

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: Thursday, March 10, 2022, 7:00 p.m.
(or as soon thereafter as possible)

Location: City Hall, Council Chambers
333 Civic Center Plaza, Tracy
****PLEASE NOTE LOCATION CHANGE FOR THIS MEETING****

IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH GUIDELINES, UNIVERSAL MASKING INDOORS IS RECOMMENDED FOR ALL PERSONS REGARDLESS OF VACCINATION STATUS

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on January 13, 2022.
5. New Business
 - a. Review and Provide Feedback on City Council Strategic Priorities
6. Items from the Commission
7. Items from Staff
 - a. Airport Projects Update
 - b. Transit Ridership and Performance Update
8. Items from the Audience
9. Adjournment

POSTED: March 7, 2022

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at City Hall located at 333 Civic Center Plaza, Tracy, during normal business hours.

JANUARY 13, 2022

1. **CALL TO ORDER:** Commissioner Vaughn called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Gary Cooper, Sharanjit Dhillon, Tim Silva, Alvin Vaughn
 - b. **Absent:** Rajnish Khanna
 - c. **Staff Present:** Paula Jessup, Airport Manager; Jayne Pramod, Transit Coordinator
 - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MEETING MINUTES OF DECEMBER 9, 2021**
 - a) **Motion to Approve:** Commissioner Silva
 - b) **Second:** Commissioner Cooper
 - c) **Abstain:** None
 - d) **Vote:** Approved by unanimous vote
5. **NEW BUSINESS:**
 - a. **Provide Input on Airport Needs Through FY 2027:** Airport Manager, Paula Jessup provided an outline on the undergoing Airport Master Plan Update and addressed the requirement of documenting input from airport and residential community on current or future needs as part of the process. Public provided the following comments and requests; John Moore, President of Tracy Airport Association, requested for a wash area, oil dump facility, additional hangars, larger pilot lounge with amenities and a place to conduct airplane sales. Richard Ortenheim, Skyview Aviation, addressed the need to increase revenue at the airport by improving aviation business, make permitting easier for business, suggested a propeller shop or a restaurant at the airport and a safe road to the airport. Sunny Sethi, Tracy resident and pilot, thanked for the opportunity and expressed his support to other speakers. He appreciates what the airport has offered but the disconnect between the list of items provided by the Airport Manager and concerns presented by airport users differ. He stated the security camera on the list is not a priority but having a plane wash area and better road to the airport will benefit airport users. Suggested having regular communication to address airport needs. John Hollis, Tracy Airport Association, Tracy resident and pilot, commented on the good airport safety, unsafe hangar electrical, hazardous oil waste, and unsafe road access to the airport. Jose Suez, airport hangar and plane owner, addressed the need for water access on south side, wash rack, basic necessities other airports provide, oil disposal service, regular sweeping of taxiways, tumble weed abatement, proper light post on south ramp, trash can at the fuel island and safe road access to the airport. Nicolas De Rico, Tracy resident, pilot and hangar tenant, addressed his appreciation for having an airport that he can utilize and the close proximity to ACE Station accommodates option to commute by plane or train to work. Denny Presley, Tracy resident and hangar owner, acknowledged Paula Jessup, Airport Manager, for accomplishing great things at the airport and addressed his major concern regarding the unsafe road access to the airport and careless drivers being a challenge and threat to public safety.

Paula Jessup addressed the comments and questions and Commission thanked attendees for providing inputs.

- b. Review and Provide Input on the Annual Commission Report to City Council:** Commission reviewed the draft Annual Report of the Transportation Advisory Commission to City Council, motion by Commissioner Cooper to receive the report with an amendment to list October 30, 2021 event at the airport was second by Commissioner Silva and approved by all.

6. ITEMS FROM THE COMMISSION:

Commissioner Cooper: Thanked all those who participated and provided input regarding the airport and thanked Richard Ortenheim, Skyview Aviation for participating and staying back.

