

**SECTION 1**  
**BACKGROUND AND SCOPE OF WORK**  
**Street Sweeping 2023-2024**

**1.01 BACKGROUND INFORMATION**

The City of Tracy (“City”) is approximately 27 square miles located at the base of the Altamont Pass 70 miles east of San Francisco. The City is requesting services from a Proposer who specializes in providing street sweeping services. The work to be performed consists of sweeping either by machine sweeping or hand sweeping (where machine is not acceptable), all designated improved public streets including curb returns, median islands, alleys, and designated parking lots within the City of Tracy on a uniform schedule. The bid will be awarded to the lowest responsible bidder.

**A. REQUEST FOR BID TIMELINE**

<u>Event</u>	<u>Date</u>
Bid Opportunity Posted	October 28, 2022
Written Questions Due	November 9, 2022, 3:00 pm
Written Questions Posted	November 10, 2022

**BID DUE November 17, 2022 BEFORE 10:00 A.M.**

Anticipated Award Date (Council Approval)	January 17, 2023
Anticipated Start Date	February 1, 2023

**B. PRE-BID QUESTIONS**

If the Proposer(s) is in doubt as to the meaning of any part of the Bid, or finds discrepancies in, or omissions from the Bid, the Bidder shall submit to the City, an email request, for an interpretation or clarification prior to November 9, 2022 @ 3:00pm. All such requests should be emailed to: [robin.kloepfer@cityoftracy.org](mailto:robin.kloepfer@cityoftracy.org). The City shall not be responsible for any explanation or interpretations of the Bid other by a written addendum posted to the City’s website no later than November 10, 2022. No oral interpretations of any provision in the Bid will be given.

C. **DELIVERY**

Bid's must be delivered to the Operations Department (formerly Public Works) located at 520 Tracy Blvd, Tracy CA 95376, Gate 3 no later than 10 am on November 17, 2022 in a sealed enveloped plainly marked on the outside with a return address and the statement below:

“SEALED BID for STREET, ALLEY, AND PARKING LOT SWEEPING for the CITY OF TRACY – DO NOT OPEN WITH REGULAR MAIL”

Any proposals received after this time will be returned to the Proposals unopened.

D. **AWARD OF AGREEMENT**

Upon completion of the review period, the City shall notify the lowest responsive bidder based on the total Annual Amount. Any delay caused by Bidder or failure to respond may lead to a rejection of the Bidder.

1. No Bid shall be binding upon the City until after the Agreement is signed by duly authorized representatives of both the Bidder and the City. The City reserves the right to further negotiate the terms and conditions of the Agreement.

2. The City reserves the right to reject any or all bids, and to waive any irregularities. The award of the Agreement, if made by the City, will be awarded to the lowest responsible bidder.

E. **GENERAL SERVICE AGREEMENT**

This Bid will be executed with the CITY's General Service Agreement. See Exhibit B. Must include any discrepancies or adjustments requested at time of bid submittal.

F. **BID SUBMITTAL**

Submittal must include Section 3 *Cost Proposal* Schedule and Section 4 *Bidder Information*. All documents must be typed.

## **1.02 DURATION OF CONTRACT**

The contract will be for an initial two years effective from the date of Council award. In the event that the City determines that the Proposer has satisfactorily performed all requirements in this agreement, and per recommendation from the Operations and Utilities Director to the City Manager, the City Manager may extend the Agreement for an additional five (5) years, in any combination, not to exceed seven (7) years.

## **1.03 DESCRIPTION OF WORK**

The work to be performed consists of sweeping, either by machine or hand sweeping (when machine is not acceptable), all designated improved public streets, alleys including curb returns and median islands with the City of Tracy on a uniform schedule as outlined in Exhibit A. The City estimated there are approximately 12,807 curb miles and 746,690 parking lot square feet.

