done.

Mayor Pro Tem Vargas announced after seven years Michael Tree was stepping down from Valley Link, shared some of his accomplishments on Valley Link, stated Kevin Sheridan is new Executive Director, also the addition of a gentleman from LA Metro that is coming to work for Valley Link. Valley Link will bring to Council their projected work plan for next 12 years.

Mayor Pro Tem Vargas stated because of Valley Link we are learning a lot about hydrogen energies, and different technology because of the transportation and mobility and accessibility. Was made aware that there are some conferences that the City is not part of like the National League of Cities and wanted to know how to move forward to recommend that the City become a member of the National League of Cities. It will help us educate ourselves further and provide lobbying, legislative, conference opportunities and support of different legislation and policies.

Mayor Young asked that staff check into what our past membership/relationship have been. Mayor Young added she has attended one National League of Cities in D.C. and it was very educational and inspirational.

Mayor Pro Tem Vargas stated that is exactly the same conference. It will be encouraging for most of our Council Members to attend to further our education. Council Member Arriola seconded the request. Mayor Young also supported the request.

Michael Rogers, City Manager responded it is matter of funding so we will have to see what the cost of membership is but as long as we have the appropriate funding we

should be good. Mr. Rogers said he would do the research, get information and will bring back to Council.

Mayor Pro Tem Vargas stated in previous years the Mayor has an annual workplan for this Council published in the newspaper. Mayor Pro Tem Vargas added some people would like to see the Mayor delivering a workplan for the next 12 months.

Mayor Pro Tem Vargas stated regarding impact fees she would like to see if we could talk about the deferred programs for disasters or hardships. Believed Stanislaus County Planning Department has a program that we could tweak. Council Member Arriola seconded the request.

Mayor Pro Tem Vargas spoke about a personnel matter where about one employee who has shared he has been instructed not to talk to us and is concerned about his first amendment rights. Not sure if there are personnel issues with him and supervisors. If there are areas we need to reeducate staff she is hoping that it is not a message there that they cannot reach out to us. Anyone can feel free to talk to Council.

Michael Rogers responded they can reach out to Council and is not advocated by him and would educate staff.

Mayor Pro Tem Vargas announced the Latino caucus is having their winter retreat this weekend.

Mayor Young mentioned she has been in discussions with Assistant to the City Manager and our Public Information Officer regarding updates. They will reach out to Council for updates on things that are going on. Want it to be Team Tracy giving updates. Need to have communication out there. Also been in discussions with the City Manager for a retreat, looking to do that very quickly. Aim is February but will poll Council. Reassess our priorities for this year and calibrate the main things we want to get.

Mayor Young spoke about \$2,057,272 delinquent water bills and asked if there is a plan to come back and discuss those because we had taken money from Measure V and money for COVID relief to be able to supplement. Need to address the \$2 million and growing.

Karin Schnaider, Finance Director provided an update regarding the programs being used to cover the delinquent utility bills and added updates will come back to Council on February 1, 2022.

Mayor Young asked to consider Steve Abercrombie's requests he spoke about under Items from the Audience for the three people to be honored in different ways. Council Member Davis and Mayor Pro Tem Vargas supported the request.

Mayor Young asked if there is a plan for an update on homelessness and reclaiming El Pescadero Park and what that looks like and threshold for shelter beds.

Council Member Arriola responded the last Homelessness Advisory Committee requested staff to provide updates on stage 2 and 3 of the project so anticipate there will be some policy decisions to be made. Council Member Arriola stated he can bring an update after the next Homelessness Advisory Committee meeting. What you just asked

is a policy discussion for the Council to consider, but do not know if that is on the agenda. Council Member Arriola seconded Mayor Young's request.

Mayor Young reported on meetings and events she attended.

7. ADJOURNMENT – Time: 11:45 p.m.

**ACTION:** Motion was made by Mayor Pro Tem Vargas and seconded by Council Member Davis to adjourn. Roll call found all in favor; passed and so ordered.

The above agenda was posted at the Tracy City Hall on January 13, 2022. The above are action minutes. A recording is available at the office of the City Clerk.

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Mayor

ATTEST:

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City Clerk



February 1, 2022

## AGENDA ITEM 1.B

### REQUEST

#### **ADOPT A RESOLUTION AMENDING THE CITY'S CONFLICT OF INTEREST CODE FOR DESIGNATED CITY OFFICERS AND EMPLOYEE CLASSIFICATIONS AS REQUIRED BY THE POLITICAL REFORM ACT**

### EXECUTIVE SUMMARY

The California Political Reform Act of 1974 (Government Code Section 87200 *et seq.*), requires public agencies to adopt a local Conflict of Interest Code that designates which City employee classifications must file an economic disclosure form ("Form 700") given their position and the likelihood of influencing decisions where they have an economic interest at stake.

The Political Reform Act requires cities to review their codes on a biennial basis and for them to be conducted in even numbered years to ensure that the code reflects the organization's current staffing. The City last updated the Conflict of Interest Code on February 18, 2020 via Resolution No. 2020-020.

This item requests that Council amend the City's Conflict of Interest Code to remove Accounting Officer, Fire Chief and Fire Division Chief positions and add the following positions: Assistant to the City Manager, Transit Manager, Water Resource & Compliance Manager, Community Preservation Manager, and Recreation Services Manager. These positions are statutory filers which have been removed or added from the City's Classification Plan since its last update.

### DISCUSSION

The California Political Reform Act of 1974 (Government Code Section 87200 *et seq.*), requires public agencies to adopt a local Conflict of Interest Code that designates which City employee classifications must file a statement of economic interests form ("Form 700") given their position and the likelihood of influencing decisions where they have an economic interest at stake. Persons holding positions listed in Government Code Section 87200 are considered "statutory filers" and are already required to file Statement of Economic Interests. These positions include elected and appointed officials, City Manager, City Attorney, Planning Commissioners, candidates and persons who manage public investments. The Political Reform Act further requires that public agencies review their Conflict of Interest Code every two years to determine whether any revisions are needed.

The Political Reform Act requires cities to review their codes on a biennial basis to be conducted in even numbered years to ensure that the code reflects the organization's current staffing. The City last updated the Conflict of Interest Code on February 18, 2020 via Resolution No. 2020-020.

The attached Conflict of Interest (Appendix II) lists designated City officers and classifications existing as of today's date and their respective categories of financial interests which must be disclosed in order to comply with state law and regulations established by the Fair Political Practices Commission. This disclosure is intended to

avoid conflicts of interest which could influence the decision making of City officials and employees.

This item requests that Council amend the City's Conflict of Interest Code to remove Accounting Officer, Fire Chief and Fire Division Chief positions and add the following positions: Assistant to the City Manager, Transit Manager, Water Resource & Compliance Manager, Community Preservation Manager, and Recreation Services Manager.

#### STRATEGIC PLAN

This item is a routine operational item and does not relate to any of the Council's strategic plans.

#### FISCAL IMPACT

There is no fiscal impact associated with this report.

#### RECOMMENDATION

That the City Council, adopt a resolution amending the City's Conflict of Interest Code for designated City officers and employee classifications as required by the Political Reform Act.

Prepared by: Adrienne Richardson, City Clerk

Reviewed by: Midori Lichtwardt, Assistant City Manager

Approved by: Michael Rogers, City Manager

#### ATTACHMENT

- A. Appendix I
- B. Appendix II

Appendix I

**CONFLICT OF INTEREST STATEMENTS**

**Disclosure Categories**

**Category 1** - All designated employees in this category shall disclose all sources of income, investments, interests in real property, and business positions required to be disclosed of those public officials named in Government Code section 87200.

**Category 2** - All designated employees in this category shall disclose all sources of income, investments and business entities in which the designated employee holds a management position if the business entity engages in land development; construction; the provision of architectural, engineering or other services in connection with construction; the manufacture or sale of electrical, plumbing and other products used in construction; the acquisition or sale of real property or financing of land acquisition, development or construction.

**Category 3** - All designated employees in this category shall disclose all sources of income, investments, and business entities in which the designated employee holds a management position if the business entity is of the type which contracts with the City of Tracy to provide services, supplies, materials, machinery or equipment.

**Category 4** - All designated employees in this category shall disclose all sources of income, investments, and business entities in which the designated employee holds a management position if the business entity is of the type which contracts with the designated employee's department.

## Appendix II

## CITY OF TRACY CONFLICT OF INTEREST CODE

## DESIGNATED POSITIONS AND ASSIGNED DISCLOSURE CATEGORIES

Government Code section 87200 requires certain City officials and employees (Council Members, Planning Commissioners, City Attorney, City Manager, and City Treasurer) to file "Statement of Economic Interests." The following City officials, employees and consultants listed below are required, pursuant to Government Code section 87302 to file Statements of Economic Interests:

<b><u>Designated Positions</u></b>	<b><u>Disclosure Category</u></b>
<b><u>Governing Bodies/Commissions</u></b>	
*Mayor	1
*City Council Members	1
*Planning Commission	1
Tracy Arts Commission	1
Transportation Advisory Commission	1
Parks and Community Services Commission	1
Measure V Residents' Oversight Committee	1
<b><u>City Employees</u></b>	
Director of Finance	1
Airport Manager	1
Assistant City Attorney	1
Assistant City Manager	1
Assistant to the City Manager	3,4
Assistant Director of DS /City Engineer	1
Budget Officer	3,4
Building Official	1
*City Attorney	1
City Clerk	3,4
*City Manager	1
*City Treasurer	1
Deputy City Attorney I/II	1
Director of Development Services	1
Assistant Director of DS	1
Economic Development Manager	1
Cultural Arts Division Manager	3,4
Human Resources Director	4
Human Resources Manager	4
IT Manager	1
Accounting Manager	1
Parks Planning and Development Manager	2,3,4

Director of Parks and Recreation	1
Police Chief	1
Police Captain	3,4
Police Support Operations Manager	3,4
Public Works Director	1
Public Works Superintendent	3
Transit Manager	3,4
Utilities Director	1
Senior Civil Engineer	1
Water Resource & Compliance Manager	3,4
Community Preservation Manager	3,4
Recreation Services Manager	3,4

Designated Positions	Disclosure Categories
<b><u>Consultants</u></b> Disclosure requirements will be determined on a case-by-case basis using the criteria contained in the Regulations of the Fair Political Practices Commission.	
Legal Consultant	3,4

\*These positions required to file pursuant to Government Code section 87200

RESOLUTION 2022-

AMENDING THE CITY'S CONFLICT OF INTEREST CODE FOR DESIGNATED CITY OFFICERS AND EMPLOYEE CLASSIFICATIONS AS REQUIRED BY THE POLITICAL REFORM ACT AND REPEALING RESOLUTION NO. 2020-020

WHEREAS, The Political Reform Act, Government Code section 81000 et seq., requires state and local government agencies to adopt and promulgate a conflict of interest code that designates the disclosure filing requirements for officials and employment positions that are involved in making or participating in making of governmental decisions; and

WHEREAS, The Conflict of Interest Code in effect for the City of Tracy was adopted by Resolution No. 2020-020; and

WHEREAS, Government Code section 87306.5 requires the City to review and revise its conflict of interest code biennially in even numbered years.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Tracy hereby

1. Repeals Resolution No. 2020-020 in its entirety.
2. Adopts the City of Tracy Conflict of Interest Code, attached as Appendix II to this Resolution.

The foregoing Resolution 2022- , was passed and adopted by the Tracy City Council on the 1st day of February, 2022, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

February 1, 2022

AGENDA ITEM 1.C

REQUEST

**AUTHORIZE THE APPROPRIATION OF \$760,000 FROM AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FOR RESIDENTIAL AND COMMERCIAL SOLID WASTE AND STORM DRAIN ARREARAGES**

EXECUTIVE SUMMARY

Staff requests authorization of an appropriation in the amount of \$760,000 from Federal American Rescue Plan Act (ARPA) funds. The funding will provide utility bill relief for residential and commercial solid waste and storm drain customers' unpaid past due balances that accumulated during the COVID-19 pandemic.

DISCUSSION

The City of Tracy provides utility services including water, wastewater, solid waste, and storm drain services to its citizens. During the COVID-19 pandemic, many utility customers faced hardships making it difficult to continue paying their utility bill. As of January 2022, the total dollar amount of utility accounts more than 60 days past due is \$2.3 million. The Finance Department has taken steps to assist customers having difficulty paying their utility bill. In June 2020, Council approved the use of \$15,000 for Utility Billing relief to eligible City of Tracy utility customers as a bill credit using CDBG CARES Act funding. CDBG funds for Utility Billing relief have been exhausted. The Finance Department has also waived late fees, offered the Low-Income Rate Assistance program (LIRA), offered payment plans and paused the disconnection of water for non-payment. Most recently, on December 7, 2021, City Council authorized the acceptance of California Water Arrearage program grant funds in the amount of \$706,680 from the State Water Resources Control Board that provided bill credits to past due residential and commercial drinking water customers.

While these programs have provided some financial relief to the utility customers with past due balances, the customers are still responsible for the wastewater, solid waste, and storm drain portions of their utility bill. The pause on late fees and disconnection of services for nonpayment expired on December 31, 2021, leaving customers with a remaining balance vulnerable to disconnection of services. The State Water Resources Control Board plans to offer a program similar to the California Water Arrearage program that would provide relief for wastewater customers with a past due balance. The program is expected to open in February 2022. At that point, customers would have a remaining balance for solid waste and storm drain utility charges. The current total of past due utility bills is \$2,301,753. After all anticipated grant funds have been received, the total of past due utility bills is expected to be \$373,292.

Total balance of past due utility bills as of January 21, 2022	\$2,301,753
California Water Arrearage Program grant funds	(\$686,097)
Solid Waste and Storm Drain Arrearage - ARPA grant funds	(\$760,000)
Anticipated California Wastewater Arrearage Program grant funds	(\$482,364)
Anticipated balance of past due utility bills after grant funding applied	\$373,292

Staff requests authorization of the appropriation in the amount of \$760,000 from Federal ARPA funds to provide bill credits for past due solid waste and storm drain utility customers. Bill credits will be applied against past due charges for the same time frame as the State Water Resources Control Board's Water Arrearage program, March 4, 2020 through June 15, 2021 and will provide needed relief to 2,050 utility customers that may otherwise be facing disconnection of services.

Customers receiving a bill credit will receive a targeted mailing to notify them of the bill credit and that they will have the option to sign up for a twelve-month payment plan for any remaining balance. Customers must sign up for the payment plan within thirty days of being notified of the bill credit to avoid service impacts for unpaid account balances.

#### STRATEGIC PLAN

This agenda item supports the City of Tracy's Governance priority, which is to enhance fiscal stability, retain and attract new talent, improve the use of technology; and enhance transparency for the betterment of the Tracy community.

#### FISCAL IMPACT

An appropriation in the amount of \$760,000 from Federal ARPA funds will provide bill credits for residential and commercial solid waste and storm drain utility customer arrearages from March 4, 2020 through June 15, 2021.

#### RECOMMENDATION

Staff recommends that City Council adopt a resolution appropriating \$760,000 from American Rescue Plan Act (ARPA) funding for residential and commercial Solid Waste arrearages.

Prepared by: Sara Cowell, Accounting Manager

Reviewed by: Karin Schnaider, Director of Finance  
Midori Lichtwardt, Assistant City Manager

Approved by: Michael Rogers, City Manager



RESOLUTION \_\_\_\_\_

AUTHORIZING AN APPROPRIATION IN THE AMOUNT OF \$760,000 FROM FEDERAL AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FOR RESIDENTIAL AND COMMERCIAL SOLID WASTE AND STORM DRAIN CUSTOMER ARREARAGES

WHEREAS, The City of Tracy has received Federal ARPA funding that is eligible to address economic effects of the COVID-19 pandemic, and

WHEREAS, City of Tracy solid waste and storm drain utility customers have experienced economic hardships during the COVID-19 pandemic, and

WHEREAS, The City will apply \$760,000 in bill credits to 2,050 residential and commercial customers' solid waste and storm drain portions of the utility bills past due balances for charges dating March 4, 2020 through June 15, 2021, and

WHEREAS, Staff recommends City Council appropriate Federal ARPA funds to provide bill credits for past due residential and commercial solid waste and storm drain arrearages.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Tracy hereby appropriates \$760,000 from Federal American Rescue Plan Act (ARPA) funds for residential and commercial solid waste and storm drain arrearages incurred during the COVID-19 bill relief period.

\*\*\*\*\*

The foregoing Resolution \_\_\_ was passed and adopted by the Tracy City Council on the 1st day of February, 2022, by the following vote:

AYES: COUNCIL MEMBERS:  
NOES: COUNCIL MEMBERS:  
ABSENT: COUNCIL MEMBERS:  
ABSTAIN: COUNCIL MEMBERS:

\_\_\_\_\_  
MAYOR

ATTEST

\_\_\_\_\_  
CITY CLERK

AGENDA ITEM 1.D

**REQUEST**

**AUTHORIZE AMENDMENTS TO THE CITY'S CLASSIFICATION AND COMPENSATION PLANS AND MASTER SALARY SCHEDULE RELATING TO THE HOMELESS SERVICES MANAGER**

**EXECUTIVE SUMMARY**

The City's Classification and Compensation Plans and Master Salary Schedule contain the job descriptions and classifications of all City personnel, as well as salary ranges. This report recommends the establishment of a new Homeless Services Manager classification, amending the City's Compensation Plan and Master Salary Schedule to establish the salary range for the new classification.

The City's Position Control Roster for FY 2021-22 budget was amended at First Quarter to reflect the addition of this position.

**DISCUSSION**

Periodically, the Human Resources Department receives requests to review existing classification specifications or to develop new classification specifications in order to allow for changes that have occurred in areas such as job responsibilities, organizational structure, education, and experience, and/or service needs.

An organizational structure review of the classifications assigned to the City Manager's office revealed the need for a classification to support the evolving and expanding focus on homelessness strategies and solutions for the community. Human Resources staff worked with the City Manager's Office to create the Homeless Services Manager classification in order to meet the needs of the organization and the community. This position will oversee the City's homelessness initiatives, provide strategic guidance to City leaders and staff on City-run homelessness operations and serve as the City's homelessness liaison with the community, internal and external customers and other agencies. Responsibilities include attending and participating in professional group meetings, staying abreast of new trends and innovations in homelessness and researching emerging practices and enhancements and their applicability to City needs. This position will be responsible to perform highly complex staff assistance to higher level management staff.

Staff recommends the monthly salary range for the Homeless Services Manager be established at \$9,380 - \$11,402 per month. The salary range recommendation was determined by a survey of comparable agencies with consideration of internal equities of similar classifications. The Public Employees' Retirement Law governs the California Public Employees Retirement System (CalPERS) codified in Title 2 of the California Code of Regulations. Section 570.5 of the California Code of Regulations requires City Council approve the rate of pay or classification titles in a publicly available pay schedule for

employees who are members of CalPERS. Under the City's Personnel Rules (Section 3.1.6), the City Council must approve the Classification and Compensation Plans and any amendments to said plans. State law requires that Council approve a Master Salary Schedule reflecting the salaries of all personnel.

In addition, staff provided the appropriate bargaining unit that represents this classification with the proposed changes. The bargaining unit that represent the classifications agreed with the recommended changes.

### **STRATEGIC PLAN**

This agenda item supports the City's Governance Strategy and Business Plan, and specifically implements the following goals and objectives:

Governance Strategy

Goal 1: Further develop an organization to attract, motivate, develop, and retain a high-quality, engaged, high-performing, and informed workforce.

Objective 1b: Affirm organizational values.

### **FISCAL IMPACT**

The funds are available within the department budget.

### **RECOMMENDATION**

That the City Council, by resolution, authorize the Director of Human Resources to amend the City's Classification and Compensation Plans and Master Salary Schedule to reflect the changes described to establish the Homeless Services Manager.

