

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

Date/Time: **Wednesday, May 11, 2022, 6:00 p.m.**
(or as soon thereafter as possible)

Location: **City Hall Conference Room 203**
333 Civic Center Plaza

THIS MEETING WILL BE OPEN TO THE PUBLIC FOR IN-PERSON PARTICIPATION. IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH GUIDELINES, UNIVERSAL MASKING INDOORS IS RECOMMENDED.

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Items from the Audience
In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution No. 2019-240, and last amended by Resolution No. 2021-049, a five-minute maximum time limit per speaker will apply to all individuals speaking during "Items from the Audience/Public Comment". For non-agendized items, the Commission may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.
5. Approval of Meeting Minutes
 - a. **Review and Approve the Regular Meeting Minutes from April 13, 2022**
6. Old Business
 - a. **Review and Discuss the Youth Advisory Commission's Goals, Objectives, and Work Plan for 2022**
 - b. **Discuss the Tracy Earth Day 2022 Event that was Held on April 23, 2022**
7. New Business
 - a. **Discuss and Approve the Youth Advisory Commission's Participation with the Summer Youth & Teen Camp Program**
8. Items from Staff
 - a. **Calendar**
 1. Movies on the Plaza 6/24, 7/29, 8/26
 2. Rollin' Rec, begins 6/4 through 7/27, Monday's & Wednesday's from 9am-12pm
9. Items from the Commission
10. Items from the Audience
11. Adjournment to next Regular Meeting on June 8, 2022

AGENDA POSTED: May 5, 2022

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Recreation Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**YOUTH ADVISORY COMMISSION
REGULAR MEETING MINUTES
April 13, 2022**

1. CALL TO ORDER: The meeting was called to order by Commissioner Kaur at 6:08 p.m.

2. ROLL CALL:

- a. Present: Cherukuri, Ha, Karthikeyan, Kaur, Mahendran, McAdams, Randhawa, Razi, Satishkumar
- b. Absent: Andrews, Vice Chair Dhillon, Chair M. Kala, S. Kala, Xiao, Bai
- c. Tardy: None
- d. Adult Commissioners Present: Arbogast
- e. Staff Present: Amanda Jensen, Recreation Coordinator
- f. Recorded by: Amanda Jensen, Recreation Coordinator

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Commissioner Kaur

4. ITEMS FROM THE AUDIENCE:

Melinda Ramirez from Tracy Community Medical Center discussed the services that are offered to the homeless population including; free therapy, dental, and health care. Ms. Ramirez asked the Commissioners if they were aware of any youth or teens that were in need of these services to please share that all information is confidential. Ms. Ramirez also asked for feedback on what services are currently missing for teens.

Commissioner Kaur stated that she does not think that there are enough mental health opportunities and that there is a lot of stigma around it and offering free, confidential services is great.

Ms. Ramirez also shared that she is on the Youth Continuum of Care Committee, a new County wide homeless provider group made up of youth to discuss services.

5. APPROVAL OF MINUTES:

- a. Review and approve the Regular Meeting Minutes from March 9, 2022.

ACTION: A motion was made to approve the minutes by Commissioner Razi and seconded by Commissioner Ha. A roll call vote found all in favor. Passed and so ordered.

6. OLD BUSINESS:

- a. Review and Discuss the Youth Advisory Commission Goals, Objectives, and Work Plan for 2022.

Commissioner Kaur reviewed the 2022 Youth Advisory Commission Goals, Objectives, and Work Plan. Commissioner discussion followed.

The Commission discussed the following Goals and Objectives

- 1. Goal – Program Enhancement
 - 1.A.1.** – Plan and implement a mental health awareness event or program.

Staff Jensen provided an update that a lunch time activity for this year's finals week would not be able to be coordinated in such short time. Staff Jensen also mentioned that the minimum

days would not offer a lunch period for the Commission to be on campus. The subcommittee will discuss new ideas at the next subcommittee meeting.

1.A.2. – Work with the various high school clubs to further promote mental health awareness.

The subcommittee provided an update on potential ideas. Ideas include; having school clubs assist with marketing and participating at a lunch time event and incentive poster project.

1.B. – Participate with the Parks & Recreation Department to offer one new teen event, program, or camp.

The subcommittee provided an update the most popular idea, teen movie night. Ideas include; having the event on the plaza and food truck vendors in the parking lot.

b. Discuss the Forever Young Prom Event that was held on April 6, 2022.

Commissioner McAdams shared that the two friends she invited, and their grandma really enjoy themselves and allowed them to bond together. She also enjoyed listening to their perspective of what their high school prom was like, and it was eye opening and humbling.