## **1.04 QUALIFICATIONS**

*Proposer must demonstrate to the City the following:*

- a. A minimum of three years' experience in the municipal street sweeping business and provide three municipal references of the same.
- b. Evidence Proposer maintains an adequate number of street sweepers to complete each shift on a daily basis.
- c. Personnel must be available during normal business hours to respond to questions and service requests. Additional telephone numbers and personnel must be provided in case of an emergency.
- d. Certificate of liability insurance and workers' compensation insurance provided at time of contract approval.
- e. All equipment must meet minimum safety standards as outlined by the Department of Transportation (DOT) in regard to strobe lights, arrow board, and if applicable, use of a shadow vehicle with an arrow board and impact attenuator.
- f. Proposer must have a valid California General Contract License at the time of the bid and keep the license current throughout the length of the Agreement with the City.

- g. Equipment must be stored within 60 minutes from 520 S Tracy Blvd, Tracy CA 95376.

*The Proposer's operators must meet the following requirements:*

- a. Possess the appropriate State of California driver's license prior to commencing work.
- b. Possess a valid DOT medical card
- c. Pass a pre-hire drug screen
- d. Be subject to random drug and alcohol screening
- e. Have their Motor Vehicle Record (MVR) reviewed annually
- f. Be tested for cause on all accidents
- g. Must wear American National Standards Institute (ANSI) Class 3 safety vest at all times
- h. Participate in monthly safety meetings with their employer
- i. Obtain and keep valid a CITY business license at time of award.
- j. Obtain all applicable permits

## **1.05 DEFINITIONS**

- A. Additions/Deletion – the CITY reserves the right to add or remove any quantity of areas surfaced by written notification to the Proposer.
- B. Alley – all City owned paved alleys must be swept on a monthly basis. Those alleys not having curbs must be swept along the edge of the pavement.
- C. City Parking Lot – sweeping of City parking lots listed in Exhibit A shall be performed on a monthly basis during business non-operation hours. City reserves the right to add additional parking lots.
- D. City Streets – all residential and commercial streets and alleys, including any center of median strip and bulb-outs/turn pockets therein, will be swept along the curb every two weeks or as agreed between the City and the Proposer.
  - a. Residential streets will be swept between hours of 7:00 am and 5:00 pm.
  - b. Commercial streets will be swept between 5:00 am and 8:00 pm.

- c. Downtown streets will be swept Monday and Fridays from 5:00 am to 6:30 am.
  - i. Tenth Street from Parker Ave to E St
  - ii. Central Ave from 11<sup>th</sup> St to 4<sup>th</sup> St
  - iii. 11<sup>th</sup> St from C St to D St (east and west bound including parking areas)
- E. Curb Mile – curb mile shall be defined as the distance the machine sweeper travels with an effective sweeping width of eight feet from the curb face along an improved street. In all cases, any reduction in sweeping width from the defined either feet will result in corresponding percentage deduction in the price paid per curb mile; i.e. if the effective sweeping width is four feet, payment will be 50 percent of cost per curb mile.
  - a. Estimated 12,808 curb miles.
  - b. **Verification is the responsibility of the selected Proposer.** If Proposer presents any mile verifications and the City confirmed them, adjustments issued to reflect either the increase or decrease in the verified areas.
- F. Emergency Work – Work requested by the City that must be responded to within two hours of less and will only be considered if outside regular working hours. Work may include but is not limited to correcting damages due to accidents, vandalism, acts of God, spillage, etc. No compensation time shall be given for travel time when responding to Emergency Work.
- G. Extra Work – Requested work that City schedules 24 hours in advance.
- H. Hand Sweeping/Vacuuming – Proposer shall remove all visible debris along curb and medians. Compensation for hand-sweeping/vacuuming shall be considered as included in the Section 3 - *Cost Proposal* for basic sweeping, service and no separate payment will be made.
- I. Holiday – The City authorizes only four holidays for the street sweeper to observe: Fourth of July, Thanksgiving Day, Christmas Day and New Year’s Day.
- J. Intersections – all intersections should be fully swept. Any intersection that is multi-lane will be fully swept monthly including all lanes of traffic in multiple directions.

