

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

Date/Time: **Wednesday, February 8, 2023, 6:00 p.m.**
(or as soon thereafter as possible)

Location: **City Hall Conference Room 203**
333 Civic Center Plaza

THIS MEETING WILL BE OPEN TO THE PUBLIC FOR IN-PERSON PARTICIPATION. IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH GUIDELINES, UNIVERSAL MASKING INDOORS IS RECOMMENDED FOR ALL PERSONS REGARDLESS OF VACCINATION STATUS AND SOCIAL DISTANCING PROTOCOLS WILL BE IN PLACE FOR TRACY CITY HALL

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Items from the Audience
In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution No. 2019-240, and last amended by Resolution No. 2021-049, a five-minute maximum time limit per speaker will apply to all individuals speaking during "Items from the Audience/Public Comment". For non-agendized items, the Commission may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.
5. Approval of Meeting Minutes
 - a. **Review and Approve the Special Meeting Minutes from January 25, 2023**
6. Presentation – Tracy Earth Project, Inc.
7. Old Business
 - a. **Review and Discuss the Youth Advisory Commission Goals, Objectives, and Action Steps for 2023**
8. New Business
 - a. **Discuss and Approve the Youth Advisory Commission's Participation with the Spring Break Camp**
9. Items from Staff
 - a. **Spring Break Rollin' Rec., 4/10-4/14, 9am-12pm**
 - b. **YAC Recruitment Deadline, 4/28/23**
10. Items from the Commission
11. Adjournment to next Regular Meeting on March 8, 2023

AGENDA POSTED: February 2, 2023

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**YOUTH ADVISORY COMMISSION
SPECIAL MEETING MINUTES
January 4, 2023**

1. **CALL TO ORDER:** The meeting was called to order by Chair Kala at 4:09 p.m.
2. **ROLL CALL:**
 - a. Present: Bhattacharyya, Bhattarai, Cherukuri, Ha, Kala, Kaur, Mahendran, McAdams, Satishkumar, Shah
 - b. Absent: Anoop
 - c. Tardy: None
 - d. Adult Commissioners Present: None
 - e. Staff Present: Amanda Jensen, Recreation Coordinator and DeAnna Pombo, Recreation Coordinator
 - f. Recorded by: Amanda Jensen, Recreation Coordinator and DeAnna Pombo, Recreation Coordinator
3. **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Chair Kala.
4. **ITEMS FROM THE AUDIENCE:**

There were no comments from the public.
5. **YOUTH ADVISORY COMMISSION RETREAT TO DISCUSS:**
 1. **REVIEW 2022 GOALS, OBJECTIVES, AND ACCOMPLISHMENTS**
 2. **BRAINSTORM GOALS AND OBJECTIVES FOR 2023**

Chair Kala opened discussion on developing goals based off of the current issues and trends currently influencing teens.

Commission discussion followed.
6. **ADJOURNMENT:**

Time: 6:03pm

ACTION: A motion was made to adjourn the meeting by Vice Chair Satishkumar and seconded by Commissioner Bhattarai. Roll call found all in favor. Passed and so ordered.

The above agenda was posted at the Tracy City Hall on December 29, 2022. The above are action minutes. A recording is available at the Parks and Recreation Department.

DeAnna Pombo, Staff Liaison

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
February 8, 2023**

AGENDA ITEM 7.a.

REQUEST

**REVIEW AND DISCUSS THE YOUTH ADVISORY COMMISSION GOALS,
OBJECTIVES, AND ACTION STEPS FOR 2023**

DISCUSSION

The Youth Advisory Commission determined their top priority goals for the 2023 calendar year at the special meeting held on Wednesday, January 4, 2023. It is necessary for the Commission to discuss their objectives in more detail with City staff and plan accordingly.

Subcommittees are scheduled to meet on a monthly basis and report on the status of their assignments and projects at the monthly Youth Advisory Commission meetings. Each subcommittee will report on their goals/projects, completion dates, receive feedback from Commissioners and the Commission will make recommendations as needed.

