

## NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **PARKS AND COMMUNITY SERVICES COMMISSION** is hereby called for:

**Date/Time:** **Thursday, May 4, 2023, at 7:00 p.m.**  
(or as soon thereafter as possible)

**Location:** **City Hall Council Chambers**  
**333 Civic Center Plaza, Tracy**

**THIS MEETING WILL BE OPEN TO THE PUBLIC FOR IN-PERSON PARTICIPATION PURSUANT TO GOVERNMENT CODE SECTION 54954.3 WHICH STATES THAT EVERY PUBLIC MEETING SHALL PROVIDE AN OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION ON ANY ITEM, BEFORE OR DURING CONSIDERATION OF THE ITEM, HOWEVER, NO ACTION SHALL BE TAKEN ON ANY ITEM NOT ON THE AGENDA.**

### MEETING AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Items from the Audience - In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution No. 2019-240, and last amended by Resolution No. 2021-049, a five-minute maximum time limit per speaker will apply to all individuals speaking during "Items from the Audience/Public Comment". For non-agendized items, the Commission may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to Commission.
5. Approval of Meeting Minutes
  - a. **Review and Approve the Regular Meeting Minutes from March 2, 2023**
6. New Business
  - a. **RECEIVE, DISCUSS, AND ACCEPT THE 2022 YOUTH ADVISORY COMMISSION ANNUAL REPORT**
7. Staff items (Verbal Reports)
  - a. **RECEIVE THE AQUATICS & ATHLETICS REPORT**
  - b. **RECEIVE THE COMMUNITY EVENTS REPORT**
  - c. **RECEIVE THE SPECIAL INTEREST REPORT**
8. Parks & Recreation Directors Report (Verbal Report)
  - a. Project Updates
9. Items from the Commission
10. Adjournment

### AGENDA POSTED: April 28, 2023

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the Parks and Community Services Commission regarding any item on this agenda will be made available for public inspection in the Parks and Recreation Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

Full copy of the agenda can be found at the Tracy Library as well on the City's Website: <https://www.cityoftracy.org/government/boards-and-commissions/parks-and-community-services-commission>

**COMMUNITY SERVICES COMMISSION  
REGULAR MEETING MINUTES  
Thursday, March 2, 2023**

**1. CALL TO ORDER:**

Chair Lieberg called the meeting to order at 7:04 p.m.

**2. ROLL CALL:**

- a. Present: Chair Lieberg & Vice Chair Abercrombie, and Commissioners Arbogast, Jimenez, & Souza
- b. Absent: None
- c. Staff Present: Brian MacDonald, Director of Parks & Recreation; Jolene Jauregui, Recreation Services Manager; Richard Joaquin, Parks Planning & Development Manager, Michael Rosales, Landscape Architect, Amanda Jensen, Recreation Program Coordinator; Deanna Pombo, Recreation Program Coordinator, and Todd Rocha, Park Maintenance Superintendent
- d. Recorded By: Andrea Pedigo, Executive Assistant and Norma Padilla, Administrative Assistant

**3. PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was led by Commissioner Arbogast

**4. ITEMS FROM THE AUDIENCE:**

Dotty Nygard, Director of the Tracy Earth Project announced that The Tracy Earth Project is partnering with the City and many community partners to do their annual Tracy Earth Day event on April 29<sup>th</sup>. She hopes the commission makes note and shares the information about this event. The event is from 9am until 3pm from 9<sup>th</sup> Street and wrap around Central onto 10<sup>th</sup> Street. They are coordinating their time with the Farmer's Market. The theme this year is Power of the Bike. They would like to elevate in our community the need for this clean mode of transportation.

Ms. Nygard mentioned how excited she was as to how this event is turning out. CHP will be joining them with a Bike Rodeo for the youth and giving away free helmets.

Tracy PD and South County Fire will be vendors with South County Fire giving away bike lights and locks.