Commissioners Silva and Dhillon: Seconded Commissioner Cooper's comments and thanked airport attendees for taking time to address their needs.

7. ITEMS FROM STAFF:

- a. Airport Projects Update:** Paula Jessup, Airport Manager, provided airport updates on completed projects and information on Airport Layout Plan and the first public outreach held today. Commission questions and comments on marketing the public outreach was addressed by Staff.
Richard Ortenheim, Skyview Aviation, addressed the importance of having more meetings regarding airport, marketing the airport, and making it viable. He mentioned the importance of utilizing input and feedback received from today's meeting. He also provided his experience operating flight school and pilot training. Commission comments followed.
- b. Transit Ridership and Performance Update:** Jayne Pramod, Transit Coordinator, provided updates on ridership. Commission comments and questions followed. Richard Ortenheim enquired about the ridership status during free ride months.

8. ITEMS FROM THE AUDIENCE: None

9. ADJOURNMENT TO NEXT REGULAR MEETING FEBRUARY 10, 2022

- a. Motion to Adjourn:** Commissioner Cooper
b. Second: Commissioner Silva
c. Vote: Approved by unanimous vote
d. Time: 7:58 p.m.

The above agenda was posted at Tracy City Hall on December 2, 2021. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

Ed Lovell, Staff Liaison

CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION
March 10, 2022

AGENDA ITEM 5.a

REQUEST

REVIEW AND PROVIDE FEEDBACK ON CITY COUNCIL STRATEGIC PRIORITIES

DISCUSSION

During the presentation of the Annual Transportation Advisory Commission Report to City Council, Councilmember Arriola asked that the commission review the Council's strategic priorities and provide any feedback they had to the City Council.

Every two years, the City Council creates and updates their strategic priorities through a series of workshops and discussions. The most recent discussions happened in January 2021, and were approved by Council in March of 2021. The priority-setting discussion was grounded on the idea that it is important to keep the long-term view in focus while establishing what can be reasonably accomplished in the short-term. Council defined short-term and multi-year priorities as the following:

Short-term priorities are defined as:

- Initiatives that are expected to be completed within the next 12-18 months and have been identified as a top priority.

Multi-year priorities are defined as:

- Major initiatives that will require ongoing attention and action but that are not likely to be completed within the next 12-18 months.

As a starting point, potential priorities were organized into the same four Strategic Priority categories used previously and reflected a combination of "continuing items" and new items generated from input received prior to the workshop. The Strategic Priority areas include:

Economic Development

- To enhance the competitiveness of the City while further developing a strong and diverse economic base.

Governance

- To enhance fiscal stability, retain and attract new talent, improve the use of technology, and enhance transparency for the betterment of the Tracy community.

Public Safety

- To enhance community safety by promoting a responsive public safety system that includes civic engagement and partnerships, community involvement, public education, and prevention, intervention, and suppression services that meet the needs of Tracy residents.

Quality of Life

- To provide an outstanding quality of life by enhancing the City's amenities, business mix and services, and cultivating connections to promote positive change and progress in our community.

The following tables present the multi-year goals with short-term priorities that were approved by City Council in March 2021.

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It is asked that the commission review the strategic priorities and provide any feedback they may have to the City Council.

Governance

To enhance fiscal stability, retain and attract new talent, improve the use of technology, and enhance transparency for the betterment of the Tracy community.

Multi-Year Priorities (Goals)	Short-Term Priorities (Objectives)
<p>1. Model good governance, teamwork, and transparency.</p>	<ol style="list-style-type: none"> 1. Evaluate City advisory bodies' scope and policy framework and provide recommendations to Council. 2. Conduct Advisory Bodies Code of Conduct Training. 3. Identify Council public service announcement opportunities within available budget.
<p>2. Ensure short and long- term fiscal health.</p>	<ol style="list-style-type: none"> 1. Develop and provide policy recommendations to balance the City's budget. 2. Adopt Council Budget Principles. 3. Develop a Financial Sustainability Plan to address long- term fiscal challenges. 4. Update City Purchasing Policy. 5. Develop City Grant Policy. 6. Complete Rate and Fee Studies: Solid Waste, Wastewater, Citywide, Core Fees, Master Impact Fees. 7. Initiate Cost Allocation Study; create replacement schedules for Vehicle and Equipment; building maintenance; Information Technology. 8. Develop long-term funding options for City Services, including but not limited to road and park maintenance and replacement (City, LMD, and CFD). 9. Develop funding plan for fire station construction. 10. Continue implementation of Fiscal Sustainability Plan.

