

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

**Date/Time:** Thursday, January 12, 2023, 7:00 p.m.  
(or as soon thereafter as possible)

**Location:** City Hall, Council Chambers  
333 Civic Center Plaza, Tracy  
**\*\*PLEASE NOTE LOCATION CHANGE FOR THIS MEETING\*\***

## **IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH GUIDELINES, UNIVERSAL MASKING INDOORS IS RECOMMENDED FOR ALL PERSONS REGARDLESS OF VACCINATION STATUS**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

### **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agendized items, Commissioners may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.*
4. Approval of Minutes from the Regular Meeting on December 8, 2022.
5. New Business
  - a. Receive Presentation on Transit Division Budget and Funding
  - b. Review and Provide Updates on Commission Goals and Objectives for FY22/23
6. Items from the Commission
7. Items from Staff
  - a. Airport Projects Update
  - b. Transit Ridership and Performance Update
  - c. Bikeways Update
8. Adjournment

### **POSTED: December 29, 2022**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at City Hall located at 333 Civic Center Plaza, Tracy, during normal business hours.

DECEMBER 8, 2022

1. **CALL TO ORDER:** Commissioner Cooper called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. **Present:** Gary Cooper, Maurice Francis, Sharanjit Dhillon, Tim Silva
  - b. **Absent:** Rajpal Dhillon
  - c. **Staff Present:** Ed Lovell, Transit Manager; Paula Jessup, Airport Manager; Brandi Reybol, Transit Coordinator; Jayne Pramod, Transit Coordinator
  - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MEETING MINUTES OF OCTOBER 13, 2022**
  - a) **Motion to Approve:** Commissioner Siva
  - b) **Second:** Commissioner Francis
  - c) **Abstain:** None
  - d) **Vote:** Approved by unanimous vote
5. **NEW BUSINESS:**
  - a. **Receive Update on Temporary Traffic Signal Operation and the Status of a Permanent Signal at Valpico Road and Corral Hollow Road**

Anju Pillai, Senior Civil Engineer, presented the Corral Hollow Corridor project, its background, the purpose of the temporary traffic signal at Valpico Rd until the permanent traffic control system is installed, and website information for future construction updates. Commission discussion and comments followed on safety, survey feedback, accidents, truck route, and traffic gridlock.

Jean Andreas, Tracy resident, addressed various safety concerns navigating the busy intersection after the new temporary traffic signal had been installed, especially turning left without a protected turn signal. She requested that the City considers bringing back the 4-way stop to prevent accidents.

Gregory Faulkner, Tracy resident, described an accident at another intersection that resulted in his injuries and disability and pleaded that City considers safety a priority when implementing a traffic signal system.

Tracy resident Rosario mentioned numerous challenges and the gridlock during commute hours instead of mitigating the existing traffic congestion due to the new developments. He also commented on the long wait until a permanent signal is installed.

Ven, Tracy resident, requested City to take an urgent approach to correct the issues at the intersection to prevent accidents. Since the temporary signal was installed, he has observed various issues and challenges navigating the corridor.
  - b. **Receive Update on TRACER Pilot Route H to Arbor Road Homeless Shelter**

Ed Lovell, Transit Manager, provided information on the new pilot Route H, implemented to meet the transportation needs of riders to and from Arbor. Commission discussion and questions followed on ridership, fare, bus accessibility, safety, expansion of the route, and COVID protocols.

**c. Review and Provide Input on the Annual Commission Report to City Council.**

Commission reviewed the report and discussed the various Commission activities and outreach they participated in FY 21-22. Commissioner Silva agreed to present the report to the City Council.

**d. Provide Input on Commission Goals and Objectives for FY22/23**

Staff provided information on the customized canopy purchased for outreach. The route restructuring draft will be presented to Commission for review and feedback in March. Commission comments followed.

**6. ITEMS FROM THE COMMISSION:**

Commissioner Silva: Commented on the recent traffic accidents on 11th Street and other fatal accidents on the City streets and pedestrian crosswalks. He suggested a conversation at the TAC to promote safe sidewalks and crosswalks and the opportunity for grant funding or another funding source available for such projects.

**7. ITEMS FROM STAFF:**

**a. Airport Projects Update:** Paula Jessup, Airport Manager, provided updates on airport projects, attendees at the Halloween event, and feedback from the airport survey. Commission comments followed.

**b. Transit Ridership and Performance Update:** Ed Lovell, Transit Manager, provided updates on ridership, Transit Station renovation, and December Free Rides. Commission questions and comments followed.