Ms. Nygard reiterated what a great opportunity this is for our community to come together and to know that they want to provide sustainable practices in the area of recreation for our youth and families.

For more information on the event visit: [www.tracyearthproject.org](http://www.tracyearthproject.org)

**5. APPROVAL OF MEETING MINUTES**

- a. Review and Approved the Regular Meeting Minutes from **December 1, 2022**

**ACTION:** Commissioner Souza made a motion to approve the meeting minutes from December 1, 2022, and Commissioner Jimenez seconded the motion. Roll call found

Chair Lieberg, Commissioners Jimenez and Souza all in favor. Vice Chair Abercrombie and Commissioner Arbogast abstained. Vote 3,0, 2

b. Review and Approve the Special Meeting Minutes from **February 13, 2023**

**ACTION:** Vice Chair Abercrombie made a motion to approve the February 13, 2023, minutes with the two changes stated by Commissioner Jimenez (change to page 4 under section 8, add amount and on page 5, 7<sup>th</sup> paragraph, change “the” to “that”). Roll call found Chair Lieberg, Vice Chair Abercrombie and Commissioners Arbogast, Jimenez and Souza all in favor. Vote 5, 0, 0

**6. NEW BUSINESS:**

**a. RECEIVE A PRESENTATION ON THE PROGRESS FOR THE MULTI-GENERATIONAL CENTER INCLUDING CONCEPTS FOR EL PESCADERO PARK AND PROVIDE FEEDBACK**

Richard Joaquin, Parks Planning and Developer Manager presented the presentation to the commission

Commission comments and questions followed.

Richard Joaquin, Parks Planning & Development Manager & Brian MacDonald, Director of Parks and Recreation answered the questions of the Commission.

Karin Moore, Tracy Resident stated there are 2 funding opportunities: 1) Prop 68 (especially for the Aquatic Center) as they have a lot of buckets of money for parks, 2) Police office in the building – she wanted to make sure we were aware that when cannabis was legalized, they started taxing that and other cities are taking that money and using it to improve their police departments.

Ms. Moore encouraged staff to look at all the buckets of money that are out there and try to get some.

Brian MacDonald, Director of Parks & Recreation explained what we have done and are doing to try and get grant fund money.

Conrad Levoit, Tracy Resident stated he loved our parks here in Tracy. He mentioned that in 2014 a group of kids petitioned to have a basketball court built at El Pescadero Park and he would love that legacy to continue, and they get recognition for this. In 2015, the small dog park was built in partnership with Dan Schack and Tracy Friends for Parks, Recreation, and Community Services Foundation and Mr. Levoit would like for them to be given credit for this.

Mr. Levoit also asked if the skate park will be demolished and rebuilt. Richard Joaquin, Parks Planning and Development Manger stated yes. Mr. Levoit expressed that he would like the group who built the original not be forgotten

Alice English, Tracy resident stated that staff did a great job, and she loves it. Staff listened to the community, and it shows in the design. Ms. English feels that with the

police department there, this will be a very positive project. Ms. English asked if the PD office was in the budget and if she could receive a copy of the images presented.

Brian MacDonald, Director of Parks & Recreation stated we will be updating our website and copies will be presented at the March 21 council meeting.

Ms. English stated she appreciates all the hard work and is proud of what we are doing for the City of Tracy.

Conrad Levoit, Tracy resident wanted to put an emphasis on the homes in the area as they deserve the best as the park has taken a toll over the years. He mentioned they deserve a party when this is done. Maybe an outreach BBQ & ribbon cutting party.

It would be nice to let the families in the community know they are appreciated for working through these times. It will also be nice to see the kids get comfortable again to walk to school by themselves and see them play in the playground, basketball court, and skate park.

Richard Joaquin, Parks Planning and Development Manager stated there was an error in the staff report. It stated that staff was going back to council regarding budget on March 7, however, this is incorrect. Staff will be going back to council with an informational item only on March 21, 2023.