Commissioner Kaur thought it was a great turn out. The decorations and music were very good.

Staff Jensen expressed her gratitude for the Commissioners that attended the event and especially for those that brought friends. Staff Jensen shared that this year event had the most teen participation yet.

7. NEW BUSINESS:

a. Discuss and Approve the Youth Advisory Commission's Participation in the 3rd Annual Tracy Earth Day Event Co-Sponsored by the City of Tracy and Tracy Earth Project Inc. on April 23, 2022.

Staff Jensen explained the logistics of the event and explained that Commission is being asked to assist City staff with marketing Parks & Recreation programs as well as help with the bike rodeo.

Commissioner discussion followed.

Adult Commissioner Arbogast, who is also a part of Tracy Earth Project Inc., explained more information on the bike rodeo and bike helmet giveaway. He also mentioned that there will be a movie called "Kiss the Ground" showing after the event as well.

Commissioner Cherukuri asked for a digital flyer that she can share with her friends and classmates.

Commissioner McAdams asked who the contact would be for students needing community service hours.

Staff Jensen clarified that anyone needing community service hours can come to the City booth and be directed where they are needed.

Commissioner Ha stated that he would help market the event on his schools remind app.

Commissioner Kaur opened public comment.

Melinda Ramirez, who is also a part of the Tracy Bike Life Youth Program, which is taking part in the event, stated that they will be teaching the kids how fix bikes in addition to the bike rodeo.

ACTION: A motion was made to approve participating with the 3rd Annual Tracy Earth Day Event by Commissioner Cherukuri and seconded by Commissioner McAdams. A roll call vote found all in favor. Passed and so ordered.

8. ITEMS FROM STAFF:

a. Calendar

Staff Jensen reminded the Commissioners of the upcoming Rollin' Rec dates taking place during Spring Break. Staff Jensen also discussed the Movies on the Plaza dates and notified the Commissioners that if they know anyone interested in volunteering, they can sign up to help.

9. ITEMS FROM COMMISSION:

Adult Commissioner Arbogast mentioned that Tracy Interfaith Ministries is always looking for volunteers if Commissioner's know of anyone needing community service hours.

10. ITEMS FROM THE AUDIENCE:

There were no comments from the public.

11. ADJOURNMENT:

Time: 6:57pm

ACTION: A motion was made to adjourn the meeting by Commissioner Kaur and seconded by Commissioner Ha. Roll call found all in favor. Passed and so ordered.

The above amended agenda was posted at the Tracy City Hall on April 7, 2022. The above are action minutes. A recording is available at the Parks and Recreation Department.

Amanda Jensen, Staff Liaison

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
May 11, 2022**

AGENDA ITEM 6.a.

REQUEST

**REVIEW AND DISCUSS THE YOUTH ADVISORY COMMISSION GOALS,
OBJECTIVES, AND WORK PLAN FOR 2022**

DISCUSSION

The Youth Advisory Commission determined their top priority goals for the 2022 calendar year at the special meeting held on Monday, October 18, 2021. It is necessary for the Commission to discuss their objectives in more detail with City staff and plan accordingly.

Subcommittees are scheduled to meet on a monthly basis and report on the status of their assignments and projects at the monthly Youth Advisory Commission meetings. Each subcommittee will report on their goals/projects, completion dates, receive feedback from Commissioners and the Commission will make recommendations as needed.

RECOMMENDATION

That the Commission review and discuss the commission goals, objectives, and work plan for 2022