- K. Refuse – all deposits of dirt, rock, glass, cans, leaves, sticks, paper, or any like materials so designated by the City within the areas to be swept within the terms of this contract and of a size which can be partially removed by mechanical or hand sweeping operations shall be removed.
- L. Scheduled Machine Street Sweeping – Regular machine sweeping of streets listed in Exhibit A shall be accomplished in accordance with this specification. Sweeper shall not limit the number of times a sweeper debris hopper is emptied for any given route in order to meet quality of standards. Currently, streets are NOT posted for no parking on sweeping days.

## **SECTION 2**

### **GENERAL REQUIREMENTS**

#### **2.01 SWEEPING LOG REQUIRED**

The Proposer shall have all sweepers equipped with an automatic vehicle location device (GPS) which will report all street sweeping activity to the Proposer. CITY will be granted access for viewing by the Operations Division 24/7. A log must be submitted every Wednesday of the following week that shows cubic yards of material collected & disposed of, any missed area, resolved/correction areas and once a month water meter hydrant usage.

#### **2.02 QUALITY OF CLEANING**

The work performed by the Proposer will include sweeping all areas of the street, including a minimum eight-foot width as measured from the outside edge of the gutter broom in a single pass, as close as practicable to the face of curb, or to the edge of pavement where no curb exists for both street edge curb on both sides of the street and a curbed median will receive at least four passes with sweeping equipment to be considered swept. Noses or ends of curbed median areas and curb returns are to be maintained on the same frequency as the median or intersection for which they are associated.

Cul-de-sacs, curb returns (radii) and curb bulb-outs/turn-pockets, and gutters behind detached curb bulb-outs/turn-pockets of all streets will be swept along their entire length and free of debris on scheduled sweep days. Storm drain inlets are to remain free of debris and not collect sweeping debris during operations of the curb sweeping process.

The Proposer will remove all loose debris and material normally picked up and removable by a fully operational mechanical or vacuum street sweeper. This includes, but is not limited to: sand, gravel, glass, nails, bottles, cans, leaves, silt, mud, and litter.

All debris along the sweeping path, no matter what quantity, is to be removed from the public right-of-way and properly disposed of. Sweeping will normally consist of a single pass over an

area, however, the Proposer will make additional passes, or such extra effort as may be required to reasonably clean the street.

The street sweeper must leave designated areas of sweeping free of dirt, litter, debris, obstructions, smears, and visible dust to the maximum extent practicable. If streets do not meet maximum extent practicable standards for sweeping on the scheduled sweeping day, the Proposer must sweep the deficient street within 48 hours after the normal sweeping day at no cost to the City. The determination of maximum extent practicable will be at the sole discretion of the Operations Superintendent or their designee.

## **2.03 DELAYS IN SWEEPING SCHEDULE**

A. Weather: In the event of rainwater flowing down the storm drain, the Proposer will not be required to perform either the regular sweeping schedule. The Proposer will, if requested by Operations Superintendent, sweep any streets which become littered with storm debris.

B. Mechanical: In the event of a mechanical breakdown, service will be provided by the Proposer with sufficient backup equipment. The Proposer must have at least two sweepers available for immediate use on a 24-hours basis.

C. Obstructions: Non-swept or non-sweep-able items such as small tree limbs, palm fronds, rocks, silt, mud, trash, and debris must be collected and removed by the Proposer from the normal sweeping path. Larger obstructions such as tree limbs, construction, or landscaping debris, Proposer must be immediately reported to the Operations Superintendent or their designee.

C.1. Reporting obstructions: Using the City's current service request system, Proposer must submit a request stating the location, description and picture of item blocking the path of travel. Failure to report will constitute the area as default for that curb mile or day.