**b. RECEIVE PRESENTATION AND MAKE A RECOMMENDATION TO COUNCIL ON THE BMX PUMP TRACK AND PROVIDE FEEDBACK**

Brian MacDonald, Director of Parks and Recreation introduced our new Landscape Architect, Michael Rosales.

Richard Joaquin, Parks Planning and Development Manager presented the presentation to the commission.

Chair Lieberg gave kudos to Ms. Nygard and Mitch Harnett for advocating for this project.

Conrad Levoit, Tracy resident says "YES" move forward with this project as this is a great location and another element that Tracy has been missing. Mr. Levoit would like to see the protection of this track by not allowing motorized bikes and make sure it is kept up for years to come.

Mr. Levoit asked staff to do their due diligence and have workshops to outreach and get the communities input on what elements they would like to see.

Mitch Harnett says "thank you" on behalf of Bike Life Youth Program and the cyclist here in Tracy and for moving forward on this project. We are happy we are being heard and he stated whenever he is there, he will make sure that it is the safest place for any child or adult to be on their bike.

Mr. Harnett mentioned that this pump track is a great way for kids to practice maneuvers and work on their skills in a controlled environment to become better,

more confident riders. This track will be for all ages and skill levels which is a huge benefit.

Mr. Harnett expressed that he would like to see this pump track be paved so it can be enjoyed more throughout the year and less maintenance for grounds keeper.

James Boyd, Tracy Resident stated this is the greatest thing to build for this town. As Mitch Harnett mentioned, it gives good family values, teaches people how to ride, and gives them exercise.

Alice English, Tracy resident attended one of the workshops and thought it was a great project.

The one question she had was that Tracy Hills is looking at building a pump track and wanted to know when we thought ours would be built.

Richard Joaquin, Parks Planning and Development Manager stated if all goes well with City Council, we could potentially have this built in 12-18 months (Summer of 2024)

Ms. English stated she thought she heard that Tracy Hills track wouldn't be built until 2040 and wanted to know if this could be sooner. She stated that due to the concerns of traffic, this would give them hope that there is another pump track that the community could go too.

Richard Joaquin, Parks Planning and Development Manager explained that 2040 was in reference to the Parks Master Plan and it states in that plan that we should have 3 tracks by 2040.

Mr. Joaquin stated Tracy Hills could have a track much sooner than 2040 as they need to build a 15-acre Community Park in which could bring opportunity for a track. Tracy Hills is also building 8 neighborhood parks coming forward in the next 5 to 10 years.

Ms. English thanked staff for all their hard work and stated she appreciates them.

Crystal Soto, 14 yr. Tracy Resident stated that all the key slides presented makes this a perfect location. Her son currently goes to Manteca to their skate park and to have something like this in Tracy, in a central location makes sense. Ms. Soto appreciates the consideration for this location.

Dotty Nygard, Tracy Resident stated she is thrilled that this project has progressed, and we have chosen this location. She reflected back to 2011 when this was first put on the needs list as the community saw this as an unmet need. Tracy does not have a bike park out of the 85 parks we have throughout town. Families have to drive to Manteca to do this family activity.

Ms. Nygard stated this is long overdue and is so proud that Tracy is addressing this need.

Ms. Nygard thinks Clyde Bland Park makes perfect sense as you have a bike lane that runs all the way to the park, as well as, parking along the street and a parking lot. We need to look at this as a way for the community to come out and enjoy an amenity as a family.

Ms. Nygard thanked Tracy for taking this on and addressing it and being able to get to this point. She feels this will only build the community even more. She thanked many members of the Bike Life Program for their hard work and dedication on getting more kids out and on bikes.

Karen Moore, Tracy resident stated she is very excited about this project. She is also happy to see that we are starting with a pump track which is smaller than a BMX track as she has two granddaughters and tried to get them on the one in Manteca, but they wouldn't, due to the size.

