

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

Date/Time: **Wednesday, June 8, 2022, 6:00 p.m.**
(or as soon thereafter as possible)

Location: **City Hall Conference Room 203**
333 Civic Center Plaza

THIS MEETING WILL BE OPEN TO THE PUBLIC FOR IN-PERSON PARTICIPATION. IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH GUIDELINES, UNIVERSAL MASKING INDOORS IS RECOMMENDED.

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Items from the Audience
In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution No. 2019-240, and last amended by Resolution No. 2021-049, a five-minute maximum time limit per speaker will apply to all individuals speaking during "Items from the Audience/Public Comment". For non-agendized items, the Commission may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.
5. Approval of Meeting Minutes
 - a. **Review and Approve the Regular Meeting Minutes from May 11, 2022**
6. Old Business
 - a. **Review and Discuss the Youth Advisory Commission's Goals, Objectives, and Work Plan for 2022**
 - b. **Discuss the Youth Advisory Commission's Participation with the Summer Youth & Teen Camp Program**
7. New Business
 - a. **Consider Canceling the Regular Commission Meeting Scheduled for July 13, 2022, Due to the Potential Lack of a Quorum**
 - b. **Discuss and Approve the Youth Advisory Commission Cohosting a Senior Game Night**
8. Items from Staff
 - a. **Calendar**
 1. Movies on the Plaza 6/24, 7/29, 8/26
 2. Rollin' Rec, begins 6/4 through 7/27, Monday's & Wednesday's from 9am-12pm
9. Items from the Commission
10. Adjournment to next Regular Meeting on July 13, 2022

AGENDA POSTED: June 1, 2022

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Recreation Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**YOUTH ADVISORY COMMISSION
REGULAR MEETING MINUTES
May 11, 2022**

1. CALL TO ORDER: The meeting was called to order by Chair M. Kala at 6:05 p.m.

2. ROLL CALL:

- a. Present: Cherukuri, Dhillon, Ha, Chair M. Kala, S. Kala, McAdams, Randhawa, Razi
- b. Absent: Andrews, Karthikeyan, Kaur, Mahendran, Xiao, Bai
- c. Tardy: Satishkumar
- d. Adult Commissioners Present: Arbogast
- e. Staff Present: Amanda Jensen, Recreation Coordinator
- f. Recorded by: Amanda Jensen, Recreation Coordinator

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Chair M. Kala.

4. ITEMS FROM THE AUDIENCE:

Melinda Ramirez from Community Medical Center wanted to remind the commission about the San Joaquin County Youth Action Committee and how they can get involved or connect.

5. APPROVAL OF MINUTES:

- a. Review and approve the Regular Meeting Minutes from April 13, 2022.

ACTION: A motion was made to approve the minutes by Commissioner Razi and seconded by Commissioner Ha. A roll call vote found all in favor. Passed and so ordered.

6. OLD BUSINESS:

- a. Review and Discuss the Youth Advisory Commission Goals, Objectives, and Work Plan for 2022.

Commissioner Kaur reviewed the 2022 Youth Advisory Commission Goals, Objectives, and Work Plan. Commissioner discussion followed.

The Commission discussed the following Goals and Objectives

- 1. Goal – Program Enhancement

- 1.A.2.** – Work with the various high school clubs to further promote mental health awareness.

The subcommittee provided an update on potential ideas working with the high school clubs. Ideas include; having school clubs assist with marketing and participating at a lunch time event and incentive poster project. A subcommittee meeting was scheduled to discuss new ideas for the new school year.

- 1.B.1** – Participate with the Parks & Recreation Department to offer one new teen event, program, or camp.

The subcommittee provided an update on the teen movie night idea. The subcommittee also discussed the need for the event to be safe and in an enclosed area. Location ideas include; Plascencia, Legacy Fields, Ritter Family Park, and the Joe Wilson Swimming Pool.

Staff Jensen mentioned that this item will be brought back as a staff report at the next meeting.

1.C.2. – Develop ideas and implement one new program or event

The subcommittee provided an update on the senior game night event. Ideas include: Okay Boomer! Trivial Pursuit, and Jeopardy.

Staff Jensen mentioned that this item will be brought back as a staff report at the next meeting.

- b. Discuss the Tracy Earth Day 2022 Event that was held on April 23, 2022.

Staff Jensen discussed the event and expressed her gratitude for the Commissioners Ha, the only Commissioner to attend, assistances.

Commissioner Ha stated that he felt the event went well and they were able to market a lot of programs to the community.

7. NEW BUSINESS:

- a. Discuss and Approve the Youth Advisory Commission's Participation with the Summer Youth & Teens Camp Program.

Staff Jensen explained to the Commission that YAC is being asked to assist City staff with leading activities and helping the participants engage in the camps.

Commissioner discussion followed.

Chair M. Kala and S. Kala volunteered to assist at the Ready, Set, Bake camp the week of June 6-9. Commissioner McAdams volunteered for all of the Ready, Set, Bake camps on Mondays and Wednesdays. Commissioner Razi tentatively will be available the week of June 21-24.