<p>3. Increase Public Awareness around City finances and other civic matters.</p>	<ol style="list-style-type: none">1. Conduct informational, virtual Council/Community Workshops.2. Partner with local community organizations to showcase City services.3. Develop and implement public service announcements via the City's social media platforms.
<p>4. Enhance community engagement through technology.</p>	<ol style="list-style-type: none">1. Conduct National Community Survey (NCS) to better assess community priorities.2. Implement new City website content management system (CMS).

Public Safety

To enhance community safety by promoting a responsive public safety system that includes civic engagement and partnerships, community involvement, public education, and prevention, intervention, and suppression services that meet the needs of Tracy residents.

Multi-Year Priorities (Goals)	Short-Term Priorities (Objectives)
1. Support COVID-19 public health recovery.	1. Coordinate with the San Joaquin County Public Health Department and Office of Emergency Services to implement and manage a Vaccination Plan in Tracy.
2. Implement the Adopted Homelessness Strategic Plan.	1. Secure capital funding to construct a Temporary Emergency Housing Facility (Arbor Rd Project). 2. Secure ongoing funding to operate the facility. 3. Partner and contract with shelter service providers to operate the facility. 4. Coordinate/facilitate regular meeting with local homeless service providers to better deliver homeless/social services to the community. 5. Identify local, state, and federal funding opportunities to continue to address homeless support services during the COVID-19 pandemic.
3. Strengthen Citywide Emergency Operation Preparedness.	1. Develop a Citywide Emergency Operations Plan, including Council and staff training and a local pandemic response plan.
4. Continue to strengthen community safety through crime prevention reduction activities.	1. Continue to enhance and implement the use of technology (such as social media, stationary cameras, drones, and crime analytics) to generate evidence based intelligence to enhance enforcement efforts.
5. Partner with the South San Joaquin County Fire Authority (SSJCFA) to Complete Phase 2 of the Personnel Transition Plan.	1. Complete and Present Fiscal Analysis of the SSJCFA Personnel Transition Plan (Phase 2) to Council. 2. Coordinate with SSJCFA to present the Personnel Transition Plan (Phase 2) to Council.

<p>6. Implement Equity and Empowerment Strategies/Initiatives.</p>	<ol style="list-style-type: none">1. Continue supporting policies and best practices that prevent police violence, as referenced in the approved Tracy Equity and Empowerment Initiative.2. Continue to participate in training opportunities focused on fairness in policing, de-escalation strategies, implicit bias, cultural competency, and officer wellness.3. Present use of force data to Council through the Tracy Police Department Annual Report and publish online for public viewing.
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Economic Development

To enhance the competitiveness of the City while further developing a strong and diverse economic base.

Multi-Year Priorities (Goals)	Short-Term Priorities (Objectives)
<p>1. Support local businesses impacted by COVID.</p>	<ol style="list-style-type: none"> 1. Support local businesses and streamline the process for businesses to reopen in accordance with public health regulations. 2. Coordinate with the Tracy Chamber of Commerce and Tracy City Center Association (TCCA) to develop and implement a “Shop Tracy” marketing and outreach campaign. 3. Administer remaining funds for the Small Business Relief Grant Program and other small business loans. 4. Coordinate a roundtable discussion and response to industry needs. 5. Award FY 2021-22 Community Development Block Grant funding. 6. Implement FY 2021-22 Community Development Block Grant funding.
<p>2. Continue to Support Valley Link.</p>	<ol style="list-style-type: none"> 1. Respond and provide feedback on the Valley Link Environmental Impact Report (EIR). 2. Maintain quarterly contact with Valley Link Executive Director. 3. Rezone industrial land on 3rd Street near the downtown bowtie area for residential development. 4. Continue lobbying efforts at the State and Federal level in support of funding for Valley Link. 5. Participate in Valley Link board meetings.

