



Memorandum

Date: February 23, 2023
To: Mayor and City Council Members
From: Karin Schnaider, Assistant City Manager
CC: Midori Lichtwardt, Acting City Manager
Sekou Millington, Chief of Police
James Jackson, Director of Operations and Utilities
Subject: Tracy Interim Shelter site/Homelessness Initiatives

This memo is to provide an update to City Council regarding the Temporary Emergency Housing Facility (Interim Shelter and Transition Plan).

Homeless Advisory Committee Update

- The next Homelessness Advisory Special Meeting is scheduled on March 16, 2023 at 7 pm.
- The Homeless Advisory Bylaws will be considered on the April 4, 2023 City Council Meeting.

Warming Center

- The City partnered with TCCC to open a temporary Warming Center at the Tracy Sports Complex on January 2, 2023. The hours are 7 pm to 7 am; however, some extended hours have been provided depending on weather conditions of the day.

Update from TCCC as of February 13, 2023

- Overnight temperature ranged from 38-46 degrees.
- 2 Warming Center guests successfully transitioned to the Tracy Shelter. This includes one veteran.
- Warming Center Extended AM hours of operation on 1 occasion
- 3 new clients (75 Unique clients to date)
- 64 visits (369 total visits to date)
- 1 pickup from DB4 - The Pit
- 15 pickups from El Pescadero
- 5 pickups from Placencia Fields
- 3 people spent the night in their vehicle.
- 1 guest was accompanied by their emotional support animal.
- 2 veterans visited a total of 6 times.
- 3 additional guests came from the shelter but did not stay overnight.
- 19 guests live at or near the three main encampments. 3 people walked up from areas near or from downtown. Many of the return guests do not

regularly take the shuttle. 4 guests are dropped off at the warming center or drive themselves.

- The Warming Center's last night is Tuesday, February 28, 2023; closes Wednesday, March 1, 2023.

Construction Update

Construction Update

- ACM Schnaider and Director Jackson met with Custom Containers CC915 (John Glavin and Gabriel Williams) over the last two weeks to discuss deficiencies identified with the custom containers.
 - CC915 has hired a California Construction Contractor to perform the work and a walk through took place Wednesday with Director Jackson.
 - The City's Building Inspector and Tracy Fire Inspector have reviewed the design specifications for insulation and dry wall of the custom container. Approval was sent to CC915 Thursday afternoon.
 - CC915 is completing the review of the remaining punch list items. This will be sent Friday afternoon to Director Jackson. Once the list is agreed upon by both parties, a timeline for the completion of the punch list will commence.
- City Engineer is reworking bid documents for site to separate out wastewater lift station and electrical supply for north end of site (Phase 2 Sprung Structure) as possible solution to expedite completion of site improvements.
 - Timeline is mid March for next update on new bid documents
- Next phase is preparing site for temporary showers and bathrooms that will be utilized by the clients housed in the custom containers.
 - Permanent showers and bathrooms are planned with the next construction phase and require the construction of the sewer lift station. These will support both the custom containers and the sprung structure.

Electricity Update

1. **Main Site (Phase 1 & 2) – 370 Arbor Permanent Power - Approved**
 - PG&E Contract No. 50034392 V2: Approved on April 15, 2022 (Permanent connection)
 - Capacity: 2,500 AMP, 208Y/120 Volt, 3 Phase, 4 wire
 - Switchgear will be procured through a new project, e.g., part of new bids – a lead time for switchgear is approximately 40-50 weeks.
 - Surland is assisting the City to find any available switchgear that PG&E will approve
 2. **Interim Site (Phase 3 & 4) - 384 Arbor Temporary Power (in PG&E Design Review)**
 - Fees paid to move this into PG&E Design process.
 - Scheduling information not yet received on timeline for PG&E's design work
 - Upon PG&E approval, competitive bid process for this work and equipment will begin
 - Application No. 125451159: (This is for a temporary connection as directed)
 - Capacity: 1,600 AMP 208Y/120 Volt, 3 Phase, 4 wire
- SC fuels started emptying fuel pod at Tracy Shelter this week. Director Jackson confirmed the fuel pod was removed this week.

Park Clean Up

- This section is updated monthly.

Operations Update

- City Net hired two full time Case Management workers who began this week at the Shelter. Both employees are local residents of Tracy.
- The Shelter had several exits this week due behavioral issues of individuals. Both Familiar Faces and TCCC have been working together on bringing in new clients to the shelter. As was mentioned by Lt. Contreras at the February 16, 2023 THAC meeting, the intake process has been slow due to individuals indicating they needed more than one day to transition from the park into the shelter. However, the transitions are taking place regularly with all parties working diligently to provide shelter to the unhoused.

Grant Update

- The City continues discussions with the County for possible award of additional ARPA funds to support the construction costs to complete the Tracy Shelter.
- The City is finalizing our State Encampment Resolution Fund application due this week.
 - The City's application is \$8.5 million and could be used to support the City's non-congregate and future congregate shelter, a motel voucher program, and City personnel that are specific to the City's Homelessness Initiatives.