

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Wednesday, December 14, 2022, 6:00 p.m.**  
(or as soon thereafter as possible)

**Location:** **City Hall Conference Room 203**  
**333 Civic Center Plaza**

**THIS MEETING WILL BE OPEN TO THE PUBLIC FOR IN-PERSON PARTICIPATION. IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH GUIDELINES, UNIVERSAL MASKING INDOORS IS RECOMMENDED FOR ALL PERSONS REGARDLESS OF VACCINATION STATUS AND SOCIAL DISTANCING PROTOCOLS WILL BE IN PLACE FOR TRACY CITY HALL**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Items from the Audience  
*In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution No. 2019-240, and last amended by Resolution No. 2021-049, a five-minute maximum time limit per speaker will apply to all individuals speaking during "Items from the Audience/Public Comment". For non-agendized items, the Commission may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.*
5. Approval of Meeting Minutes
  - a. **Review and Approve the Regular Meeting Minutes from June 8, 2022**
6. Introduction of New Commissioners
7. Election of Chair and Vice Chair 2022-2023
8. Old Business
  - a. **Review and Discuss the Youth Advisory Commission Goals, Objectives, and Work Plan for 2022**
9. New Business
  - a. **Discuss the Purpose of the Youth Advisory Commission Annual Retreat and Proposed Dates to be Held**
10. Items from Staff
  - a. **Review YAC Binders**
  - b. **YAC Shirts**
11. Items from the Commission
12. Items from the Audience
13. Adjournment to next Regular Meeting on January 11, 2023

**AGENDA POSTED: December 8, 2022**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**YOUTH ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
June 8, 2022**

**1. CALL TO ORDER:** The meeting was called to order by Chair M. Kala at 6:04 p.m.

**2. ROLL CALL:**

- a. Present: Cherukuri, Vice Chair Dhillon, Ha, Chair M. Kala, S. Kala, Kaur, Mahendran, McAdams
- b. Absent: Karthikeyan, Razi, Satishkumar
- c. Tardy: Randhawa
- d. Adult Commissioners Present: Arbogast
- e. Staff Present: Amanda Jensen, Recreation Coordinator
- f. Recorded by: Amanda Jensen, Recreation Coordinator

**3. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Chair M. Kala.

**4. ITEMS FROM THE AUDIENCE:**

There were no comments from the public.

**5. APPROVAL OF MINUTES:**

- a. Review and approve the Regular Meeting Minutes from May 11, 2022.

**ACTION:** A motion was made to approve the minutes by Vice Chair Dhillon and seconded by Commissioner S. Kala. A roll call vote found all in favor. Passed and so ordered.

**6. OLD BUSINESS:**

- a. Review and Discuss the Youth Advisory Commission Goals, Objectives, and Work Plan for 2022.

Chair M. Kala reviewed the 2022 Youth Advisory Commission Goals, Objectives, and Work Plan. Commissioner discussion followed.

The Commission discussed the following Goals and Objectives

1. Goal – Program Enhancement

- 1.A.1.** – Plan and implement a mental health awareness event or program

A subcommittee meeting was scheduled to discuss new ideas for a lunch time activity.

- 1.D.1** – Participate and attend at least two Rollin' Rec program days (per season).

A subcommittee meeting was scheduled to discuss activity ideas for future event dates.

2. Goal – Community Outreach

- 2.A.1.** – Work with local service clubs and organizations to plan various marketing efforts to outreach to teens and the community.

A subcommittee meeting was scheduled to narrow down the list of potential ideas.

- b. Provide an Update on the Summer Youth & Teen Camp Programs and Marketing Strategies.

Staff Jensen provided updates on the enrollment status of the various camps. She noted that the first week of the Creative Space Camp was cancelled due to low enrollment and the So, You Think You Can Cook Camp was canceled for the entire summer due to low enrollment as well.

Chair M. Kala, Commissioner S. Kala and McAdams shared their experience assisting at the first week of the Ready, Set, Bake Camp. Chair M. Kala stated that the camp was fun, and the participants were learning how to measure ingredients and follow directions. Commissioner S. Kala enjoyed that the camp was hands on, and the participants were making friends. Commissioner McAdams thought the camp was interesting and the participants enjoyed being able to bake without a lot of hovering.

