



**CITY OF TRACY  
DEVELOPMENT SERVICES**  
333 Civic Center Plaza  
Tracy, CA 95376  
Phone (209) 831-6400  
Fax (209) 831-6439  
[plancheck@cityoftracy.org](mailto:plancheck@cityoftracy.org)

**SOUTH SAN JOAQUIN COUNTY FIRE AUTHORITY  
COMMUNITY RISK REDUCTION DIVISION**  
835 N. Central Ave.  
Tracy, CA 95376  
Phone (209) 831-6707  
[fire.plancheck@sjcfire.org](mailto:fire.plancheck@sjcfire.org)



Build Inside the Triangle™

Building Permit #:

Fire Permit #:

**BUILDING & FIRE CONSTRUCTION PERMIT APPLICATION**

(PLEASE PRINT CLEARLY)

*In order to prevent delays in processing the application, please complete all boxes on this application.  
Incomplete applications may be rejected or delayed for processing.*

**GENERAL INFORMATION**

Project Address:	[ ] Residential [ ] Commercial	
Does the project have a suite number(s)? [ ] Yes [ ] No [ ] Unsure	Unit / Suite #(s):	Assessors' Parcel Number (APN):
Scope of Work:		
Valuation:	Estimated Project Completion Date:	
Square Footage:	Construction Type:	Occupancy Type:

**CONTACT INFORMATION**

PROPERTY OWNER		CONTRACTOR	
Name:		Company:	
		CLSB #:	Bus. Lic. #:
Address:		Address:	
City & State:	Zip:	City & State:	Zip:
Phone #:		Phone #:	
E-Mail:		E-Mail:	
DESIGNER/ARCHITECT		ENGINEER OF RECORD	
Name:		Name:	
Address:		Address:	
City & State:	Zip:	City & State:	Zip:
Phone #:		Phone #:	
E-Mail:		E-Mail:	
TENANT		APPLICANT	
Name:		Name:	
Address:		Address:	
City & State:	Zip:	City & State:	Zip:
Phone #:		Phone #:	
E-Mail:		E-Mail:	

**ACKNOWLEDGEMENT**

As the Applicant of this project, I agree to the following:

- 1.) The owner of the referenced property is aware of the proposed work and authorizes the submittal of this application for construction permit.
- 2.) I acknowledge that prior to any review, plan review fees must be paid at each Division separately. It is my responsibility to contact each Division to make payment arrangements.
- 3.) Any plan review becomes null and void after ONE HUNDRED EIGHTY (180) days of inactivity by the applicant to respond to plan review corrections.
- 4.) The information and statements given on this application, construction drawings and specification are true and correct, to the best of my knowledge.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Build Inside the Triangle™

**BUILDING SAFETY DIVISION SUPPLEMENTAL**

**FIXTURE/EQUIPMENT COUNT WORKSHEET**

PLEASE COMPLETE THIS PAGE PRIOR TO SUBMITTAL

Name:	Building Permit #:
Job Address:	

<b>ELECTRICAL:</b>	<b>#</b>
Commercial Appliance	
Electric Generator	
Electric Meter	
Junction Box	
Mechanical Generator/Rides	
Misc. Conduits & Conductors	
Pools	
Receptacles	
Residential Appliance	
Service >1000A	
Service Change	
Service<200A	
Service>200A-1000A	
Signs & Marquees	
Spa Hookup	
Sub Panel	
Switches	
System/Booth Light	
Temporary Power Pole	
<b>MECHANICAL:</b>	<b>#</b>
A/C Window Units	
Appliance Vents	
Compressor	
Compressor over 3 Tons	
Evaporative Coolers	
Exhaust Fans	
Fireplace Vent	
Forced Air/Gravity over 100K	
Forced Air/Gravity to 100K	
Furnace – Floor or Wall	
Heat Pumps	
Repair/Addition to Appliance	

<b>PLUMBING:</b>	<b>#</b>
Automatic Washer	
Automatic Water heater	
Cesspool	
Clean Out	
Drain Line	
Fixtures & Vents	
Gas Line – 1 <sup>st</sup> 5 Outlets	
Rain Water System/Per Drain	
Gas Meter	
Gas Piping 1 to 5 Outlets	
Grease Trap	
Lavatories	
Laundry Tray/Bar Sink	
Lawn Sprinklers	
Private Spas	
Private Pools	
Repair / Alter Drain Vent	
Public Pools	
Public Spas	
Replumb	
Sewer Line	
Showers	
Sinks – Kitchen	
Tub/Shower with Tub	
Vacuum Breaker (Dishwasher)	
Water Closet	
Water Heater	
Water Line / Piping/Repair	
Water Softener	
Floor Cleanouts	
Floor Drain	
Floor Sink	

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# SOUTH SAN JOAQUIN COUNTY FIRE AUTHORITY

## SUPPLEMENTAL INFORMATION WORKSHEET

This form must be completed for all commercial fire submittals.  
 This does NOT include projects related to residential one or two-family dwellings or townhouses.  
 For these specific projects, do NOT complete page 3.

Fire Permit #:
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Job Address:
Scope of Work:

<input type="checkbox"/> New Construction	<input type="checkbox"/> Tenant Improvement	<input type="checkbox"/> Addition	<input type="checkbox"/> Access
<input type="checkbox"/> Fire Sprinklers	<input type="checkbox"/> Fire Alarm	<input type="checkbox"/> Hood/Duct	<input type="checkbox"/> Underground Fire Service
<input type="checkbox"/> Water Tank	<input type="checkbox"/> Fire Pump	<input type="checkbox"/> Solar	<input type="checkbox"/> Other ( <i>specify</i> ):

<b>PROJECT DATA</b>	Occupant Load: _____ # of Units: _____
	Building Status: <input type="checkbox"/> Occupied & Secure <input type="checkbox"/> Under Construction <input type="checkbox"/> Vacant & Secure
	Building Height: _____ Number of Floors: _____ Basement Present: <input type="checkbox"/> Y <input type="checkbox"/> N
	Width (feet): _____ Length (ft): _____
	HazMat Stored: <input type="checkbox"/> Y <input type="checkbox"/> N Chemicals Stored: <input type="checkbox"/> Y <input type="checkbox"/> N High-Piled Storage: <input type="checkbox"/> Y <input type="checkbox"/> N

<b>FIRE SPRINKLERS</b>	Is there a current fire sprinkler system in place? <input type="checkbox"/> Y <input type="checkbox"/> N Type of system: _____
	Is this application for a new fire sprinkler system? <input type="checkbox"/> Y <input type="checkbox"/> N How many heads: _____
	Is this application to add/replace sprinklers? <input type="checkbox"/> Y <input type="checkbox"/> N How many heads: _____
	How many new private hydrants: _____ How many new risers: _____
	Water Source: <input type="checkbox"/> Municipal <input type="checkbox"/> Private Is there a tank onsite? If yes, list gallons: _____

<b>FIRE ALARMS</b>	Is there a current fire alarm system in place? <input type="checkbox"/> Y <input type="checkbox"/> N
	Is this application for a new fire alarm system? <input type="checkbox"/> Y <input type="checkbox"/> N How many devices: _____
	Is this application to add/replace devices? <input type="checkbox"/> Y <input type="checkbox"/> N How many devices: _____

<b>HIGH PILED</b>	Separate questionnaire required to be completed. Contact <a href="mailto:fire.planchek@sjcfire.org">fire.planchek@sjcfire.org</a> or visit our website at <a href="https://www.sjcfire.org/">https://www.sjcfire.org/</a> to obtain.
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