## **2.04 SWEEPERS**

A. Air Quality: All sweepers utilized must be Certified PM10 Efficient. Sweeper capabilities will be no less than four cubic yards capacity and will be sufficient to perform the work required herein, and at an absolute minimum will include two primary sweepers and one back-up sweeper.



The primary sweepers will not be more than three years old, and the backup sweeper will not be more than five years old.

Attention is directed to the current California Air Resources Board, Environmental Protection Agency (EPA), San Joaquin Valley Pollution Control District, and Occupational Safety and Health Administration (OSHA) Standards. All equipment, tools, and materials that are furnished and/or installed as part of this Agreement must meet or exceed the aforementioned standards in order to be considered acceptable. The Proposer will need to have access to a broom-type sweeper in the event regenerative air sweepers are not capable of removing heavy debris.

B. Equipment: The Proposer's equipment will be subject to periodic inspection by the City. Copies of all equipment repair work will be sent to the Operations Superintendent for their designee within 15 days of repair(s). Machines must be equipped with an adequate water spray-system for dust control.

The Proposer will supply all labor, equipment, supplies, and appurtenances to fulfill the requirements of this work. All equipment used for the performance of this Agreement will be heavy-duty mechanical broom sweeping and vacuum equipment necessary to properly clean streets.

Equipment will be properly maintained both as to condition and appearance so as to ensure a high level of street sweeping services and must meet all state regulations and requirements.

All sweepers must be capable of performing to the minimum criteria outlined herein and must be maintained both mechanically and visually throughout the term of this Agreement with capability to insure scheduled routine maintenance and proper adjustment for sweepers.

Sweepers must be capable of sweeping a minimum eight-foot width as measured from the outside edge of the gutter broom in a single pass. Street sweepers must have a minimum hopper capacity of four cubic yards. Sweepers must also be equipped with a left-gutter broom

for median work. Alternative street sweepers may be considered at the sole discretion of the Operations Superintendent or their designee.

Sweeping equipment will be equipped with adequate warning devices and lights for safe operation and must meet all vehicle operation requirements of the State of California Department of Motor Vehicles and the California Highway Patrol.

All street sweepers must be equipped with an automatic vehicle location device (vehicle location and management system (e.g. GPS)) which will report all street sweeping activity to the Proposer and will be accessible for viewing by the Operations Superintendent or their designee 24/7.

The Proposer must keep a sufficient supply of spare parts, including brooms, to ensure continuous operation.

Brooms must be replaced periodically and adjusted to ensure maximum efficiency. No additional compensation will be made for periodic maintenance or for the replacement of parts to the equipment.

All equipment must be properly registered and insured in accordance with state and local laws. The Proposer will submit proof of ownership or a signed lease for the machinery proposed to be used to perform work under this Agreement.

C. Labeling: All units must be clearly and prominently marked with the Proposer's name, unit number and contact information.

D. Water: Usage is required to assist with the dust and storm water quality. The City prefers usage of recycled or non-potable water. If recycled or non-potable is not available, then potable water may be used. Any water received from the City and must be reported through the City Construction Hydrant Meter program. Proposer is responsible for staying up to date on State and local drought regulations and make adjustments to service as required.

## **2.05 SWEEPER SPEED**

The sweeper must be operated at a safe speed, which will allow for maximum debris pick-up. Speeds should not exceed three to five miles per hour in heavy buildup of debris and six to eight miles per hour in light buildup. Proposer will not be compensated for streets swept while vehicle exceeds eight miles per hour.

## **2.06 DISPOSAL OF SWEEPINGS**

A. Refuse Dumping: The City will be responsible for the cost associated with the disposal of the street sweeper refuse. The Proposer will dispose of all CITY refuse collected, by hauling to Tracy Delta Disposal located at 30703 S. MacArthur Drive, Tracy, CA 95377. Any waste not accepted by Tracy Delta Disposal must be disposed of at another site following all proper State and Federal regulations. No refuse will be store on the street. If refuse must be loaded into bins, they must be emptied upon conclusion of sweeping cycle for the day.

