

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular Meeting of the **TRACY ARTS COMMISSION** is hereby called for:

Date/Time: **Tuesday, September 12, 2023, 7:00 p.m.**
(or as soon thereafter as possible)

Location: **Grand Theatre Center for the Arts, Visual Arts 1**
715 Central Avenue, Tracy, CA 95376

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Tracy Arts Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Items from the Audience - *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2019-240, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Tracy Arts Commission member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Meeting of June 13, 2023
5. New Business
 - A. Discussion of FY2023-24 Funding and Programming Recommendations
6. Old Business
 - A. Continue Discussion of Downtown Tracy Artwalk Programming
7. Items from the Commission
8. Items from Staff
9. Adjournment

POSTED: September 7, 2023

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000, at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Tracy Arts Commission regarding any item on this agenda will be made available for public inspection in the Cultural Arts Division located at 715 Central Avenue, Tracy, CA during normal business hours.

**CITY OF TRACY
TRACY ARTS COMMISSION MEETING
SEPTEMBER 12, 2023**

AGENDA ITEM 5.a.

REQUEST

DISCUSSION OF FY2023-24 FUNDING AND PROGRAMMING RECOMMENDATIONS

DISCUSSION

The Tracy Arts Commission’s (TAC) programming funding resides in administrative accounts of the Cultural Arts Division (CAD) budget. The TAC FY23-24 allocation is \$11,790. The TAC meets annually to discuss funding and programming in effort to best meet goals. Through this process recommendations are formed, which will serve as an outline of TAC activities and events through June, 2024.

The TAC may opt to defer this item to the Budget and Special Events Subcommittees or engage discussion of the FY2023-24 Funding and Programming Recommendations. It is anticipated that discussion will continue as needed, and that recommendations can be reviewed and approved at the meeting of October 10 or November 14. CAD Staff will then review and approve final TAC expenditures as needed.

At the meeting of May 9, the TAC approved allocation of \$3,150 in collaboration with the Grand Theatre Center for the Arts to co-present the 2023-24 Open Mic Night Event Series. This funding will support expenses associated with Emcee and/or related featured performers.

FY2023-24 Projected Expenses:

- **Co-Present Open Mic Nights in the Studio:** **\$3,150**
As part of the Grand Theatre Center for the Arts’ 2022-23 Presenting Season.
- **2023 Annual Report:** **N/A**
Develop and present the 2023 Annual Report to City Council, as an overview of activities and projects in calendar year 2023, and include goals for 2024.
- **Participation in Arts Month – April 2024:** **TBD**
Collaboration with the Grand Theatre Center for the Arts.
- **2024 Granting Program:** **\$4,000**
Provide four \$1,000 grant awards
- **Downtown Tracy Artwalk 2023-24:** **\$1,831**
Provide participant hospitality in July 2023 **\$131**
Provide participant hospitality in September 2023 **\$250**
Provide participant hospitality in June 2024 **\$250**
Present Emerging Artists (six first time participants @ \$200 ea.) June 2024 **\$1,200**

- **Youth Arts Festival:** **N/A**
Resume stakeholder communications and meetings in order to form a Community Project Committee with participation of two Tracy Arts Commissioners.

- **Civic Art Program & Projects Contingency:** **TBD**
Incidental Civic Art Program expenses

FISCAL IMPACT

Tracy Arts Commission funding in the Cultural Arts Division FY2023-24 budget in the amount of \$11,790 has been allocated.

RECOMMENDATION

Discuss the FY2023-24 Funding and Programming Recommendations

Prepared By: William Wilson, Cultural Arts Supervisor

Reviewed By: Anna Cross, Cultural Arts Division Manager

Approved By: Anna Cross, Cultural Arts Division Manager

**CITY OF TRACY
TRACY ARTS COMMISSION MEETING
SEPTEMBER 12, 2023**

AGENDA ITEM 6.a.

REQUEST

CONTINUE DISCUSSION OF DOWNTOWN TRACY ARTWALK 2023

DISCUSSION

The Tracy Arts Commission (TAC) reviewed and approved FY2022-23 funding and programming recommendations at the meeting of October 11, 2022. Included within is the Downtown Tracy Artwalk event on Saturday, June 24, with an approved allocation of \$1,450; \$250 for participant hospitality, and \$1,200 for six emerging (first-time participants) artists.

Cultural Arts Division Staff hosted a Downtown Tracy Artwalk Meeting on Monday, April 10 at 6 pm at the Grand Theatre Center for the Arts. The Call for Participants has been released to the public in support of events on Saturday, June 24, July 22, and September 16, 2023. Participant submissions were due by Thursday, June 1, and confirmations were provided to participants the week of June 5.

