

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

**Date/Time:** Thursday, October 13, 2022, 7:00 p.m.  
(or as soon thereafter as possible)

**Location:** City Hall, Council Chambers  
333 Civic Center Plaza, Tracy  
**\*\*PLEASE NOTE LOCATION CHANGE FOR THIS MEETING\*\***

**IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH  
GUIDELINES, UNIVERSAL MASKING INDOORS IS RECOMMENDED FOR ALL PERSONS  
REGARDLESS OF VACCINATION STATUS**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

## **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on September 8, 2022.
5. New Business
  - a. Receive Presentation on City of Tracy Pavement Management Update
  - b. Receive Presentation and Provide Input on Unmet Transit Needs
  - c. Review and Provide Updates on Commission Goals and Objectives for FY22/23
6. Items from the Commission
7. Items from Staff
  - a. Airport Projects Update
  - b. Transit Ridership and Performance Update
  - c. Bikeways Update
8. Adjournment

## **POSTED: October 6, 2022**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at City Hall located at 333 Civic Center Plaza, Tracy, during normal business hours.

SEPTEMBER 8, 2022

1. **CALL TO ORDER:** Commissioner Cooper called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. **Present:** Rajpal Dhillon, Sharanjit Dhillon, Gary Cooper
  - b. **Absent:** Tim Silva
  - c. **Staff Present:** Ed Lovell, Transit Manager; Jayne Pramod, Transit Coordinator
  - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** James Jackson, City of Tracy Director of Operations and Utilities, introduced himself to the Commission.
4. **APPROVAL OF MEETING MINUTES OF JULY 14, 2022**
  - a) **Motion to Approve:** Commissioner S. Dhillon
  - b) **Second:** Commissioner R. Dhillon
  - c) **Abstain:** Commissioner Cooper
  - d) **Vote:** Approved by unanimous vote
5. **NEW BUSINESS:**
  - a. **Provide Input on Commission Goals and Objectives for FY22/23**

The Commission discussed and addressed items they would like to add as Commission Goals for FY22/23. Commission provided their input, and a list was created. Staff will bring back the list for Commission approval.
6. **ITEMS FROM THE COMMISSION:** None
7. **ITEMS FROM STAFF:**
  - a. **Airport Projects Update:** Airport Manager could not attend the meeting; Commission was informed to email the Airport Manager if they have questions or concerns regarding the airport projects.
  - b. **Transit Ridership and Performance Update:** Ed Lovell, Transit Manager, provided updates on ridership and Transit Station renovation progress. Commissioner Cooper suggested a ribbon-cutting ceremony and Commission participation to greet the public. He requested for OTP and Transit software update.
  - c. **Bikeways Update:** None.
8. **ITEMS FROM THE AUDIENCE:** None

**9. ADJOURNMENT TO NEXT REGULAR MEETING ON OCTOBER 13, 2022**

- a. Motion to Adjourn:** Commissioner S. Dhillon
- b. Second:** Commissioner R. Dhillon
- c. Vote:** Approved by unanimous vote
- d. Time:** 7:37p.m.

The above agenda was posted at Tracy City Hall on September 2, 2022. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

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Ed Lovell, Staff Liaison

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
October 13, 2022**

**AGENDA ITEM 5.c.**

REQUEST

**REVIEW AND PROVIDE UPDATES ON COMMISSION GOALS AND OBJECTIVES  
FOR FY 2022/23**

DISCUSSION

At the September 8, 2022 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the current fiscal year 2022/2023.

Below are the commission recommended goals for FY 22/23 with recommended timelines.

**FY21/22 Transportation Commission Goals**

	<b>GOAL</b>	<b>TIMELINE</b>	<b>SUB-COMMITTEE</b>
<b>OUTREACH</b>	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting Next Dates: October 15 & 22, 2022
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting Next Dates: Spring 2022
	Participate in City Sponsored Airport events	October 29, 2022	All
	Participate in Other Appropriate Community Events	June 2022	All
<b>TRANSIT</b>	Provide Input on Short Range Transit Plan Implementation	April 2023	All
	Provide Fare Policy Recommendation to City Council	TBD	All

<b>AIRPORT</b>	Provide Input on Updated Airport Master Plan	Oct/Nov 2022	All
<b>EDUCATION</b>	Receive presentations on areas related to the purpose of the commission (funding, bus contractor, SJCOG, bike safety, etc)	Ongoing	

In order to successfully complete each of these goals, the commissioners will form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of no more than 2 commissioners.

**FISCAL IMPACT**

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

**RECOMENDATION**

That the Commission provide updates on the commission goals and objectives for FY 2022/23.

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
OCTOBER 13, 2022**

**AGENDA ITEM 7**

***Staff Items***

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Commission Goals Update (June/July)
- Unmet Transit Needs (October/November)
- CIP Review (November/December)

***Airport Update***

***By Paula Jessup***

**Airport Improvement Items:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
FAA Compliance Review	Provide proposal to FAA to mitigate compliance findings.	FAA mitigation approval.
Tracy Airport Master Plan	Staff reviewing current draft. Public outreach.	Incorporate FAA Compliance Review recommendations. Draw ALP.
New Jerusalem Airport Master Plan	Develop application scope of work and cost estimates.	Meet with FAA to discuss grant project.

***Transit Update***

***By Jayne Pramod***

**Transit Projects Update:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
Transit Station Lobby Renovation	Construction began on 3/7/22. Construction still underway.	Waiting for windows to be delivered. Estimated open to the public on 1/3/23. Estimated final completion 12/2022.

**TRACER Ridership:** A year-to-date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is up 1,867 riders compared to the year-to-date ridership in August FY21/22, an increase of approximately 16%. Paratransit ridership is up 579 riders compared to the same time in August FY21/22, an increase of approximately 33%. Overall the Tracer system ridership has increased by 2,446 riders over the same period last year, an overall increase of approximately 18%

**August Year To Date Ridership Comparison**

	FY 21/22	FY 22/23
<b>Fixed Route Ridership</b>		
Regular	2,315	2,656
Student (Students Ride Free Promo effective FY20/21)	0	0
Senior	1,280	1,320
Disabled	237	242
Free (Personal Care Attendant, ACCESS Pass)	273	386
Promo Passengers	5,533	7,205
<i>Promo Regular</i>	1,778	1,643
<i>Promo Student</i>	2,611	4,621
<i>Promo Senior</i>	725	649
<i>Promo ADA</i>	210	218
<i>Promo Free</i>	209	74
Passengers w/tickets	1,299	1,284
Passengers w/transfers	661	372
<b>Total</b>	<b>11,598</b>	<b>13,465</b>
<b>Paratransit Ridership</b>		
Regular (Guest)	5	38
Senior	182	174
Disabled	1,315	1,934
Free	121	157
<b>Total</b>	<b>1,724</b>	<b>2,303</b>
<b>All Systems Ridership</b>	<b>13,322</b>	<b>15,768</b>