Prepared by: JoAnn Weberg, Human Resources Manager

Reviewed by: Kimberly Murdaugh, Director of Human Resources  
Karin Schnaider, Director of Finance  
Midori Lichtwardt, Assistant City Manager

Approved by: Michael Rogers, City Manager

### **ATTACHMENTS:**

A – Master Salary Schedule Effective 2/1/22  
B – Homeless Services Manager Job Description

**City of Tracy**  
**Master Salary Schedule**

Effective 2-1-2022

<b>Class Code</b>	<b>Position Title</b>	<b>Unit</b>		<b>Bi-Weekly Salary</b>	<b>Monthly Salary</b>	<b>Annual Salary</b>	<b>Hourly Rate</b>
4112	Account Clerk	TTSSEA	<b>A</b>	2,113.20	4,578.60	54,943.20	26.4150
			<b>B</b>	2,218.87	4,807.55	57,690.62	27.7359
			<b>C</b>	2,329.81	5,047.92	60,575.06	29.1226
			<b>D</b>	2,446.30	5,300.32	63,603.80	30.5788
			<b>E</b>	2,568.62	5,565.34	66,784.12	32.1078
3106	Accountant*	TMMBU	<b>A</b>	3,322.47	7,198.69	86,384.22	41.5309
			<b>B</b>	3,488.59	7,558.61	90,703.34	43.6074
			<b>C</b>	3,663.02	7,936.54	95,238.52	45.7878
			<b>D</b>	3,846.16	8,333.35	100,000.16	48.0770
			<b>E</b>	4,038.47	8,750.02	105,000.22	50.4809
2520	Accounting Manager*	CONF	<b>A</b>	4,803.16	10,406.85	124,882.16	60.0395
			<b>B</b>	5,043.31	10,927.17	131,126.06	63.0414
			<b>C</b>	5,295.49	11,473.56	137,682.74	66.1936
			<b>D</b>	5,560.26	12,047.23	144,566.76	69.5033
			<b>E</b>	5,838.29	12,649.63	151,795.54	72.9786
4201	Accounting Technician	TTSSEA	<b>A</b>	2,598.83	5,630.80	67,569.58	32.4854
			<b>B</b>	2,728.79	5,912.38	70,948.54	34.1099
			<b>C</b>	2,865.21	6,207.96	74,495.46	35.8151
			<b>D</b>	3,008.49	6,518.40	78,220.74	37.6061
			<b>E</b>	3,158.92	6,844.33	82,131.92	39.4865
4102	Administrative Assistant	TTSSEA	<b>A</b>	2,103.86	4,558.36	54,700.36	26.2983
			<b>B</b>	2,209.04	4,786.25	57,435.04	27.6130
			<b>C</b>	2,319.50	5,025.58	60,307.00	28.9938
			<b>D</b>	2,435.47	5,276.85	63,322.22	30.4434
			<b>E</b>	2,557.23	5,540.67	66,487.98	31.9654
8102	Administrative Assistant - Confidential	CONF	<b>A</b>	2,156.03	4,671.40	56,056.78	26.9504
			<b>B</b>	2,263.82	4,904.94	58,859.32	28.2978
			<b>C</b>	2,377.01	5,150.19	61,802.26	29.7126
			<b>D</b>	2,495.87	5,407.72	64,892.62	31.1984
			<b>E</b>	2,620.66	5,678.10	68,137.16	32.7583
4107	Administrative Technician	TTSSEA	<b>A</b>	2,598.83	5,630.80	67,569.58	32.4854
			<b>B</b>	2,728.79	5,912.38	70,948.54	34.1099
			<b>C</b>	2,865.21	6,207.96	74,495.46	35.8151
			<b>D</b>	3,008.49	6,518.40	78,220.74	37.6061
			<b>E</b>	3,158.92	6,844.33	82,131.92	39.4865
3510	Airport Manager*	TMMBU	<b>A</b>	3,372.56	7,307.21	87,686.56	42.1570
			<b>B</b>	3,541.17	7,672.54	92,070.42	44.2646
			<b>C</b>	3,718.23	8,056.17	96,673.98	46.4779
			<b>D</b>	3,904.14	8,458.97	101,507.64	48.8018
			<b>E</b>	4,099.34	8,881.90	106,582.84	51.2418
5522	Animal Services Aide	TEAMSTERS	<b>A</b>	1,442.09	3,124.53	37,494.34	18.0261
			<b>B</b>	1,514.19	3,280.75	39,368.94	18.9274
			<b>C</b>	1,589.92	3,444.83	41,337.92	19.8740
			<b>D</b>	1,669.41	3,617.06	43,404.66	20.8676
			<b>E</b>	1,752.87	3,797.89	45,574.62	21.9109

**City of Tracy**  
**Master Salary Schedule**

Effective 2-1-2022

<b>Class Code</b>	<b>Position Title</b>	<b>Unit</b>		<b>Bi-Weekly Salary</b>	<b>Monthly Salary</b>	<b>Annual Salary</b>	<b>Hourly Rate</b>
3620	Animal Services Manager*	TMMBU	<b>A</b>	3,622.85	7,849.51	94,194.10	45.2856
			<b>B</b>	3,804.00	8,242.00	98,904.00	47.5500
			<b>C</b>	3,994.20	8,654.10	103,849.20	49.9275
			<b>D</b>	4,193.90	9,086.78	109,041.40	52.4238
			<b>E</b>	4,403.60	9,541.13	114,493.60	55.0450
5521	Animal Services Officer I	TEAMSTERS	<b>A</b>	2,007.11	4,348.74	52,184.86	25.0889
			<b>B</b>	2,107.44	4,566.12	54,793.44	26.3430
			<b>C</b>	2,212.80	4,794.40	57,532.80	27.6600
			<b>D</b>	2,323.44	5,034.12	60,409.44	29.0430
			<b>E</b>	2,439.63	5,285.87	63,430.38	30.4954
5523	Animal Services Officer II	TEAMSTERS	<b>A</b>	2,203.63	4,774.53	57,294.38	27.5454
			<b>B</b>	2,313.81	5,013.26	60,159.06	28.9226
			<b>C</b>	2,429.51	5,263.94	63,167.26	30.3689
			<b>D</b>	2,550.98	5,527.12	66,325.48	31.8873
			<b>E</b>	2,678.55	5,803.53	69,642.30	33.4819
3621	Animal Services Supervisor	TMMBU NON EXEMPT	<b>A</b>	2,684.44	5,816.29	69,795.44	33.5555
			<b>B</b>	2,818.66	6,107.10	73,285.16	35.2333
			<b>C</b>	2,959.58	6,412.42	76,949.08	36.9948
			<b>D</b>	3,107.56	6,733.05	80,796.56	38.8445
			<b>E</b>	3,262.94	7,069.70	84,836.44	40.7868
2573	Assistant City Attorney*	CONF	<b>A</b>	6,114.64	13,248.39	158,980.64	76.4330
			<b>B</b>	6,420.36	13,910.78	166,929.36	80.2545
			<b>C</b>	6,741.38	14,606.32	175,275.88	84.2673
			<b>D</b>	7,078.45	15,336.64	184,039.70	88.4806
			<b>E</b>	7,432.36	16,103.45	193,241.36	92.9045
1502	Assistant City Manager*	DH	<b>Min</b>	8,906.68	19,297.81	231,573.68	111.3335
			<b>Max</b>	9,552.29	20,696.63	248,359.56	119.4036
2682	Assistant Director DES*	CONF	<b>A</b>	5,839.85	12,653.01	151,836.10	72.9981
			<b>B</b>	6,131.84	13,285.65	159,427.84	76.6480
			<b>C</b>	6,438.43	13,949.93	167,399.18	80.4804
			<b>D</b>	6,760.34	14,647.40	175,768.84	84.5043
			<b>E</b>	7,098.36	15,379.78	184,557.36	88.7295
2681	Assistant Director DES/City Engineer*	CONF	<b>A</b>	6,118.28	13,256.27	159,075.28	76.4785
			<b>B</b>	6,424.19	13,919.08	167,028.94	80.3024
			<b>C</b>	6,745.41	14,615.06	175,380.66	84.3176
			<b>D</b>	7,082.67	15,345.79	184,149.42	88.5334
			<b>E</b>	7,436.83	16,113.13	193,357.58	92.9604
3302	Assistant Engineer*	TMMBU	<b>A</b>	3,473.35	7,525.59	90,307.10	43.4169
			<b>B</b>	3,646.99	7,901.81	94,821.74	45.5874
			<b>C</b>	3,829.35	8,296.93	99,563.10	47.8669
			<b>D</b>	4,020.82	8,711.78	104,541.32	50.2603
			<b>E</b>	4,221.86	9,147.36	109,768.36	52.7733

**City of Tracy**  
**Master Salary Schedule**

**Effective 2-1-2022**

<b>Class Code</b>	<b>Position Title</b>	<b>Unit</b>		<b>Bi-Weekly Salary</b>	<b>Monthly Salary</b>	<b>Annual Salary</b>	<b>Hourly Rate</b>
5232	Assistant Planner	TEAMSTERS	<b>A</b>	2,883.29	6,247.13	74,965.54	36.0411
			<b>B</b>	3,027.46	6,559.50	78,713.96	37.8433
			<b>C</b>	3,178.83	6,887.47	82,649.58	39.7354
			<b>D</b>	3,337.77	7,231.84	86,782.02	41.7221
			<b>E</b>	3,504.66	7,593.43	91,121.16	43.8083
2580	Assistant to the City Manager*	CONF	<b>A</b>	4,803.16	10,406.85	124,882.16	60.0395
			<b>B</b>	5,043.31	10,927.17	131,126.06	63.0414
			<b>C</b>	5,295.49	11,473.56	137,682.74	66.1936
			<b>D</b>	5,560.26	12,047.23	144,566.76	69.5033
			<b>E</b>	5,838.29	12,649.63	151,795.54	72.9786
3333	Associate Engineer*	TMMBU	<b>A</b>	3,901.95	8,454.23	101,450.70	48.7744
			<b>B</b>	4,097.03	8,876.90	106,522.78	51.2129
			<b>C</b>	4,301.90	9,320.78	111,849.40	53.7738
			<b>D</b>	4,516.98	9,786.79	117,441.48	56.4623
			<b>E</b>	4,742.83	10,276.13	123,313.58	59.2854
3303	Associate Civil Engineer*	TMMBU	<b>A</b>	3,901.95	8,454.23	101,450.70	48.7744
			<b>B</b>	4,097.03	8,876.90	106,522.78	51.2129
			<b>C</b>	4,301.90	9,320.78	111,849.40	53.7738
			<b>D</b>	4,516.98	9,786.79	117,441.48	56.4623
			<b>E</b>	4,742.83	10,276.13	123,313.58	59.2854
3202	Associate Planner*	TMMBU	<b>A</b>	3,302.14	7,154.64	85,855.64	41.2768
			<b>B</b>	3,467.24	7,512.35	90,148.24	43.3405
			<b>C</b>	3,640.60	7,887.97	94,655.60	45.5075
			<b>D</b>	3,822.63	8,282.37	99,388.38	47.7829
			<b>E</b>	4,013.78	8,696.52	104,358.28	50.1723
4451	Box Office Assistant	TTSSEA	<b>A</b>	1,894.94	4,105.70	49,268.44	23.6868
			<b>B</b>	1,989.70	4,311.02	51,732.20	24.8713
			<b>C</b>	2,089.18	4,526.56	54,318.68	26.1148
			<b>D</b>	2,193.63	4,752.87	57,034.38	27.4204
			<b>E</b>	2,303.34	4,990.57	59,886.84	28.7918
4455	Box Office Coordinator	TTSSEA	<b>A</b>	2,505.31	5,428.17	65,138.06	31.3164
			<b>B</b>	2,630.59	5,699.61	68,395.34	32.8824
			<b>C</b>	2,762.11	5,984.57	71,814.86	34.5264
			<b>D</b>	2,900.21	6,283.79	75,405.46	36.2526
			<b>E</b>	3,045.22	6,597.98	79,175.72	38.0653
3104	Budget Officer*	CONF	<b>A</b>	4,436.85	9,613.18	115,358.10	55.4606
			<b>B</b>	4,658.69	10,093.83	121,125.94	58.2336
			<b>C</b>	4,891.62	10,598.51	127,182.12	61.1453
			<b>D</b>	5,136.21	11,128.46	133,541.46	64.2026
			<b>E</b>	5,393.03	11,684.90	140,218.78	67.4129
5211	Building Inspector I	TEAMSTERS	<b>A</b>	2,587.46	5,606.16	67,273.96	32.3433
			<b>B</b>	2,716.83	5,886.47	70,637.58	33.9604
			<b>C</b>	2,852.67	6,180.79	74,169.42	35.6584
			<b>D</b>	2,995.31	6,489.84	77,878.06	37.4414
			<b>E</b>	3,145.07	6,814.32	81,771.82	39.3134

**City of Tracy**  
**Master Salary Schedule**

Effective 2-1-2022

<b>Class Code</b>	<b>Position Title</b>	<b>Unit</b>		<b>Bi-Weekly Salary</b>	<b>Monthly Salary</b>	<b>Annual Salary</b>	<b>Hourly Rate</b>
5212	Building Inspector II	TEAMSTERS	<b>A</b>	3,304.61	7,159.99	85,919.86	41.3076
			<b>B</b>	3,469.85	7,518.01	90,216.10	43.3731
			<b>C</b>	3,643.33	7,893.88	94,726.58	45.5416
			<b>D</b>	3,825.50	8,288.58	99,463.00	47.8188
			<b>E</b>	4,016.76	8,702.98	104,435.76	50.2095
5320	Building Maintenance Worker I	TEAMSTERS	<b>A</b>	2,196.09	4,758.20	57,098.34	27.4511
			<b>B</b>	2,305.90	4,996.12	59,953.40	28.8238
			<b>C</b>	2,421.20	5,245.93	62,951.20	30.2650
			<b>D</b>	2,542.26	5,508.23	66,098.76	31.7783
			<b>E</b>	2,669.38	5,783.66	69,403.88	33.3673
5321	Building Maintenance Worker II	TEAMSTERS	<b>A</b>	2,311.68	5,008.64	60,103.68	28.8960
			<b>B</b>	2,427.27	5,259.09	63,109.02	30.3409
			<b>C</b>	2,548.63	5,522.03	66,264.38	31.8579
			<b>D</b>	2,676.06	5,798.13	69,577.56	33.4508
			<b>E</b>	2,809.87	6,088.05	73,056.62	35.1234
3341	Building Official*	TMMBU	<b>A</b>	5,005.29	10,844.80	130,137.54	62.5661
			<b>B</b>	5,255.54	11,387.00	136,644.04	65.6943
			<b>C</b>	5,518.33	11,956.38	143,476.58	68.9791
			<b>D</b>	5,794.24	12,554.19	150,650.24	72.4280
			<b>E</b>	6,083.96	13,181.91	158,182.96	76.0495
4501	Building Permit Technician I	TTSSEA	<b>A</b>	2,399.55	5,199.03	62,388.30	29.9944
			<b>B</b>	2,519.54	5,459.00	65,508.04	31.4943
			<b>C</b>	2,645.50	5,731.92	68,783.00	33.0688
			<b>D</b>	2,777.79	6,018.55	72,222.54	34.7224
			<b>E</b>	2,916.68	6,319.47	75,833.68	36.4585
4502	Building Permit Technician II	TTSSEA	<b>A</b>	2,525.84	5,472.65	65,671.84	31.5730
			<b>B</b>	2,652.15	5,746.33	68,955.90	33.1519
			<b>C</b>	2,784.75	6,033.63	72,403.50	34.8094
			<b>D</b>	2,923.99	6,335.31	76,023.74	36.5499
			<b>E</b>	3,070.19	6,652.08	79,824.94	38.3774
1506	City Attorney*	CONTRACT		9,270.00	20,085.00	241,020.00	115.8750
3110	City Clerk*	TMMBU	<b>A</b>	4,447.17	9,635.54	115,626.42	55.5896
			<b>B</b>	4,669.54	10,117.34	121,408.04	58.3693
			<b>C</b>	4,903.01	10,623.19	127,478.26	61.2876
			<b>D</b>	5,148.16	11,154.35	133,852.16	64.3520
			<b>E</b>	5,405.56	11,712.05	140,544.56	67.5695
1102	City Council Member*			432.00	936.00	11,232.00	
1501	City Manager*	CONTRACT		10,094.00	21,870.33	262,444.00	126.1750
1112	City Treasurer*			496.16	1,075.01	12,900.16	

**City of Tracy**  
**Master Salary Schedule**

Effective 2-1-2022

<b>Class Code</b>	<b>Position Title</b>	<b>Unit</b>		<b>Bi-Weekly Salary</b>	<b>Monthly Salary</b>	<b>Annual Salary</b>	<b>Hourly Rate</b>
9107	Clerical	LS	<b>A</b>				15.0000
			<b>B</b>				15.7500
			<b>C</b>				16.5400
			<b>D</b>				17.3600
			<b>E</b>				18.2300
3155	Code Compliance Analyst*	TMMBU	<b>A</b>	3,502.59	7,588.95	91,067.34	43.7824
			<b>B</b>	3,677.72	7,968.39	95,620.72	45.9715
			<b>C</b>	3,861.60	8,366.80	100,401.60	48.2700
			<b>D</b>	4,054.69	8,785.16	105,421.94	50.6836
			<b>E</b>	4,257.43	9,224.43	110,693.18	53.2179
5202	Code Enforcement Officer	TEAMSTERS	<b>A</b>	2,672.81	5,791.09	69,493.06	33.4101
			<b>B</b>	2,806.44	6,080.62	72,967.44	35.0805
			<b>C</b>	2,946.77	6,384.67	76,616.02	36.8346
			<b>D</b>	3,094.10	6,703.88	80,446.60	38.6763
			<b>E</b>	3,248.81	7,039.09	84,469.06	40.6101
3315	Community Preservation Manager*	TMMBU	<b>A</b>	3,901.95	8,454.23	101,450.70	48.7744
			<b>B</b>	4,097.03	8,876.90	106,522.78	51.2129
			<b>C</b>	4,301.90	9,320.78	111,849.40	53.7738
			<b>D</b>	4,516.98	9,786.79	117,441.48	56.4623
			<b>E</b>	4,742.83	10,276.13	123,313.58	59.2854
5513	Community Services Officer	TEAMSTERS	<b>A</b>	2,333.87	5,056.72	60,680.62	29.1734
			<b>B</b>	2,450.57	5,309.57	63,714.82	30.6321
			<b>C</b>	2,573.07	5,574.99	66,899.82	32.1634
			<b>D</b>	2,701.74	5,853.77	70,245.24	33.7718
			<b>E</b>	2,836.84	6,146.49	73,757.84	35.4605
5222	Construction Inspector I	TEAMSTERS	<b>A</b>	2,999.35	6,498.59	77,983.10	37.4919
			<b>B</b>	3,149.34	6,823.57	81,882.84	39.3668
			<b>C</b>	3,306.79	7,164.71	85,976.54	41.3349
			<b>D</b>	3,472.13	7,522.95	90,275.38	43.4016
			<b>E</b>	3,645.76	7,899.15	94,789.76	45.5720
5223	Construction Inspector II	TEAMSTERS	<b>A</b>	3,149.15	6,823.16	81,877.90	39.3644
			<b>B</b>	3,306.60	7,164.30	85,971.60	41.3325
			<b>C</b>	3,471.93	7,522.52	90,270.18	43.3991
			<b>D</b>	3,645.55	7,898.69	94,784.30	45.5694
			<b>E</b>	3,827.82	8,293.61	99,523.32	47.8478
4605	Crime Analyst	TTSSEA	<b>A</b>	2,835.37	6,143.30	73,719.62	35.4421
			<b>B</b>	2,977.14	6,450.47	77,405.64	37.2143
			<b>C</b>	3,126.01	6,773.02	81,276.26	39.0751
			<b>D</b>	3,282.31	7,111.67	85,340.06	41.0289
			<b>E</b>	3,446.41	7,467.22	89,606.66	43.0801



**City of Tracy**  
**Master Salary Schedule**

Effective 2-1-2022

<b>Class Code</b>	<b>Position Title</b>	<b>Unit</b>		<b>Bi-Weekly Salary</b>	<b>Monthly Salary</b>	<b>Annual Salary</b>	<b>Hourly Rate</b>
5514	Crime Prevention Specialist	TEAMSTERS	<b>A</b>	2,417.53	5,237.98	62,855.78	30.2191
			<b>B</b>	2,538.44	5,499.95	65,999.44	31.7305
			<b>C</b>	2,665.36	5,774.95	69,299.36	33.3170
			<b>D</b>	2,798.60	6,063.63	72,763.60	34.9825
			<b>E</b>	2,938.53	6,366.82	76,401.78	36.7316
3622	Crime Scene Property Unit Supervisor	TMMBU Non-Exempt	<b>A</b>	2,746.55	5,950.86	71,410.30	34.3319
			<b>B</b>	2,883.87	6,248.39	74,980.62	36.0484
			<b>C</b>	3,028.05	6,560.78	78,729.30	37.8506
			<b>D</b>	3,179.45	6,888.81	82,665.70	39.7431
			<b>E</b>	3,338.42	7,233.24	86,798.92	41.7303
5517	Crime Scene Technician	TEAMSTERS	<b>A</b>	2,618.18	5,672.72	68,072.68	32.7273
			<b>B</b>	2,749.07	5,956.32	71,475.82	34.3634
			<b>C</b>	2,886.53	6,254.15	75,049.78	36.0816
			<b>D</b>	3,030.86	6,566.86	78,802.36	37.8858
			<b>E</b>	3,182.41	6,895.22	82,742.66	39.7801
1108	Cultural Arts Commissioner						
3162	Cultural Arts Division Manager*	TMMBU	<b>A</b>	4,686.93	10,155.02	121,860.18	58.5866
			<b>B</b>	4,921.28	10,662.77	127,953.28	61.5160
			<b>C</b>	5,167.35	11,195.93	134,351.10	64.5919
			<b>D</b>	5,425.70	11,755.68	141,068.20	67.8213
			<b>E</b>	5,696.98	12,343.46	148,121.48	71.2123
4459	Cultural Arts Program Coordinator	TTSSEA	<b>A</b>	2,505.31	5,428.17	65,138.06	31.3164
			<b>B</b>	2,630.59	5,699.61	68,395.34	32.8824
			<b>C</b>	2,762.11	5,984.57	71,814.86	34.5264
			<b>D</b>	2,900.21	6,283.79	75,405.46	36.2526
			<b>E</b>	3,045.22	6,597.98	79,175.72	38.0653
3524	Cultural Arts Supervisor*	TMMBU	<b>A</b>	3,622.85	7,849.51	94,194.10	45.2856
			<b>B</b>	3,804.00	8,242.00	98,904.00	47.5500
			<b>C</b>	3,994.20	8,654.10	103,849.20	49.9275
			<b>D</b>	4,193.90	9,086.78	109,041.40	52.4238
			<b>E</b>	4,403.60	9,541.13	114,493.60	55.0450
4461	Cultural Arts Technical Coordinator	TTSSEA	<b>A</b>	2,103.86	4,558.36	54,700.36	26.2983
			<b>B</b>	2,209.04	4,786.25	57,435.04	27.6130
			<b>C</b>	2,319.50	5,025.58	60,307.00	28.9938
			<b>D</b>	2,435.47	5,276.85	63,322.22	30.4434
			<b>E</b>	2,557.23	5,540.67	66,487.98	31.9654
3523	Cultural Arts Technical Supervisor*	TMMBU	<b>A</b>	3,007.51	6,516.27	78,195.26	37.5939
			<b>B</b>	3,157.90	6,842.12	82,105.40	39.4738
			<b>C</b>	3,315.79	7,184.21	86,210.54	41.4474
			<b>D</b>	3,481.58	7,543.42	90,521.08	43.5198
			<b>E</b>	3,655.67	7,920.62	95,047.42	45.6959