B. Driveway Clearing: The Proposer must immediately remove debris swept onto driveway aprons, sidewalks, and access ramps. The cost for manually removing debris, swept from the roadway and onto driveway aprons, sidewalks, and access ramps is included in the Agreement price, and no additional compensation will be given.

## **2.07 SWEEPING PERSONNEL**

A. Background/Security: All Proposer personnel engaged in performance of this work must be employees of Proposer and as such will be warranted to possess sufficient experience and security records to perform this work. Proposer must conduct a thorough background investigation of each Proposer employee providing services under this Agreement, including but not limited to, investigation of employment and police records and must maintain copy of that request.

B. Supervision: The Proposer will provide a supervisor(s) who communicates effectively both in written and oral English and who will be available and randomly check the operators' sweeping

schedules and routes during Proposers operations. Any order of communication given to the Supervisor shall be deemed as delivered to the Proposer.

C. Identification: Proposer must provide uniforms and name badges displaying company name for all field personnel which must be worn at all times during performance of the work.

D. Conduct: No workman will be employed on any work under these Specifications who is found to be incompetent, disorderly, troublesome, intemperate, or otherwise objectionable. Any employee who fails or refuses to perform the work properly and acceptably, as determined by the Proposer's Supervisor, will be discharged immediately and not be re-employed on the Agreement. Proposer will effectuate removal of requested Proposer personnel within three business days. City reserves the right to ask for employees to be removed from the City's service.

E. Sweeping Operators: The same operators will be used throughout the Agreement period for uniformity and knowledge of areas. Proposer will provide adequately trained operators to minimize disruption of service. Proposer is responsible for ensuring that any and all new sweeping operators will be adequately trained by Proposer.

## **2.08 STREET SWEEPING COMPLAINTS**

A. Investigate: The Proposer must investigate any complaints which may concern or involve the performance listed in these Specifications. The complaints may be sent by email or CITY's customer service system and must be replied to in the same manner notified by.

B. Report/Correct: The Proposer will report to the Operations Superintendent or their designee, via email or service request system, on the following working day as to the action or procedure taken with reference to any complaints, and when necessary, complete the service request form which will remain on file in the City offices. Care must be taken to avoid damage to existing installations and to all public and private property. Any such damage will be repaired at the Proposer's expense and to the satisfaction of the City.

## 2.09 PENALTIES

Failure of the Proposer to complete the work in accordance with these specifications or that result in damages being sustained by the City, payment will be withheld in the amounts below. Penalties or Damages may be withheld from monthly payment.

### A. Payment Penalties

1.	Failure to report Wednesday log	Assess \$50/day for each late day
2.	Failure to sweep; insufficient dust control; exceed speed limits	50% per curb mile missed or incorrectly done
3.	Failure to respond to Callback	Assess \$100 per callback

### B. Liquidated Damages

In the event that the Proposer fails to perform fully and of the Proposer's obligation under this Agreement and is in breach of this Agreement, the City may impose Liquidated Damages upon the Proposers. The City will notify the Proposer, in Writing, of any breach. In the case the Proposer does not correct the breach within twenty-four hours of notice, the City may impose a \$200.00 per incident fine that will be withheld from the monthly payment.

## 2.10 QUALITY OF WORK

The standards of performance, which the Proposer is obligated to perform hereunder, are those standards which are considered to be good street sweeping practices and which are subject to approval by the CITY. The CITY at its discretion may conduct periodic audits to ensure the quality of work is in compliance with the CITY's street sweeping expectations.

## 2.11 CALLBACK

In the event a street is inadequately swept, the Contract shall, within 24 hours after notification, re-sweep the section in question. No additional payment will be made for callbacks as result of inadequate sweeping. The CITY reserves the right to enforce Section 2.09 – Penalties.

