

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular Meeting of the **TRACY ARTS COMMISSION** is hereby called for:

**Date/Time:** **Tuesday, June 13, 2023, 7:00 p.m.**  
(or as soon thereafter as possible)

**Location:** **Grand Theatre Center for the Arts, Visual Arts 1**  
**715 Central Avenue, Tracy, CA 95376**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Tracy Arts Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. *Items from the Audience - In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2019-240, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Tracy Arts Commission member to sponsor the item for discussion at a future meeting.*
4. Election of Chair and Vice Chair for 2023-24
5. Approval of Minutes from the Meeting of May 9, 2023
6. Receive Poet Laureate Committee Update
7. Old Business
  - A. Continue Discussion of Downtown Tracy Artwalk Programming
8. Items from the Commission
9. Items from Staff
10. Adjournment

## **POSTED: June 9, 2023**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000, at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Tracy Arts Commission regarding any item on this agenda will be made available for public inspection in the Cultural Arts Division located at 715 Central Avenue, Tracy, CA during normal business hours.

TRACY ARTS COMMISSION  
MEETING MINUTES  
May 9, 2023, 7:00 p.m.

Grand Theatre Center for the Arts, 715 Central Avenue

Chair Reis called the meeting to order at 7:05 p.m.

Roll call found Commissioners Dhugga, Lees, Reis and Sandhu present.

Staff Present: William Wilson, Cultural Arts Supervisor  
Anna Cross, Cultural Arts Division Manager

Recorded By: William Wilson, Cultural Arts Supervisor

1. ITEMS FROM THE AUDIENCE

None.

2. APPROVAL OF MINUTES FROM THE REGULAR MEETING ON APRIL 11, 2023

**ACTION** Motion by Commissioner Lees, seconded by Vice Chair Dhugga to approve the minutes as amended. Voice vote found all in favor; motion carried 4:0

3. RECEIVE POET LAUREATE COMMITTEE UPDATE

CAM Wilson announced the Poet Laureate Committee will meet on May 23 to review the roles and responsibilities of the Tracy Poet Laureate(s) in preparation to release a Call For Poets.

4. DISCUSS AND APPROVE 2023-24 OPEN MIC NIGHT EVENT SERIES CO-PRESENT WITH THE GRAND THEATRE CENTER FOR THE ARTS

CADM Cross provided the Staff Report and requested that the Tracy Arts Commission continue financial support for an Emcee (to be determined) and related featured performer expenses in the upcoming 2023-24 Presenting Season. Commissioners agreed that the 2022-23 event series was successful and want to continue the collaboration.

**ACTION** Motion by Commissioner Lees for the Tracy Arts Commission to continue partnership with the Grand Theatre Center for the Arts for the co-presentation of the 2023-24 Open Mic Night Event Series in the amount of \$3,150. Seconded by Commissioner Sandhu. Voice vote found all in favor; motion carried 4:0

5. CONTINUE DISCUSSION OF 2022 ANNUAL REPORT FOR CITY COUNCIL

CAM Wilson provided the Staff Report. Chair Reis led a discussion, providing an overview of the presentation. With City Council's questions and comments, Commissioners agreed to utilize the platform not only to provide an overview of

programming and projects, but also to be more proactive in their role to advise Council. CAM Wilson advised that it is important to continue to share the outcomes and stories that impact the community.

6. CONTINUE DISCUSSION OF PROGRAMMING FOR TRACY ARTS MONTH, APRIL 2023

CAM Wilson provided the Staff Report. Commissioners discussed their efforts to create a workshop series, and the presentation of an Audition & Reel Workshop on April 22. Commissioners agreed their efforts to develop and promote this type of programming needs to improve, in order to increase participation. Commissioners agreed to focus collaboration with the local-area creative community who are more connected to Tracy and the Grand, as well as execute a marketing plan. CAM Wilson advised Tracy currently lacks an identifiable drama collective or organization, and suggested a community-level battle of bands event for consideration in 2024.

