

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular Meeting of the **TRACY ARTS COMMISSION** is hereby called for:

Date/Time: Tuesday, January 10, 2023, 7:00 p.m.
(or as soon thereafter as possible)

Location: Grand Theatre Center for the Arts, Visual Arts 1
715 Central Avenue, Tracy, CA 95376

THIS MEETING WILL BE OPEN TO THE PUBLIC FOR IN-PERSON PARTICIPATION. IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH GUIDELINES, UNIVERSAL MASKING IS RECOMMENDED FOR ALL PERSONS REGARDLESS OF VACCINATION STATUS.

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Tracy Arts Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Items from the Audience - *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2019-240, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Tracy Arts Commission member to sponsor the item for discussion at a future meeting.*
4. Receive Presentation for Public Art Proposal from Integral Communities, Tracy Hills
5. Receive 2022 Granting Program Update
6. Subcommittee Appointments for 2023
7. Approval of Minutes from the Meeting of December 13, 2022
8. New Business
 - A. Review and Approve 2022 Annual Report for City Council
9. Old Business
 - A. Continue Discussion of Programming for Tracy Arts Month, April 2023
10. Items from the Commission
11. Items from Staff
12. Adjournment

POSTED: January 6, 2023

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000, at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Tracy Arts Commission regarding any item on this agenda will be made available for public inspection in the Cultural Arts Division located at 715 Central Avenue, Tracy, CA during normal business hours.

**CITY OF TRACY
TRACY ARTS COMMISSION MEETING
JANUARY 10, 2023**

AGENDA ITEM 4

REQUEST

RECEIVE PRESENTATION FOR PUBLIC ART PROPOSAL FROM INTEGRAL COMMUNITIES, TRACY HILLS

DISCUSSION

The Civic Art Plan (CAP) provides guidelines for the Tracy Arts Commission (TAC) to consider public art projects proposed and created through public/private collaborations and partnerships. Successful examples that have originated from this process include the rose garden bench at Lincoln Park, firefighter sculpture in Fire Administration Building Plaza, and the environmental signage at Aspire Apartments.

Integral Communities, a diversified real estate company, seeks to create a large-format, landmark sculpture in a roundabout feature at Tracy Hills. Integral Communities has partnered with Jagged Edge Metal Art and Design of Pilot Hill, CA to design, fabricate and install an original, thematic work of art.

The Tracy Arts Commission will receive a project orientation presentation at the meeting of January 10, in preparation for proposal review at the meeting of February 14. Through the review process the TAC will form recommendations in response to the proposal. City Staff will also review the proposal specifically for technical considerations such as engineering, risk management and maintenance. Recommendations will be forwarded to City Council for review.

With City Council review and approval, Integral Communities would submit a project schedule and continue collaboration with City Staff as needed. Upon project completion the artwork would be gifted to the City of Tracy and accessioned into the City Art Collection.

FISCAL IMPACT

There is no fiscal impact for this project as this time.

RECOMMENDATION

Receive Presentation for Public Art Proposal from Integral Communities, Tracy Hills

Prepared By: William Wilson, Cultural Arts Supervisor

Reviewed By: Anna Cross, Cultural Arts Division Manager

Approved By: Anna Cross, Cultural Arts Division Manager

**CITY OF TRACY
TRACY ARTS COMMISSION MEETING
JANUARY 10, 2023**

AGENDA ITEM 5

REQUEST

RECEIVE 2022 GRANTING PROGRAM UPDATE

DISCUSSION

The Tracy Arts Commission (TAC) reviewed and approved the 2022 Granting Program proposals at the meeting of May 10, 2022. The 2022 Granting Program awarded \$3,000 (three \$1,000 grants) to the Sister City Association of Tracy, Tiffanie Heben, and the Tracy Art League. Recipients are required to provide quarterly updates for their projects to Cultural Arts Division (CAD) Staff, as well as a Final Report:

Sister City Association of Tracy (Patricia Hand)