## **2.12 PROTECTION OF EXSISTING PROPERTY**

The Proposer will be responsible for the protection of public and private property, adjacent to the work, from damages, and must exercise due caution to avoid damage to such property. The Proposer must repair or replace all damage property as a result of its operations. The sweepers shall carry an emergency spill kit in the event of mechanical leak and must report any event of damage as soon as possible.

**2.13 SUBPROPOSERS** No sub-Proposers will be allowed to be added to this Agreement without prior consent of the CITY.

## **2.14 COMPLIANCE WITH LAWS**

The Proposer, its agents, sub-Proposers and employees, must comply with all laws, ordinances, rules and regulations of the Federal, State, County and CITY, and all governing bodies having jurisdiction applying to work done or to be done under these specifications.

## **2.15 PERFORMANCE BOND**

The Proposer must provide the City with a performance bond issued by a corporate surety authorized to conduct business as such by the State, or other equivalent security approved by the City Attorney, naming the CITY as obligee, in an amount equal to the estimated street sweeping charges for full three-month period. Said performance bond will be included as part of the Agreement and must stay active for the entirety of the contract.

## **2.16 DEFAULT BY PROPOSER**

The Agreement may be canceled by the CITY without liability for damage, when in the CITY's opinion the Proposer is not complying in good faith, is repeatedly charged liquidated damages pursuant to Section 2.09 for violations, has become insolvent, or has assigned or subcontractor any part of the work without the CITY's consent. In the event of such cancellation, the Proposer will be paid the actual amount due based on the unit prices and the quantity of work completed at the time of cancellation. Damages caused to the CITY by acts of the Proposer will be subtracted

from this said amount. The Proposer, in having tendered a Bid, will be deemed to have waived any and all claims for damages because of cancellation of the Agreement for any such reason. If the City declares the Agreement canceled for any of the above reasons, written notice to the effect will be served upon the Surety. The Surety will, within five business days, assume control and perform the works as successor to the Proposer.

If the Proposer or its Surety does not comply with such notice within five business days after receiving it, or fails to continue after starting to comply, the City may exclude it from the premises and take possession of all material and equipment. The City may complete the work by its own forces, or by letting the unfinished work to another Proposer, or by a combination of such methods. In any event, the cost of completing the work will be charged against the Proposer and its Surety and may be deducted from any money due to becoming due from the City. If the sums due under the Agreement are insufficient, the Proposer or Surety must pay to the City, within five business days after the completion, all costs in excess of the sums due.

If the Surety assumes any part of the work, it will take the Proposer's place in all respects for that part and will be paid by the City for all work performed by it in accordance with the Agreement. If the Surety assumes the entire Agreement, all money due the Proposer at the time of its default will be payable to the Surety as the work progresses, subject to the terms of the Agreement.

The provisions of this section will be in addition to all other rights and remedies available to the City under law.

**SECTION 3**  
**COST PROPOSAL SCHEDULE**

<b>Item No.</b>	<b>Description</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Annual Amount</b>
1.	Annual basic sweeping services based on the routes and schedule defined in Exhibit A	\$/Month	\$	\$
2.	Annual basic sweeping services based on the parking lots and schedule defined in Exhibit A	\$/Month	\$	\$
3.	Curb miles - Addition/Deletions	\$/Mile	\$	
4.	Parking Lots - Addition/Deletions	\$/SqFT	\$	
5.	Scheduled Extra Work	\$/Hr	\$	
6.	Emergency Work	\$/Hr	\$	
<b>Annual Total</b>				<b>\$</b>



**SECTION 4**  
**BIDDERS INFORMATION**

2023-2024 Street Sweeping Contract

Name of Bidder: \_\_\_\_\_

Business Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

The undersigned declares that the only persons or parties interested in this proposal as principals are those named herein; that this proposal is made without collusion with any other person, firm or corporation; that Proposer has examined the Specifications, read the Notice Inviting Proposals and hereby proposes to do all the work in accordance with said Specifications for the unit prices set forth in the enclosed Schedule of Prices.