Ms. Moore also asked that staff look at adding bike tool trees as well as bike vending machines for bike parts.

Commission comments and questions followed.

Richard Joaquin, Parks Planning and Development Manager answered the questions of the commission.

Tracy resident stated at one of the meetings, it was mentioned that this track would have inclusive activity and wanted to know if this was still the case.

Richard Joaquin, Parks Planning and Development Manager stated he will work with the designers to have this track be able to accommodate all wheels, not only bikes, but wheelchairs as well.

**ACTION:** Vice Chair Abercrombie made a motion to approve the pump track project location and submit it to City Council. Commissioner Souza seconded the motion. Roll call vote found all in favor. 5,0,0

**c. UPDATE COMMISSION GOALS AND OBJECTIVES FOR FY 2022/2023**

Jolene Jauregui, Recreation Services Manager asked the commission to please review the goals and objectives for FY 2022/2023 and fill the vacant positions.

Commissioner Souza announced that she will be leaving the City of Tracy and will no longer be able to serve on the Parks Commission. She thanked everyone and stated that this is an amazing Commission, and the City is in good hands.

Chair Lieberg thanked Commissioner Souza for her service on the Commission as well as for her service on the Tracy Unified School Board and she will be missed.

The following changes to the FY 2022/2023 Goals & Objectives were made:

- i. Vice Chair Abercrombie replaced Commissioner Souza for Goal 1.C.1-Public Outreach at Community Events twice per year (Attend Farmers Market).

- ii. Vice Chair Abercrombie replaced Commissioner Souza & Chair Lieberg filled the vacant space for Goal 1.C.2-Public Outreach at Community Events twice per year (Attend Block Party)
- iii. Vice Chair Abercrombie replaced Commissioner Souza & Chair Lieberg filled the vacant spot for Goal 1.C.3-Public Outreach at Community Events twice per year (Blues, Brews, & BBQ)
- iv. Vice Chair Abercrombie replaced Commissioner Souza for Goal 1.C.3-Public Outreach at Community Events twice per year (Blues, Brews, & BBQ)
- v. Vice Chair Abercrombie replaced Commissioner Souza for Goal 1.C.5-Public Outreach at Community Events twice per year (Movies on the Plaza)
- vi. Vice Chair Abercrombie replaced Commissioner Souza for Goal 1.E.1-Increase communication with local school districts (Attend Bi-monthly meetings & report back to Commission)
- vii. Vice Chair Abercrombie replaced Commissioner Souza for Goal 1.E.2-Increase communication with local school districts (Attend City/Schools liaison meetings & report back to Commission)
- viii. Commissioner Arbogast filled the vacant spot for Goal 2.A.2-Sponsor and Support the Rollin' Rec Program (Attend Rollin' Rec Planning Subcommittee Staff meetings and report back to Commission)
- ix. Vice Chair Abercrombie filled the vacant spot for Goal 3.A.1 – Safety Needs (Attend meetings as needed related to Parks & Facility Concerns)
- x. Vice Chair Abercrombie filled the vacant spot for Goal 3.A.2 -Safety Needs (Attend Quarterly Homeless Advisory Meetings)

**7. ITEMS FROM STAFF**

**a. RECEIVE THE SENIOR QUARTERLY REPORT ON NEEDS AND CONCERNS**

Amanda Jensen, Recreation Program Coordinator presented the quarterly report to the Commission.

Commission comments followed.

There was no public comment for this item.

**b. RECEIVE THE YOUTH AND TEENS ANNUAL REPORT**

Deanna Pombo, Recreation Program Coordinator presented the annual report to the Commission.

Commission questions followed.

Deanna Pombo, Recreation Program Coordinator and Jolene Jauregui, Recreation Services Manager answered the questions of the commission.

There was no public comment for this item.

**c. PARK MAINTENANCE QUARTERLY REPORT**

Todd Rocha, Park Maintenance Superintendent presented the quarterly report to the Commission.