**c. Bikeways Update:** None

**8. ITEMS FROM THE AUDIENCE:** None

**9. ADJOURNMENT TO NEXT REGULAR MEETING ON JANUARY 12, 2023**

- a. Motion to Adjourn:** Commissioner Silva
- b. Second:** Commissioner S. Dhillon
- c. Vote:** Approved by unanimous vote
- d. Time:** 9:04 p.m.

The above agenda was posted at Tracy City Hall on December 6, 2022. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

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Ed Lovell, Staff Liaison

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
January 12, 2023**

**AGENDA ITEM 5.b.**

REQUEST

**REVIEW AND PROVIDE UPDATES ON COMMISSION GOALS AND OBJECTIVES  
FOR FY 2022/23**

DISCUSSION

At the September 8, 2022 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the current fiscal year 2022/2023.

Below are the commission recommended goals for FY 22/23 with recommended timelines.

**FY22/23 Transportation Commission Goals**

	<b>GOAL</b>	<b>TIMELINE</b>	<b>SUB-COMMITTEE</b>
<b>OUTREACH</b>	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting Next Dates: Spring 2023
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting Next Dates: Spring 2023
	Participate in City Sponsored Airport events	October 29, 2022	All <b>COMPLETE</b>
	Participate in Other Appropriate Community Events	June 2023	All
<b>TRANSIT</b>	Provide Input on Short Range Transit Plan Implementation	April 2023	All
	Provide Fare Policy Recommendation to City Council	TBD	All

<b>AIRPORT</b>	Provide Input on Updated Airport Master Plan	Oct/Nov 2022 Feb 2023	All
<b>EDUCATION</b>	Receive presentations on areas related to the purpose of the commission (funding, bus contractor, SJCOG, bike safety, etc)	Ongoing	

In order to successfully complete each of these goals, the commissioners will form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of no more than 2 commissioners.

**FISCAL IMPACT**

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

**RECOMMENDATION**

That the Commission provide updates on the commission goals and objectives for FY 2022/23.

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
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**AGENDA ITEM 7**

***Staff Items***

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Commission Goals Update (June/July)
- Unmet Transit Needs (October/November)
- CIP Review (November/December)

***Airport Update***

***By Paula Jessup***

**Airport Improvement Items:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
FAA Compliance Review	Provide proposal to FAA to mitigate compliance findings.	FAA mitigation approval.
Tracy Airport Master Plan	Staff reviewing current draft. Public outreach.	Incorporate FAA Compliance Review recommendations. Draw ALP.
New Jerusalem Airport Master Plan	Develop application scope of work and cost estimates.	Meet with FAA to discuss grant project.

***Transit Update***

***By Jayne Pramod***

**Transit Projects Update:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
Transit Station Lobby Renovation	Construction began on 3/7/22. Construction still underway.	Installation of windows mid-Jan. Conference Room carpet renovation in Jan/Feb 2023. Estimated open to the public March 2023. Estimated final completion Mar 2023.

**TRACER Ridership:** A year-to-date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is up 8,086 riders compared to the year-to-date ridership in November FY21/22, an increase of approximately 24%. Paratransit ridership is up 1,636 riders compared to the same time in November FY21/22, an increase of approximately 36%. Overall the Tracer system ridership has increased by 9,722 riders over the same period last year, an overall increase of approximately 26%

**November Year To Date Ridership Comparison**

	FY 21/22	FY 22/23
<b>Fixed Route Ridership</b>		
Regular	7,511	7,582
Student (Students Ride Free Promo effective FY20/21)	0	
Senior	3,662	3,990
Disabled	740	729
Free (Personal Care Attendant, ACCESS Pass)	840	1,022
Promo Passengers	14,127	21,467
<i>Promo Regular</i>	2,222	2,731
<i>Promo Student</i>	10,360	17,241
<i>Promo Senior</i>	970	1,082
<i>Promo ADA</i>	296	312
<i>Promo Free</i>	279	101
Passengers w/tickets	4,963	5,608
Passengers w/transfers	1,487	1,018
<b>Total</b>	<b>33,330</b>	<b>41,416</b>
<b>Paratransit Ridership</b>		
Regular (Guest)	7	124
Senior	628	619
Disabled	3,372	4,895
Free	498	503
<b>Total</b>	<b>4,505</b>	<b>6,141</b>
<b>All Systems Ridership</b>	<b>37,835</b>	<b>47,557</b>