BIDDER'S QUALIFICATIONS

The following statements as to Experience and Financial qualifications of the Proposer must be submitted as part of this Proposal and the truthfulness and accuracy of the information is guaranteed by the Proposer.

BIDDER'S EXPERIENCE

The Bidder's experience in work of a nature similar to that covered in the Bid extends over a period of \_\_\_\_\_ years.

WORK REFERENCES

Please list three current work references:

Customer Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_

Customer Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_

Customer Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_

SIGNATURE OF BIDDER

Bidder agrees to be bound by its bid and, if awarded the work contemplated by this bid, to enter into a contract with the City of Tracy pursuant to and in accordance with the Specifications set forth in the bid documents.

\_\_\_\_\_  
Name of Firm Representative

\_\_\_\_\_  
Signature of Firm Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date of Bid

**THIS BID MUST BE SIGNED BY THE BIDDER**

Bid Name: \_\_\_\_\_

**Local Vendor Affidavit  
(Tracy Municipal Code Sections 2.20.030(g) and 2.20.230)**

The City of Tracy Local Vendor Preference may be applied to this proposal. If you qualify for this preference, please submit this Local Vendor Affidavit along with your response to this proposal.

**Definition of Local Vendor:**

Per Tracy Municipal Code 2.20.030(g), "local vendor" means a person or legal entity which has a place of business (other than a PO Box) within the city and a valid, current City of Tracy business license. The local business needs to be operating from a functional office, within the city limits, that is staffed with the company's employees, during normal business hours.

**Qualifications:**

To qualify as a local vendor, the vendor shall submit with its bid this completed Local Vendor Affidavit to document the following\*:

- The business has a facility with a City of Tracy address
- The business will attribute the sales tax from the sale to the City of Tracy
- The business has had a City of Tracy business license for at least one year prior to the opening of the bid

Business Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Tracy Business License No. \_\_\_\_\_ Date License First Issued: \_\_\_\_\_

Primary function of this location (i.e., sales, distribution, production, corporate, etc.):  
\_\_\_\_\_