Commission questions and comments followed.

Todd Rocha, Park Maintenance Superintendent answered the questions of the commission.

Richard Joaquin, Parks Planning and Development Manger answered questions of the commission.

Dotty Nygard, Tracy Resident and Director of the Tracy Earth Project thanked Todd Rocha for his report. Ms. Nygard asked if the City is using non-toxic pesticides for weed abatement in our public spaces.

Ms. Nygard wants to make sure that we are looking out for the health and well-being of those who are utilizing all our public spaces.

Todd Rocha, Park Maintenance Superintendent answered the question of Ms. Nygard.

Ms. Nygard requested a memo from staff regarding what herbicides/pesticides we do use.

Todd Rocha, Park Maintenance Superintendent stated yes.

## **8. ITEMS FROM THE COMMISSION**

Commissioner Souza thanked everyone, and she is super excited to have been a part of these projects even though she will not see them come to fruition as she will be moving from Tracy but will be excited to come and visit and see them all complete.

Commissioner Arbogast is so glad to see the pump track project moving forward as this has been talked about amongst many of his students during his 25 years of teaching.

Vice Chair Abercrombie thanked Commissioner Souza for her time served on the Tracy Unified School Board as well as the Parks Commission.

Chair Lieberg thanked Commissioner Souza for her time served on the Parks Commission as well as the Tracy Unified School Board.

Chair Lieberg requested an update on the naming of Parks in which he requested back in October.

Jolene Jauregui, Recreation Services Manager stated that staff has completed this project and asked if he wanted this in a memo or to come back to the Commission.

Richard Joaquin, Parks Planning and Development Manager stated he will also get a rough cost of what it would cost for a monument in the park.

Conrad Levoit, Tracy resident asked to be a part of that email.

Jolene Jauregui, Recreation Services Manager stated Conrad would need to email that request to her directly.



Chair Lieberg stated an email on the status would be fine.

**9. ADJOURNMENT:**

Time of Adjournment: 9:10pm.

**ACTION:** Motion was made by Vice Chair Abercrombie and seconded by Commissioner Souza to adjourn the meeting at said time of 9:10pm. All in favor, passed and so ordered with 5,0,0 vote.

The above agenda was posted at Tracy City Hall on January 23, 2022. The above are action minutes. A recording of the meeting is available at the Parks and Recreation Department.

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Jolene Jauregui, Recreation Services Manager

Staff Liaison

DRAFT

**CITY OF TRACY**  
**PARKS AND COMMUNITY SERVICES COMMISSION MEETING**  
**May 4, 2023**

**AGENDA ITEM 6.a**

REQUEST

**RECEIVE, DISCUSS, AND ACCEPT THE 2022 YOUTH ADVISORY COMMISSION ANNUAL REPORT**

DISCUSSION

The role of the Youth Advisory Commission (YAC) is to foster increased involvement of youth in the affairs of municipal government. As stated in their bylaws, the responsibilities of the Youth Advisory Commission are to act as advisory to the City Council, Parks and Community Services Commission, and staff on matters relating to the welfare of youth in Tracy, and to make recommendations to Parks and Community Services Department regarding the planning and implementation of the programs.

Due to vacancies on the Commission from July 2022 to December 2022, which led to lack of a quorum, the Commission was unable to meet and accomplish all of their goals. However, Commissioners worked with staff to prepare an overview of the objectives that were accomplished for the 2022 calendar year. YAC has developed a new goals and work plan for the 2023 calendar year, which include unmet objectives carried over from the year prior. This report will be presented to City Council on June 6, 2023.

RECOMMENDATION

That the Commission receive, discuss, and accept the 2022 Youth Advisory Commission Annual Report.

Prepared by: DeAnna Pombo, Recreation Coordinator

Reviewed by: Jolene Jauregui, Recreation Services Manager

Approved by: Brian MacDonald, Director of Parks and Recreation