ACTION: A motion was made to approve participating with the summer youth & teen camp program by Commissioner S. Kala and seconded by Commissioner Ha. A roll call vote found all in favor. Passed and so ordered.

8. ITEMS FROM STAFF:

- a. Calendar

Staff Jensen reminded the Commissioners of the Movies on the Plaza dates and notified the Commissioners that if they know anyone interested in volunteering, they can sign up to help. Staff Jensen also discussed the upcoming Rollin' Rec dates for the Summer.

9. ITEMS FROM COMMISSION:

Commissioner McAdams stated that her school's Interact Club would like to host a park clean-up in May at Lincoln Park potentially and was wondering how to go about that. Staff Jensen

10. ITEMS FROM THE AUDIENCE:

Melinda Ramirez from Community Medical Center volunteered to provide the resource she has available on mental health once the commission was ready to move forward with Goal #1.A.1.

11. ADJOURNMENT:

Time: 6:44pm

ACTION: A motion was made to adjourn the meeting by Commissioner Ha and seconded by Commissioner McAdams. Roll call found all in favor. Passed and so ordered.

The above amended agenda was posted at the Tracy City Hall on May 5, 2022. The above are action minutes. A recording is available at the Parks and Recreation Department.

Amanda Jensen, Staff Liaison

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
June 8, 2022**

AGENDA ITEM 6.a.

REQUEST

**REVIEW AND DISCUSS THE YOUTH ADVISORY COMMISSION GOALS,
OBJECTIVES, AND WORK PLAN FOR 2022**

DISCUSSION

The Youth Advisory Commission determined their top priority goals for the 2022 calendar year at the special meeting held on Monday, October 18, 2021. It is necessary for the Commission to discuss their objectives in more detail with City staff and plan accordingly.

Subcommittees are scheduled to meet on a monthly basis and report on the status of their assignments and projects at the monthly Youth Advisory Commission meetings. Each subcommittee will report on their goals/projects, completion dates, receive feedback from Commissioners and the Commission will make recommendations as needed.

RECOMMENDATION

That the Commission review and discuss the commission goals, objectives, and work plan for 2022

Prepared by: Amanda Jensen, Recreation Coordinator

Reviewed by: Jolene Jauregui, Recreation Services Manager

Approved by: Brian MacDonald, Director of Parks & Recreation

Attachment: Attachment "A" – Youth Advisory Commission Goals 2022

Tracy Parks & Recreation Department

Youth Advisory Commission Goals - 2022

Goal	Objective	Action Steps	Completion Date	Status (Assignment)	
<p>1</p> <p>PROGRAM ENHANCEMENT</p> <p>.....</p> <p>Look for ways to enhance Recreation Programs that will provide benefits to teens</p>	<p>1.A. Participate with the Parks & Recreation Department to offer one new teen event or program focusing on teen trends or issues</p>	<p>1.A.1. Plan and implement a mental health awareness event or program</p>	<p>August 2022</p>	<p>Subcommittee: Commissioners Kaur & McAdams</p> <p>Meeting held on 4/19 to discuss ideas new ideas for a lunch time activity</p>	
	<p>1.B. Participate with the Parks & Recreation Department to offer one new teen event, program or camp</p>	<p>1.A.2. Work with the various high school clubs to further promote mental health awareness</p>		<p>Subcommittee: Vice Chair Dhillon, Commissioner Cherukuri & Karthikeyan</p> <p>Meeting held on 5/25 to discuss marketing opportunities</p>	
	<p>2</p> <p>COMMUNITY OUTREACH</p> <p>.....</p> <p>Look for ways to make the Commission more visible; to participate with local organizations and service clubs throughout the community; and to widen participation of teens</p>	<p>1.C. Participate with the Lolly Hansen Senior Center to propose at least one new intergenerational program or event</p>	<p>1.B.1. Work with staff to develop ideas and marketing strategies</p>	<p>March 2022</p>	<p>Subcommittee: Chair M. Kala, Commissioners S. Kala, Satishkumar, Ha & Cherukuri</p> <p>Meeting held on 4/29 to narrow down the list of potential ideas</p>
		<p>1.D. Support the Rollin' Rec Program</p>	<p>1.C.1. Assist Senior Center staff with planning and marketing the Forever Young Prom</p>	<p>April 2022</p>	<p>Subcommittee: Vice Chair Dhillon, Commissioners Randhawa, Razi, McAdams, & Karthikeyan</p> <p>Completed. 4/6/22</p>
		<p>2.A. Implement at least one new community service project</p>	<p>1.C.2. Develop ideas and implement one new program or event</p>	<p>May 2022</p>	<p>Subcommittee: Chair M. Kala, Commissioners Mahendran, Randawa & Ha</p> <p>Meeting held on 3/23 to narrow down the list of potential ideas</p>
		<p>3. Provide City Programming and Events That Bolster Quality of Life</p>	<p>1.D.1. Participate and attend at least two Rollin' Rec program days (per season)</p>	<p>December 2022</p>	<p>Subcommittee: Vice Chair Dhillon, Commissioners Mahendran, S. Kala, Razi & Satishkumar</p> <p>Meeting scheduled for 5/20 to review the Rollin' Rec schedule and discuss activity ideas</p>
	<p>4. Provide City Programming and Events That Bolster Quality of Life</p>	<p>2.A.1. Work with local service clubs and organization to plan various marketing efforts to outreach to teens and the community.</p>	<p>July 2022</p>	<p>Subcommittee: Commissioners Kaur & McAdams</p> <p>Meeting held on 4/19 to narrow down the list of potential ideas</p>	

