

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular Meeting of the **TRACY ARTS COMMISSION** is hereby called for:

Date/Time: **Tuesday, March 14, 2023, 7:00 p.m.**
(or as soon thereafter as possible)

Location: **Grand Theatre Center for the Arts, Visual Arts 1**
715 Central Avenue, Tracy, CA 95376

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Tracy Arts Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Items from the Audience - *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2019-240, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Tracy Arts Commission member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Meeting of February 14, 2023
5. New Business
 - A. Nominate Two Commissioners to Serve the Poet Laureate Committee
6. Old Business
 - A. Continue Discussion of Programming for Tracy Arts Month, April 2023
 - B. Continue Discussion of 2022 Annual Report for City Council
7. Items from the Commission
8. Items from Staff
9. Adjournment

POSTED: March 9, 2023

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000, at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Tracy Arts Commission regarding any item on this agenda will be made available for public inspection in the Cultural Arts Division located at 715 Central Avenue, Tracy, CA during normal business hours.

TRACY ARTS COMMISSION
MEETING MINUTES
February 14, 2023, 7:00 p.m.

Grand Theatre Center for the Arts, 715 Central Avenue

Chair Reis called the meeting to order at 7:10 p.m.

Roll call found Commissioners Dhugga, Lees, Reis and Sandhu present.
Commissioner Skinner was absent.

Staff Present: William Wilson, Cultural Arts Supervisor
Anna Cross, Cultural Arts Division Manager

Recorded By: William Wilson, Cultural Arts Supervisor

1. APPROVAL OF MINUTES FROM THE REGULAR MEETING ON JANUARY 10, 2023

ACTION Motion by Vice Chair Dhugga, seconded by Commissioner Lees to approve the minutes as submitted. Voice vote found all in favor; motion carried 4:0

2. ITEMS FROM THE AUDIENCE

John Palmer and Mike Sousa from Integral Communities, Tracy Hills, and Terrance Martin from Jagged Edge Metal Art thanked the Tracy Arts Commission for their efforts to review their public art proposal. Mr. Martin provided Staff with materials samples for reference during the review.

3. REVIEW AND FORM RECOMMENDATIONS FOR PUBLIC ART PROPOSAL FROM INTEGRAL COMMUNITIES, TRACY HILLS

CAM Wilson provide the Staff Report and Proposal Review Worksheets. Commissioners reviewed the proposal and completed worksheets evaluating the project in three categories: artistic and/or educational excellence, community history and culture, and the ability to fulfill the project. Collectively the proposal received a score of 57 out of a total 60 points in unanimous support of the project. The Commission agreed to recommend the proposal as presented to City Council. Staff will continue to provide project updates as needed.

4. CONTINUE DISCUSSION OF PROGRAMMING FOR TRACY ARTS MONTH, APRIL 2023

CAM Wilson provided the Staff Report. Vice Chair Dhugga advised she continues to work to secure instructors/presenters for a series of three performing arts-themed workshops: Audition Skills & Reel Development, Special Effects Make-up, and Independent Filmmaking. Instructors/Presenters will be identified and confirmed by/in March.

5. CONTINUE DISCUSSION OF 2022 ANNUAL REPORT FOR CITY COUNCIL

CAM Wilson provided the Staff Report. Chair Reis advised she is working to confirm the participation of programming collaborators to be acknowledged at the presentation on March 21.

6. ITEMS FROM THE COMMISSION

Commissioners gave brief summaries of their activities relating to arts and culture within the last month.

7. ITEMS FROM STAFF

CAM Wilson advised the Tracy Arts Commission will be participants in a project to establish Tracy's first Poet Laureate. There will be an agenda item at the meeting of March 14 to nominate two Commissioners to serve a community-based project committee.

CADM Cross announced upcoming performances at the Grand, and the hiring of Amanda Trask, Marketing Coordinator.

8. ADJOURNMENT – Time: 8:34 p.m.

ACTION Motion by Commissioner Lees, seconded by Vice Chair Dhugga to adjourn.
Roll call vote found all in favor; passed and so ordered.

The above agenda was posted at the Tracy City Hall on February 9, 2023. The above are action minutes. Materials distributed to the majority of the Tracy Arts Commission, staff records and/or audio recording is available in the Cultural Arts Division located at 715 Central Avenue.

