



Memorandum

Date: May 12, 2023
To: Mayor and City Council Members
From: Adriana Castaneda, Director of Mobility and Housing
CC: Midori Lichtwardt, Acting City Manager
Karin Schnaider, Assistant City Manager
Sekou Millington, Chief of Police
James Jackson, Director of Operations and Utilities
Subject: Tracy Interim Shelter Site/Homelessness Initiatives

This memo is to provide an update to City Council on the Temporary Emergency Housing Facility (Interim Shelter and Transition Plan) and relevant information to Homeless Services Division.

Construction Update

- Engineering Division finalized the identified priorities for construction bid advertisement.
 - Construction Bid Advertised Packages:
 - Equipment & Installation of permanent power to the North side (future improvement area).
 - Anticipated Bid Opening: May 17, 2023.
 - Equipment & Installation of permanent power to the South (to the 5 current active modulars and 8 containers).
 - Anticipated Bid Opening: May 25, 2023.
 - Sewer Lift Station & Holding Tank:
 - Anticipated Bid Opening: May 25, 2023.
- Custom Containers
 - No updates as result of CC915 not on-site.
- CC915 Construction Progress
 - As of the week of May 8, 2023, CC915 continues not to be on-site; therefore, no construction progress has been completed. Their continuous lapse of presence on-site, continues to affect their ability to complete the project.
 - Staff continues to engage with the City Attorney's Office to address this item.

- Electrical Update
 - A cost proposal for the required electrical connection work has been received for based on completed infrastructure plans.
- Infrastructure for CC915 units
 - A cost proposal for the required infrastructure, conduits, water line and misc. improvements has been received for based on completed infrastructure plans.
- Inspections
 - As of the week of May 8, 2023, CC915 has not been on-site.

Site Completion, including Sprung Structure

- Final site design improvements for Phase III and Phase IV are anticipated to be completed in Summer 2023. Pending available funding, these will be combined with the completed Phase II improvement plans to be advertised for bids in Summer 2023.

Generator Update

- No outstanding items for this section.

Park Clean Up – Monthly Update

- No update.

Police Department

As of the week of May 8, 2023, there are 32 tents at El Pescadero.

- PD continues to receive daily reports from Trine Security regarding activity at El Pescadero park.
- PD in collaboration with the Community Services Division are diligently relocating the unsheltered to the center of the park. This will prevent the unsheltered from congregating near the tree line and neighboring residential fence line.
- OPS, PD, and Code Enforcement continue to conduct weekly clean-ups at encampment locations.
 - From May 3, 2023, through May 10, 2023, OPS, Code Enforcement and Neighborhood Resource Officers dedicated 54 staff hours to the encampment in various capacities.
 - A 40-yard dumpster along with 2.31 tons of debris were removed from the encampment.
- The Familiar Faces (FF) team had a total of 30 engagements.
 - 1 client referred for shelter resulting in shelter intake.
 - 5 FF transports.
 - 5 new client contacts.
- During a client transport, a conversation led by FF warranted an interest in Greif Counseling and therapy. Counseling will be beneficial to the clients due to a tragic loss incurred that has release in their homelessness and drug use.
- FF transported clients to the Social Security Office. The clients successfully received their Social Security Card which allowed them to obtain Electronic Benefit Transfer (EBT) benefits. The clients expressed gratitude to FF.

Homeless Services Division

- The City continues to work closely with operators on identifying gaps in services and procedural updates.
 - This week worked with City Net on updating their internal files for all current shelter guests.
 - This week worked with Tracy CCC on updating their internal files for all current and previous shelter intakes.
 - Begin administering the vulnerability tool with the outreach teams to help expedite the housing readiness process.
 - Continue to update our pet policy, ban policy and user agreement for shelter intake.
- City Net continues to seek the hiring of an additional case manager.
- Staff continues to work through the acceptance package for the \$3 Million Federal Earmarks (Congressman Harder) Community Project Funding from the Housing and Urban Development Agency (HUD). A National Environmental Policy Act (NEPA) addendum is required to add this additional funding stream to the Temporary Emergency Housing Facility (TEHF) project as well as an update to the bed capacity at the site.
- Staff continues to work with the City's PIO on creating a brochure/flyer to the community to highlight The City of Tracy's Homeless Services.
- Staff continues to work on the request for additional American Rescue Plan Act (ARPA) funding from San Joaquin County.
- Encampment Resolution Fund (ERF) State application is still under review.
- Staff is working with the Continuum of Care to support their Request For Proposal (RFP) process to hire a consultant to provide this year's Point In Time count.
- Tracy Homelessness Advisory Committee meeting is scheduled for Thursday, May 18, 2023, at 7:00 P.M.
- Homeless Services Division Administrative Technician is working through updating the division's website to include all homeless related items and provide additional supportive resources to better educate the community on homeless related issues within the City.
- Most recent shelter update: Total Clients in Shelter: 47, Female: 17, Male: 30 Pets: 14.