Prepared by: Amanda Jensen, Recreation Coordinator

Reviewed by: Jolene Jauregui, Recreation Services Manager

Approved by: Brian MacDonald, Director of Parks & Recreation

Attachment: Attachment "A" – Youth Advisory Commission Goals 2022

Tracy Parks & Recreation Department

Youth Advisory Commission Goals - 2022

Goal	Objective	Action Steps	Completion Date	Status (Assignment)
1 PROGRAM ENHANCEMENT Look for ways to enhance Recreation Programs that will provide benefits to teens	1.A. Participate with the Parks & Recreation Department to offer one new teen event or program focusing on teen trends or issues	1.A.1. Plan and implement a mental health awareness event or program 1.A.2. Work with the various high school clubs to further promote mental health awareness	August 2022	Subcommittee: Commissioners Kaur & McAdams Meeting held on 4/19 to discuss ideas new ideas for a lunch time activity
	1.B. Participate with the Parks & Recreation Department to offer one new teen event, program or camp	1.B.1. Work with staff to develop ideas and marketing strategies	March 2022	Subcommittee: Chair M. Kala, Commissioners S. Kala, Satishkumar, Ha & Cherukuri Meeting held on 4/18 to discuss marketing opportunities
	1.C. Participate with the Lolly Hansen Senior Center to propose at least one new intergenerational program or event	1.C.1. Assist Senior Center staff with planning and marketing the Forever Young Prom 1.C.2. Develop ideas and implement one new program or event	April 2022	Subcommittee: Vice Chair Dhillon, Commissioners Randhawa, Razi, McAdams, & Karthikeyan Completed. 4/6/22
	1.D. Support the Rollin' Rec Program	1.D.1. Participate and attend at least two Rollin' Rec program days (per season)	May 2022	Subcommittee: Chair M. Kala, Commissioners Mahendran, Randawa & Ha Meeting held on 3/23 to narrow down the list of potential ideas
2 COMMUNITY OUTREACH Look for ways to make the Commission more visible; to participate with local organizations and service clubs throughout the community; and to widen participation of teens	2.A. Implement at least one new community service project	2.A.1. Work with local service clubs and organization to plan various marketing efforts to outreach to teens and the community.	December 2022	Subcommittee: Vice Chair Dhillon, Commissioners Mahendran, S. Kala, Razi & Satishkumar Meeting scheduled for 3/11 to review the Rollin' Rec schedule and discuss activity ideas Subcommittee: Commissioners Kaur & McAdams
	City Council Strategic Priority: Quality of Life Goal 3: Provide City Programming and Events That Bolster Quality of Life		July 2022	Meeting held on 4/19 to narrow down the list of potential ideas

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
May 11, 2022**

AGENDA ITEM 6.b.

REQUEST

DISCUSS THE TRACY EARTH DAY EVENT THAT WAS HELD ON APRIL 23, 2022

DISCUSSION

Earth Day is one of the most widely celebrated environmental events across the globe. On this day, events are held worldwide to increase awareness and appreciation of the Earth's natural environment. The Tracy Earth Day event was co-sponsored by Tracy Earth Project Inc., a non-profit organization whose mission is to educate, empower and inspire community participation towards practices that promote responsible environmental sustainability and the City of Tracy. The Tracy Earth Day 2022 was a free community event providing educational booths, green vendors, City partners, and family activities. Various City Departments attended the event to educate the public on various resources such as; water preservation, recycling, parks, and landscape. This year, Tracy Earth Day was held on Saturday, April 23, 2022 from 9:00am to 1:00pm at on 9th Street, across from the Farmer's Market.

The Commission was asked to assist with marketing the event and to help with the bike rodeo and the Parks and Recreation booth.

RECOMMENDATION

That the Commission discuss the Tracy Earth Day 2022 that was held on April 23, 2022

Prepared by: Amanda Jensen, Recreation Coordinator

Reviewed by: Jolene Jauregui, Recreation Services Manager

Approved by: Brian MacDonald, Director of Parks & Recreation

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
May 11, 2022**

AGENDA ITEM 7.a.

REQUEST

**DISCUSS AND APPROVE THE YOUTH ADVISORY COMMISSION'S
PARTICIPATION WITH THE SUMMER YOUTH & TEEN CAMP PROGRAMS**

DISCUSSION

In order to assist the commission in meeting Goal #1.B., the Youth Advisory Commission is being asked to work with City staff to market and assist with the youth & teen summer camps.

The subcommittee consisting of Chair Kala, Commissioners S. Kala, Satishkumar, Ha and Cherukuri will work to develop various marketing tasks for the proposed camps below. All of the camps will be supervised and guided by City staff and YAC is being requested to assist with leading activities.

Ready, Set, Bake: June 6-9, June 21-24 & July 18-21, 1pm-4pm, Community Center

- Bake variety of deserts such as: cookies, cakes and cupcakes
- Learn dessert decorating skills

So You Think You Can Cook: June 6-9, June 21-24 & July 18-21, 9am-12pm, Community Center

- Learn to cook easy and inexpensive meals
- Safe cooking techniques

Creative Space: June 13-16 & July 11-14, 1pm-4pm, Community Center

- Express creativity
- DIY projects

Siblings Watching Siblings: June 13-16 & July 11-14, 9am-12pm, Community Center

- Quick snacks/meals to prepare
- First aid/CPR certified and Emergency Plan

Girl Talk: June 27-30 & July 25-28 9am-12pm, Community Center

- Develop confidence and build self-esteem
- Learn quick and easy exercise routines and healthy eating tips

RECOMMENDATION

Discuss and approve the Youth Advisory Commission's participation with the summer youth & teen camp programs.

Prepared by: Amanda Jensen, Recreation Coordinator

Reviewed by: Jolene Jauregui, Recreation Services Manager

Approved by: Brian MacDonald, Director of Parks & Recreation