7. CONTINUE DISCUSSION OF DOWNTOWN TRACY ARTWALK PROGRAMMING

CAM Wilson provided the Staff Report. Commissioners discussed their participation in the upcoming events on June 24 and July 22 in conjunction with the Farmer's Market, and agreed to be mobile and interactive. Commissioners will make two visits with Artwalk participants at approximately 9 am and 11 am. CAM Wilson explained hospitality will be combined and centralized in the Grand Galleries in June, and Commissioners will deliver hospitality packs in July.

8. ITEMS FROM THE COMMISSION

Commissioners gave brief summaries of their activities relating to arts and culture within the last month.

9. ITEMS FROM STAFF

CAM Wilson announced the review and approval of the Tracy Hills sculpture was scheduled for the City Council meeting on July 5. CADM Cross announced the remaining shows in the 2022-23 Presenting Season.

10. ADJOURNMENT – Time: 8:21 p.m.

**ACTION** Motion by Commissioner Lees, seconded by Commissioner Sandhu to adjourn. Roll call vote found all in favor; passed and so ordered.

The above agenda was posted at the Tracy City Hall on May 4, 2023. The above are action minutes. Materials distributed to the majority of the Tracy Arts Commission, staff records and/or audio recording is available in the Cultural Arts Division located at 715 Central Avenue.

**CITY OF TRACY  
TRACY ARTS COMMISSION MEETING  
JUNE 13, 2023**

**AGENDA ITEM 5.a.**

REQUEST

**RECEIVE POET LAUREATE COMMITTEE UPDATE**

DISCUSSION

The City of Tracy, in collaboration with the San Joaquin Community Foundation and Library and Literacy Foundation of San Joaquin County, seeks to establish a Tracy Poet Laureate. The Cultural Arts Division will identify stakeholders in the creative community, and in the community-at-large, to serve a project committee. The community-based project committee will work to determine the roles and responsibilities for a three-year, paid appointment in service to our community.

At the meeting of March 14, Chair Reis and Commissioner Lees were nominated to represent the Tracy Arts Commission and serve on the Poet Laureate Committee. A Tracy Poet Laureate public meeting was held on March 30 to gather community feedback and identify other Committee members. The Poet Laureate Committee meeting was held on May 23. Staff and the Poet Laureate Committee members will report updates to the Tracy Arts Commission as the project progresses.

FISCAL IMPACT

There is no fiscal impact for this project as this time.

RECOMMENDATION

Receive Poet Laureate Committee Update

Prepared By: William Wilson, Cultural Arts Supervisor

Reviewed By: Anna Cross, Cultural Arts Division Manager

Approved By: Anna Cross, Cultural Arts Division Manager

**CITY OF TRACY  
TRACY ARTS COMMISSION MEETING  
JUNE 13, 2023**

**AGENDA ITEM 7.a.**

REQUEST

**CONTINUE DISCUSSION OF DOWNTOWN TRACY ARTWALK 2023**

DISCUSSION

The Tracy Arts Commission (TAC) reviewed and approved FY2022-23 budget and programming recommendations at the meeting of October 11, 2022. Included within is the Downtown Tracy Artwalk event on Saturday, June 24, with an approved budget of \$1,450; \$250 for participant hospitality, and \$1,200 for six emerging (first-time participants) artists.

The Tracy Arts Commission presents Emerging Artists on a first come – first served basis, with the requirement that the participants are local residents defined by a Tracy, CA mailing address. Applicants are asked to identify if they are first-time participants in the application process.

Cultural Arts Division Staff hosted a Downtown Tracy Artwalk Meeting on Monday, April 10 at 6 pm at the Grand Theatre Center for the Arts. The Call for Participants has been released to the public in support of events on Saturday, June 24, July 22, and September 16, 2023. Participant submissions are due by Thursday, June 1 with confirmations the week of June 5.

FISCAL IMPACT

Appropriation of Tracy Arts Commission funding in the Cultural Arts Division budget in the amount of \$1,450 has been approved for June 24, 2023 Artwalk programming components.

RECOMMENDATION

Continue Discussion of Downtown Tracy Artwalk 2023

Prepared By: William Wilson, Cultural Arts Supervisor

Reviewed By: Anna Cross, Cultural Arts Division Manager

Approved By: Anna Cross, Cultural Arts Division Manager