**City of Tracy**  
**Master Salary Schedule**

Effective 2-1-2022

Class Code	Position Title	Unit		Bi-Weekly Salary	Monthly Salary	Annual Salary	Hourly Rate
9552	D.A.R.E Officer	LS	<b>A</b>				36.3700
			<b>B</b>				38.1900
			<b>C</b>				40.1000
			<b>D</b>				42.1000
			<b>E</b>				44.2100
2571	Deputy City Attorney I*	CONF	<b>A</b>	4,800.76	10,401.65	124,819.76	60.0095
			<b>B</b>	5,040.80	10,921.73	131,060.80	63.0100
			<b>C</b>	5,292.84	11,467.82	137,613.84	66.1605
			<b>D</b>	5,557.49	12,041.23	144,494.74	69.4686
			<b>E</b>	5,835.35	12,643.26	151,719.10	72.9419
2572	Deputy City Attorney II*	CONF	<b>A</b>	5,280.84	11,441.82	137,301.84	66.0105
			<b>B</b>	5,544.89	12,013.93	144,167.14	69.3111
			<b>C</b>	5,822.14	12,614.64	151,375.64	72.7768
			<b>D</b>	6,113.25	13,245.38	158,944.50	76.4156
			<b>E</b>	6,418.90	13,907.62	166,891.40	80.2363
4116	Deputy City Clerk	TTSSEA	<b>A</b>	2,791.45	6,048.14	72,577.70	34.8931
			<b>B</b>	2,931.03	6,350.57	76,206.78	36.6379
			<b>C</b>	3,077.57	6,668.07	80,016.82	38.4696
			<b>D</b>	3,231.47	7,001.52	84,018.22	40.3934
			<b>E</b>	3,393.03	7,351.57	88,218.78	42.4129
1515	Director of Development Services *	DH	<b>Min</b>	7,145.51	15,481.95	185,783.36	89.3189
			<b>Max</b>	8,683.90	18,815.12	225,781.42	108.5488
1522	Director of Finance*	DH	<b>Min</b>	6,666.78	14,444.69	173,336.23	83.3348
			<b>Max</b>	8,096.98	17,543.47	210,521.59	101.2123
1518	Director of Human Resources*	DH	<b>Min</b>	6,666.78	14,444.69	173,336.23	83.3348
			<b>Max</b>	8,096.98	17,543.46	210,521.54	101.2123
1516	Director of Parks and Recreation*	DH	<b>Min</b>	6,666.78	14,444.69	173,336.23	83.3348
			<b>Max</b>	8,096.98	17,543.46	210,521.54	101.2123
1512	Director of Public Works*	DH	<b>Min</b>	6,666.78	14,444.69	173,336.23	83.3348
			<b>Max</b>	8,096.98	17,543.46	210,521.54	101.2123
1520	Director of Utilities*	DH	<b>Min</b>	7,145.51	15,481.95	185,783.36	89.3189
			<b>Max</b>	8,683.90	18,815.12	225,781.42	108.5488
3208	Economic Development Mgmt Analyst I*	TMMBU	<b>A</b>	3,045.81	6,599.26	79,191.06	38.0726
			<b>B</b>	3,198.09	6,929.20	83,150.34	39.9761
			<b>C</b>	3,358.00	7,275.67	87,308.00	41.9750
			<b>D</b>	3,525.89	7,639.43	91,673.14	44.0736
			<b>E</b>	3,702.19	8,021.41	96,256.94	46.2774

**City of Tracy**  
**Master Salary Schedule**

Effective 2-12022

<b>Class Code</b>	<b>Position Title</b>	<b>Unit</b>		<b>Bi-Weekly Salary</b>	<b>Monthly Salary</b>	<b>Annual Salary</b>	<b>Hourly Rate</b>
3209	Economic Development Mgmt Analyst II*	TMMBU	<b>A</b>	3,502.59	7,588.95	91,067.34	43.7824
			<b>B</b>	3,677.72	7,968.39	95,620.72	45.9715
			<b>C</b>	3,861.60	8,366.80	100,401.60	48.2700
			<b>D</b>	4,054.69	8,785.16	105,421.94	50.6836
			<b>E</b>	4,257.43	9,224.43	110,693.18	53.2179
3207	Economic Development Manager*	TMMBU	<b>A</b>	4,329.49	9,380.56	112,566.74	54.1186
			<b>B</b>	4,545.96	9,849.58	118,194.96	56.8245
			<b>C</b>	4,773.26	10,342.06	124,104.76	59.6658
			<b>D</b>	5,011.92	10,859.16	130,309.92	62.6490
			<b>E</b>	5,262.51	11,402.11	136,825.26	65.7814
5325	Electrician	TEAMSTERS	<b>A</b>	3,317.38	7,187.66	86,251.88	41.4673
			<b>B</b>	3,483.26	7,547.06	90,564.76	43.5408
			<b>C</b>	3,657.44	7,924.45	95,093.44	45.7180
			<b>D</b>	3,840.29	8,320.63	99,847.54	48.0036
			<b>E</b>	4,032.31	8,736.67	104,840.06	50.4039
5221	Engineering Technician I	TEAMSTERS	<b>A</b>	2,640.32	5,720.69	68,648.32	33.0040
			<b>B</b>	2,772.33	6,006.72	72,080.58	34.6541
			<b>C</b>	2,910.94	6,307.04	75,684.44	36.3868
			<b>D</b>	3,056.49	6,622.40	79,468.74	38.2061
			<b>E</b>	3,209.33	6,953.55	83,442.58	40.1166
5225	Engineering Technician II	TEAMSTERS	<b>A</b>	2,772.34	6,006.74	72,080.84	34.6543
			<b>B</b>	2,910.96	6,307.08	75,684.96	36.3870
			<b>C</b>	3,056.51	6,622.44	79,469.26	38.2064
			<b>D</b>	3,209.36	6,953.61	83,443.36	40.1170
			<b>E</b>	3,369.79	7,301.21	87,614.54	42.1224
3412	Environmental Compliance Analyst	TMMBU Non-Exempt	<b>A</b>	3,045.81	6,599.26	79,191.06	38.0726
			<b>B</b>	3,198.09	6,929.20	83,150.34	39.9761
			<b>C</b>	3,358.00	7,275.67	87,308.00	41.9750
			<b>D</b>	3,525.89	7,639.43	91,673.14	44.0736
			<b>E</b>	3,702.19	8,021.41	96,256.94	46.2774
5424	Environmental Compliance Technician	TEAMSTERS	<b>A</b>	2,197.75	4,761.79	57,141.50	27.4719
			<b>B</b>	2,307.65	4,999.91	59,998.90	28.8456
			<b>C</b>	2,423.01	5,249.86	62,998.26	30.2876
			<b>D</b>	2,544.16	5,512.35	66,148.16	31.8020
			<b>E</b>	2,671.40	5,788.03	69,456.40	33.3925
5313	Equipment Mechanic I	TEAMSTERS	<b>A</b>	2,426.53	5,257.48	63,089.78	30.3316
			<b>B</b>	2,547.85	5,520.34	66,244.10	31.8481
			<b>C</b>	2,675.24	5,796.35	69,556.24	33.4405
			<b>D</b>	2,809.00	6,086.17	73,034.00	35.1125
			<b>E</b>	2,949.45	6,390.48	76,685.70	36.8681

**City of Tracy**  
**Master Salary Schedule**

Effective 2-1-2022

Class Code	Position Title	Unit		Bi-Weekly Salary	Monthly Salary	Annual Salary	Hourly Rate
5314	Equipment Mechanic II	TEAMSTERS	A	2,547.84	5,520.32	66,243.84	31.8480
			B	2,675.24	5,796.35	69,556.24	33.4405
			C	2,808.99	6,086.15	73,033.74	35.1124
			D	2,949.45	6,390.48	76,685.70	36.8681
			E	3,096.91	6,709.97	80,519.66	38.7114
4108	Executive Assistant	TTSSEA	A	2,559.25	5,545.04	66,540.50	31.9906
			B	2,687.21	5,822.29	69,867.46	33.5901
			C	2,821.57	6,113.40	73,360.82	35.2696
			D	2,962.66	6,419.10	77,029.16	37.0333
			E	3,110.79	6,740.05	80,880.54	38.8849
8108	Executive Assistant - Confidential	CONF	A	2,622.72	5,682.56	68,190.72	32.7840
			B	2,753.86	5,966.70	71,600.36	34.4233
			C	2,891.55	6,265.03	75,180.30	36.1444
			D	3,036.12	6,578.26	78,939.12	37.9515
			E	3,187.93	6,907.18	82,886.18	39.8491
2581	Executive Assistant to City Manager	CONF	A	2,995.32	6,489.86	77,878.32	37.4415
			B	3,145.08	6,814.34	81,772.08	39.3135
			C	3,302.33	7,155.05	85,860.58	41.2791
			D	3,467.46	7,512.83	90,153.96	43.3433
			E	3,640.82	7,888.44	94,661.32	45.5103
9635	Facility Attendant	LS	A				19.8000
			B				20.7900
			C				21.8300
			D				22.9200
			E				24.0700
3404	Fleet Supervisor*	TMMBU	A	3,372.56	7,307.21	87,686.56	42.1570
			B	3,541.17	7,672.54	92,070.42	44.2646
			C	3,718.23	8,056.17	96,673.98	46.4779
			D	3,904.14	8,458.97	101,507.64	48.8018
			E	4,099.34	8,881.90	106,582.84	51.2418
3120	GIS Analyst *	TMMBU	A	3,502.59	7,588.95	91,067.34	43.7824
			B	3,677.72	7,968.39	95,620.72	45.9715
			C	3,861.60	8,366.80	100,401.60	48.2700
			D	4,054.69	8,785.16	105,421.94	50.6836
			E	4,257.43	9,224.43	110,693.18	53.2179
4206	GIS Technician	TTSSEA	A	2,835.37	6,143.30	73,719.62	35.4421
			B	2,977.14	6,450.47	77,405.64	37.2143
			C	3,126.01	6,773.02	81,276.26	39.0751
			D	3,282.31	7,111.67	85,340.06	41.0289
			E	3,446.41	7,467.22	89,606.66	43.0801
XXXX	Homeless Services Manager*	TMMBU	A	4,329.49	9,380.56	112,566.74	54.1186
			B	4,545.96	9,849.58	118,194.96	56.8245
			C	4,773.26	10,342.06	124,104.76	59.6658
			D	5,011.92	10,859.16	130,309.92	62.6490
			E	5,262.51	11,402.11	136,825.26	65.7814

**City of Tracy**  
**Master Salary Schedule**

**Effective 2-1-2022**

<b>Class Code</b>	<b>Position Title</b>	<b>Unit</b>		<b>Bi-Weekly Salary</b>	<b>Monthly Salary</b>	<b>Annual Salary</b>	<b>Hourly Rate</b>
2511	Human Resources Analyst I*	CONF	<b>A</b>	3,121.35	6,762.93	81,155.10	39.0169
			<b>B</b>	3,277.42	7,101.08	85,212.92	40.9678
			<b>C</b>	3,441.27	7,456.09	89,473.02	43.0159
			<b>D</b>	3,613.34	7,828.90	93,946.84	45.1668
			<b>E</b>	3,794.01	8,220.36	98,644.26	47.4251
2512	Human Resources Analyst II*	CONF	<b>A</b>	3,589.45	7,777.14	93,325.70	44.8681
			<b>B</b>	3,768.92	8,165.99	97,991.92	47.1115
			<b>C</b>	3,957.36	8,574.28	102,891.36	49.4670
			<b>D</b>	4,155.24	9,003.02	108,036.24	51.9405
			<b>E</b>	4,363.01	9,453.19	113,438.26	54.5376
2562	Human Resources Manager*	CONF	<b>A</b>	4,803.16	10,406.85	124,882.16	60.0395
			<b>B</b>	5,043.31	10,927.17	131,126.06	63.0414
			<b>C</b>	5,295.49	11,473.56	137,682.74	66.1936
			<b>D</b>	5,560.26	12,047.23	144,566.76	69.5033
			<b>E</b>	5,838.29	12,649.63	151,795.54	72.9786
4301	Human Resources Technician	CONF	<b>A</b>	2,663.29	5,770.46	69,245.54	33.2911
			<b>B</b>	2,796.46	6,059.00	72,707.96	34.9558
			<b>C</b>	2,936.28	6,361.94	76,343.28	36.7035
			<b>D</b>	3,083.10	6,680.05	80,160.60	38.5388
			<b>E</b>	3,237.25	7,014.04	84,168.50	40.4656
4204	Information Systems Technician I	TTSSEA	<b>A</b>	2,465.55	5,342.03	64,104.30	30.8194
			<b>B</b>	2,588.83	5,609.13	67,309.58	32.3604
			<b>C</b>	2,718.28	5,889.61	70,675.28	33.9785
			<b>D</b>	2,854.19	6,184.08	74,208.94	35.6774
			<b>E</b>	2,996.90	6,493.28	77,919.40	37.4613
4205	Information Systems Technician II	TTSSEA	<b>A</b>	2,835.37	6,143.30	73,719.62	35.4421
			<b>B</b>	2,977.14	6,450.47	77,405.64	37.2143
			<b>C</b>	3,126.01	6,773.02	81,276.26	39.0751
			<b>D</b>	3,282.31	7,111.67	85,340.06	41.0289
			<b>E</b>	3,446.41	7,467.22	89,606.66	43.0801
2553	Information Technology Manager*	CONF	<b>A</b>	4,803.16	10,406.85	124,882.16	60.0395
			<b>B</b>	5,043.31	10,927.17	131,126.06	63.0414
			<b>C</b>	5,295.49	11,473.56	137,682.74	66.1936
			<b>D</b>	5,560.26	12,047.23	144,566.76	69.5033
			<b>E</b>	5,838.29	12,649.63	151,795.54	72.9786
3111	Information Technology Specialist*	TMMBU	<b>A</b>	3,402.46	7,372.00	88,463.96	42.5308
			<b>B</b>	3,572.60	7,740.63	92,887.60	44.6575
			<b>C</b>	3,751.22	8,127.64	97,531.72	46.8903
			<b>D</b>	3,938.77	8,534.00	102,408.02	49.2346
			<b>E</b>	4,135.71	8,960.71	107,528.46	51.6964

**City of Tracy**  
**Master Salary Schedule**

Effective 2-1-2022

<b>Class Code</b>	<b>Position Title</b>	<b>Unit</b>		<b>Bi-Weekly Salary</b>	<b>Monthly Salary</b>	<b>Annual Salary</b>	<b>Hourly Rate</b>
5413	Instrumentation Technician	TEAMSTERS	<b>A</b>	3,080.01	6,673.36	80,080.26	38.5001
			<b>B</b>	3,234.01	7,007.02	84,084.26	40.4251
			<b>C</b>	3,395.72	7,357.39	88,288.72	42.4465
			<b>D</b>	3,565.49	7,725.23	92,702.74	44.5686
			<b>E</b>	3,743.77	8,111.50	97,338.02	46.7971
9108	Intern-Generalist	LS	<b>A</b>				20.5500
			<b>B</b>				21.5800
			<b>C</b>				22.6600
			<b>D</b>				23.7900
			<b>E</b>				24.9800
5224	Junior Engineer	TEAMSTERS	<b>A</b>	3,049.14	6,606.47	79,277.64	38.1143
			<b>B</b>	3,201.59	6,936.78	83,241.34	40.0199
			<b>C</b>	3,361.66	7,283.60	87,403.16	42.0208
			<b>D</b>	3,529.75	7,647.79	91,773.50	44.1219
			<b>E</b>	3,706.24	8,030.19	96,362.24	46.3280
5423	Laboratory Quality Assurance Officer*	TMMBU	<b>A</b>	2,829.70	6,131.02	73,572.20	35.3713
			<b>B</b>	2,971.20	6,437.60	77,251.20	37.1400
			<b>C</b>	3,119.76	6,759.48	81,113.76	38.9970
			<b>D</b>	3,275.74	7,094.37	85,169.40	40.9468
			<b>E</b>	3,439.53	7,452.32	89,427.78	42.9941
5421	Laboratory Technician I	TEAMSTERS	<b>A</b>	2,395.98	5,191.29	62,295.48	29.9498
			<b>B</b>	2,515.76	5,450.81	65,409.76	31.4470
			<b>C</b>	2,641.57	5,723.40	68,680.82	33.0196
			<b>D</b>	2,773.64	6,009.55	72,114.64	34.6705
			<b>E</b>	2,912.31	6,310.01	75,720.06	36.4039
5422	Laboratory Technician II	TEAMSTERS	<b>A</b>	2,504.04	5,425.42	65,105.04	31.3005
			<b>B</b>	2,629.24	5,696.69	68,360.24	32.8655
			<b>C</b>	2,760.71	5,981.54	71,778.46	34.5089
			<b>D</b>	2,898.74	6,280.60	75,367.24	36.2343
			<b>E</b>	3,043.67	6,594.62	79,135.42	38.0459
3508	Landscape Architect*	TMMBU	<b>A</b>	3,852.85	8,347.84	100,174.10	48.1606
			<b>B</b>	4,045.49	8,765.23	105,182.74	50.5686
			<b>C</b>	4,247.76	9,203.48	110,441.76	53.0970
			<b>D</b>	4,460.15	9,663.66	115,963.90	55.7519
			<b>E</b>	4,683.17	10,146.87	121,762.42	58.5396
4109	Legal Secretary	CONF	<b>A</b>	2,860.68	6,198.14	74,377.68	35.7585
			<b>B</b>	3,003.71	6,508.04	78,096.46	37.5464
			<b>C</b>	3,153.90	6,833.45	82,001.40	39.4238
			<b>D</b>	3,311.60	7,175.13	86,101.60	41.3950
			<b>E</b>	3,477.18	7,533.89	90,406.68	43.4648

**City of Tracy**  
**Master Salary Schedule**

Effective 2-1-2022

Class Code	Position Title	Unit		Bi-Weekly Salary	Monthly Salary	Annual Salary	Hourly Rate
9636	Lifeguard	LS	A				15.0000
			B				15.7500
			C				16.5400
			D				17.3600
			E				18.2300
9303	Maintenance Aide	LS	A				17.4500
			B				18.3200
			C				19.2300
			D				20.1900
			E				21.2000
5301	Maintenance Worker I	TEAMSTERS	A	1,786.00	3,869.67	46,436.00	22.3250
			B	1,875.31	4,063.17	48,758.06	23.4414
			C	1,969.07	4,266.32	51,195.82	24.6134
			D	2,067.52	4,479.63	53,755.52	25.8440
			E	2,170.90	4,703.62	56,443.40	27.1363
5303	Maintenance Worker II	TEAMSTERS	A	2,268.56	4,915.21	58,982.56	28.3570
			B	2,381.99	5,160.98	61,931.74	29.7749
			C	2,501.08	5,419.01	65,028.08	31.2635
			D	2,626.13	5,689.95	68,279.38	32.8266
			E	2,757.43	5,974.43	71,693.18	34.4679
3151	Management Analyst I*	TMMBU	A	3,045.81	6,599.26	79,191.06	38.0726
			B	3,198.09	6,929.20	83,150.34	39.9761
			C	3,358.00	7,275.67	87,308.00	41.9750
			D	3,525.89	7,639.43	91,673.14	44.0736
			E	3,702.19	8,021.41	96,256.94	46.2774
3152	Management Analyst II*	TMMBU	A	3,502.59	7,588.95	91,067.34	43.7824
			B	3,677.72	7,968.39	95,620.72	45.9715
			C	3,861.60	8,366.80	100,401.60	48.2700
			D	4,054.69	8,785.16	105,421.94	50.6836
			E	4,257.43	9,224.43	110,693.18	53.2179
1101	Mayor*			478.15	1,036.00	12,432.00	
3527	Media Services Supervisor	TMMBU Non-Exempt	A	3,007.51	6,516.27	78,195.26	37.5939
			B	3,157.90	6,842.12	82,105.40	39.4738
			C	3,315.79	7,184.21	86,210.54	41.4474
			D	3,481.58	7,543.42	90,521.08	43.5198
			E	3,655.67	7,920.62	95,047.42	45.6959
5531	Meter Reader	TEAMSTERS	A	1,547.54	3,353.00	40,236.04	19.3443
			B	1,624.91	3,520.64	42,247.66	20.3114
			C	1,706.16	3,696.68	44,360.16	21.3270
			D	1,791.46	3,881.50	46,577.96	22.3933
			E	1,881.04	4,075.59	48,907.04	23.5130