**CITY OF TRACY
TRACY ARTS COMMISSION MEETING
MARCH 14, 2023**

AGENDA ITEM 5.a.

REQUEST

NOMINATE TWO COMMISSIONERS TO SERVE THE POET LAUREATE COMMITTEE

DISCUSSION

The City of Tracy, in collaboration with the San Joaquin Community Foundation and Library and Literacy Foundation of San Joaquin County, seeks to establish a Tracy Poet Laureate. The Cultural Arts Division will identify stakeholders in the creative community, and in the community-at-large, to serve a project committee. The community-based project committee will work to determine the roles and responsibilities for a three-year, paid appointment in service to our community. Staff is recommending that two Tracy Arts Commissioners be nominated to represent the Commission and serve on the Poet Laureate Committee. Staff and the committee members will report updates to the Tracy Arts Commission as the project progresses.

FISCAL IMPACT

There is no fiscal impact for this project as this time.

RECOMMENDATION

Nominate two Commissioners to serve the Poet Laureate Committee

Prepared By: William Wilson, Cultural Arts Supervisor

Reviewed By: Anna Cross, Cultural Arts Division Manager

Approved By: Anna Cross, Cultural Arts Division Manager

**CITY OF TRACY
TRACY ARTS COMMISSION MEETING
MARCH 14, 2023**

AGENDA ITEM 6.a.

REQUEST

CONTINUE DISCUSSION OF PROGRAMMING FOR TRACY ARTS MONTH, APRIL 2023

DISCUSSION

Tracy Arts Month is an annual celebration of creativity and culture organized by the Cultural Arts Division in the City of Tracy. A series of public events featuring artists and arts organizations from across the local area is promoted and presented across the month of April.

The Tracy Arts Commission (TAC) has approved participation in Downtown Tracy Arts Month in April, 2023, with a budget of \$2,000 supporting three performing arts-themed workshops in any of the following: acting/performance, improv, audition skills, independent filmmaking, costumes, props and cosplay. With continued discussion the TAC has agreed to focus the educational events on audition skills & reel development, sfx make-up and independent filmmaking.

The TAC began discussion in December, 2022 and will continue as needed in order to identify instructors/presenters and determine the programming details. Promotions for Tracy Arts Month are expected to begin in March.

FISCAL IMPACT

Appropriation of Tracy Arts Commission funding in the Cultural Arts Division budget in the amount of \$2,000 has been approved for programming components.

RECOMMENDATION

Continue Discussion of Programming for Downtown Tracy Arts Month, April 2023

Prepared By: William Wilson, Cultural Arts Supervisor

Reviewed By: Anna Cross, Cultural Arts Division Manager

Approved By: Anna Cross, Cultural Arts Division Manager

**CITY OF TRACY
TRACY ARTS COMMISSION MEETING
MARCH 14, 2023**

AGENDA ITEM 6.b.

REQUEST

CONTINUE DISCUSSION OF 2022 ANNUAL REPORT FOR CITY COUNCIL

DISCUSSION

The Tracy Arts Commission (TAC) presented its first Annual Report to the City Council in February, 2022. This inaugural report provided an overview of programming for 2019, 2020 and 2021, as well as projected goals for FY2021-22. Originally the TAC intended to present the 2021 Annual Report in-person at the City Council meeting, however the presentation was modified as the meeting was moved to remote viewing and participation due to COVID-19 safety protocols.

The TAC will present the 2022 Annual Report featuring programming highlights from calendar year 2022, as well as goals for FY22-23, in-person at the City Council meeting on March 21. CAD Staff will prepare a Staff Report and presentation in the form of a slide show. The TAC Chair, or other designated representative, will present the information at the City Council meeting. The TAC may invite programming collaborators to be acknowledged during the presentation.

2022 Annual Report content has been identified and created through TAC discussion in October, November and December, 2022, and was approved at the meeting of January 10, 2023. Discussion will continue as needed in preparation for the presentation, and to address the outcomes.

FISCAL IMPACT

Staff costs related to support of the Tracy Arts Commission are included in the Cultural Arts Division Administrative General Fund budget.

RECOMMENDATION

Continue Discussion of the 2022 Annual Report for City Council

Prepared By: William Wilson, Cultural Arts Supervisor

Reviewed By: Anna Cross, Cultural Arts Division Manager

Approved By: Anna Cross, Cultural Arts Division Manager