Project Update 01 due by Monday, July 11, 2022
Final Report due by Tuesday, August 30, 2022

Tiffanie Heben

Project Update 01 due by Thursday, July 28, 2022
Project Update 02 due by Monday, October 10, 2022
Final Report due by Monday, November 28, 2022

Tracy Art League (Mike McLellan)

Project Update 01 due by Thursday, July 28, 2022
Project Update 02 due by Monday, October 10, 2022
Project Update 03 due by Monday, January 9, 2023
Final Report due TBD, March, 2023

CAD Staff updates to the Tracy Arts Commission as these funded projects progress and are completed.

FISCAL IMPACT

The Tracy Arts Commission recommended three \$1,000 awards through the 2022 Granting Program in FY2021-22.

RECOMMENDATION

Receive 2022 Granting Program Update

Prepared By: William Wilson, Cultural Arts Supervisor

Reviewed By: Anna Cross, Cultural Arts Division Manager

Approved By: Anna Cross, Cultural Arts Division Manager

**CITY OF TRACY
TRACY ARTS COMMISSION MEETING
JANUARY 10, 2023**

AGENDA ITEM 6

REQUEST

SUBCOMMITTEE APPOINTMENTS FOR 2023

DISCUSSION

The Tracy Arts Commission (TAC) has three standing Subcommittees, Budget, Civic Art, and Special Events, with annual appointments each calendar year. Each Subcommittee requires two Commissioners to serve a one-year term. Subcommittees allow for an alternate to serve in the event that an appointed Commissioner will be absent at a Special Meeting of a Subcommittee.

The 2022 Subcommittee roster is provided for reference in consideration of new appointments. Commissioners can volunteer to serve and/or the Chair can appoint Commissioners to serve.

2021 TAC Subcommittees Roster:

Budget:	1. Dhugga	2. Reis	Alternate: Lees
Civic Art:	1. Lees	2. Reis	Alternate: Sandhu
Special Events:	1. Dhugga	2. Skinner	Alternate: Sandhu

FISCAL IMPACT

There is no fiscal impact for this item.

RECOMMENDATION

Appointment of Commissioners to serve Tracy Arts Commission Subcommittees in 2023

Prepared By: William Wilson, Cultural Arts Supervisor

Reviewed By: Anna Cross, Cultural Arts Division Manager

Approved By: Anna Cross, Cultural Arts Division Manager

TRACY ARTS COMMISSION
MEETING MINUTES
December 13, 2022, 7:00 p.m.

Grand Theatre Center for the Arts, 715 Central Avenue

Chair Reis called the meeting to order at 7:05 p.m.

Roll call found Commissioners Dhugga, Lees, Reis, Sandhu and Skinner present.

Staff Present: William Wilson, Cultural Arts Supervisor
Anna Cross, Cultural Arts Division Manager

Recorded By: William Wilson, Cultural Arts Supervisor

1. ITEMS FROM THE AUDIENCE

None.

2. APPROVAL OF MINUTES FROM THE REGULAR MEETING ON NOVEMBER 8, 2022

ACTION Motion by Vice Chair Dhugga, seconded by Commissioner Sandhu to approve the minutes as submitted. Voice vote found all in favor; motion carried 5:0

3. CONTINUE DISCUSSION OF 2022 ANNUAL REPORT FOR CITY COUNCIL

CAS Wilson provided the Staff Report. Commissioners reviewed the current visual draft and suggested edits. Chair Reis and Vice Chair Dhugga agreed to co-write the script for the presentation. Commissioners agreed to invite more programming collaborators to the presentation for acknowledgement, rather than producing an accompanying video. CAS Wilson will prepare the final draft for review and approval at the meeting on January 10, 2023.

4. DISCUSSION OF PROGRAM FOR TRACY ARTS MONTH, APRIL 2023

CAS Wilson provided the Staff Report. Commissions began discussion to determine preferences for a series of three performing arts-themed workshops. Commissioners agreed to featured Audition Skills, Special Effects Make-up, and Independent Filmmaking. Chair Reis and Vice Chair Dhugga agreed to take the lead role in identifying local area presenters. Commissioner Lees suggested expanding the existing Creative Community Videos 2021 webpage to include performing artists in 2023.