**City of Tracy**  
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4212	Multimedia Communications Assistant	TTSSEA	<b>A</b>	2,103.86	4,558.36	54,700.36	26.2983
			<b>B</b>	2,209.04	4,786.25	57,435.04	27.6130
			<b>C</b>	2,319.50	5,025.58	60,307.00	28.9938
			<b>D</b>	2,435.47	5,276.85	63,322.22	30.4434
			<b>E</b>	2,557.23	5,540.67	66,487.98	31.9654
4210	Multimedia Communications Coordinator	TTSSEA	<b>A</b>	2,505.31	5,428.17	65,138.06	31.3164
			<b>B</b>	2,630.59	5,699.61	68,395.34	32.8824
			<b>C</b>	2,762.11	5,984.57	71,814.86	34.5264
			<b>D</b>	2,900.21	6,283.79	75,405.46	36.2526
			<b>E</b>	3,045.22	6,597.98	79,175.72	38.0653
4105	Office Assistant	TTSSEA	<b>A</b>	1,722.68	3,732.47	44,789.68	21.5335
			<b>B</b>	1,808.80	3,919.07	47,028.80	22.6100
			<b>C</b>	1,899.25	4,115.04	49,380.50	23.7406
			<b>D</b>	1,994.22	4,320.81	51,849.72	24.9278
			<b>E</b>	2,093.93	4,536.85	54,442.18	26.1741
1107	Parks Commissioner						
3509	Parks Planning & Development Manager*	TMMBU	<b>A</b>	3,852.85	8,347.84	100,174.10	48.1606
			<b>B</b>	4,045.49	8,765.23	105,182.74	50.5686
			<b>C</b>	4,247.76	9,203.48	110,441.76	53.0970
			<b>D</b>	4,460.15	9,663.66	115,963.90	55.7519
			<b>E</b>	4,683.17	10,146.87	121,762.42	58.5396
3306	Plan Check Engineer*	TMMBU	<b>A</b>	4,690.57	10,162.90	121,954.82	58.6321
			<b>B</b>	4,925.10	10,671.05	128,052.60	61.5638
			<b>C</b>	5,171.36	11,204.61	134,455.36	64.6420
			<b>D</b>	5,429.93	11,764.85	141,178.18	67.8741
			<b>E</b>	5,701.43	12,353.10	148,237.18	71.2679
5214	Plan Examiner I	TEAMSTERS	<b>A</b>	3,225.31	6,988.17	83,858.06	40.3164
			<b>B</b>	3,386.61	7,337.66	88,051.86	42.3326
			<b>C</b>	3,555.93	7,704.52	92,454.18	44.4491
			<b>D</b>	3,733.71	8,089.71	97,076.46	46.6714
			<b>E</b>	3,920.42	8,494.24	101,930.92	49.0053
5215	Plan Examiner II	TEAMSTERS	<b>A</b>	3,395.07	7,355.99	88,271.82	42.4384
			<b>B</b>	3,564.85	7,723.84	92,686.10	44.5606
			<b>C</b>	3,743.08	8,110.01	97,320.08	46.7885
			<b>D</b>	3,930.22	8,515.48	102,185.72	49.1278
			<b>E</b>	4,126.76	8,941.31	107,295.76	51.5845
1106	Planning Commissioner						
4506	Planning Technician	TTSSEA	<b>A</b>	2,598.83	5,630.80	67,569.58	32.4854
			<b>B</b>	2,728.79	5,912.38	70,948.54	34.1099
			<b>C</b>	2,865.21	6,207.96	74,495.46	35.8151
			<b>D</b>	3,008.49	6,518.40	78,220.74	37.6061
			<b>E</b>	3,158.92	6,844.33	82,131.92	39.4865



**City of Tracy**  
**Master Salary Schedule**

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<b>Class Code</b>	<b>Position Title</b>	<b>Unit</b>		<b>Bi-Weekly Salary</b>	<b>Monthly Salary</b>	<b>Annual Salary</b>	<b>Hourly Rate</b>
6212	Police Captain*	TPMA	<b>A</b>	5,903.58	12,791.09	153,493.08	73.7948
			<b>B</b>	6,198.77	13,430.67	161,168.02	77.4846
			<b>C</b>	6,508.69	14,102.16	169,225.94	81.3586
			<b>D</b>	6,834.13	14,807.28	177,687.38	85.4266
			<b>E</b>	7,175.87	15,547.72	186,572.62	89.6984
1513	Police Chief*	DH	<b>Min</b>	7,591.04	16,447.26	197,367.07	94.8880
			<b>Max</b>	9,226.99	19,991.81	239,901.77	115.3374
4603	Police Community Relations Coordinator	TTSSEA	<b>A</b>	2,505.31	5,428.17	65,138.06	31.3164
			<b>B</b>	2,630.59	5,699.61	68,395.34	32.8824
			<b>C</b>	2,762.11	5,984.57	71,814.86	34.5264
			<b>D</b>	2,900.21	6,283.79	75,405.46	36.2526
			<b>E</b>	3,045.22	6,597.98	79,175.72	38.0653
6103	Police Corporal	TPOA	<b>A</b>	3,752.04	8,129.74	97,556.88	46.9005
			<b>B</b>	3,939.66	8,536.26	102,435.12	49.2458
			<b>C</b>	4,136.65	8,963.08	107,556.96	51.7081
			<b>D</b>	4,343.49	9,411.26	112,935.12	54.2936
			<b>E</b>	4,560.66	9,881.80	118,581.60	57.0082
9501	Police Intern/Parking Enforcement Officer	LS	<b>A</b>				19.5000
			<b>B</b>				20.4800
			<b>C</b>				21.5000
			<b>D</b>				22.5700
			<b>E</b>				23.7000
6211	Police Lieutenant*	TPMA	<b>A</b>	5,109.41	11,070.39	132,844.66	63.8676
			<b>B</b>	5,364.87	11,623.89	139,486.62	67.0609
			<b>C</b>	5,633.13	12,205.12	146,461.38	70.4141
			<b>D</b>	5,914.78	12,815.36	153,784.28	73.9348
			<b>E</b>	6,210.51	13,456.11	161,473.26	77.6314
6102	Police Officer	TPOA	<b>A</b>	3,410.95	7,390.68	88,688.16	42.6369
			<b>B</b>	3,581.50	7,760.22	93,122.64	44.7688
			<b>C</b>	3,760.58	8,148.24	97,778.88	47.0073
			<b>D</b>	3,948.63	8,555.70	102,668.40	49.3579
			<b>E</b>	4,146.06	8,983.46	107,801.52	51.8257
9517	Police Range Master	LS	<b>A</b>				31.1700
			<b>B</b>				32.7300
			<b>C</b>				34.3600
			<b>D</b>				36.0800
			<b>E</b>				37.8800

**City of Tracy**  
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<b>Class Code</b>	<b>Position Title</b>	<b>Unit</b>		<b>Bi-Weekly Salary</b>	<b>Monthly Salary</b>	<b>Annual Salary</b>	<b>Hourly Rate</b>
4103	Police Records Assistant I	TTSSEA	<b>A</b>	2,135.53	4,626.98	55,523.78	26.6941
			<b>B</b>	2,242.32	4,858.36	58,300.32	28.0290
			<b>C</b>	2,354.45	5,101.31	61,215.70	29.4306
			<b>D</b>	2,472.15	5,356.33	64,275.90	30.9019
			<b>E</b>	2,595.76	5,624.15	67,489.76	32.4470
4104	Police Records Assistant II	TTSSEA	<b>A</b>	2,242.29	4,858.30	58,299.54	28.0286
			<b>B</b>	2,354.43	5,101.27	61,215.18	29.4304
			<b>C</b>	2,472.12	5,356.26	64,275.12	30.9015
			<b>D</b>	2,595.73	5,624.08	67,488.98	32.4466
			<b>E</b>	2,725.52	5,905.29	70,863.52	34.0690
3626	Police Records Supervisor*	TMMBU	<b>A</b>	3,060.95	6,632.06	79,584.70	38.2619
			<b>B</b>	3,214.01	6,963.69	83,564.26	40.1751
			<b>C</b>	3,374.70	7,311.85	87,742.20	42.1838
			<b>D</b>	3,543.45	7,677.48	92,129.70	44.2931
			<b>E</b>	3,720.60	8,061.30	96,735.60	46.5075
9551	Police Reserve	LS	<b>A</b>				40.5500
6105	Police Sergeant	TPOA	<b>A</b>	4,110.39	8,906.20	106,874.40	51.3799
			<b>B</b>	4,315.94	9,351.56	112,218.72	53.9492
			<b>C</b>	4,531.74	9,819.16	117,829.92	56.6468
			<b>D</b>	4,758.33	10,310.10	123,721.20	59.4791
			<b>E</b>	4,996.25	10,825.62	129,907.44	62.4531
2712	Police Support Operations Manager*	CONF	<b>A</b>	5,436.48	11,779.04	141,348.48	67.9560
			<b>B</b>	5,708.31	12,368.01	148,416.06	71.3539
			<b>C</b>	5,993.71	12,986.37	155,836.46	74.9214
			<b>D</b>	6,293.39	13,635.68	163,628.14	78.6674
			<b>E</b>	6,608.07	14,317.49	171,809.82	82.6009
4701	Police Support Services Technician	TTSSEA	<b>A</b>	2,598.83	5,630.80	67,569.58	32.4854
			<b>B</b>	2,728.79	5,912.38	70,948.54	34.1099
			<b>C</b>	2,865.21	6,207.96	74,495.46	35.8151
			<b>D</b>	3,008.49	6,518.40	78,220.74	37.6061
			<b>E</b>	3,158.92	6,844.33	82,131.92	39.4865
6101	Police Trainee (Non-Sworn)	TPOA	<b>A</b>	2,965.95	6,426.48	77,117.76	37.0744
9638	Pool Manager	LS	<b>A</b>				21.3100
			<b>B</b>				22.3800
			<b>C</b>				23.4900
			<b>D</b>				24.6700
			<b>E</b>				25.9000
9533	Professional Standards Officer	LS	<b>A</b>				51.9500
			<b>B</b>				54.5500
			<b>C</b>				57.2800
			<b>D</b>				60.1400
			<b>E</b>				63.1500

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9110	Program Assistant	LS	<b>Min</b>				15.0000
			<b>Max</b>				25.8200
9231	Project Specialist I	LS	<b>Min</b>				15.0000
			<b>Max</b>				50.0100
9232	Project Specialist II	LS	<b>Min</b>				50.0200
			<b>Max</b>				140.9900
5518	Property and Evidence Technician	TEAMSTERS	<b>A</b>	2,303.09	4,990.03	59,880.34	28.7886
			<b>B</b>	2,418.23	5,239.50	62,873.98	30.2279
			<b>C</b>	2,539.16	5,501.51	66,018.16	31.7395
			<b>D</b>	2,666.12	5,776.59	69,319.12	33.3265
			<b>E</b>	2,799.41	6,065.39	72,784.66	34.9926
2585	Public Information Officer*	CONF	<b>A</b>	3,589.45	7,777.14	93,325.70	44.8681
			<b>B</b>	3,768.92	8,165.99	97,991.92	47.1115
			<b>C</b>	3,957.36	8,574.28	102,891.36	49.4670
			<b>D</b>	4,155.24	9,003.02	108,036.24	51.9405
			<b>E</b>	4,363.01	9,453.19	113,438.26	54.5376
3623	Public Safety Dispatch Supervisor*	TMMBU	<b>A</b>	3,248.37	7,038.14	84,457.62	40.6046
			<b>B</b>	3,410.78	7,390.02	88,680.28	42.6348
			<b>C</b>	3,581.33	7,759.55	93,114.58	44.7666
			<b>D</b>	3,760.39	8,147.51	97,770.14	47.0049
			<b>E</b>	3,948.42	8,554.91	102,658.92	49.3553
5502	Public Safety Dispatcher I	TEAMSTERS	<b>A</b>	2,660.74	5,764.94	69,179.24	33.2593
			<b>B</b>	2,793.76	6,053.15	72,637.76	34.9220
			<b>C</b>	2,933.45	6,355.81	76,269.70	36.6681
			<b>D</b>	3,080.12	6,673.59	80,083.12	38.5015
			<b>E</b>	3,234.15	7,007.33	84,087.90	40.4269
5503	Public Safety Dispatcher II	TEAMSTERS	<b>A</b>	2,919.04	6,324.59	75,895.04	36.4880
			<b>B</b>	3,064.98	6,640.79	79,689.48	38.3123
			<b>C</b>	3,218.24	6,972.85	83,674.24	40.2280
			<b>D</b>	3,379.15	7,321.49	87,857.90	42.2394
			<b>E</b>	3,548.11	7,687.57	92,250.86	44.3514
9512	Public Safety Dispatcher II - Per Diem	LS	<b>A</b>				33.1100
			<b>B</b>				34.7700
			<b>C</b>				36.5100
			<b>D</b>				38.3300
			<b>E</b>				40.2500
3401	Public Works Superintendent*	TMMBU	<b>A</b>	4,047.63	8,769.87	105,238.38	50.5954
			<b>B</b>	4,250.02	9,208.38	110,500.52	53.1253
			<b>C</b>	4,462.52	9,668.79	116,025.52	55.7815
			<b>D</b>	4,685.65	10,152.24	121,826.90	58.5706
			<b>E</b>	4,919.92	10,659.83	127,917.92	61.4990

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3405	Public Works Supervisor*	TMMBU	<b>A</b>	3,372.56	7,307.21	87,686.56	42.1570
			<b>B</b>	3,541.17	7,672.54	92,070.42	44.2646
			<b>C</b>	3,718.23	8,056.17	96,673.98	46.4779
			<b>D</b>	3,904.14	8,458.97	101,507.64	48.8018
			<b>E</b>	4,099.34	8,881.90	106,582.84	51.2418
9631	Recreation Leader I	LS	<b>A</b>				15.0000
			<b>B</b>				15.7500
			<b>C</b>				16.5400
			<b>D</b>				17.3600
			<b>E</b>				18.2300
9632	Recreation Leader II	LS	<b>A</b>				18.7900
			<b>B</b>				19.7300
			<b>C</b>				20.7200
			<b>D</b>				21.7500
			<b>E</b>				22.8400
9633	Recreation Leader III	LS	<b>A</b>				21.3100
			<b>B</b>				22.3800
			<b>C</b>				23.4900
			<b>D</b>				24.6900
			<b>E</b>				25.9000
4401	Recreation Program Coordinator	TTSSEA	<b>A</b>	2,505.31	5,428.17	65,138.06	31.3164
			<b>B</b>	2,630.59	5,699.61	68,395.34	32.8824
			<b>C</b>	2,762.11	5,984.57	71,814.86	34.5264
			<b>D</b>	2,900.21	6,283.79	75,405.46	36.2526
			<b>E</b>	3,045.22	6,597.98	79,175.72	38.0653
3513	Recreation Services Manager*	TMMBU	<b>A</b>	3,985.11	8,634.41	103,612.86	49.8139
			<b>B</b>	4,184.38	9,066.16	108,793.88	52.3048
			<b>C</b>	4,393.59	9,519.45	114,233.34	54.9199
			<b>D</b>	4,613.28	9,995.44	119,945.28	57.6660
			<b>E</b>	4,843.94	10,495.20	125,942.44	60.5493
3505	Recreation Services Supervisor*	TMMBU	<b>A</b>	3,622.84	7,849.49	94,193.84	45.2855
			<b>B</b>	3,803.99	8,241.98	98,903.74	47.5499
			<b>C</b>	3,994.19	8,654.08	103,848.94	49.9274
			<b>D</b>	4,193.89	9,086.76	109,041.14	52.4236
			<b>E</b>	4,403.58	9,541.09	114,493.08	55.0448
9626	Recreation Specialized Instructor	LS	<b>Min</b>				15.0000
			<b>Max</b>				53.2100
4113	Senior Account Clerk	TTSSEA	<b>A</b>	2,329.23	5,046.67	60,559.98	29.1154
			<b>B</b>	2,445.69	5,299.00	63,587.94	30.5711
			<b>C</b>	2,567.98	5,563.96	66,767.48	32.0998
			<b>D</b>	2,696.39	5,842.18	70,106.14	33.7049
			<b>E</b>	2,831.19	6,134.25	73,610.94	35.3899

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3105	Senior Accountant*	TMMBU	<b>A</b>	3,764.80	8,157.07	97,884.80	47.0600
			<b>B</b>	3,953.05	8,564.94	102,779.30	49.4131
			<b>C</b>	4,150.70	8,993.18	107,918.20	51.8838
			<b>D</b>	4,358.24	9,442.85	113,314.24	54.4780
			<b>E</b>	4,576.16	9,915.01	118,980.16	57.2020
4202	Senior Accounting Technician	TTSSEA	<b>A</b>	3,020.32	6,544.03	78,528.32	37.7540
			<b>B</b>	3,171.34	6,871.24	82,454.84	39.6418
			<b>C</b>	3,329.92	7,214.83	86,577.92	41.6240
			<b>D</b>	3,496.42	7,575.58	90,906.92	43.7053
			<b>E</b>	3,671.25	7,954.38	95,452.50	45.8906
5323	Senior Building Maintenance Worker	TEAMSTERS	<b>A</b>	2,560.67	5,548.12	66,577.42	32.0084
			<b>B</b>	2,688.69	5,825.50	69,905.94	33.6086
			<b>C</b>	2,823.12	6,116.76	73,401.12	35.2890
			<b>D</b>	2,964.29	6,422.63	77,071.54	37.0536
			<b>E</b>	3,112.52	6,743.79	80,925.52	38.9065
3304	Senior Civil Engineer*	TMMBU	<b>A</b>	4,690.70	10,163.18	121,958.20	58.6338
			<b>B</b>	4,925.23	10,671.33	128,055.98	61.5654
			<b>C</b>	5,171.50	11,204.92	134,459.00	64.6438
			<b>D</b>	5,430.08	11,765.17	141,182.08	67.8760
			<b>E</b>	5,701.58	12,353.42	148,241.08	71.2698
5315	Senior Equipment Mechanic	TEAMSTERS	<b>A</b>	2,675.25	5,796.38	69,556.50	33.4406
			<b>B</b>	2,809.00	6,086.17	73,034.00	35.1125
			<b>C</b>	2,949.46	6,390.50	76,685.96	36.8683
			<b>D</b>	3,096.92	6,709.99	80,519.92	38.7115
			<b>E</b>	3,251.77	7,045.50	84,546.02	40.6471
4208	Senior Information Systems Technician	TTSSEA	<b>A</b>	3,118.90	6,757.62	81,091.40	38.9863
			<b>B</b>	3,274.85	7,095.51	85,146.10	40.9356
			<b>C</b>	3,438.60	7,450.30	89,403.60	42.9825
			<b>D</b>	3,610.53	7,822.82	93,873.78	45.1316
			<b>E</b>	3,791.05	8,213.94	98,567.30	47.3881
9637	Senior Lifeguard	LS	<b>A</b>				18.7900
			<b>B</b>				19.7300
			<b>C</b>				20.7200
			<b>D</b>				21.7500
			<b>E</b>				22.8400
5305	Senior Maintenance Worker	TEAMSTERS	<b>A</b>	2,497.45	5,411.14	64,933.70	31.2181
			<b>B</b>	2,622.30	5,681.65	68,179.80	32.7788
			<b>C</b>	2,753.42	5,965.74	71,588.92	34.4178
			<b>D</b>	2,891.10	6,264.05	75,168.60	36.1388
			<b>E</b>	3,035.64	6,577.22	78,926.64	37.9455

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3203	Senior Planner*	TMMBU	<b>A</b>	4,021.02	8,712.21	104,546.52	50.2628
			<b>B</b>	4,222.07	9,147.82	109,773.82	52.7759
			<b>C</b>	4,433.18	9,605.22	115,262.68	55.4148
			<b>D</b>	4,654.84	10,085.49	121,025.84	58.1855
			<b>E</b>	4,887.58	10,589.76	127,077.08	61.0948
4410	Senior Police Records Assistant	TTSSEA	<b>A</b>	2,466.52	5,344.13	64,129.52	30.8315
			<b>B</b>	2,589.87	5,611.39	67,336.62	32.3734
			<b>C</b>	2,719.33	5,891.88	70,702.58	33.9916
			<b>D</b>	2,855.30	6,186.48	74,237.80	35.6913
			<b>E</b>	2,998.07	6,495.82	77,949.82	37.4759
5504	Senior Public Safety Dispatcher	TEAMSTERS	<b>A</b>	3,064.98	6,640.79	79,689.48	38.3123
			<b>B</b>	3,218.24	6,972.85	83,674.24	40.2280
			<b>C</b>	3,379.15	7,321.49	87,857.90	42.2394
			<b>D</b>	3,548.11	7,687.57	92,250.86	44.3514
			<b>E</b>	3,725.53	8,071.98	96,863.78	46.5691
5356	Senior Utilities Worker	TEAMSTERS	<b>A</b>	2,622.79	5,682.71	68,192.54	32.7849
			<b>B</b>	2,753.81	5,966.59	71,599.06	34.4226
			<b>C</b>	2,891.42	6,264.74	75,176.92	36.1428
			<b>D</b>	3,036.44	6,578.95	78,947.44	37.9555
			<b>E</b>	3,187.23	6,905.67	82,867.98	39.8404
3343	Supervising Building Inspector*	TMMBU	<b>A</b>	3,852.85	8,347.84	100,174.10	48.1606
			<b>B</b>	4,045.49	8,765.23	105,182.74	50.5686
			<b>C</b>	4,247.76	9,203.48	110,441.76	53.0970
			<b>D</b>	4,460.15	9,663.66	115,963.90	55.7519
			<b>E</b>	4,683.17	10,146.87	121,762.42	58.5396
3345	Supervising Construction Inspector	TMMBU Non-Exempt	<b>A</b>	3,752.51	8,130.44	97,565.26	46.9064
			<b>B</b>	3,940.14	8,536.97	102,443.64	49.2518
			<b>C</b>	4,137.15	8,963.83	107,565.90	51.7144
			<b>D</b>	4,343.99	9,411.98	112,943.74	54.2999
			<b>E</b>	4,561.19	9,882.58	118,590.94	57.0149
3117	System Administrator*	TMMBU	<b>A</b>	3,502.59	7,588.95	91,067.34	43.7824
			<b>B</b>	3,677.72	7,968.39	95,620.72	45.9715
			<b>C</b>	3,861.60	8,366.80	100,401.60	48.2700
			<b>D</b>	4,054.69	8,785.16	105,421.94	50.6836
			<b>E</b>	4,257.43	9,224.43	110,693.18	53.2179
9361	Theatre Technician	LS	<b>A</b>				29.7100
			<b>B</b>				31.1900
			<b>C</b>				32.7500
			<b>D</b>				34.3900
			<b>E</b>				36.1100