<p>3. Continue to Advance Transient Oriented Development (TOD) opportunities.</p>	<ol style="list-style-type: none"> 1. Approve Scope of Work to begin Transit Oriented Development (TOD) Plan. 2. Conduct TOD Stakeholder and community outreach meetings. 3. Draft land use conceptual plans and alternatives. 4. Conduct market and fiscal analyses. 5. Draft TOD Specific Plan. 6. Prepare Administrative Draft Environmental Impact Report.
<p>4. Attract businesses and jobs that meet the needs and desires of the community.</p>	<ol style="list-style-type: none"> 1. Conduct Council workshop on the City's Economic Development efforts and strategies. 2. Develop FY 21-23 Economic Development Strategic Plan. 3. Update the City's retail and industrial business attraction list. 4. Develop and implement a marketing campaign to attract specific businesses and industries. 5. Promote the City at trade shows and industry events (post pandemic).
<p>5. Develop policies to Target new jobs in innovative industries (e.g., cannabis; green industry).</p>	<ol style="list-style-type: none"> 1. Complete issuance of cannabis business permits. 2. Complete Conditional Use Permit processes for cannabis Business Permit holders. 3. Initiate second round of Cannabis Business Permits. 4. Identify and market industrial properties attractive to Electric Vehicle (EV) testing and development. 5. Initiate marketing for enhancement of the green economy cluster and develop strategies for business growth and attraction. 6. Rezone and complete environmental review for the Chrisman Road property to attract innovation industry tenants.

<p>6. Pursue Smart Growth strategies for balanced growth in the City of Tracy.</p>	<ol style="list-style-type: none">1. Conduct Council workshop on residential growth management.2. Conduct Council workshop on General Plan Land Use and Circulation Elements, and the Transportation Master Plan.3. Rezone Tracy Gateway property for mix of land uses to attract businesses, future hospital, range of residential, and various types of assisted and independent/senior housing.4. Pursue zoning ordinance amendments to increase residential densities.
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Quality of Life

To provide an outstanding quality of life by enhancing the City’s amenities, business mix and services, and cultivating connections to promote positive change and progress in our community.

Multi-Year Priorities (Goals)	Short-Term Priorities (Objectives)
<p>1. Advance green and roadway infrastructure projects that improve connectivity, including bike lanes.</p>	<ol style="list-style-type: none"> 1. Complete PCI Road Condition study. 2. Continue Corral Hollow Road Widening Project between Park Side Drive and Linne Road: <ol style="list-style-type: none"> a. Complete acquisition of Rights of Way. b. Complete design. c. Advertise for construction bids. d. Award construction contract. e. Start construction. f. Complete construction. 3. Complete Phase 2B Wastewater Treatment Plant Expansion: <ol style="list-style-type: none"> a. Advertise for construction bids. b. Award construction contract. c. Start construction. d. Complete construction. 4. Adopt new Citywide Infrastructure Master Plans. 5. Include green technologies in infrastructure solutions (e.g. roundabouts, dual use of storm drain facilities, traffic signal coordination).
<p>2. Facilitate the completion of Measure V amenities.</p>	<ol style="list-style-type: none"> 1. Revisit Measure V amenities planning (e.g., aquatics center, multi-generational gymnasium, legacy fields). 2. Advance Measure V amenity planning. 3. Implement design of Measure V amenity. 4. Break ground on Measure V amenity.
<p>3. Provide City programming and events that bolster quality of life.</p>	<ol style="list-style-type: none"> 1. Reinstigate special events, Parks & Recreation, and Cultural Arts programming in alignment with Public Health guidelines. 2. Reinstigate special events, Parks & Recreation, and Cultural Arts programming to pre-COVID levels