5. ITEMS FROM THE COMMISSION

Commissioners gave brief summaries of their activities relating to arts and culture within the last month.

6. ITEMS FROM STAFF

CAS Wilson provided an updated copy of the 2022-23 Work Plan. CADM Cross reported that lower-priced drink options would be available at Open Mic Nights.

7. ADJOURNMENT – Time: 8:12 p.m.

ACTION Motion by Commissioner Lees, seconded by Vice Chair Dhugga to adjourn.
Roll call vote found all in favor; passed and so ordered.

The above agenda was posted at the Tracy City Hall on December 9, 2022. The above are action minutes. Materials distributed to the majority of the Tracy Arts Commission, staff records and/or audio recording is available in the Cultural Arts Division located at 715 Central Avenue.

**CITY OF TRACY
TRACY ARTS COMMISSION MEETING
JANUARY 10, 2023**

AGENDA ITEM 8.a.

REQUEST

REVIEW AND APPROVE 2022 ANNUAL REPORT FOR CITY COUNCIL

DISCUSSION

The Tracy Arts Commission (TAC) presented its first Annual Report to the City Council in February, 2022. This inaugural report provided an overview of programming for 2019, 2020 and 2021, as well as projected goals for FY2021-22. Originally the TAC intended to present the 2021 Annual Report in-person at the City Council meeting, however the presentation was modified as the meeting was moved to remote viewing and participation due to COVID-19 safety protocols.

It is anticipated that the TAC will present the 2022 Annual Report featuring programming highlights from calendar year 2022, as well as goals for FY22-23, in-person at a City Council meeting in February 2023. CAD Staff will prepare a Staff Report and presentation in the form of a slide show. The TAC Chair, or other designated representative, will present the information at the City Council meeting.

2022 Annual Report content has been identified and created through TAC discussion in October, November and December, with review and approval at the meeting on January 10, 2023.

FISCAL IMPACT

Staff costs related to support of the Tracy Arts Commission are included in the Cultural Arts Division Administrative General Fund budget.

RECOMMENDATION

Continue Discussion of the 2022 Annual Report for City Council

Prepared By: William Wilson, Cultural Arts Supervisor

Reviewed By: Anna Cross, Cultural Arts Division Manager

Approved By: Anna Cross, Cultural Arts Division Manager

**CITY OF TRACY
TRACY ARTS COMMISSION MEETING
JANUARY 10, 2023**

AGENDA ITEM 9.a.

REQUEST

CONTINUE DISCUSSION OF PROGRAMMING FOR TRACY ARTS MONTH, APRIL 2023

DISCUSSION

Tracy Arts Month is an annual celebration of creativity and culture organized by the Cultural Arts Division in the City of Tracy. A series of public events featuring artists and arts organizations from the across the local area is promoted and presented across the month of April.

The Tracy Arts Commission (TAC) has approved participation in Downtown Tracy Arts Month in April, 2023, with a budget of \$2,000 supporting three performing arts-themed workshops in any of the following: acting/performance, improv, audition skills, independent filmmaking, costumes, props and cosplay.

The TAC began discussion in December, 2022 in order to determine the programming elements in support of this event. Discussion will to continue at the meetings of January 10 and February 14, with programming confirmed by March for promotion.

FISCAL IMPACT

Appropriation of Tracy Arts Commission funding in the Cultural Arts Division budget in the amount of \$2,000 has been approved for programming components.

RECOMMENDATION

Begin Discussion of Programming for Downtown Tracy Arts Month, April 2022

Prepared By: William Wilson, Cultural Arts Supervisor

Reviewed By: Anna Cross, Cultural Arts Division Manager

Approved By: Anna Cross, Cultural Arts Division Manager