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
June 8, 2022**

AGENDA ITEM 6.b.

REQUEST

**PROVIDE AN UPDATE ON THE SUMMER YOUTH & TEEN CAMP PROGRAMS AND
MARKETING STRATEGIES**

DISCUSSION

In order to assist the commission in meeting Goal #1.B., the Youth Advisory Commission was asked to work with City staff to market and assist with the youth & teen summer camps.

Commissioners volunteered to assist at the various camps listed below. The subcommittee consisting of Chair Kala, Commissioners S. Kala, Satishkumar, Ha and Cherukuri will provide an update on the ideas and marketing strategy for the camps. All of the camps will be supervised and guided by City staff and YAC is being requested to assist with leading activities.

Ready, Set, Bake: June 6-9, June 21-24 & July 18-21, 1pm-4pm, Community Center

- Bake variety of deserts such as: cookies, cakes, and cupcakes
- Learn dessert decorating skills
- Commissioners to Work: June 6-9: S. Kala, M. Kala, McAdams (Mon. & Wed.)
June 21-24: Razi, McAdams (Mon. & Wed.)
July 18-21: McAdams (Mon, & Wed.)

Creative Space: June 13-16 & July 11-14, 1pm-4pm, Community Center

- Express creativity
- DIY projects

Siblings Watching Siblings: June 13-16 & July 11-14, 9am-12pm, Community Center

- Quick snacks/meals to prepare
- First aid/CPR certified and Emergency Plan

Girl Talk: June 27-30 & July 25-28, 9am-12pm, Community Center

- Develop confidence and build self-esteem
- Learn quick and easy exercise routines and healthy eating tips

Summer Adventure Camp: June 6-July 29, 9am-3pm, Tracy Sports Complex

- Weekly themed camp that includes outdoor games & activities and arts & crafts
- Weekly field trips to the West Valley Mall movies & Joe Wilson Swimming Pool

RECOMMENDATION

That the Commission provide an update on the summer youth & teen camp programs and marketing strategies.

Prepared by: Amanda Jensen, Recreation Coordinator

Reviewed by: Jolene Jauregui, Recreation Services Manager

Approved by: Brian MacDonald, Director of Parks & Recreation

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
June 11, 2022**

AGENDA ITEM 7.a.

REQUEST

**CONSIDER CANCELING THE REGULAR COMMISSION MEETING SCHEDULED FOR
JULY 13, 2022, DUE TO THE POTENTIAL LACK OF A QUORUM**

DISCUSSION

The next regular meeting of the Youth Advisory Commission is scheduled for Wednesday, July 13, 2022, at 6:00 p.m. Due to Commissioner's vacation schedules during the month of July, staff is seeking endorsement from the Commission to cancel the regular July meeting. Should any business arise, that would require the Commission's immediate action, the Chair and Staff could work to schedule a Special Meeting later in the month of July or place the items on the agenda for discussion at the August 10, 2022, regular meeting.

RECOMMENDATION

That the Commission endorse cancellation of the July 13, 2022 meeting.

Prepared by: Amanda Jensen, Recreation Coordinator

Reviewed by: Jolene Jauregui, Recreation Services Manager

Approved by: Brian MacDonald, Director of Parks & Recreation

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
June 8, 2022**

AGENDA ITEM 7.b.

REQUEST

**DISCUSS AND APPROVE THE YOUTH ADVISORY COMMISSION COHOSTING A
SENIOR GAME NIGHT**

DISCUSSION

In order to meet Goal #1.C. "Participate with the Lolly Hansen Senior Center to propose at least one new intergenerational program or event", the commission is being asked to discuss cohosting a senior game night.

The subcommittee consisting of Chair M. Kala, Commissioners Mahendran, Randawa and Ha will provide updates on the event as planning moves forward. The Commissions' responsibilities will be to assist City staff with creating flyers to market the event to other high school teens, creating team brackets, and the logistics of running the game. Staff will share additional on the event as the date gets closer

RECOMMENDATION

That the Commission discuss and approve cohosting a senior game night.

Prepared by: Amanda Jensen, Recreation Coordinator

Reviewed by: Jolene Jauregui, Recreation Services Manager

Approved by: Brian MacDonald, Director of Parks & Recreation