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4420	Transit Coordinator	TTSSEA	<b>A</b>	2,505.31	5,428.17	65,138.06	31.3164
			<b>B</b>	2,630.59	5,699.61	68,395.34	32.8824
			<b>C</b>	2,762.11	5,984.57	71,814.86	34.5264
			<b>D</b>	2,900.21	6,283.79	75,405.46	36.2526
			<b>E</b>	3,045.22	6,597.98	79,175.72	38.0653
3515	Transit Manager*	TMMBU	<b>A</b>	3,901.95	8,454.23	101,450.70	48.7744
			<b>B</b>	4,097.03	8,876.90	106,522.78	51.2129
			<b>C</b>	4,301.90	9,320.78	111,849.40	53.7738
			<b>D</b>	4,516.98	9,786.79	117,441.48	56.4623
			<b>E</b>	4,742.83	10,276.13	123,313.58	59.2854
1109	Transportation Commissioner						
3424	Utilities Laboratory Superintendent*	TMMBU	<b>A</b>	4,047.63	8,769.87	105,238.38	50.5954
			<b>B</b>	4,250.02	9,208.38	110,500.52	53.1253
			<b>C</b>	4,462.52	9,668.79	116,025.52	55.7815
			<b>D</b>	4,685.65	10,152.24	121,826.90	58.5706
			<b>E</b>	4,919.92	10,659.83	127,917.92	61.4990
5350	Utilities Worker I	TEAMSTERS	<b>A</b>	1,874.60	4,061.63	48,739.60	23.4325
			<b>B</b>	1,968.54	4,265.17	51,182.04	24.6068
			<b>C</b>	2,066.59	4,477.61	53,731.34	25.8324
			<b>D</b>	2,170.42	4,702.58	56,430.92	27.1303
			<b>E</b>	2,280.01	4,940.02	59,280.26	28.5001
5353	Utilities Worker II	TEAMSTERS	<b>A</b>	2,381.36	5,159.61	61,915.36	29.7670
			<b>B</b>	2,500.84	5,418.49	65,021.84	31.2605
			<b>C</b>	2,625.26	5,688.06	68,256.76	32.8158
			<b>D</b>	2,757.10	5,973.72	71,684.60	34.4638
			<b>E</b>	2,894.71	6,271.87	75,262.46	36.1839
3403	Utility Line Maintenance Superintendent*	TMMBU	<b>A</b>	4,124.00	8,935.33	107,224.00	51.5500
			<b>B</b>	4,330.18	9,382.06	112,584.68	54.1273
			<b>C</b>	4,546.70	9,851.18	118,214.20	56.8338
			<b>D</b>	4,774.03	10,343.73	124,124.78	59.6754
			<b>E</b>	5,012.73	10,860.92	130,330.98	62.6591
3423	Utility Maintenance Superintendent*	TMMBU	<b>A</b>	4,200.33	9,100.72	109,208.58	52.5041
			<b>B</b>	4,410.34	9,555.74	114,668.84	55.1293
			<b>C</b>	4,630.85	10,033.51	120,402.10	57.8856
			<b>D</b>	4,862.40	10,535.20	126,422.40	60.7800
			<b>E</b>	5,105.51	11,061.94	132,743.26	63.8189
3410	Utility Maintenance Supervisor*	TMMBU	<b>A</b>	3,500.26	7,583.90	91,006.76	43.7533
			<b>B</b>	3,675.28	7,963.11	95,557.28	45.9410
			<b>C</b>	3,859.04	8,361.25	100,335.04	48.2380
			<b>D</b>	4,052.00	8,779.33	105,352.00	50.6500
			<b>E</b>	4,254.60	9,218.30	110,619.60	53.1825



**City of Tracy**  
**Master Salary Schedule**

**Effective 2-1-2022**

<b>Class Code</b>	<b>Position Title</b>	<b>Unit</b>		<b>Bi-Weekly Salary</b>	<b>Monthly Salary</b>	<b>Annual Salary</b>	<b>Hourly Rate</b>
5411	Utility Mechanic I	TEAMSTERS	<b>A</b>	2,805.51	6,078.61	72,943.26	35.0689
			<b>B</b>	2,945.79	6,382.55	76,590.54	36.8224
			<b>C</b>	3,093.07	6,701.65	80,419.82	38.6634
			<b>D</b>	3,247.73	7,036.75	84,440.98	40.5966
			<b>E</b>	3,410.11	7,388.57	88,662.86	42.6264
5412	Utility Mechanic II	TEAMSTERS	<b>A</b>	2,875.63	6,230.53	74,766.38	35.9454
			<b>B</b>	3,019.42	6,542.08	78,504.92	37.7428
			<b>C</b>	3,170.39	6,869.18	82,430.14	39.6299
			<b>D</b>	3,328.90	7,212.62	86,551.40	41.6113
			<b>E</b>	3,495.35	7,573.26	90,879.10	43.6919
5404	Utility Operator	TEAMSTERS	<b>A</b>	3,362.14	7,284.64	87,415.64	42.0268
			<b>B</b>	3,530.21	7,648.79	91,785.46	44.1276
			<b>C</b>	3,706.74	8,031.27	96,375.24	46.3343
			<b>D</b>	3,892.08	8,432.84	101,194.08	48.6510
			<b>E</b>	4,086.68	8,854.47	106,253.68	51.0835
3422	Wastewater Operations Superintendent*	TMMBU	<b>A</b>	4,200.33	9,100.72	109,208.58	52.5041
			<b>B</b>	4,410.34	9,555.74	114,668.84	55.1293
			<b>C</b>	4,630.85	10,033.51	120,402.10	57.8856
			<b>D</b>	4,862.40	10,535.20	126,422.40	60.7800
			<b>E</b>	5,105.51	11,061.94	132,743.26	63.8189
5405	Wastewater Treatment Plant Operator I	TEAMSTERS	<b>A</b>	2,658.93	5,761.02	69,132.18	33.2366
			<b>B</b>	2,791.86	6,049.03	72,588.36	34.8983
			<b>C</b>	2,931.46	6,351.50	76,217.96	36.6433
			<b>D</b>	3,078.04	6,669.09	80,029.04	38.4755
			<b>E</b>	3,231.95	7,002.56	84,030.70	40.3994
5406	Wastewater Treatment Plant Operator II	TEAMSTERS	<b>A</b>	2,798.88	6,064.24	72,770.88	34.9860
			<b>B</b>	2,938.80	6,367.40	76,408.80	36.7350
			<b>C</b>	3,085.75	6,685.79	80,229.50	38.5719
			<b>D</b>	3,240.05	7,020.11	84,241.30	40.5006
			<b>E</b>	3,402.06	7,371.13	88,453.56	42.5258
5407	Wastewater Treatment Plant Operator III	TEAMSTERS	<b>A</b>	2,946.19	6,383.41	76,600.94	36.8274
			<b>B</b>	3,093.47	6,702.52	80,430.22	38.6684
			<b>C</b>	3,248.16	7,037.68	84,452.16	40.6020
			<b>D</b>	3,410.58	7,389.59	88,675.08	42.6323
			<b>E</b>	3,581.11	7,759.07	93,108.86	44.7639
3421	Water Operations Superintendent*	TMMBU	<b>A</b>	4,124.00	8,935.33	107,224.00	51.5500
			<b>B</b>	4,330.18	9,382.06	112,584.68	54.1273
			<b>C</b>	4,546.70	9,851.18	118,214.20	56.8338
			<b>D</b>	4,774.03	10,343.73	124,124.78	59.6754
			<b>E</b>	5,012.73	10,860.92	130,330.98	62.6591



**City of Tracy**  
**Master Salary Schedule**

**Effective 2-1-2022**

<b>Class Code</b>	<b>Position Title</b>	<b>Unit</b>		<b>Bi-Weekly Salary</b>	<b>Monthly Salary</b>	<b>Annual Salary</b>	<b>Hourly Rate</b>
9351	Water Patrol Aide	LS	<b>A</b>				17.7000
			<b>B</b>				18.5900
			<b>C</b>				19.5100
			<b>D</b>				20.4900
			<b>E</b>				21.5100
3415	Water Resources and Compliance Manager*	TMMBU	<b>A</b>	3,901.95	8,454.23	101,450.70	48.7744
			<b>B</b>	4,097.03	8,876.90	106,522.78	51.2129
			<b>C</b>	4,301.90	9,320.78	111,849.40	53.7738
			<b>D</b>	4,516.98	9,786.79	117,441.48	56.4623
			<b>E</b>	4,742.83	10,276.13	123,313.58	59.2854
5401	Water Treatment Plant Operator I	TEAMSTERS	<b>A</b>	2,832.88	6,137.91	73,654.88	35.4110
			<b>B</b>	2,974.53	6,444.82	77,337.78	37.1816
			<b>C</b>	3,123.26	6,767.06	81,204.76	39.0408
			<b>D</b>	3,279.42	7,105.41	85,264.92	40.9928
			<b>E</b>	3,443.38	7,460.66	89,527.88	43.0423
5402	Water Treatment Plant Operator II	TEAMSTERS	<b>A</b>	2,981.98	6,460.96	77,531.48	37.2748
			<b>B</b>	3,131.09	6,784.03	81,408.34	39.1386
			<b>C</b>	3,287.65	7,123.24	85,478.90	41.0956
			<b>D</b>	3,452.02	7,479.38	89,752.52	43.1503
			<b>E</b>	3,624.62	7,853.34	94,240.12	45.3078
5403	Water Treatment Plant Operator III	TEAMSTERS	<b>A</b>	3,138.93	6,801.02	81,612.18	39.2366
			<b>B</b>	3,295.88	7,141.07	85,692.88	41.1985
			<b>C</b>	3,460.68	7,498.14	89,977.68	43.2585
			<b>D</b>	3,633.71	7,873.04	94,476.46	45.4214
			<b>E</b>	3,815.39	8,266.68	99,200.14	47.6924



## HOMELESS SERVICES MANAGER

### DEFINITION

Under general direction, plans, organizes, oversees, coordinates, performs and reviews the work of staff performing duties related to various operations and activities including housing and homeless initiatives and ensure programs and resources are aligned with City goals; supervises program planning, development, and review; develops, implements, and evaluates assigned programs; serves as the City's liaison with internal and external customers and other agencies; and performs related duties, as assigned.

### SUPERVISION RECEIVED AND EXERCISED

Receives general direction from assigned supervisory or management staff. Exercises general direction and supervision over assigned staff through subordinate levels of supervision.

### CLASS CHARACTERISTICS

This is a management classification responsible for planning, organizing, reviewing, and evaluating all operations related to community service programs including housing and homelessness, including overseeing the City's homelessness initiatives. Responsibilities include developing and implementing policies and procedures for assigned programs, budget administration and reporting, and program evaluation. Incumbents serve as a professional-level resource for organizational, managerial, and operational analyses and studies. Performance of the work requires the use of considerable independence, initiative, and discretion within established guidelines.

### EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

*Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

- Plans, manages, and oversees the daily functions, operations, and activities related to assigned programs, including overseeing the operations of the homelessness initiatives; provide strategic guidance to City leaders and staff on City-run homelessness initiatives.
- Participates in the development and implementation of goals, objectives, policies, and priorities for the division; recommends within division policy, appropriate service and staffing levels; recommends and administers policies and procedures.
- Participates in the development, administration, and oversight of division budgets.
- Develops and standardizes procedures and methods to improve and continuously monitor the efficiency and effectiveness of assigned programs, service delivery methods, and procedures; assesses and monitors workload, administrative, and support systems, and internal reporting relationships; identifies opportunities for improvement and makes recommendations to higher level management staff.
- Participates in the selection of, trains, motivates, and evaluates assigned personnel; works with employees to correct deficiencies; recommends discipline to higher level management staff.
- Negotiates, prepares, administers and monitors contracts and agreements, contractors and others involved in assigned programs and activities.
- Develops grant and funding sources; seeks and obtains sponsorships for assigned program related activities; analyzes and identifies potential funding sources for related activities and services; submit application, monitor and comply with grant requirements including reporting.

- Plans and executes strategic marketing plans and promotional activities for all events and programs; prepares press releases, collateral materials, and coordinates media interviews.
- Acts as a representative to various community groups, private businesses, and others regarding questions, problems, concerns, and activities in the provision of assigned program operations, activities, and services.
- Oversees the safe operation of all equipment and facilities related to assigned programs such as housing and homelessness programs; ensures compliance with applicable building and fire codes and City policies; develops and maintains Occupational Safety and Health Administration (OSHA) and in-house safety standards; maintains and updates to reflect the federal requirements for facilities.
- Provides highly complex staff assistance to higher level management; prepares and presents staff reports and other necessary correspondence related to assigned activities and services; presents reports to various commissions, committees, and boards.
- Conducts a variety of organizational and operational studies and investigations; recommends modifications to assigned programs, policies, and procedures, as appropriate.
- Implements adopted plans including but not limited to housing and homelessness strategic plans, policies, and standards.
- Attends and participates in professional group meetings; stays abreast of new trends and innovations in areas of assigned programs; researches emerging practices and enhancements and their applicability to City needs.
- Monitors changes in regulations and technology that may affect operations; implements policy and procedural changes after approval.
- Receives, investigates, and responds to difficult and sensitive problems and complaints in a professional manner; identifies and reports findings and takes necessary corrective action.
- Performs other related duties as assigned.

## **QUALIFICATIONS**

### **Knowledge of:**

- Administrative principles and practices, including goal setting, program development, implementation, and evaluation, and project management.
- Principles and practices of employee supervision, including work planning, assignment review and evaluation, discipline, and the training of staff in work procedures.
- Principles and practices of leadership.
- Organization and management practices as applied to the development, analysis, and evaluation of programs, policies, and operational needs of the assigned area of responsibility.
- Principles, practices and procedures for planning, implementing and managing assigned programs.
- Facility scheduling and management, including housing facility operations.
- Program administration and implementation, strategies, and techniques.
- Methods and techniques for the development of presentations, business correspondence, and information distribution.
- Principles and practices of contracts and agreements, contract negotiations, and grants administration.
- Principles and practices of public relations techniques.
- Effective communication techniques in working with the media, the public, community groups and others associated with the program area of assignment.
- Applicable Federal, State, and local laws, regulatory codes, ordinances, and procedures relevant to assigned area of responsibility.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and City staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task

coordination.

- Computers and software programs (e.g., Microsoft software packages) to conduct, compile, and/or generate documentation.

**Ability to:**

- Select and supervise staff, provide training and development opportunities, ensure work is performed effectively, and evaluate performance in an objective and positive manner.
- Provide administrative, management, and professional leadership for the division.
- Recommend and implement goals, objectives, and practices for providing effective and efficient services.
- Manage and monitor complex projects, on-time, and within budget.
- Negotiate, prepare, and administer contracts and agreements.
- Prepare clear and concise reports, correspondence, policies, procedures, and other written materials.
- Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
- Analyze, interpret, summarize, and present technical information and data in an effective manner.
- Conduct complex research projects, evaluate alternatives, make sound recommendations, and prepare effective technical staff reports.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Effectively represent the division and the City in meetings with individuals; governmental agencies; community groups; various business, professional, and regulatory organizations.
- Effectively use computer systems, software applications, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

**Education and Experience:**

*Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:*

Equivalent to a bachelor's degree in social or behavioral sciences, public health, public administration or related field and five (5) years of increasingly responsible experience in the development, delivery, monitoring, or evaluation of community programs which must include at least two (2) years of experience working with the homeless.

**Licenses and Certifications:**

- Possession of, or the ability to obtain, a valid Class C California driver's license upon appointment.
- May be required to complete National Incident Management System (NIMS) Training.

**PHYSICAL DEMANDS**

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer, and to operate a motor vehicle to visit various City and meeting sites; vision to read printed

materials and a computer screen; and hearing and speech to communicate in person and over the telephone. Standing in and walking between work areas is frequently required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification frequently bend, stoop, kneel, and reach to perform assigned duties, as well as push and pull drawers open and closed to retrieve and file information.

### **ENVIRONMENTAL CONDITIONS**

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

### **WORKING CONDITIONS**

Position may require attendance of evening meetings, weekend work and the ability to travel.

### **DISASTER SERVICE WORKER**

All City of Tracy employees are, by State and Federal law, Disaster Service Workers. The roles and responsibilities for Disaster Service Workers are authorized by the California Emergency Services Act and are defined in the California Labor Code. In the event of a declaration of emergency, any employee of the City may be assigned to perform activities which promote the protection of public health and safety or the preservation of lives and property. Such assignments may require service at locations, times, and under conditions that are significantly different than the normal work assignments and may continue into the recovery phase of the emergency. If a "Local Emergency" is declared during the employee's shift, employees will be expected to remain at work to respond to the emergency needs of the community. If a "Local Emergency" is declared outside of the employee's shift, employees must make every effort to contact their direct supervisor or department head to obtain reporting instructions as Disaster Service Workers.

RESOLUTION 2022 - \_\_\_\_\_

AUTHORIZE AMENDMENTS TO THE CITY’S CLASSIFICATION AND COMPENSATION PLANS AND MASTER SALARY SCHEDULE RELATING TO THE HOMELESS SERVICES MANAGER

WHEREAS, The City has established Classification and Compensation Plans and Master Salary Schedule detailing all job classifications and salary ranges, and

WHEREAS, The City has completed classification reviews to establish a new class specification and salary range, and

WHEREAS, It is necessary to amend the City’s Classification and Compensation Plans, and Master Salary Schedule effective February 1, 2022, as follows:

- Homeless Services Manager: \$9,380 - \$11,402 per month.

WHEREAS, The City’s Position Control Roster and General Fund budget were amended in the First Quarter of FY 2021-22 to reflect this position.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Tracy hereby authorizes the Director of Human Resources to amend the City’s Classification, Compensation Plan and Master Salary Schedule to establish one new classification specification and salary range for Homeless Services Manager.

\* \* \* \* \*

The foregoing Resolution 2022-\_\_\_\_\_ was adopted by the Tracy City Council on the 1<sup>ST</sup> day of February, 2022 by the following votes:

AYES:            COUNCIL MEMBERS:  
 NOES:            COUNCIL MEMBERS:  
 ABSENT:        COUNCIL MEMBERS:  
 ABSTAIN:        COUNCIL MEMBERS:

\_\_\_\_\_  
MAYOR

ATTEST:  
  
 \_\_\_\_\_  
 CITY CLERK

AGENDA ITEM 3.A

REQUEST

**RECEIVE THE ANNUAL REPORT ON SENIOR SERVICES FOR THE 2020 AND 2021 CALENDAR YEARS**

EXECUTIVE SUMMARY

This report discusses the activities of the Senior Services Program for the year of 2020 and 2021. Due to the COVID-19 pandemic and a major reduction in programs offered for 2020, a Senior Services annual report was not completed for 2020. In addition, this report provides an overview of the work that the Parks and Community Services Commission completed, including their special meeting that was held on November 3, 2021.

DISCUSSION

The City of Tracy Parks and Recreation Department provides a wide variety of programs, services and activities for seniors including educational programs, health and wellness presentations, recreational programs, special events, senior related seminars, and volunteer and intergenerational opportunities. At the center of these programs is the Lolly Hansen Senior Center. This facility serves as a resource hub to connect seniors and their families to services and referrals in coordination with various local agencies. The senior center offers a daily nutritional lunch offered through the San Joaquin County Department of Aging. Most importantly, it is a place for older adults in the Tracy community to gather and socialize.

The City Council named “Quality of Life” as a strategic priority for those living and working in Tracy and the senior center operates with that priority in mind. Staff strives to improve efficiencies, increase satisfaction, and uphold the community’s values and expectations through its work with the Tracy senior community.

To provide background regarding senior services provided by the Parks and Recreation Department, on November 18, 2014, Council supported staff’s recommendation to create “Senior Link-Tracy” to address an alternative way to outreach to seniors regarding their needs and concerns. The Senior Link-Tracy program provides an opportunity for senior citizens in Tracy to voice their concerns, share their needs, and identify resources that will assist them in living full, vibrant and independent lives. This service is provided by phone, email or in person at the Senior Center. Approximately 14 seniors used this service in 2020 and 78 in 2021. Council also supported the Local Senior Resource Guide, which assists seniors and caregivers in connecting with a wide variety of local resources and non-profit agencies, as well as to City Council and Commissions. The guides can be found at the senior center, City facilities, City website and throughout the community. With this service approximately 452 in 2020 and 476 in 2021 inquiries were made to connect people to various resources. The Senior Link-Tracy numbers decreased due to the Shelter in Place order that went into effect on March 13, 2020, however services for the Local Senior Resource Guide were similar to those in 2020.