Commissioner McAdams notified Staff Jensen that she will be available at the Ready, Set, Bake Camp Monday through Thursday since her prior commitment was canceled, and she would like to help at the Summer Adventure Camp in the evenings. Commissioner Cherukuri volunteered to assist at the Ready, Set, Bake Camp the week of June 21-June 24. Commissioner Ha volunteered to assist at the Creative Space Camp the week of July 11-July 14. Commissioner Kaur and Dhillon volunteered to assist at the Girl Talk Camp the week of June 27-June 30. Commissioner Ha volunteered to assist at the Creative Space Camp on July 11-July 14. Commissioner Mahendran volunteered to assist at the Summer Adventure Camp on June 21.

## 7. **NEW BUSINESS:**

- a. Consider Canceling the Regular Commission Meeting Scheduled for July 13, 2022, Due to the Potential Lack of a Quorum.

Staff Jensen explained that historically many Commissioners take their vacations or graduation trips during the summer and previous meetings have had to be canceled.

Chair M. Kala asked the Commissioners for their thoughts.

Commissioner discussion followed.

**ACTION:** A motion was made by Commissioner Dhillon with a second from Commissioner S. Kala to approve canceling the regular commission meeting scheduled for July 13, 2022, due to the potential lack of a quorum. A roll call vote found all in favor. Passed and so ordered.

- b. Discuss and Approve the Youth Advisory Commission Cohosting a Senior Game Night.

The subcommittee provided an update on the event. The game will be played in brackets with potentially four buzzers being used. The event will take place after 4pm to ensure that high schoolers would be able to participant.

Commissioner discussion followed.

**ACTION:** A motion was made by Commissioner Dhillon with a second from Commissioner McAdams to approve the YAC cohosting a Senior Game Night. A roll call vote found all in favor. Passed and so ordered.

**8. ITEMS FROM STAFF:**

a. Calendar

Staff Jensen reminded the Commissioners of the Movies on the Plaza dates and notified the Commissioners that if they know anyone interested in volunteering, they can sign up to help. Staff Jensen also discussed the upcoming Rollin' Rec dates for the Summer.

**9. ITEMS FROM COMMISSION:**

Chair M. Kala thanked the Commission for their participation, and she wished them good luck in the future.

Adult Commissioner Arbogast thanked all of the seniors for their time on the Commission and wished them success on their future.

**10. ITEMS FROM THE AUDIENCE:**

There were no comments from the audience.

**11. ADJOURNMENT:**

Time: 6:37pm

**ACTION:** A motion was made to adjourn the meeting by Commissioner Dhillon and seconded by Commissioner Ha. Roll call found all in favor. Passed and so ordered.

The above amended agenda was posted at the Tracy City Hall on June 1, 2022. The above are action minutes. A recording is available at the Parks and Recreation Department.

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*Amanda Jensen, Staff Liaison*

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
December 14, 2022**

**AGENDA ITEM 8.a.**

REQUEST

**REVIEW AND DISCUSS THE YOUTH ADVISORY COMMISSION GOALS,  
OBJECTIVES, AND WORK PLAN FOR 2022**

DISCUSSION

The Youth Advisory Commission determined their top priority goals for the 2022 calendar year at the special meeting held on Monday, October 18, 2021. It is necessary for the Commission to discuss their objectives in more detail with City staff and plan accordingly.

Subcommittees are scheduled to meet on a monthly basis and report on the status of their assignments and projects at the monthly Youth Advisory Commission meetings. Each subcommittee will report on their goals/projects, completion dates, receive feedback from Commissioners and the Commission will make recommendations as needed.

