

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

**Date/Time:** Thursday, July 14, 2022, 7:00 p.m.  
(or as soon thereafter as possible)

**Location:** City Hall, Council Chambers  
333 Civic Center Plaza, Tracy  
**\*\*PLEASE NOTE LOCATION CHANGE FOR THIS MEETING\*\***

**IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH  
GUIDELINES, UNIVERSAL MASKING INDOORS IS RECOMMENDED FOR ALL PERSONS  
REGARDLESS OF VACCINATION STATUS**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

## **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on May 12, 2022.
5. New Business
  - a. Election of Chair and Vice Chair
  - b. Receive Presentation on Airport Land Use Commission
  - c. Receive Report on June 2022 IAC Open West Championships at Tracy Airport
  - d. Review and Provide Updates on Commission Goals and Objectives for FY21/22
6. Items from the Commission
7. Items from Staff
  - a. Airport Projects Update
  - b. Transit Ridership and Performance Update
  - c. Bikeways Update
8. Items from the Audience
9. Adjournment

## **POSTED: July 8, 2022**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at City Hall located at 333 Civic Center Plaza, Tracy, during normal business hours.

MAY 12, 2022

1. **CALL TO ORDER:** Commissioner Cooper called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. **Present:** Gary Cooper, Tim Silva, Rajpal Dhillon, Rajnish Khanna
  - b. **Absent:** Sharanjit Dhillon
  - c. **Staff Present:** Brain MacDonald, Parks & Rec Director; Ed Lovell, Transit Manager; Paula Jessup, Airport Manager; Brandi Reybol, Transit Coordinator, Andrea Pedigo
  - d. **Recorded By:** Brandi Reybol, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MEETING MINUTES OF APRIL 14, 2022**
  - a) **Motion to Approve:** Commissioner Silva
  - b) **Second:** Commissioner Cooper
  - c) **Abstain:** Commission R. Dhillon
  - d) **Vote:** Approved by unanimous vote
5. **NEW BUSINESS:**
  - a. **Receive Quarterly Budget Update for the Airport Fund:**

Paula Jessup, Airport Manager, provided budget updates on the Airport revenues and expenditures. Staff responded to Commission questions on FAA Grants, Maintenance staffing schedules, and job certifications. John Moore, Transit Airport Association (TAA) President, asked for more information and a breakdown of Operations and Maintenance expenses. Dan Evans, Tracy resident, commented on the state of the Tracy Airport Park. Alice English, Tracy resident, enquired about the budget expenditure and commented on the budget breakdown. Additional questions and comments followed.
  - b. **Review and Provide Updates on Commission Goals and Objectives for FY 21/22:**

Staff provided information on the upcoming events for outreach. Requested Commission to participate in the Bike Month awareness events in conjunction with the Farmers Market. Staff provided status on the upcoming Block Party events for Commission to conduct outreach. Provided updates on the public outreach held to update the Bikeway Masterplan and the bike survey results and comments gathered are folded into Transportation Masterplan, which will be going to Council for approval in Fall. Commission comments followed.
6. **ITEMS FROM THE COMMISSION:**

Commissioner Cooper: Welcomed new Commissioner Rajpal Dhillon.

Commissioner Khanna: Requested Staff to add on the next agenda updates on the Transit app.

Commissioner Silva: Encouraged all to participate in biking, May is Bike Month and May 20<sup>th</sup> is the National Bike to Workday. He mentioned the efforts made by the Commission and Council to make Tracy a safe place for biking.

**7. ITEMS FROM STAFF:**

**a. Airport Projects Update:** Paula Jessup, Airport Manager, provided an update on FAA Compliance Review.

**b. Transit Ridership and Performance Update:** Ed Lovell, Transit Manager, introduced Transit Coordinator, Brandi Reybol. He provided status on the completion of the FTA Triennial Review, an update on the Transit Station Renovation, and the LCTOP grant to provide free rides to the community during various promotional periods. Commissioner Cooper enquired about the missing OTP. Commission comments and questions followed.