<p>4. Implement affordable housing initiatives.</p>	<ol style="list-style-type: none"> 1. Facilitate the development of affordable housing via affordable housing-focused policies and initiatives. 2. Pursue, encourage, and incentivize non-profit affordable housing developers to build in Tracy. 3. Approve Scope of Work to begin Council identified workforce/affordable housing policy changes. 4. Streamline multi-family permit process by removing requirements for Conditional Use Permits. 5. Amend Accessory Dwelling Unit (ADU) ordinance and develop "off-the shelf" ADU example designs. 6. Amend parking requirements for multi-family developments. 7. Amend zoning ordinance development standards. 8. Evaluate potential amendments to the Growth Management Ordinance (GMO). 9. Approve Scope of Work to begin Council identified workforce/affordable housing policy changes. 10. Streamline multi-family permit process by removing requirements for Conditional Use Permits. 11. Amend Accessory Dwelling Unit (ADU) ordinance and develop "off-the shelf" ADU example designs. 12. Amend parking requirements for multi-family developments. 13. Amend zoning ordinance development standards. 14. Evaluate potential amendments to the Growth Management Ordinance (GMO).
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RECOMMENDED ACTION

That the Commission review and provide feedback on City Council strategic priorities.

FISCAL IMPACT

There is no fiscal impact to the General Fund or Airport Fund for this item at this time.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
MARCH 10, 2022**

AGENDA ITEM 7

Staff Items

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Commission Goals Update (June/July)
- Unmet Transit Needs (October/November)
- CIP Review (November/December)

Airport Update

By Paula Jessup

Airport Improvement Items:

Project	Current Status	Next Steps
Airport Restrooms Installation	All restrooms are installed and available for use.	COMPLETE
Airport Layout Plan	Forecasting of future needs submitted to FAA for approval.	- Draw ALP - Public outreach meetings

Transit Update

By Jayne Pramod

Transit Projects Update:

Project	Current Status	Next Steps
Replacement Cutaway Vehicles	All vehicles delivered.	Install exterior graphics.
Transit Station Lobby Renovation	Construction began 3/7/22.	Estimated completion 6/2022.

TRACER Ridership: A year to date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is up 13,715 riders compared to year to date ridership in December FY20/21, an increase of approximately 51%. Paratransit ridership is up 89 riders compared to the same time in December FY20/21, an increase of approximately 2%. Overall the Tracer system ridership has increased 13,804 riders over the same period last year, an overall increase of approximately 43%

December Year To Date Ridership Comparison

	FY 20/21	FY 21/22
Fixed Route Ridership		
Regular	8,922	7,511
Student	0	0
Senior	4,209	3,662
Disabled	730	740
Free	1,191	840
Promo Passengers	4,938	21,336
<i>Promo Regular</i>	1,501	5,400
<i>Promo Student</i>	2,666	12,514
<i>Promo Senior</i>	534	2,300
<i>Promo ADA</i>	174	645
<i>Promo Free</i>	63	477
<i>Promo Warming Center</i>		
Passengers w/tickets	5,319	4,963
Passengers w/transfers	1,515	1,487
Total	26,824	40,539
Paratransit Ridership		
Regular (Guest)	25	10
Senior	1,654	751
Disabled	2,980	4,116
Free	634	505
Total	5,293	5,382
All Systems Ridership	32,117	45,921

Fixed Route On-Time Performance FY21/22:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A Route	96%	87%	96%	98%	97%	98%						
B Route	92%	84%	83%	90%	88%	90%						
C Route	92%	88%	87%	90%	94%	91%						
D Route	92%	92%	90%	94%	94%	95%						
E Route	N/A	91%	84%	89%	94%	92%						
F Route	N/A	98%	96%	98%	97%	98%						
G Route	N/A	95%	88%	97%	100%	83%						
OVERALL	93%	90%	89%	94%	95%	92%						