RECOMMENDATION

That the Commission review and discuss the commission goals, objectives, and work plan for 2022

Prepared by: Amanda Jensen, Recreation Coordinator

Reviewed by: Jolene Jauregui, Recreation Services Manager

Approved by: Brian MacDonald, Director of Parks & Recreation

Attachment: Attachment "A" – Youth Advisory Commission Goals 2022

Tracy Parks & Recreation Department

Youth Advisory Commission Goals - 2022

Goal	Objective	Action Steps	Completion Date	Status (Assignment)
	<p><b>1.A.</b> Participate with the Parks &amp; Recreation Department to offer one new teen event or program focusing on teen trends or issues</p>	<p><b>1.A.1.</b> Plan and implement a mental health awareness event or program</p>	<p><b>August 2022</b></p>	<p>Subcommittee: Commissioners Kaur &amp; McAdams</p> <p>A meeting was scheduled for 7/15 to discuss ideas new ideas for a lunch time activity</p>
		<p><b>1.A.2.</b> Work with the various high school clubs to further promote mental health awareness</p>		<p>Subcommittee: Commissioner Cherukuri</p> <p>Meeting held on 4/18 to discuss marketing opportunities</p>
	<p><b>1.B.</b> Participate with the Parks &amp; Recreation Department to offer one new teen event, program or camp</p>	<p><b>1.B.1.</b> Work with staff to develop ideas and marketing strategies</p>	<p><b>March 2022</b></p>	<p>Subcommittee: Commissioners S. Kala, Satisfshkumar, Ha &amp; Cherukuri</p> <p>Meeting held on 4/29 to narrow down the list of potential ideas</p>
<p><b>PROGRAM ENHANCEMENT</b> ..... Look for ways to enhance Recreation Programs that will provide benefits to teens</p>		<p><b>1.C.1.</b> Assist Senior Center staff with planning and marketing the Forever Young Prom</p>	<p><b>April 2022</b></p>	<p>Subcommittee: Commissioners McAdams</p> <p><b>Completed. 4/6/22</b></p>
	<p><b>1.C.</b> Participate with the Lolly Hansen Senior Center to propose at least one new intergenerational program or event</p>	<p><b>1.C.2.</b> Develop ideas and implement one new program or event</p>	<p><b>May 2022</b></p>	<p>Subcommittee: Commissioners Mahendran &amp; Ha</p> <p>Meeting held on 3/23 to narrow down the list of potential ideas</p>
	<p><b>1.D.</b> Support the Rollin' Rec Program</p>	<p><b>1.D.1.</b> Participate and attend at least two Rollin' Rec program days (per season)</p>	<p><b>December 2022</b></p>	<p>Subcommittee: Commissioners Mahendran, S. Kala, &amp; Satisfshkumar</p> <p><b>Completed. 7/22</b></p>
<p><b>COMMUNITY OUTREACH</b> ..... Look for ways to make the Commission more visible; to participate with local organizations and service clubs throughout the community; and to widen participation of teens</p>	<p><b>2.A.</b> Implement at least one new community service project</p>	<p><b>2.A.1.</b> Work with local service clubs and organization to plan various marketing efforts to outreach to teens and the community.</p>	<p><b>July 2022</b></p>	<p>Subcommittee: Commissioners Kaur &amp; McAdams</p> <p>A meeting was schedule for 7/15 to narrow down the list of potential ideas</p>
	<p><b>City Council Strategic Priority: Quality of Life Goal 3: Provide City Programming and Events That Bolster Quality of Life</b></p>			

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
December 14, 2022**

**AGENDA ITEM 9.a.**

REQUEST

**DISCUSS THE PURPOSE OF THE YOUTH ADVISORY COMMISSION ANNUAL  
RETREAT AND PROPOSED DATES TO BE HELD**

DISCUSSION

Each year the Youth Advisory Commission presents their goals and objectives to both the Parks Commission and the City Council for the upcoming fiscal year. These presentations are scheduled to take place in December and February, however, due to the lack of quorum, they will need to be rescheduled. The purpose of the retreat is to measure the Youth Advisory Commission's progress, prepare, and plan for upcoming activities, and provide team building and leadership opportunities between the Commissioners.

Staff is recommending the Commission approve one of the two dates, Wednesday, January 4<sup>th</sup> or Wednesday, January 11<sup>th</sup>, to hold the retreat from 4:00pm-6:00pm.

RECOMMENDATION

That the Commission discusses the purpose of the Youth Advisory Commission Annual Retreat and proposed dates to be held.

Prepared by: Amanda Jensen, Recreation Coordinator

Reviewed by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Brian MacDonald, Parks & Recreation Director