### **Enhanced Senior Lunch and Programming in 2020 & 2021 Due to COVID-19**

There is no doubt the COVID-19 pandemic hit our community hard over the last two years. As a result of the global pandemic and in accordance with guidance provided by Federal, State and local officials, the senior center was closed to the public on March 13, 2020. Staff had to rethink how they delivered critical services to one of our most vulnerable communities.

On average, the Lolly Hansen Senior Center welcomed 200 seniors daily to utilize a variety of activities and services offered at the center. Prior to the closure, one of the roles of the senior center was to serve seniors lunches through the congregate meal program provided by the San Joaquin County Department of Aging. On average, 20 participants would attend daily. However, due to the pandemic, staff took an innovative and collaborative approach to the meal program. This collaborative process combined efforts from the Parks & Recreation Department, San Joaquin County Department of Aging, San Joaquin County Hospital, Stockton Community Kitchen and TRACER transportation service and allowed staff to serve over 400 seniors in the community. Staff partnered with TRACER to deliver meals weekly to seniors in the Tracy community. Additionally, staff delivered meals to seniors who lived in unincorporated areas and offered a drive-through option to pick up their meals. The combined efforts helped to provide over 54,969 meals in 2020 and 21,162 in 2021. As of August 2, 2021, in person meals have resumed at the senior center.

Through the course of the COVID-19 pandemic, staff remained committed to supporting and connecting with our senior community. Our seniors not only anticipated receiving nourishing and wholesome meals on a weekly basis but having brief conversations with staff proved to be just as vital. In May 2020, staff created a comprehensive list of participants registered at the Lolly Hansen Senior Center and began making wellness calls. Through these wellness calls, staff was able to provide resources for various services such as; where to obtain the COVID-19 vaccine, various options for how to receive food, help with picking up medications, and grocery shopping hours and services. In addition, staff created a list of seniors that needed weekly check in calls. The weekly calls helped to combat the loneliness and depression experienced by those living alone, without family, or just needing someone to talk to. In total, staff completed over 1,000 wellness calls to registered seniors. Another method staff used to stay in contact with the senior community was through a newly created Virtual Recreation & Resource Center on the City's webpage. Staff shared helpful information such as workout videos, free educational classes and recipes to help with the time spent indoors. Additionally, staff used social media to share up-to-date information.

Despite the challenges presented by the COVID-19 pandemic and a complete shutdown of the facility, the center sustained its focus on the senior population throughout the community. Staff implemented a virtual bingo program, offered drive thru social events and on September 14, 2020, the senior center began offering outdoor fitness classes following all CDC, State and County guidelines. On June 15, 2021, the senior center began offering indoor programming again at the Tracy Community Center. Some classes did not return to the same capacity due to continued precautions and limited



space. Additionally, the active adult swim and senior low intensity classes resumed at the Joe Wilson Pool. On September 13, 2021, the Lolly Hansen Senior Center reopened after the replacement of the entire center's flooring. Once the senior center was fully opened, events, programs and services resumed.

Currently 5,939 seniors are registered with the senior center. The center provided approximately 31,942 services in 2020 and 20,607 in 2021 for these seniors. These numbers were greatly affected by the Shelter in Place order. "Exhibit A" to this report outlines the senior center's program impact numbers through offerings for 2020 and 2021.

### **Parks & Community Services Commission**

The Parks and Community Services Commission (The Commission) acts as an advisory body to the Council in the areas of parks and programming for youth, adults and seniors. The Commission has made it a priority to actively engage seniors in the Tracy community. Staff from the Recreation Division provides a monthly recreation report as well as a quarterly update on senior comments and concerns to the Commission. Staff also meets with the various subcommittees that have been established to meet the Commission's goals for FY's 2021/2022.

On November 3, 2021, the Commission held a special meeting at the Lolly Hansen Senior Center to provide seniors the opportunity to address the Commission regarding their needs and concerns. The meeting was held in the early afternoon and approximately 10 seniors were in attendance. "Exhibit B" to this report outlines the senior concerns expressed at the gathering, with staff responses. Marketing efforts for this outreach meeting included: advertisement on the City website, social media, at the senior center, outreach to the various senior living facilities and apartments, community service clubs and churches, local newspaper, in all City facilities, TRACER buses, Channel 26 and local business throughout the City of Tracy.

Informally, the Commission has also attended senior center activities and events, Downtown Block Parties, Farmers Market and various other community events that provide the Commissioners the opportunity to interact with the community and engage with seniors regarding the Commission and services provided by the City of Tracy. This past year was a little limited due to the pandemic, but the Commission tried to be visible as best as possible. The Community Involvement subcommittee is available upon request to provide presentations to various community groups in Tracy where they provide information regarding the various senior services and the role of the Commission, including how to connect to City services, the Local Senior Resource Guide, the Senior Link-Tracy program, the Recreation Activity Guide and the Arts Education Catalog.

Lastly, a Commissioner, along with City staff, regularly attend the Tracy Senior Association (TSA) and Tracy Golden Agers monthly meeting, where they listen to seniors' needs and concerns and provide information to the group.

The Commission's Community Involvement subcommittee will continue to increase the Commission's visibility in the senior community by attending community events and senior center events and will continue to outreach to the various neighborhood groups and service clubs.

Recreation staff and the Commission will continue to outreach to the senior community and provide an opportunity for seniors to address their needs and concerns by:

- Reporting to the Commission on a quarterly basis on current and future needs for seniors in the Tracy community.
- Using the senior center as a resource hub to inform the senior community on how to connect with City services and other senior-related agencies.
- Marketing the Senior Link-Tracy program and Local Senior Services and Resources guide.
- Hosting the annual Community Conversations event in May 2022, and a special meeting in November 2022, at the senior center to gather the needs and concerns from seniors to report back to City Council in February 2023.
- Attending the Tracy Senior Association and Tracy Golden Agers meetings.

#### STRATEGIC PLAN

1. This agenda item supports the Quality of Life Strategy, specifically:

**Goal 3:** Provide City programming and events that bolster quality of Life.

#### FISCAL IMPACT

Costs related to support the senior services are included in the Parks and Recreation budget.

#### RECOMMENDATION

Staff recommends that Council accept the Annual Report on Senior Services.

Prepared by: Amanda Jensen, Recreation Coordinator  
Jolene Jauregui, Recreation Services Manager

Reviewed by: Brian MacDonald, Director of Parks & Recreation  
Karin Schnaider, Director of Finance  
Midori Lichtwardt, Assistant City Manager

Approved by: Michael Rogers, City Manager

#### ATTACHMENTS

Exhibit A - Summary of the Senior Center program impact numbers and offerings  
Exhibit B - Status of senior needs and concerns from special meeting  
Exhibit C - Senior Center Annual Report Powerpoint

# LOLLY HANSEN SENIOR CENTER - PROGRAM IMPACT

## LIFE ENRICHMENT & WELLNESS PROGRAMS

**PURPOSE:** To promote health and wellness by providing access to activities, programs, and services.

### **2020 STATISTICS & SIGNIFICANT INFORMATION:**

- Yearly attendance = 31,942
- Average daily attendance = 133
- Average weekly attendance = 665
- Average monthly attendance = 2,662
- 325 Educational opportunities, activities, recreational programs, and services were offered.
- New events = 1
- New programs = 2
- New classes = 1
- Information & Assistance appointments = 3,673
- Number of meals served:
  - January to March = 1,432
- Number of meals delivered:
  - April to December = 53,537
- Number of meals delivered through Meals on Wheels = 4,800
- AARP Tax Assistance appointments = 98

### **2021 STATISTICS & SIGNIFICANT INFORMATION:**

- Yearly attendance= 20,607
- Average daily attendance = 86
- Average weekly attendance = 429
- Average monthly attendance = 1,717
- 566 Educational opportunities, activities, recreational programs, and services were offered.
- New events = 0
- New programs = 2
- New classes = 3
- Information & Assistance appointments = 3,627
- Number of meals delivered:
  - January to July = 19,950
- Number of meals served:
  - August to December = 1,212
- Number of meals delivered through Meals on Wheels = 4,800
- AARP Tax Assistance appointments = 0

## VOLUNTEER SUPPORT

### **2020 Hours of Volunteer Support:**

The number of unduplicated volunteers that reported volunteer hours = 43

Total of reported volunteer hours = 1,841

### **2021 Hours of Volunteer Support:**

The number of unduplicated volunteers that reported volunteer hours = 33

Total of reported volunteer hours = 3,340

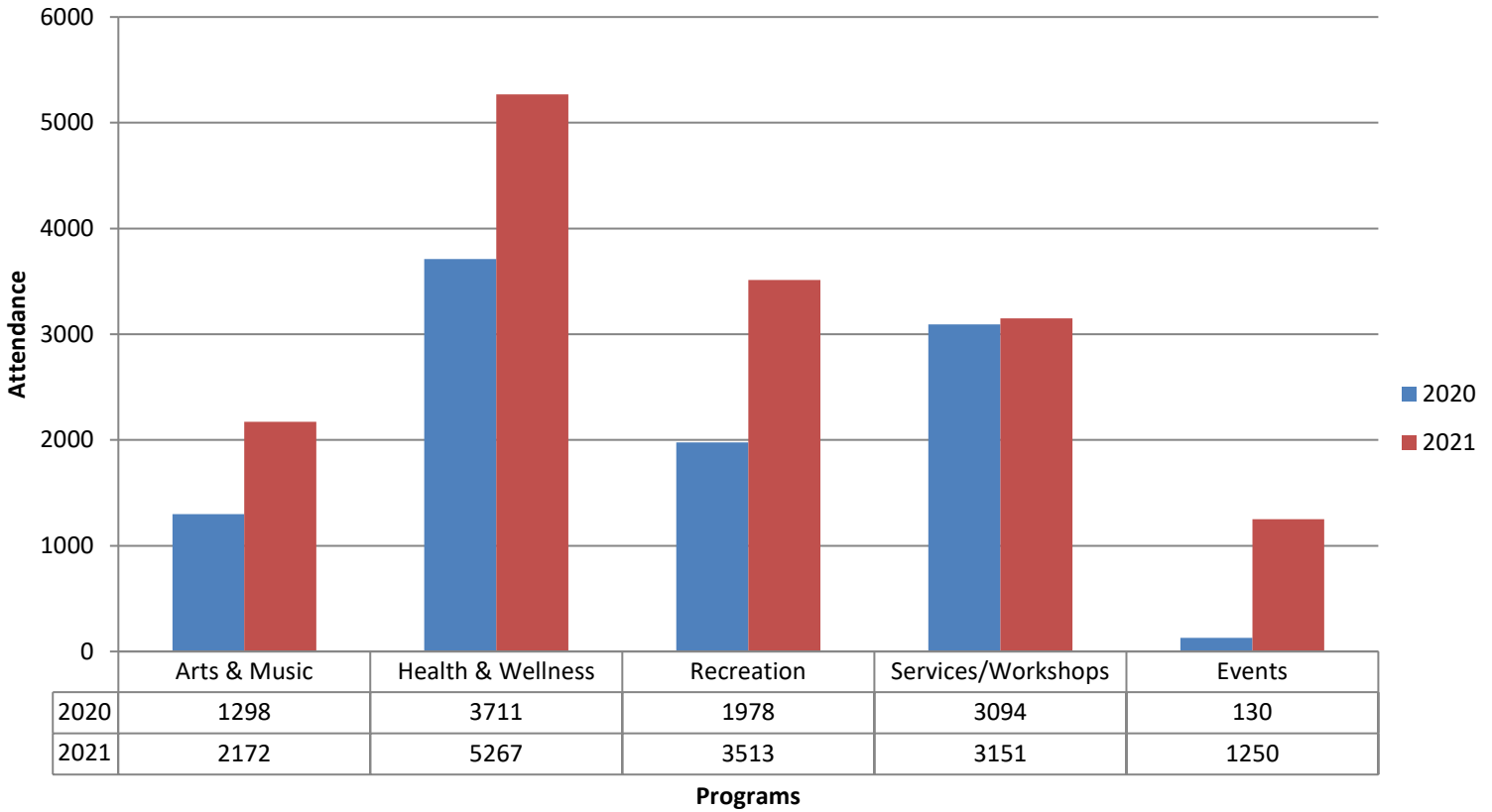
We continue to work at increasing the number of volunteers who record their hours in our database. We appreciate all volunteer service, whether formally recorded or not.

## SERVICE RELATED OFFERINGS:

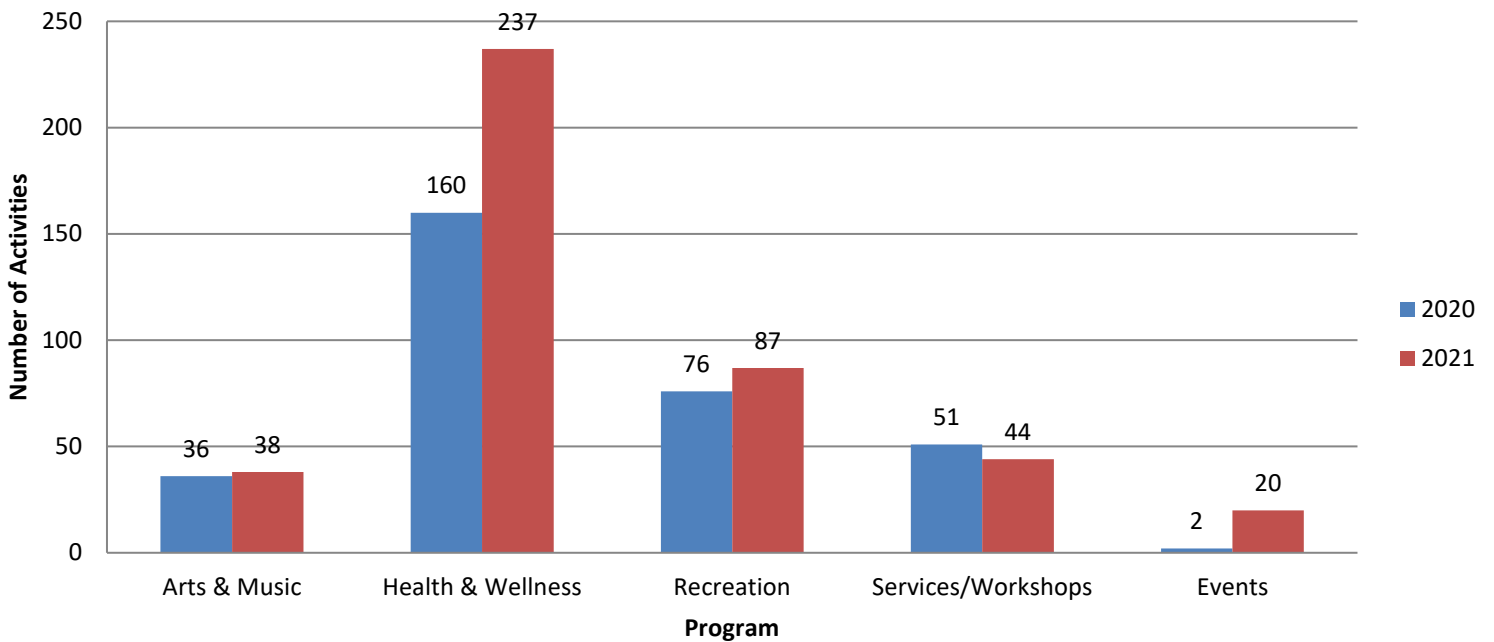
- AARP Driver Safety Classes
- AARP Driver Refresher Course
- AARP Tax Assistance
- Brown Bag Commodity Program
- Daily Nutrition Lunch
- HICAP (Health Insurance Counseling & Advocacy Program)
- Meals on Wheels
- Mobile Farmer’s Market
- Paralegal
- Senior Link – Tracy Program

\* Decrease in services and participation due to COVID-19 closure. Once reopened, classes were modified due to guidelines provided by the CDC, State and County.

### Lolly Hansen Senior Center Attendance for Programs

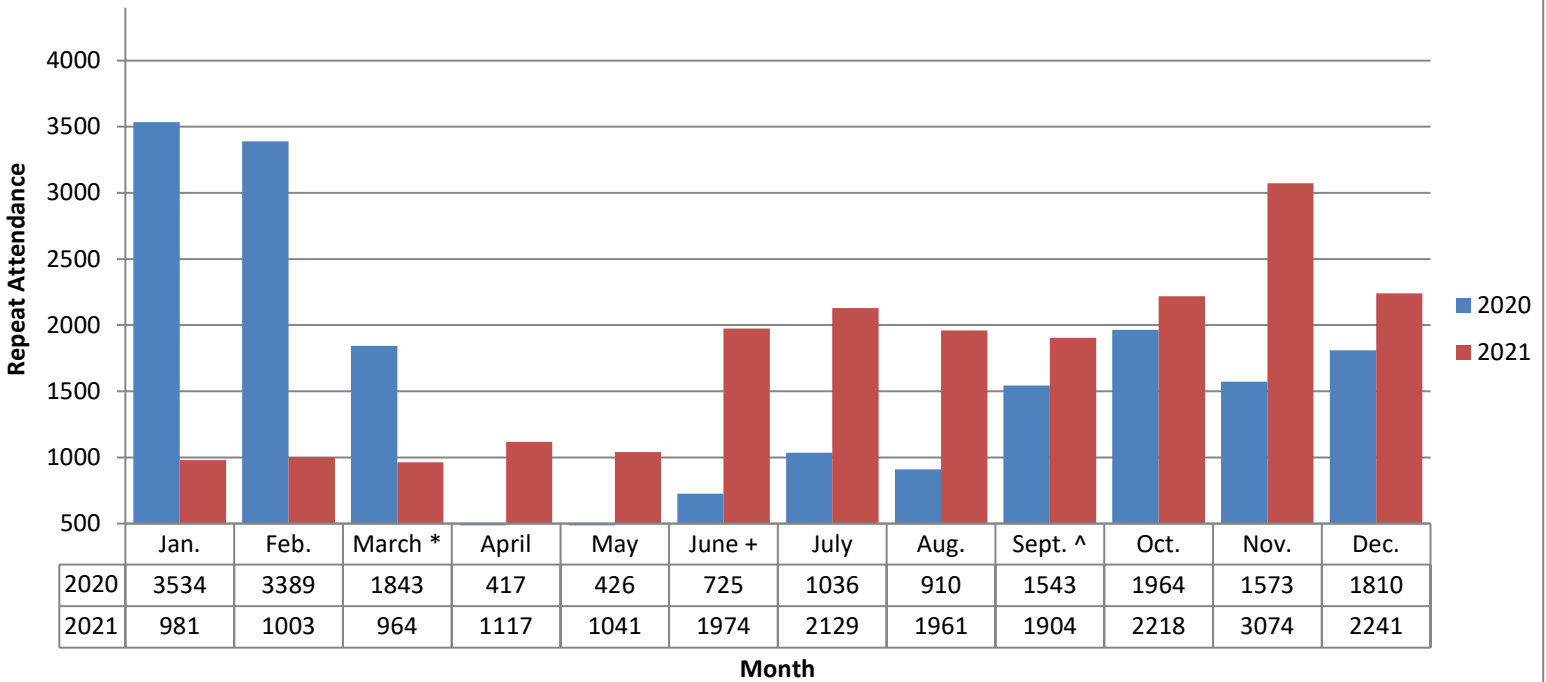


### Programs and Activities Offered at the Lolly Hansen Senior Center



\* Decrease in services and participation due to COVID-19 closure. Once reopened, classes were modified due to guidelines provided by the CDC, State and County.

## Lolly Hansen Senior Center Monthly Total - Repeat Senior Attendance



\* Closure of Senior Center - March 13, 2020

^ Began offering limited, modified classes - September 14, 2020

+ Fully reopened - June 15, 2021

\* Decrease in services and participation due to COVID-19 closure. Once reopened, classes were modified due to guidelines provided by the CDC, State and County.

