

**YOUTH ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
MARCH 8, 2023**

1. **CALL TO ORDER:** The meeting was called to order by Chair Kala at 6:05 p.m.
2. **ROLL CALL:**
  - a. Present: Anoop, Bhattacharyya, Bhattarai, Cherukuri, Ha, Kala, McAdams, Mahendran
  - b. Absent: Kaur, Satishkumar, Shah
  - c. Tardy: None
  - d. Adult Commissioners Present: None
  - e. Staff Present: Amanda Jensen, Recreation Coordinator and DeAnna Pombo, Recreation Coordinator
  - f. Recorded by: Madison Delbridge, Recreation Leader III

3. **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Chair Kala.

4. **ITEMS FROM THE AUDIENCE:**

There were no items from the public.

5. **APPROVAL OF MEETING MINUTES:**
  - a. Review and Approve the Special Meeting Minutes from January 25, 2023.

**ACTION:** A motion was made to approve the minutes by Commissioner Ha and seconded by Commissioner Bhattarai. A roll call vote found all in favor. Passed and so ordered.

- b. Review and Approve the Regular Meeting Minutes from February 8, 2023.

**ACTION:** A motion was made to approve the minutes by Commissioner Mahendran and seconded by Commissioner McAdams. A roll call vote found all in favor. Passed and so ordered.

6. **PRESENTATION-TRACY EARTH PROJECT**
  - a. Dotty Nygard from the Tracy Earth Project presented Commissioners with information regarding the mission of the Tracy Earth Project and explained upcoming projects and events that the organization has.

7. **OLD BUSINESS:**
  - a. Review and Discuss the Youth Advisory Commission Goals, Objectives, and Action Steps for 2023.

Chair Kala reviewed the 2023 Youth Advisory Commission Goals, Objectives, and Action Steps with the Commission. Commissioner discussion followed.

The Commission discussed the following Goals and Objectives:

1. Goal - Program Enhancement
  - 1.A.1. - Plan and implement an event or program within the teen community.

Chair Kala provided an update from the subcommittees meeting. Their idea included an event with different sports, games, arts, and music. He suggested turning it into a school competition for the area high schools.

The subcommittee is also interested in getting food trucks at this event. They would like to hold this event on a Saturday in the early fall.

The subcommittee scheduled a follow up meeting for March 22<sup>nd</sup>.

**1.C.2.** – Partner with Senior Center staff with marketing and executing an intergenerational event.

The subcommittee shared with the group that they discussed some possible ideas for an intergenerational program, such as “adopt-a-senior” where high school students would have an opportunity to spend time with a local senior citizen at Lolly Hansen Senior Center.

Commissioner Mahendran asked how the subcommittee would plan on marketing this program to the other teens.

Commissioner McAdams shared that the subcommittee would market this using social media accounts, reaching out to school leadership groups, and possibly offering community service opportunities.

The subcommittee scheduled their next meeting for March 15<sup>th</sup>.

**1.D.2.** – Work with staff to brainstorm ideas to include local teens in a Rollin’ Rec based event.

The subcommittee shared they would like to offer outdoor activities at a local park such as Lincoln Park or Veteran’s Park as a lunch time event to local teens on a weekend.

Chair Kala shared possibly offering Minute to Win It games, skating opportunities, and different activities at each “Rollin’ Rec” station.

The subcommittee shared they had discussed offering free food to each teen that participated and filled out a punch card, as well as offering raffle ticket prizes.

The subcommittee scheduled their next meeting for March 29<sup>th</sup>.

## 2. Goal – Community Outreach

**2.A.1.** – Work with local service clubs and organizations to offer a community service opportunity to local teens.

Commissioner Ha shared that the subcommittee discussed some different community service opportunities such as volunteering at the Animal Shelter, a food pantry, volunteering for Tracy Earth Day, or helping at local Rollin’ Rec stops.

Commissioner McAdams also shared the possibility of volunteering with MKA tutors. She thought it was a good opportunity to participate in a non-profit created by teens for other kids.

The subcommittee scheduled their next meeting for March 15<sup>th</sup>.

**2.B.1.** – Assist museum staff in modernizing the Tracy Historical Museum to attract visitors and new volunteers.

The subcommittee shared they had discussed taking a trip to the Tracy Historical Museum to be able to see what they have and what they could do to assist them.

Commissioner Cherukuri suggested volunteering at the museum and encouraging other teens to volunteer as well. She also suggested creating a video of the museum to help get the word out to the community about what the museum offers.

The subcommittee scheduled their next meeting for March 15<sup>th</sup>.

**2.C.1.** – Propose a social media post for all YAC events, community service opportunities, and teen programming that will help to engage local teens.

Staff Pombo shared about the subcommittee meeting as the commissioners who participated were not in attendance.

She shared that the commissioners discussed creating posts for all of the upcoming events YAC is participating in and utilizing the Parks and Recreation Instagram and Facebook accounts to share the posts.

A subcommittee meeting was scheduled for March 29<sup>th</sup>.