The TAC contributed to centralized hospitality at the June 24 event, and provided individual hospitality to participants at the July 22 event. Three emerging artists were presented at the June 24 event, and one was rescheduled to the July 22 event due to illness.

The last Artwalk of 2023 will occur on September 16 in conjunction with Tracy City Center Association's Wine Stroll. The TAC will provide individual hospitality to participants.

FISCAL IMPACT

Appropriation of Tracy Arts Commission funding in the Cultural Arts Division FY2022-23 budget in the amount of \$1,450 was approved for June 24 Artwalk programming components. Expenses of \$131 were incurred from the Cultural Arts Division FY2023-24 budget for July 22 Artwalk hospitality.

RECOMMENDATION

Continue Discussion of Downtown Tracy Artwalk 2023

Prepared By: William Wilson, Cultural Arts Supervisor

Reviewed By: Anna Cross, Cultural Arts Division Manager

Approved By: Anna Cross, Cultural Arts Division Manager

TRACY ARTS COMMISSION
MEETING MINUTES
June 13, 2023, 7:00 p.m.

Grand Theatre Center for the Arts, 715 Central Avenue

Chair Reis called the meeting to order at 7:04 p.m.

Roll call found Commissioners Dhugga, Lees, Reis and Sandhu present.

Staff Present: William Wilson, Cultural Arts Supervisor
Anna Cross, Cultural Arts Division Manager

Recorded By: William Wilson, Cultural Arts Supervisor

1. ITEMS FROM THE AUDIENCE

Susan Heinrich, representing the Tracy Community Band, introduced herself to the Tracy Arts Commission and asked for support in seeking rehearsal space and performance opportunities from the City. Cultural Arts Division Staff advised Ms. Heinrich that they were available to meet and discuss possibilities in collaboration with the programming of the Grand Theatre Center for the Arts.

2. ELECTION OF CHAIR AND VICE CHAIR FOR 2023-24

Chair Reis nominated Commissioner Lees for Chair in 2023-24. Commissioner Lees declined the nomination.

Commissioner Sandhu nominated Chair Reis for Chair in 2023-24. Chair Reis accepted the nomination.

ACTION Voice vote found all in favor; 4:0 to elect the Chair for 2023-24

Commissioner Sandhu nominated Vice Chair Dhugga for Vice Chair in 2023-24. Vice Chair Dhugga accepted the nomination.

ACTION Voice vote found all in favor; 4:0 to elect the Vice Chair for 2023-24

3. APPROVAL OF MINUTES FROM THE REGULAR MEETING ON MAY 9, 2023

ACTION Motion by Vice Chair Dhugga, seconded by Commissioner Lees to approve the minutes as submitted. Voice vote found all in favor; motion carried 4:0

4. RECEIVE POET LAUREATE COMMITTEE UPDATE

CAM Wilson advised the Poet Laureate Committee (PLC) met on May 23 to review the roles and responsibilities of the Tracy Poet Laureate(s) in preparation to release a Call For Poets (CFP). The CFP is anticipated to be released in July. The PLC is anticipated to meet in the fall to interview and evaluate applicants, in effort to select the Poet Laureate(s).

5. CONTINUE DISCUSSION OF DOWNTOWN TRACY ARTWALK PROGRAMMING

CAM Wilson provided the Staff Report and advised four first-time participants have qualified to be presented as Emerging Artists in June.

6. ITEMS FROM THE COMMISSION

Commissioners gave brief summaries of their activities relating to arts and culture within the last month.

7. ITEMS FROM STAFF

CAM Wilson announced a collaboration with Volumetric Building Companies in effort to issue a Request for Proposals for a mural project at their office building in Tracy. He announced the City Clerk's Office is expected to begin recruitment for the open seat on the Commission soon. CAM Wilson advised discussion for FY2023-24 Budget and Programming will be on the July 11 agenda.

CADM Cross announced the Emcee for the 2023-24 Open Mic Nights in the Studio will be David Bermillo, and that featured performers from Tracy and the local area will be presented.

8. ADJOURNMENT – Time: 8:01 p.m.

ACTION Motion by Commissioner Lees, seconded by Commissioner Sandhu to adjourn.
Roll call vote found all in favor; passed and so ordered.

The above agenda was posted at the Tracy City Hall on May 4, 2023. The above are action minutes. Materials distributed to the majority of the Tracy Arts Commission, staff records and/or audio recording is available in the Cultural Arts Division located at 715 Central Avenue.