**c. Bikeways Update:** Ed Lovell, Transit Manager, provided an update on the Bikeway Masterplan. Commission comments followed.

**8. ITEMS FROM THE AUDIENCE:**

John Moore, President of TAA, addressed the new construction near the Tracy Airport, west of Corral Hollow, which the City did not notify the airport users. He commented on the City's lack of transparency in communicating about matters that impact the airport and its users. He also commented on archived newspaper articles about funding and recommendation to improve the airport, and nothing has been achieved since then. Alice English, Tracy resident, supported Mr. Moore's comments and requested staff to include his comments in the minutes. She addressed her frustration and suggested Commission follow up with staff on the status of a Transit app for the public when she was a commissioner.

**9. ADJOURNMENT TO NEXT REGULAR MEETING ON JUNE 9, 2022**

- a. Motion to Adjourn:** Commissioner Silva
- b. Second:** Commissioner Khanna
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:17 p.m.

The above agenda was posted at Tracy City Hall on May 5, 2022. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

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Ed Lovell, Staff Liaison

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
July 14, 2022**

**AGENDA ITEM 5.d.**

REQUEST

**REVIEW AND PROVIDE UPDATES ON COMMISSION GOALS AND OBJECTIVES  
FOR FY 2021/22**

DISCUSSION

At the July 8, 2021 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the current fiscal year 2021/2022.

Below are the commission recommended goals for FY 21/22 with recommended timelines.

**FY21/22 Transportation Commission Goals**

|                 | <b>GOAL</b>  | <b>TIMELINE</b>                                 | <b>SUB-COMMITTEE</b>  |
|-----------------|--|---|---|
| <b>OUTREACH</b> | Public Outreach at Farmer's Market                               | Each month in conjunction with the City booth   | Assignments made each commission meeting<br>Next Dates:<br>TBD (Aug/Sep)  |
|                 | Public Outreach at Block Party Events                            | As scheduled in conjunction with the City booth | Assignments made each commission meeting<br>Next Dates:<br>August 5, 2022 |
|                 | Participate in City Sponsored Airport events                     | October 2021                                    | COMPLETE  |
|                 | Participate in Bike Rodeo Event sponsored by Tracy Earth Project | October 2021                                    | COMPLETE  |
| <b>TRANSIT</b>  | Provide Input on Short Range Transit Plan Implementation         | April 2022                                      | All   |
|                 | Provide Fare Policy Recommendation to City Council               | TBD   | All   |
|                 | Provide Input on Transit App Implementation                      | December 2021                                   | COMPLETE  |

|                  |  |                          |  |
|------------------|--|--------------------------|--|
| <b>BIKEWAYS</b>  | Provide Input on Updated Bikeways Master Plan  | October 2021<br>May 2022 | COMPLETE   |
| <b>EDUCATION</b> | Receive presentations on areas related to the purpose of the commission (funding, bus contractor, SJCOG, bike safety, etc) | Ongoing                  | Sep – Aerobatic Box<br>Oct – Airport Funding<br>Dec – SJCOG<br>Vamos App<br>Jul – SJCOG ALUC |

In order to successfully complete each of these goals, the commissioners will form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of no more than 2 commissioners.

**FISCAL IMPACT**

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

**RECOMENDATION**

That the Commission provide updates on the commission goals and objectives for FY 2021/22.

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
JULY 14, 2022**

**AGENDA ITEM 7**

**Staff Items**

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Commission Goals Update (June/July)
- Unmet Transit Needs (October/November)
- CIP Review (November/December)

**Airport Update**

**By Paula Jessup**

**Airport Improvement Items:**

| <b>Project</b>        | <b>Current Status</b>          | <b>Next Steps</b>  |
|-----------------------|--------------------------------|--|
| FAA Compliance Review | Review is complete.            | Staff to meet with FAA to review findings.   |
| Airport Layout Plan   | Staff reviewing current draft. | Incorporate FAA Compliance Review recommendations.<br>Draw ALP.<br>Public outreach meetings. |