**PARKS & COMMUNITY SERVICES COMMISSION  
SPECIAL MEETING NOVEMBER 3, 2021  
Attendance: 10**

**What's Working:**

- Community forums
- Special (day) Parks Commission Meetings

**Department: Parks & Recreation – Senior Division**

<b>Senior Concern/Comments</b>	<b>Recommendation</b>	<b>By When</b>
<p>Marketing</p> <ul style="list-style-type: none"> <li>• Downtown kiosk</li> <li>• Mall kiosk</li> <li>• Mail                             <ul style="list-style-type: none"> <li>• No small print</li> <li>• Glossy postcard</li> <li>• Clear &amp; concise</li> <li>• Mail during important times of the year</li> </ul> </li> <li>• Collaborative contact list</li> <li>• Flyers                             <ul style="list-style-type: none"> <li>• Downtown, churches, stores</li> </ul> </li> <li>• 11th St. Banners</li> <li>• Need to target “new” seniors</li> <li>• Ad in church bulletins</li> <li>• Multilingual marketing (Spanish, Punjabi)</li> <li>• Know statistics of senior population in Tracy</li> </ul>	<p>Staff will continue to utilize the following marketing strategies and efforts:</p> <ul style="list-style-type: none"> <li>• Facebook (City, Parks &amp; Recreation and Senior Pages)</li> <li>• Instagram</li> <li>• Farmer’s Market</li> <li>• City Website</li> <li>• Tracy Press Datebook</li> <li>• Local Newspapers (Ads)                             <ul style="list-style-type: none"> <li>• What’s Happening/Calendar</li> </ul> </li> <li>• 4x8 Banner outside Senior Center &amp; key locations in Tracy</li> <li>• Senior table at City Events</li> <li>• Mailers - Periodically</li> <li>• Flyers</li> </ul> <p>The Senior Center target’s locations which seniors frequently visit. The current distribution includes locations such as: Pharmacies, restaurants, doctor’s offices, senior living facilities (Astoria, Brookdale, 12<sup>th</sup> St. Apartments, Village Garden Apartments, Buthmann), churches, service clubs and city facilities. Staff will continue to research more locations and research other marketing methods.</p>	<p>Ongoing</p>
<p>New Class/Program Recommendations:</p> <ul style="list-style-type: none"> <li>• Expand Resource Fair to other locations</li> </ul>	<p>Staff will look into offering additional one day trip locations however, due to COVID, some locations have restrictions or have altered what services they offer. The Senior Center currently takes (4x) trips a year. Staff can share information with the library to see if they would be interested in hosting a</p>	<p>Ongoing</p>

<ul style="list-style-type: none"> <li>• More one day field trips</li> <li>• Cooking class (diabetes or health related)</li> </ul>	<p>resource fair as they have in the past. Additionally, staff can look into finding a volunteer or contractor interested in teaching cooking classes. Staff is looking into expanding classes/programs for active seniors including possibly implementing evening classes.</p>	
<p>Pickleball</p> <ul style="list-style-type: none"> <li>• Need actual courts</li> <li>• Add Pickleball lines to existing tennis courts</li> <li>• Lower net</li> </ul>	<p>Staff has been working with the Pickleball volunteers. Equipment has been purchased and a process for check out has been completed. Staff will work with Public Works to see if adding pickleball lines or repainting the tennis court is possible. Additionally, staff will check with Public Works to see if lowering the nets can be done as needed.</p>	Winter/Spring 2022
<p>New Multigenerational Recreation Center</p> <ul style="list-style-type: none"> <li>• Transportation/Central location with parking</li> </ul>	<p>Director of Parks &amp; Recreation, Brian McDonald, was present and provided information on the potential location of the Multigenerational Recreation Center. Feedback will be shared with the future consultants through the open forums. Members of the community will be invited to attend all forums. One outreach meeting will be held at the Senior Center.</p>	Ongoing

**Organizations Present:**

- Tracy Community Connections Center
- Tracy Golden Agers
- Tracy Senior Association
- Tracy Senior Citizens Club Inc.



# Senior Services 2021 Annual Report





# Highlights

- Activities provided by the Senior Services Program
- Current and future needs of seniors in Tracy
- Update on the efforts of the Parks & Community Services Commission



# Lolly Hansen Senior Center

## ➤ Activities, Programs & Services

## ➤ Resource Hub:

- San Joaquin County Services
- AARP, HICAP, Paralegal
- Local Non-Profits
- Tracy Golden Agers &
- Tracy Senior Association

## ➤ Gather & Socialize

<p><b>Health Services</b></p> <p>Behavioral Health Services of Tracy (209) 831-5941 www.ghhsnc.org</p> <p>Tracy Family Resource Center (209) 229-4922</p> <p>Asian Coastal Health (800) 222-1222</p> <p>Swedish Prevention Hub (800) 273-8233</p> <p>Tracy Volunteer Center (209) 819-7172 www.tracyvolunteercenter.org</p> <p>Disability Insurance (800) 480-2287 spanish (866) 658-8946 (209) 475-7812 Email: hncap@hnc.net</p> <p>HICAP (209) 468-1000 www.sjcap.org/tracyhncap</p> <p>In-Home Supportive Services (IHSS) (209) 468-1104 www.sjcap.org/Assistancetech-home-care</p> <p>St. Mary's Dining Room (209) 467-0703 www.stmarysfoodservices.org</p> <p>UCSF Dental Hygiene Clinic (209) 945-2408 (209) 444-3900 www.ucsfceducation.org</p>	<p><b>Get Connected</b></p> <p>City Council 1st &amp; 8th Tuesday of each month at 7:00pm City Hall, 333 Civic Center Plaza council@cityoftracy.org</p> <p><b>Parks and Community Services Commission</b> 1st Thursday of each month at 7:00pm City Hall, 333 Civic Center Plaza parks@cityoftracy.org</p> <p><b>Planning Commission</b> 1st &amp; 4th Wednesday of each month at 7:00pm City Hall, 333 Civic Center Plaza planning@cityoftracy.org</p> <p><b>Tracy Arts Commission</b> 3rd Tuesday of each month at 7:00pm Grand Theatre Center for the Arts 715 Central Avenue arts@cityoftracy.org</p> <p><b>Transportation Advisory Commission</b> 2nd Thursday of each month at 7:00pm Tracy Transit Station 50 East 4th Street parks@cityoftracy.org</p> <p><b>San Joaquin County Commission on Aging</b> 1st Monday of each month at 1:30pm Human Services Agency 407 S. San Joaquin Street, Stockton aging_hsic@sanjoaquin.org</p> <p>"Innovation Subject to Change" Various Services Subject to Fees</p> <p><small>© The City of Tracy and its providers are available for non-profit organizations.</small></p>	<p><b>Local Senior Services &amp; Resources</b></p>  <p><b>Lolly Hansen Senior Center</b></p> <p>Hours of Operation Monday - Friday 8:30am to 4:00pm 375 East 9th Street (209) 831-6240</p>  <p>Parks &amp; Recreation Department 333 Civic Center Plaza (209) 831-6103 Monday-Thursday 8:00am to 5:00pm Every other Friday 8:00am to 5:00pm www.cityoftracy.org</p>	<p><b>Discounted Services</b></p> <p>AARP - Driver Safety Course &amp; Tax Aid (209) 831-6240</p> <p>California Library Project English (866) 271-0249 Spanish (866) 272-0380</p> <p>City of Tracy (Tracy's SilverSingles) (209) 831-6240</p> <p>City of Tracy Transit Department (209) 831-6800 customerservice@cityoftracy.org Ask for LPA Application</p> <p>Low Income Home Energy Assistance Program (LIHEAP) (209) 468-1966</p> <p>Urban Resource Association (209) 468-1200</p>
<p><b>Late Life Services</b></p> <p>Community Housing (209) 578-0300</p> <p>Hooper of San Joaquin (209) 937-3888</p>	<p><b>Senior Link - Tracy</b></p> <p>Need help finding services? Senior Housing • Transportation Services Housing Services • In-Home Care • Discount Services • Volunteer Opportunities</p> <p>Please call to schedule your appointment with the Senior Link Specialist (209) 831-6340 Monday, Wednesday and Friday 1:00pm to 3:00pm Morning appointments available upon request</p> <p>Senior Link - Tracy is assisting Senior Citizens in living a full, vibrant and independent life by providing information of local agencies and service providers.</p>		



# Programming Highlights

- 5,920 Seniors Registered
- 719 New Seniors
- New Programs For 2021
  - 5D Diamond Art
  - Mahjong
  - Pickleball
  - Meditative Art
  - Gentle Chair Yoga & Meditation



# Enhanced Senior Lunch Program



## Collaborative Effort:

- San Joaquin Department of Aging
- San Joaquin County Hospital
- Stockton Community Kitchen
- TRACER transportation services



## Served:

- 54,696 meals in 2020
- 21,162 meals in 2021



Think Inside the Triangle®



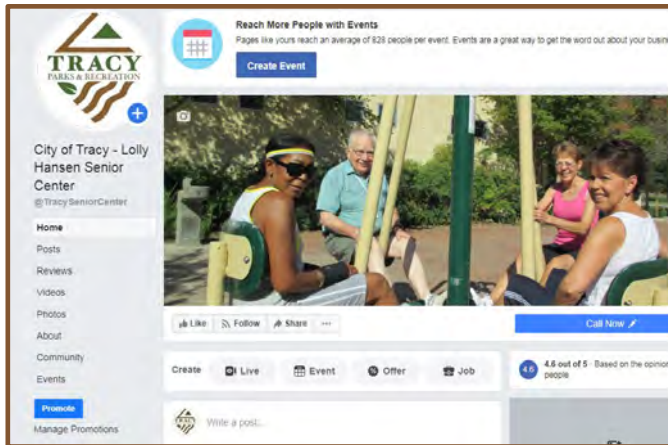
# Enhanced Programming

- Drive Thru Social Events
- Outdoor Tai Chi & Fitness Classes
- Virtual Bingo
- Wellness Calls

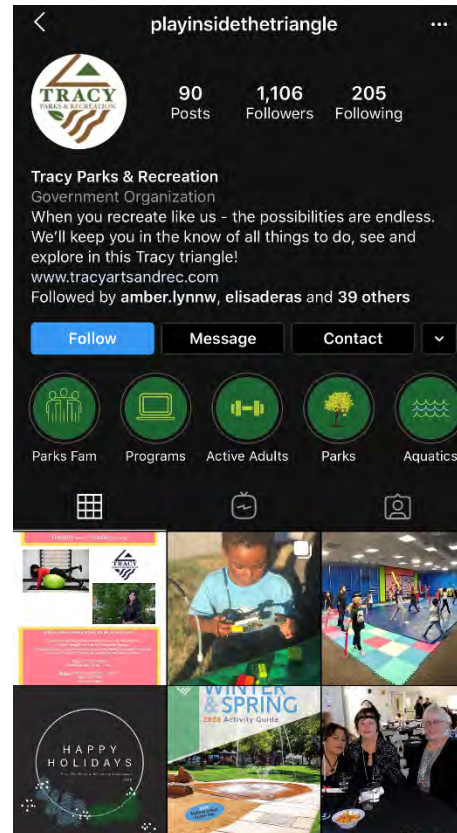
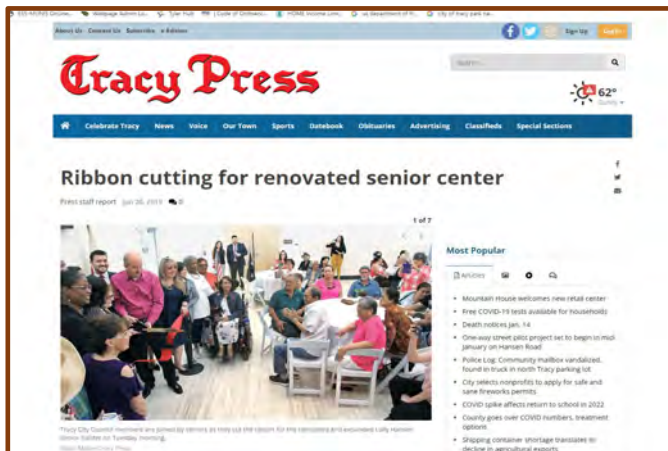


# Marketing Efforts

## Social Media Outlets Facebook & Instagram



## Tracy Press



@tracyseniorcenter



@playinsidethetriangle

## Flyers & Posters



Think Inside the 'Triangle'

# Marketing Efforts

- Daily updates @ Senior Center
- City Facilities & Parks
- City Website
- Recreation Activity Guide
- Channel 26
- Email Blasts
- Tracy Press Newspaper
  - Online & Ads
- Chamber of Commerce
- Community Events
- Farmer's Market
- Outreach to:
  - Senior Community
  - Churches
  - Local organizations
  - Doctors' offices



Think Inside the 'Triangle'



# Parks & Community Services Commission

- Priority to actively engage seniors in the Tracy Community
- Monthly Recreation Reports
- Quarterly updates on Senior Comments and Concerns





# Parks & Community Services Commission

## Commission's FY 2021/2022 Goals:

- 1. B. - Ensure representation with the Tracy Senior Association
- 1. D. - Public outreach to senior community
  - Conduct a special meeting of the Parks Commission at the Lolly Hansen Senior Center
  - Reach out and meet with other senior organizations



# Next Steps

## Parks & Community Services Commission:



## Recreation Staff & Parks Commission:



# Thank you!



AGENDA ITEM 3.B

REQUEST

**RECEIVE THE ANNUAL REPORT OF THE YOUTH ADVISORY COMMISSION**

EXECUTIVE SUMMARY

The Youth Advisory Commission was formed by the City Council for the purpose of advising the Council and the Parks and Community Services Commission on providing opportunities for youth to lead and plan recreation and community service activities, with emphasis on youth development, to enhance leadership skills and self-esteem of people, ages 12 to 18 years. Due to the COVID-19 pandemic and Shelter in Place order, an annual report was not completed for 2020. This report is an accounting of the Youth Advisory Commission for calendar year 2021 as well as projected goals for calendar year 2022.

DISCUSSION

The Youth Advisory Commission (YAC) was formed with the purpose of providing youth with an opportunity to make a positive impact in their communities and advising the City Council, Parks and Community Services Commission and staff on matters relating to the welfare of youth in Tracy.

Currently YAC has fourteen youth Commissioners and two adult Commissioners. As listed below, each youth Commissioner represents one of the local high schools.

- Tracy High School (5 Commissioners)
- West High School (4 Commissioners)
- Kimball High School (3 Commissioners)
- Millennium High School (2 Commissioners)

The City will be starting the recruitment process in the upcoming months for an adult Commissioner and youth Commissioners to fill vacancies that will exist after current youth Commissioners graduate from high school in May and whose terms will be expiring in July. Marketing efforts include: City website, social media, outreach to the various high school and community service clubs, online and print ads in the local newspaper and any interest cards that have been completed with the City Clerk.

Due to the COVID-19 pandemic, school closures and mandates, the Commission was limited on the activities and projects that they could accomplish. YAC focused on two primary goals as listed below. Under each goal is the status on how successful the commissioners were in completing their objective.

1. Support the Revitalization of the Rollin' Rec Program
  - Commissioners participated in a minimum of two program days per season and proposed new activity ideas to be offered.

2. Implement at least one new community service project
  - Commissioners hosted individual civic projects at various parks throughout the city. Some of these projects included trash pick-ups, writing inspirational quotes along walking paths, and sweeping leaves. Additionally, Commissioners participated with the annual Arbor Day event on October 16<sup>th</sup>.

The Youth Advisory Commission goals for 2022 are as follows:

1. Program Enhancement
  - Look for ways to enhance Recreation Programs that will provide benefits to teens.
    - Offer one new teen event or program focusing on teen trends or issues
    - Offer one new teen event, program, or camp
    - Propose at least one new intergenerational program or event
    - Support the Rollin' Rec Program
2. Community Outreach
  - Look for ways to make the Commission more visible; to participate with local organizations and service clubs throughout the community; and to widen participation of teens
    - Implement at least one new community service project

### STRATEGIC PLAN

1. This agenda item supports the Quality of Life Strategy, specifically:

**Goal 3:** Provide City programming and events that bolster quality of Life.

### FISCAL IMPACT

Staff costs related to support of the Youth Advisory Commission are included in the Parks and Recreation Teen Division budget.

### RECOMMENDATION

Staff recommends that City Council accept the Annual Report of the Youth Advisory Commission.

Prepared by: Amanda Jensen, Recreation Coordinator  
Jolene Jauregui, Recreation Services Manager

Reviewed by: Brian MacDonald, Director of Parks & Recreation  
Karin Schnaider, Finance Director  
Midori Lichtwardt, Assistant City Manager

Approved by: Michael Rogers, City Manager

Attachment A: Youth Advisory Commission Annual Report Powerpoint



# Youth Advisory Commission 2021 Annual Report





# Purpose of the Commission

- The Youth Advisory Commission was established in 1998 with the purpose of involving local teens in the community
- Helps teens make a positive impact in the community through volunteer opportunities
- Offers teens safe and fun social activities
- Gives teens a voice in the local government



# Youth Advisory Commission 2021 Annual Report

- The Youth Advisory Commission currently has fourteen youth Commissioners and two Adult Commissioners
- Each Commissioner represents the local high schools:
  - Tracy High School (5 Commissioners)
  - West High School (4 Commissioners)
  - Kimball High School (3 Commissioners)
  - Millennium High School (2 Commissioners)
  - 2 Adult Commissioner





# Youth Advisory Commission Goals 2021

1. Support the Revitalization of the Rollin' Rec Program
  - ~ *Participate and attend at least two Rollin' Rec program days (per season)*
2. Implement at least one new community service project
  - ~ *Plan various marketing efforts to outreach to teens and the community*



# Youth Advisory Commission Goals 2021

## 1. Support the Revitalization of the Rollin' Rec Program



# Youth Advisory Commission Goals 2021

## 2. Implement at least one new community service project

*~ Plan various marketing efforts to outreach to teens and the community*



# Youth Advisory Commission Goals 2022

## 1. Program Enhancement

- Look for ways to enhance Recreation Programs that will provide benefits to teens
  - Offer one new teen event or program focusing on teen trends or issues
  - Offer one new teen event, program or camp
  - Propose at least one new intergenerational program or event
  - Support the Rollin' Rec Program

# Youth Advisory Commission Goals 2022

## 2. Community Outreach

- Look for ways to make the Commission more visible; to participate with local organizations and service clubs throughout the community; and to widen participation of teens
  - Implement at least one new community service project



# Thank you all for your time!



AGENDA ITEM 3.C

REQUEST

**RECEIVE THE ANNUAL REPORT OF THE TRANSPORTATION ADVISORY COMMISSION**

EXECUTIVE SUMMARY

The Transportation Advisory Commission was formed by the City Council in 2007 for the purpose of advising the Council on the planning and development of public transportation related improvements and delivery of various public transportation service programs. At the April 6, 2021 regular City Council meeting, the Council expressed the desire to receive an annual report from all of the City's Commissions. This report is an accounting of the Transportation Advisory Commission for Fiscal Years (FY) 19/20 and 20/21 as well as projected goals for FY 21/22.

DISCUSSION

The Transportation Advisory Commission (TAC) was formed in 2007 after Council expressed the need for a commission with a diverse member composition in order to advise the Council on various public transportation issues. The original commission was comprised of nine members with background in transit, aviation, rail, and bikeways. Since the TAC was formed, they have worked on setting their own goals to work on in one to two-year increments.

In FYs 19/20 and 20/21, the TAC had four focus areas and eleven goals as listed below. Under each goal is the status on how successful the commissioners were in completing their objective.

**Focus Area: OUTREACH**

- Public Outreach at the Farmer's Market
  - A primary focus of the commission is to get feedback from the public on issues related to transportation. In order to achieve this, the commission decided that it would be beneficial to be out in the public where there are already crowds of people. The Farmer's Market was the best choice as a place where there are plenty of citizens weekly and the City staff already had a booth set up there periodically. Although the goal was to try and be at the Farmer's Market every month, the schedules of the commissioners did not always lend them to be available during the weeks that the City staff has a booth set up. The commission representatives were able to attend three Farmer's Markets during FY 19/20 providing information about the commission and other transportation items. They were not able to attend any of the Farmer's Markets in FY 20/21 as the City did not have a booth set up due to COVID-19.
  - **GOAL STATUS: COMPLETE**
- Public Outreach at Block Party Events
  - Another way that the commission wanted to try and received feedback from the community was through the City's Block Party Events. Since City

staff already had a booth set up for those events, the Transportation Commissioners would be able to easily have a location from which they could interact with the attendees, hand out information, and gather feedback. As was the same with the Farmer's Market, the schedules of the commissioners did not always allow them to be available at all of the Block Party events. Additionally, during this time, many of the Block Party events were cancelled due to COVID-19. The commission representatives were able to attend two of the Block Party events during FYs 19/20 and 20/21.