\_\_\_\_\_  
Name of Company Official (typed) Date

\_\_\_\_\_  
Title of Company Official

\_\_\_\_\_  
Signature of Company Official

**Submittal of false data will result in disqualification of local vendor preference**

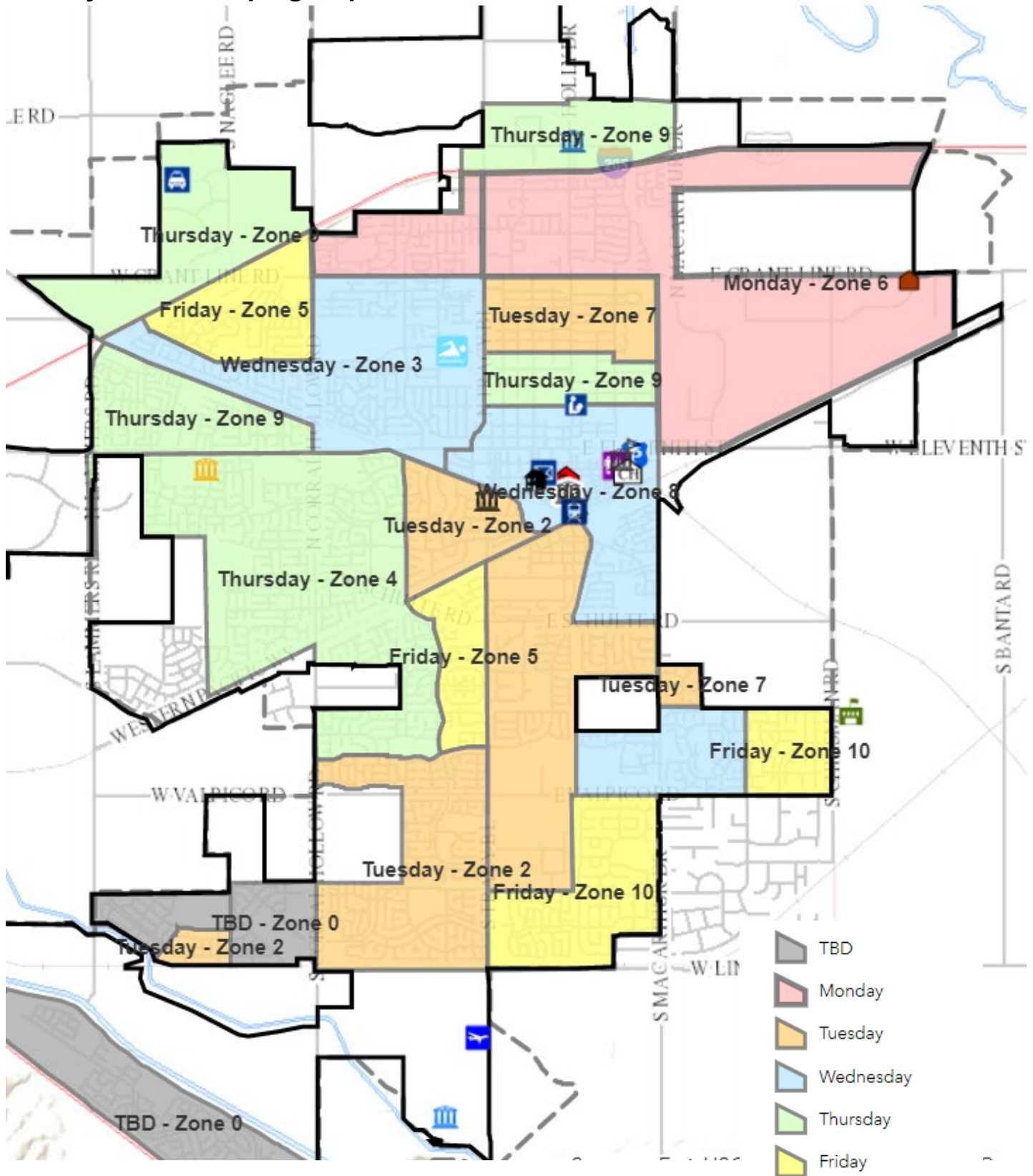
\*Additional supporting documentation that may be requested by the City to verify qualification includes:

- A copy of current SS2 form (State, Local & district Sales and Use Tax Return Form)
- Copy of current business license
- Proof of current business address

## Exhibit A – Locations

<b>Parking Lots</b>		
<b>Description</b>	<b>Location</b>	<b>Estimate Square Footage</b>
Downtown – 11 <sup>th</sup> St	32 E 11 <sup>th</sup> St	13,504
Downtown - 6 <sup>th</sup> St	20 Block of W 6 <sup>th</sup> St	980
Downtown - Gillette Alley	Gillette Alley to the south, B St & W 9th	74,048
Dr. Powers Park	900 W Lowell Ave	48,030
El Pescadero Park *	301 W Grant Line Rd	46,900
Lincoln Park (Library & E Eaton)	200 E Eaton	25,476
Tiago Park	1260 Eastlake Cir	4736
Legacy	4901 N Tracy Blvd	296,213
Ritter Ball Park	2300 N Tracy Blvd	42,153
Tracy Sports Complex (two lots & back road)	955 Crossroads	112,002
Community Center	950 East St	18,519
City Hall	333 Civic Center Plaza	2,676
Police Department	1000 Civic Center	1,819
Plascencia Fields	12100 Krohn Rd	3,147
Transit Station	50 E 6 <sup>th</sup> St	2,125
Boyd Service Center**	520 S Tracy Blvd	4,378
<i>* Twice-A-Month Service</i>		<i>** Once a quarter service (Friday off)</i>

# City Zone Sweeping Map



# City Land Use Map – used for property types