**Transit Update**

**By Jayne Pramod**

**Transit Projects Update:**

| <b>Project</b>                   | <b>Current Status</b>   | <b>Next Steps</b>  |
|----------------------------------|---|--|
| Transit Station Lobby Renovation | Construction began on 3/7/22.<br>Construction still underway. | Furniture installation the week of 7/25/22.<br>Estimated open to the public on 9/6/22.<br>Estimated final completion 6/2022. |

**TRACER Ridership:** A year-to-date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is up 20,186 riders compared to the year-to-date ridership in May FY20/21, an increase of approximately 41%. Paratransit ridership is up 48 riders compared to the same time in May FY20/21, an increase of approximately 0.47%. Overall the Tracer system ridership has increased by 20,234 riders over the same period last year, an overall increase of approximately 34%

**May Year To Date Ridership Comparison**

|  | FY 20/21      | FY 21/22      |
|--|---------------|---------------|
| <b>Fixed Route Ridership</b>                         |               |               |
| Regular  | 16,244        | 14,749        |
| Student (Students Ride Free Promo effective FY20/21) | 0             | 0             |
| Senior   | 7,344         | 7,188         |
| Disabled   | 1,293         | 1,762         |
| Free (Personal Care Attendant)                       | 2,044         | 4,630         |
| Promo Passengers                                     | 7,720         | 32,172        |
| <i>Promo Regular</i>                                 | <i>1,501</i>  | <i>5,956</i>  |
| <i>Promo Student</i>                                 | <i>5,398</i>  | <i>22,382</i> |
| <i>Promo Senior</i>                                  | <i>534</i>    | <i>2,574</i>  |
| <i>Promo ADA</i>                                     | <i>174</i>    | <i>716</i>    |
| <i>Promo Free</i>                                    | <i>63</i>     | <i>482</i>    |
| <i>Promo Warming Center</i>                          | <i>50</i>     | <i>0</i>      |
| Passengers w/tickets                                 | 10,676        | 6,746         |
| Passengers w/transfers                               | 3,527         | 1,787         |
| <b>Total</b>   | <b>48,848</b> | <b>69,034</b> |
| <b>Paratransit Ridership</b>                         |               |               |
| Regular (Guest)                                      | 43            | 32            |
| Senior   | 2,991         | 2,706         |
| Disabled   | 5913          | 6,336         |
| Free   | 1,183         | 1,104         |
| <b>Total</b>   | <b>10,130</b> | <b>10,178</b> |
| <b>All Systems Ridership</b>                         | <b>58,978</b> | <b>79,212</b> |

**Fixed Route On-Time Performance FY21/22:**

|                | Jul        | Aug        | Sep        | Oct        | Nov        | Dec        | Jan | Feb | Mar | Apr | May | Jun |
|----------------|------------|------------|------------|------------|------------|------------|-----|-----|-----|-----|-----|-----|
| A Route        | 96%        | 87%        | 96%        | 98%        | 97%        | 98%        |     |     |     |     |     |     |
| B Route        | 92%        | 84%        | 83%        | 90%        | 88%        | 90%        |     |     |     |     |     |     |
| C Route        | 92%        | 88%        | 87%        | 90%        | 94%        | 91%        |     |     |     |     |     |     |
| D Route        | 92%        | 92%        | 90%        | 94%        | 94%        | 95%        |     |     |     |     |     |     |
| E Route        | N/A        | 91%        | 84%        | 89%        | 94%        | 92%        |     |     |     |     |     |     |
| F Route        | N/A        | 98%        | 96%        | 98%        | 97%        | 98%        |     |     |     |     |     |     |
| G Route        | N/A        | 95%        | 88%        | 97%        | 100%       | 83%        |     |     |     |     |     |     |
| <b>OVERALL</b> | <b>93%</b> | <b>90%</b> | <b>89%</b> | <b>94%</b> | <b>95%</b> | <b>92%</b> |     |     |     |     |     |     |