

MAY 11, 2023

1. **CALL TO ORDER:** Commissioner Cooper called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. **Present:** Gary Cooper, Maurice Francis, Sharanjit Dhillon, Tim Silva
  - b. **Absent:** Rajpal Dhillon
  - c. **Staff Present:** Adriana Castaneda, Director of Mobility & Housing; Paula Jessup, Airport Manager; Ed Lovell, Transit Manager; Brandi Reybol, Transit Coordinator; Jayne Pramod, Transit Coordinator
  - d. **Recorded By:** Jayne Pramod; Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF SPECIAL MEETING MINUTES OF APRIL 13, 2023**
  - a) **Motion to Approve:** Commissioner Silva
  - b) **Second:** Commissioner S. Dhillon
  - c) **Abstain:** Commissioner Francis
  - d) **Vote:** Approved by unanimous vote
5. **NEW BUSINESS:**
  - a. **Receive Presentation on Airport Master Plan and Provide Input on Deficiencies Within the Airport and Proposed Resolution:** Airport Consultant Melissa Brandley, Brandley Engineering, presented the Airport Master Plan Update that included the analysis of aviation forecasts, airport's ability to meet the current and future demand and areas of deficiencies and steps to resolve the deficiencies. Commission questions and comments followed.
  - b. **Review and Provide Updates on Commission Goals and Objectives for FY22/23**

Staff provided information on various City events for Commission outreach. Provided information on the Short-Range Transit Plan (SRTP) and TRACER Fare policy. Staff responded to Commission's question on Transit Station Ribbon Cutting Ceremony.
6. **ITEMS FROM THE COMMISSION:**

Commissioner Silva: Requested to add on the next meeting agenda a discussion of the mid-block crosswalk, and the City Engineering Div. to provide an update on the Corral Hollow Corridor Construction Project, including traffic reports on accidents since construction.

Commissioner Francis: Recommended staff to provide updates on the Corral Hollow Corridor Construction Project and traffic status.

Commissioner Cooper: Commented on the Commission's request for updates that mitigate the public's safety concerns. He requested an updated Commission contact list.
7. **ITEMS FROM STAFF:**

- a. Airport Projects Update:** Referred to the Airport Layout Plan and awaiting FAA's review and feedback.
- b. Transit Ridership and Performance Update:** Ed Lovell, Transit Manager, provided updates on ridership, On-Time Performance (OTP), Transit Station ribbon-cutting ceremony date to be announced soon, and LCTOP Grant to continue student free rides next school year. Commission questions and comments followed on the OTP and customer feedback on the OTP.
- c. Bikeways Update:** New bikeway map brochure is available. The Commission addressed concerns about connectivity by bike and bus to the Mountain House Delta College campus and the status of new downtown bike racks.

**8. ITEMS FROM THE AUDIENCE:** None

**9. ADJOURNMENT TO NEXT REGULAR MEETING ON JUNE 8, 2023**

- a. Motion to Adjourn:** Commissioner Silva
- b. Second:** Commissioner Francis
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:27 p.m.

The above agenda was posted at Tracy City Hall on May 8, 2023. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

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Ed Lovell, Staff Liaison