RECOMMENDATION

That the Commission review and discuss the Youth Advisory Commission goals, objectives, and action steps for 2023

Prepared by: Amanda Jensen, Recreation Coordinator
DeAnna Pombo, Recreation Coordinator

Reviewed by: Jolene Jauregui, Recreation Services Manager

Approved by: Brian MacDonald, Director of Parks and Recreation

Attachment: Attachment "A" – Youth Advisory Commission Goals 2023

Tracy Parks & Recreation Department

Youth Advisory Commission Goals - 2023

Goal	Objective	Action Steps	Completion Date	Status (Assignment)	
<p>1</p> <p>PROGRAM ENHANCEMENT ----- Look for ways to enhance Recreation Programs that will provide benefits to teens</p>	1.A. Offer one new teen event or program addressing relevant teen issues	1.A.1. Plan and implement an event or program within the teen community	October 2023	Subcommittee: Chair Kala, Commissioners Shah, Cherukuri and Ha Meeting held on 2/7/23 to brainstorm ideas for teen events or programs. Subcommittee: Commissioner Bhatfacharya	
	1.B. Offer one new recreational teen event, program or camp	1.B.1. Work with city staff and local high schools to develop ideas and marketing strategies	August 2023	Meeting held on 2/1/23 to discuss promotion of future events Subcommittee: Commissioner Kaur	
	1.C. Participate with the Lolly Hansen Senior Center to propose atleast one new intergenerational program or event	1.C.1. Develop ideas and implement one new program or event	June 2023	Meeting to be held on 2/15/23 to brainstorm marketing strategies Subcommittee: Chair Kala and Commissioner Shah	
		1.C.2. Partner with Senior Center staff with marketing and executing an intergenerational event.	September 2023	Meeting to be held on 2/15/23 to discuss ideas proposed by the Commission Subcommittee: Commissioners Shah and McAdams	
	1.D. Support the Rollin' Rec Program	1.D.1. Attend and assist staff at Rollin' Rec at a minimum of two dates per activity guide	July 2023	Meeting to be held on 2/22/23 to discuss marketing an intergenerational event All Commissioners	
		1.D.2. Work with staff to brainstorm ideas to include local teens in a Rollin' Rec based event	August 2023	Subcommittee: Chair Kala and Commissioners Mahendran and Shah Meeting to be held on 2/14/23 to discuss ideas to include local teens in Rollin' Rec	
	<p>2</p> <p>COMMUNITY OUTREACH ----- Look for ways to make the Commission more visible; to participate with local organizations and service clubs throughout the community; and to widen participation of teens</p>	2.A. Implement at least one new community service project	2.A.1. Work with local service clubs and organization to offer a community service opportunity to local teens	October 2023	Subcommittee: Commissioners McAdams, Ha and Mahendran Meeting to be held on 2/15/23 to brainstorm ideas for community service opportunities for teens
			2.A.2. Assist city staff with marketing efforts to engage teen volunteers	November 2023	Subcommittee: Commissioner McAdams Meeting date to be determined
		2.B. Support the Tracy Historical Museum	2.B.1. Assist museum staff in modernizing the Tracy Historical Museum to attract visitors and new volunteers	December 2023	Subcommittee: Commissioners Cherukuri and McAdams Meeting to be held 2/22/23 to brainstorm opportunities at the Tracy Historical Museum
			2.B.2. Volunteer at the Tracy Historical Museum twice per calendar year	December 2023	All Commissioners
2.C. Work with Parks and Recreation staff to develop YAC social media posts	2.C.1. Propose a social media post for all YAC events, community service opportunities, and teen programming that will help to engage local teens	December 2023	Subcommittee: Commissioners Kaur and Ha Meeting to be held 2/22/23 to discuss social media posts for YAC to help engage local teens		

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
February 8, 2023**

AGENDA ITEM 8.a.

REQUEST

**DISCUSS AND APPROVE THE YOUTH ADVISORY COMMISSION'S
PARTICIPATION WITH THE YOUTH SPRING BREAK CAMP**

DISCUSSION

In order to assist the commission in meeting Goal #2, the Youth Advisory Commission is being asked to work with City staff to lead activities and set-up and clean-up during the youth spring break camp.

A subcommittee will need to be formed to brainstorm craft and activity ideas to be led by Commissioners. The subcommittee will then create an instructional guide for how to complete the crafts or activities and a sign-up sheet for Commissioners to volunteer to assist during the weeklong camp. The camp will be supervised and guided by City staff.

Date: April 10-14

Time: 9am-3pm

Location: Tracy Sports Complex

RECOMMENDATION

Discuss and approve the Youth Advisory Commission's participation with the youth spring break camp.

Prepared by: Amanda Jensen, Recreation Coordinator
DeAnna Pombo, Recreation Coordinator

Reviewed by: Jolene Jauregui, Recreation Services Manager

Approved by: Brian MacDonald, Director of Parks & Recreation