Staff Jensen explained that subcommittees will meet on a monthly basis and provide updates on their assignments and projects to the Commission at each meeting.

Staff Pombo stated all commissioners would receive calendar invites for upcoming subcommittee meetings.

b. Discuss the Youth Advisory Commission's Participation with the Youth Spring Break Camp

The subcommittee shared their plans for creating activities and games for the participants at the Spring Break Camp.

Commissioner McAdams shared they had discussed playing board games, dancing games, and karaoke. She also shared that they had discussed completing flower themed crafts and ending a week with a contest.

Commissioner Bhattarai shared that the subcommittee would be providing a sign up sheet for volunteering throughout Spring Break in two hour blocks.

Commissioners volunteered to participate at the Spring Break Camp by signing up.

A subcommittee meeting was scheduled for March 15<sup>th</sup> to follow up on planning activities.

## **8. NEW BUSINESS:**

a. Discuss and approve the Youth Advisory Commissions Participation in the 2<sup>nd</sup> Annual Tracy Earth Day Event on April 29, 2023.

Staff Jensen shared information about the Tracy Earth Project and explained that the Commission did participate in the same event the year prior.

Staff Pombo mentioned that this year's event would consist of the Parks and Recreation booth and the Rollin' Rec program with different Earth Day themed activities.

Commissioner discussion followed.

**ACTION:** A motion was made to approve participating in the Tracy Earth Day event by Commissioner McAdams and seconded by Commissioner Ha. A roll call vote found all in favor. Passed and so ordered.

- b. Discuss and Approve the Youth Advisory Commission's Participation with the Summer Youth & Teen Camps

Staff Pombo shared information about the upcoming summer teen and youth camps to the Commissioners.

Commissioner Ha asked about the structure of the TracyLIT summer camp.

Staff Pombo explained that the TracyLIT camp will consist of leadership training and hands-on work experience for local teens interested in recreation.

Commissioner discussion followed.

**ACTION:** A motion was made to approve participating in the summer youth & teen camps by Commissioner Cherukuri and seconded by Commissioner McAdams. A roll call vote found all in favor. Passed and so ordered.

- c. Consider Canceling the Regular Commission Meeting Scheduled for April 12, 2023 Due to the Potential Lack of a Quorum

Staff Pombo shared the consideration that the meeting be canceled due to Commissioner's vacation schedules. Staff Pombo shared that if any pertinent business were to arise, a special meeting could be scheduled later in April or be moved to the May meeting.

Commissioner discussion followed.

**ACTION:** A motion was made to cancel the regular Youth Advisory Commission meeting scheduled for April 12, 2023 by Commissioner Anoop and seconded by Commissioner Bhattarai. A roll call vote found all in favor. Passed and so ordered.

- d. Appoint a Subcommittee to Begin Practicing the 2022 YAC Annual Report

Staff Jensen explained that this subcommittee would be created to present the YAC Annual Report from 2022 and the 2023 goals to the Parks and Community Services Commission and City Council.

Staff Jensen explained that it is a good opportunity to present a positive report to represent the Commission accomplishments and upcoming goals.

Commissioner discussion followed.

A subcommittee was formed by Commissioner McAdams and Commissioner Bhattacharyya to begin practicing and presenting the YAC Annual Report. A subcommittee meeting was scheduled for March 21<sup>st</sup>.

**ACTION:** A roll call vote found all in favor. Passed and so ordered.

**9. ITEMS FROM STAFF:**

a. Spring Break Rollin' Rec; 4/10-4/14, 9am-12pm

Staff Pombo shared the Rollin' Rec Spring Break schedule with Commissioners and stated that attending two Rollin' Rec dates per season is part of their goals for this year.

Staff Pombo provided a sign up sheet for Commissioners to volunteer for upcoming Rollin' Rec dates. Commissioners proceeded to sign up for dates and times to assist at different Rollin' Rec locations during Spring Break.

b. YAC Recruitment Deadline; 4/28/23

Staff Pombo reminded the Commission that recruitment will remain open until April 28<sup>th</sup> and reminded the Commissioners with terms expiring in July, to reapply. Commissioners were also supplied with five youth applications and two adult applications and encouraged to reach out to friends and adults who might be interested in applying.

**10. ITEMS FROM THE COMMISSION:**

No items from the Commission.

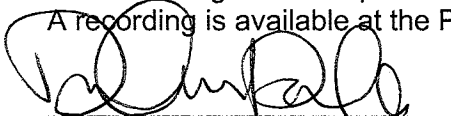
**11. ADJOURNMENT:**

Time: 7:20pm

**ACTION:** A motion was made to adjourn the meeting by Commissioner McAdams and seconded by Commissioner Cherukuri. Roll call vote found all in favor. Passed and so ordered.

The above agenda was posted at the Tracy City Hall on March 2, 2023. The above are action minutes.

A recording is available at the Parks and Recreation Department.



DeAnna Pombo, Staff Liaison