- **GOAL STATUS: COMPLETE**
- Participate in City Sponsored Airport Events
  - In October 2019, the Commission participated in the Tracy Municipal Airport's 90<sup>th</sup> Anniversary event. The commission representatives were able to have a booth at the event and engage with the public through handing out information on the commission as well as information regarding the airport and public transit.
  - **GOAL STATUS: COMPLETE**

#### **Focus Area: TRANSIT**

- Provide Input on Updated Short Range Transit Plan Implementation
  - The Short Range Transit Plan was approved by the City Council in August of 2019. Due to COVID-19 many of the aspects of planning for the implementation of the plan had to be altered. The commission was, however, able to provide input on the implementation of the Tracer Plus on-demand service which began in August 2020, and expanded in August 2021.
  - **GOAL STATUS: COMPLETE**
- Provide Fare Policy Recommendation to City Council
  - This item was intended to bring a larger discussion about overall fare policy for the Tracer bus system. Due to COVID-19, many things have changed in the transit industry and will take some time to re-stabilize. In the meantime, the commission discussed and recommended providing free rides for students as a pilot program through a Caltrans grant. This grant allowed free rides for students for the 2020/2021 and 2021/2022 school year.
  - **GOAL STATUS: PARTIALLY COMPLETE**

#### **Focus Area: AIRPORT**

- Provide Input on Hangar Lease Agreement Updates
  - The privately owned hangars with ground lease agreements at the Tracy Municipal Airport were outdated, with most being over 20 years old. A subcommittee was formed to review and update the language in the lease agreements and to structure the new agreements in a way that would be positive to both the existing lessees and the Airport. The new ground lease agreements were approved by City Council in February 2020.
  - **GOAL STATUS: COMPLETE**

#### **Focus Area: BIKEWAYS**

- Provide Input on Green Bikeway Implementation Plan



- The commission recognized the need for greater visibility of bike lanes throughout Tracy as a mechanism to enhance safety. It was recommended to create a CIP to be able to start striping various bike lane segments throughout Tracy.
- **GOAL STATUS: COMPLETE**
- Provide Input on Updated Bikeways Master Plan
  - Much of the work on the Bikeways Master Plan was slowed due to COVID-19. City staff is currently working on including the Bikeways Master Plan update as part of the larger Roadways Master Plan update. The commission participated in a public survey for the Bikeways Master Plan and will continue to help facilitate information to the public as more work is completed on the plan.
  - **GOAL STATUS: IN PROCESS**
- Recommend high priority bike/ped projects to City Council through the CIP process
  - The commission discussed high priority bike/ped projects that they felt needed to be addressed immediately. This information was sent to Council in a memo for consideration during the CIP approval process.
  - **GOAL STATUS: COMPLETE**

**Focus Area: EDUCATION**

- Receive presentations on areas related to the purpose of the commission
  - The commission recognized the need to stay informed on various items related to the commission's purpose. A list of areas of interest were identified to receive presentations on as availability allowed. Some of these presentations included Airport Budget, Tracy Airport Aerobatic Box, SJCOG Vamos Mobility App, Unmet Transit Needs. Future areas of interest will continue to be scheduled by staff to further the education of the commission.
  - **GOAL STATUS: ONGOING**

The TAC has already created and begun working on additional goals for FY 21/22. Their new goals as a commission for FY 21/22 are as follows:

**Focus Area: OUTREACH**

- Public Outreach at Farmer's Market
- Public Outreach at Block Party Events
- Participate in City Sponsored Airport Event
- Participate in Bike Rodeo Event

**Focus Area: TRANSIT**

- Provide Input on Short Range Transit Plan Implementation
- Provide Fare Policy Recommendation to City Council
- Provide Input on Transit App Implementation

**Focus Area: BIKEWAYS**

- Provide Input on Updated Bikeways Master Plan

**Focus Area: EDUCATION**

- Receive presentations on areas related to the purpose of the commission

**STRATEGIC PLAN**

This agenda item is a routine operational item and does not relate to the Council's Strategic Plans.

**FISCAL IMPACT**

There is no impact to the General Fund, Airport Fund, or Transit Fund for this item.

**RECOMMENDATION**

That the City Council receive the annual report of the Transportation Advisory Commission.

Prepared by: Ed Lovell, Transit Manager

Reviewed by: Brian MacDonald, Parks & Recreation Director  
Karin Schnaider, Finance Director  
Midori Lichtwardt, Assistant City Manager

Approved by: Michael Rogers, City Manager

Attachment A: Transportation Advisory Commission Annual Report Powerpoint



# TRANSPORTATION ADVISORY COMMISSION

Annual Report

February 1, 2022

# OVERVIEW

- 5 member council appointed commission
- Focus on issues related to public transit, aviation, and bikeways



# PRIOR YEAR HIGHLIGHTS

## ➤ Public Outreach

- Farmer's Market, Block Parties
- Tracy Airport 90<sup>th</sup> Anniversary Event

## ➤ Transit

- Participated in public outreach and provided input on Short Range Transit Plan

## ➤ Airport

- Provided input and recommendations to update airport hangar lease agreements



Think Inside the Triangle™

# CURRENT YEAR GOALS

- Continued Public Outreach
  - Farmer's Market, Block Parties, Airport Events, Bike Events
  
- Transit
  - Provide recommendations on Short Range Transit Plan implementation and updates
  - Provide recommendations on fare policy to City Council



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# CURRENT YEAR GOALS

## ➤ Bikeways

- Provide input on updated Bikeways Master Plan

## ➤ Education

- Continue to receive presentations on areas related to the purpose of the commission



# QUESTIONS





AGENDA ITEM 3.D

REQUEST

**RECEIVE THE ANNUAL REPORT OF THE PARKS AND COMMUNITY SERVICES COMMISSION**

EXECUTIVE SUMMARY

The Parks and Community Services Commission was formed by the City Council for the purpose of advising the Council on the planning and development of park and recreation facilities and delivery of recreation and community service programs. At the April 6, 2021 regular City Council meeting, the Council expressed the desire to receive an annual report. Due to the COVID-19 pandemic and Shelter in Place order, an annual report was not completed for 2020. This report is an accounting of the Parks and Community Services Commission goals for FY 20/21 as well as projected goals for FY 21/22.

DISCUSSION

The Parks and Community Services Commission (Parks Commission) was formed with the purpose of providing citizen and community perspective and input and advising the Council on the planning and development of park and recreation facilities and delivery of recreation and community service programs. The Parks Commission also provides the Parks and Recreation Department and Community Development with review of park planning and design, the naming of parks and recreation facilities, and provides input and community perspective regarding recreational programs and services. In addition, the Commission reviews applications and makes recommendations to City Council for the Community Development Block Grant (CDBG) funding of service programs provided by non-governmental organizations (NGOs).

In FY 20/21, the Parks Commission had two primary focus areas as listed below. Under each area, there is an update on Commission activities.

1. COMMUNITY OUTREACH

- 1.A Ensure representation with the Tracy Friends for Parks, Recreation & Community Services Foundation
  - The Commission assigned a member to participate regularly at the Foundation's meetings and report back monthly to the Commission.
    - i. Parks Foundation partnered with the City of Tracy and the Delta Windjammers to bring Disc Golf to Parks. This course is a recreational activity that has a growing interest in our community.
    - ii. Parks Foundation supports the City of Tracy with scholarships for swim lessons for disadvantaged families within the community.
- 1.B. Ensure representation with the Tracy Senior Association
  - The Commission assigned a member to participate regularly at the Tracy Senior Association's meetings and report back monthly to the Commission.

**GOAL STATUS: COMPLETE**

Due to COVID 19 Pandemic the group did not meet this past fiscal year.  
**GOAL STATUS: NOT COMPLETE**

- 1.C. Public Outreach at Community events twice per year
  - Due to the COVID 19 Pandemic, all community events were placed on hold for FY 20/21, however, the commission discussed activities they would like to see continued as restrictions were lifted as outdoor activities would benefit the community such as: Rollin' Rec for youth and Block Parties for the community.
  - The Rollin' Rec program was rolled out as of April 5, 2021 twice a week for a 13-week period.

**GOAL STATUS: PARTIALLY COMPLETED**

- 1.D. Public Outreach to Senior Community
  - Each year, the Commission conducts a Special Meeting in November at the Lolly Hansen Senior Center to discuss specific concerns and needs of the senior community, however, due to the COVID 19 Pandemic, this meeting was not held in 2020.

**GOAL STATUS: NOT COMPLETE**

- 1.E. Increase communications with local school districts
  - 1. E.1 - One TUSD School Board member participates as a Commissioner and provides monthly reports on the Parks Commission activities to Tracy Unified School District.
    - i. Commissioner Costa reported on the impacts COVID had on the After School Programs and which sites were able to open that provided adequate space during the pandemic.
  - 1. E.2. - The Commission assigned a member to participate and attend the City/School Liaison meetings and report back to the Commission
    - i. Chair Lieberg attended these meetings virtually and reported back to the Commission on the impacts that COVID has on schools and parks and well as the process of how Tracy Unified School District was going to roll out the return of outdoor sports that were deemed safe.

**GOAL STATUS: COMPLETE**

2. PROGRAM ENHANCEMENT

- 2.A Sponsor and Support the Rollin' Rec Program
  - All Commissioners will attend two Rollin' Rec programs per year. Due to the COVID-19 Pandemic, Rollin' Rec resumed in April 2021 and offered programming twice a week through July 2021.

**GOAL STATUS: COMPLETE**

In addition to these goals, the Parks Commission had the opportunity to support staff and better advise City Council in regard to City and Community needs. During FY 20-21 the Parks Commission was instrumental in making decisions for the following five projects:

1. In January of 2021, the Parks Commission reviewed, approved and made a recommendation to City Council for a newly proposed Schoolhouse Park adjacent to the future Ellis School Site.

2. In March of 2021, The Parks Commission received a presentation on the Draft Citywide Urban Forestry Management Plan and made a recommendation to City Council.
3. In April of 2021, the Parks Commission provided staff input on the Parks and Recreation Departmental Capital Improvement Programs for FY 21/22.
4. In May of 2021, the Parks Commission received a presentation on the following two Parks and Recreation projects:
  - a. Proposed Disc Golf Course at Dr. Powers Park
    - i. Parks Commission received the presentation and provided feedback to staff.
  - b. Gretchen Talley Phase III Expansion Conceptual Master Plan (CIP 78170)
    - i. Parks Commission reviewed and approved the conceptual master plan for the expansion of Gretchen Talley Phase III.
5. In 2020/2021, three Parks Commissioners were appointed to be part of the subcommittee to review and make funding allocation recommendations for the Community Block Grant Fund and Home Investment Program (CDBG) for FY 21/22.
  - a. In total, 14 applications were awarded funds through the CDBG program for use in projects that make for a viable community, with local programs and services that provide decent housing, a suitable living environment, and expand economic opportunities for low- and moderate-income individuals and families.

The Parks Commission adopted to keep FY 20/21 goals for FY 21/22 as they were unable to fulfill their goals due the COVID 19 Pandemic.

**Focus Area: COMMUNITY OUTREACH**

- Ensure representation with the Tracy Friends for Parks, Recreation & Community Services Foundation (This liaison effort has produced funding for the first City dog park and other park improvements)
- Ensure representation with the Tracy Senior Association
- Public outreach at community events twice per year
- Public outreach to senior community
- Increase communications with local school districts

**Focus Area: PROGRAM ENHANCEMENT**

- Continue to sponsor and support the revitalization of the Rollin' Rec Program
- Park Facility and Sports Field Safety

STRATEGIC PLAN

This agenda item relates to the City of Tracy's Quality of Life Strategic Priority, which is to provide an outstanding quality of life by enhancing the City's amenities, business mix and services and cultivating connections to promote positive change and progress in our community.

FISCAL IMPACT

Staff costs related to support of the Parks and Community Services Commission are included in the Parks and Recreation Department General Fund budget.

RECOMMENDATION

That the City Council accept the annual report of the Parks and Community Services Commission.

Prepared by: Andrea Pedigo, Executive Assistant

Reviewed by: Jolene Jauregui, Recreation Services Manager  
Brian MacDonald, Parks and Recreation Director  
Karin Schnaider, Finance Director  
Midori Lichtwardt, Assistant City Manager

Approved by: Michael Rogers, City Manager

Attachment A: Parks and Community Services Commission Annual Report Powerpoint



# Parks & Community Services Commission

Annual Report FY 2020-2021

February 1, 2022

# Overview

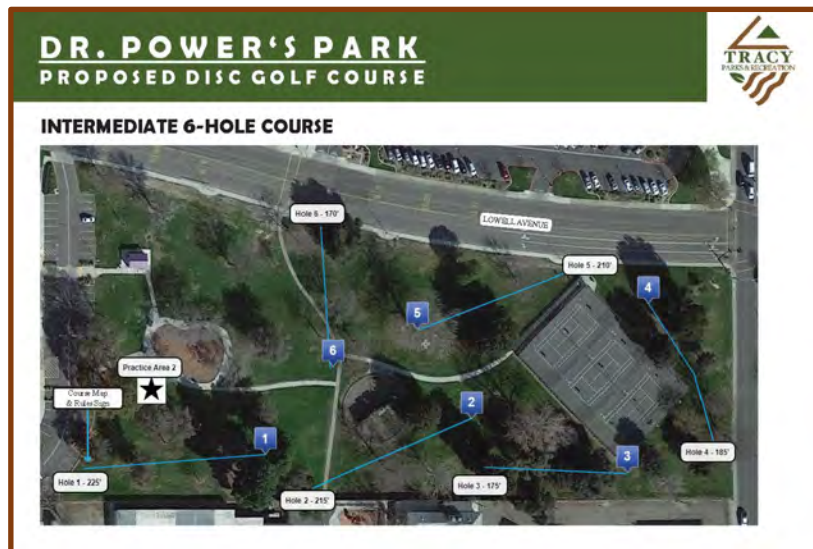
- ❖ 5 Member Council Appointed Commission
- ❖ Establish rules and regulations governing the conduct of recreation programs
- ❖ Protection of property, and activities of persons in all parks
- ❖ Hold public hearings on recreation programming and facility usage
- ❖ Advise the City Council about recreation, and facility master planning development



Think Inside the 'Triangle'

# FY 2020-2021 Highlights Goals Completed

- ❖ New Disc Golf Course @ Dr. Powers Park
- ❖ Representation with Tracy Unified School District
- ❖ Supporting the Rollin' Rec program from April to June of 2021





# FY 2020-2021 Highlights

## Staff Support for City Projects

- ❖ Newly proposed Schoolhouse Park adjacent to the future Ellis School Site
- ❖ Urban Forestry Management Plan
- ❖ Parks and Recreation Departmental Capital Improvement Program (CIP) for FY 21/22





# FY 2020-2021 Highlights

## Staff Support for City Projects

- ❖ Proposed Disc Golf Course at Dr. Powers Park
- ❖ Conceptual master plan for the expansion of Gretchen Talley Phase III (CIP 78170)
- ❖ Community Development Block Grant Fund (CDBG) and Home Investment Program for FY 21-22





Think Inside the Triangle™

# Goals FY 2021/2022

## Community Outreach

- ❖ Ensure representation with the Tracy Friends for Parks, Recreation and Community Foundation
- ❖ Ensure representation with the Tracy Senior Association
- ❖ Public outreach at community events twice per year
- ❖ Public outreach to senior community
- ❖ Increase communications with local school districts

## Program Enhancement

- ❖ Continue to sponsor and support the revitalization of the Rollin' Rec Program
- ❖ Park Facility and Sports Field Safety



# QUESTIONS



AGENDA ITEM 3.E

REQUEST

**APPOINTMENT OF CITY COUNCIL SUBCOMMITTEES AND AN ALTERNATE TO INTERVIEW APPLICANTS TO FILL TWO TERM EXPIRATIONS ON THE BOARD OF APPEALS, THREE TERM EXPIRATIONS ON THE PLANNING COMMISSION AND ONE VACANCY AND ONE TERM EXPIRATION ON THE MEASURE V RESIDENTS' OVERSIGHT COMMITTEE**

EXECUTIVE SUMMARY

This item requests that Council appoint two members and an alternate to three subcommittees to interview applicants to fill two term expirations on the Board of Appeals, three term expirations on the Planning Commission, one vacancy and one term expiration on the Measure V Residents' Oversight Committee.

DISCUSSION

On February 28, 2022, terms for two of the Board of Appeals Committee members will expire. A recruitment was opened on January 6, 2022 for the Board of Appeals and ended on January 27, 2022, during which time four applications were received. Additionally, on March 31, 2022, there will be three term expirations on the Planning Commission. A recruitment was also opened on January 13, 2022 for the Planning Commission and is scheduled to close on February 3, 2022.

On August 17, 2021, a vacancy occurred on the Measure V Residents' Oversight Committee, and on February 28, 2022, the term for one of the Measure V Residents' Oversight Committee members will expire. Interviews were held on January 10, 2022, at which time only one candidate was selected leaving the remaining positions in need of filling. A recruitment was opened on January 21, 2022 and is scheduled to end on February 14, 2022.

In accordance with Resolution No. 2021-200, a two-member subcommittee and an alternate need to be appointed for each subcommittee to interview the applicants and make a recommendation to the full Council.

STRATEGIC PLAN

This item is a routine operational item and does not relate to any of the Council's strategic plans.

FISCAL IMPACT

There is no fiscal impact.

RECOMMENDATION

Staff recommends that Council appoint, by motion, three two-member and one alternate subcommittees to interview applicants to fill two term expirations on the Board of Appeals, three term expirations on the Planning Commission and one vacancy and one term expiration on the Measure V Residents' Oversight Committee.

Prepared by: Necy Lopez, Deputy City Clerk

Reviewed by: Adrienne Richardson, City Clerk  
Midori Lichtwardt, Assistant City Manager

Approved by: Michael Rogers, City Manager

ATTACHMENT

A – Resolution No. 2021-200

RESOLUTION 2021-200

ADOPTING A COUNCIL POLICY ESTABLISHING A SELECTION PROCESS FOR APPOINTMENTS TO CITY ADVISORY BODIES AND REPEALING RESOLUTION NO. 2021-131

WHEREAS, On September 7, 2021, the Tracy City Council adopted Resolution 2021-131 establishing a policy for the selection process for appointments to City advisory Bodies and repealing Resolution 2020-009;

WHEREAS, The current policy states that Council shall appoint two Council Members to serve on a subcommittee to review applications, interview applicants and recommend a candidate for appointment to the board, commission or committee, and

WHEREAS, Council wishes to amend the language of Section 2 (D)(1) to state that Council shall appoint two members *and an alternate* to serve on a subcommittee to review applications, interview applicants and recommend a candidate for appointment to the board, commission or committee.

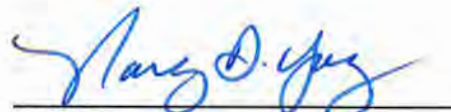
NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Tracy hereby adopts the Council Policy Establishing a Selection Process for Appointments to City Advisory Bodies, attached as Exhibit A, and thereby repeals and supersedes Resolution No. 2021-131.

\*\*\*\*\*

The foregoing Resolution 2021-200 was passed and adopted by the Tracy City Council on the 21st day of December, 2021, by the following vote:

AYES: COUNCIL MEMBERS: ARRIOLA, BEDOLLA, DAVIS, VARGAS, YOUNG  
NOES: COUNCIL MEMBERS: NONE  
ABSENT: COUNCIL MEMBERS: NONE  
ABSTAIN: COUNCIL MEMBERS: NONE

ATTEST:  
  
CITY CLERK

  
MAYOR

**COUNCIL POLICY ESTABLISHING A SELECTION PROCESS FOR APPOINTMENTS TO  
CITY ADVISORY BODIES  
(Exhibit "A" to Resolution No. 2021-200)**

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**SECTION 1:           PURPOSE**

To establish a selection process for appointments to City advisory bodies including defining residency requirements, in accordance with Government Code sections 54970 et seq.

**SECTION 2:           SELECTION PROCESS FOR APPOINTEE BODIES**

- A. On or before December 31st of each year, the City Clerk shall prepare an appointment list of all regular and ongoing boards, commissions and committees that are appointed by the City Council of the City of Tracy. The list shall contain the following information:
  - 1. A list of all appointee terms which will expire during the next calendar year, with the name of the incumbent appointee, the date of the appointment, the date the term expires and the necessary qualifications for the position.
  - 2. A list of all boards, commissions and committees whose members serve at the pleasure of the Council and the necessary qualifications of each position.
  - 3. The list of appointments shall be made available to the public for a reasonable fee that shall not exceed actual cost of production. The Tracy Public Library shall receive a copy of the list.
  
- B. Whenever a vacancy occurs in any board, commission or committee, whether due to expiration of an appointee's term, resignation, death, termination or other causes, a special notice shall be posted in the office of the City Clerk, The Tracy Public Library, the City website, and in other places as directed within twenty (20) days after the vacancy occurs. Final appointment to the board, commission or committee shall not be made by the City Council for at least ten (10) working days after the posting of the notice in the Clerk's office. If Council finds an emergency exists, the Council may fill the unscheduled vacancy immediately.
  
- C. Appointments shall be made for the remainder of the term created by the vacancy except as follows:
  - 1. If appointee will fill an un-expired term with six months or less remaining, the appointment shall be deemed to be for the new term.
  - 2. If the vacancy is filled by an emergency appointment the appointee shall serve only on an acting basis until the final appointment is made pursuant to section 2.
  
- D. The Council shall use the following selection process to provide an equal opportunity for appointment to a board, commission or committee:

1. Council shall appoint two Council members and an alternate to serve on a subcommittee to review applications, interview applicants and recommend a candidate for appointment to the board, commission or committee.
  2. If the Council subcommittee determines there are multiple qualified candidates, the subcommittee may recommend the Council establish an eligibility list that will be used to fill vacancies that occur in the following twelve (12) months.
  3. At the Council subcommittee's discretion, the chair (or designee) of the board, committee or commission for which a member will be appointed, can participate in the interviews.
- E. An individual already serving on a City of Tracy board, committee or commission may not be appointed to serve on an additional City of Tracy board, committee, or commission concurrently.

**SECTION 3:            DEFINITION OF RESIDENCY REQUIREMENTS**

- A. The following definitions shall be used to determine whether residency requirements are met for boards and commissions to which the Tracy City Council appoints members:
1. Tracy Planning Area means the geographical area defined in the City of Tracy General Plan and any amendments thereto.
  2. City of Tracy means within the city limits of the City of Tracy.
  3. Citizen means a resident of the City of Tracy.
  4. Tracy School District means the geographical area served by the Tracy Unified School District.
  5. Sphere of Influence shall be the geographical area approved by the Local Agency Formation Commission (LAFCo) of San Joaquin County and any amendments thereto.
- B. Residency, as defined above and as set forth in the applicable bylaws for each board or commission, shall be verified annually by the City Clerk. The residency must be verifiable by any of the following means:
1. Voter registration,
  2. Current California Driver's License or Identification,
  3. Utility bill information (phone, water, cable, etc.),
  4. Federal or State tax returns.



C. Members of boards or commissions shall notify the City Clerk in writing within thirty (30) days of any change in residency. If the change in residency results in the board member or commissioner no longer meeting the residency requirements, the member shall tender their resignation to the City Clerk who shall forward it to the City Council.