

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: Thursday, September 14, 2023, 7:00 p.m.
(or as soon thereafter as possible)

Location: Tracy Transit Station, Room 103
50 East 6th Street, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agendized items, Commissioners may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.*
4. Approval of Minutes from the Regular Meeting on August 10, 2023.
5. New Business
 - a. Receive Presentation on Corral Hollow Rd and Valpico Rd Intersection
 - b. Review and Provide Updates on Commission Goals and Objectives for FY2023/2024
6. Items from the Commission
7. Items from Staff
 - a. Airport Projects Update
 - b. Transit Ridership and Performance Update
 - c. Bikeways Update
8. Adjournment

POSTED: September 11, 2023

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at City Hall located at 333 Civic Center Plaza, Tracy, during normal business hours.

AUGUST 10, 2023

1. **CALL TO ORDER:** Vice Chair Silva called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Maurice Francis, Rajpal Dhillon, Sharanjit Dhillon, Tim Silva
 - b. **Absent:** Gary Cooper
 - c. **Staff Present:** Adriana Castaneda, Director of Mobility & Housing; Paula Jessup, Airport Manager; Ed Lovell, Transit Manager; Brandi Reybol, Transit Coordinator; Jayne Pramod, Transit Coordinator
 - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** Alice English, Tracy resident, referred to the June TAC meeting and commented on the incorrect and misleading information provided by City Engineering Staff during the Corral Hollow Valpico Intersection Construction Project Updates on the funding availability. She commented on Valpico Road not having the proper striping. Requested City provide information about TAC meetings to Tracy Airport group.
Commission questions and comments followed.
Richard Williams, Tracy, addressed the loss of his father-in-law, a resident of Tracy since 1969, in a crosswalk accident, preventable if the crosswalk was illuminated. He thanked the Council and staff for taking action on securing grants for the crosswalk illumination and safety measures. Requested Commission to follow up on ensuring the crosswalks throughout the City are made safe. He has been working with Commissioner Silva on this matter. Commissioner Silva's suggestion to add crosswalk safety as a discussion item with the Engineering Dept. at next month's meeting was motioned by Commissioner R. Dhillon and seconded by Commissioner Francis.
4. **APPROVAL OF SPECIAL MEETING MINUTES OF JUNE 8, 2023**
 - a) **Motion to Approve:** Commissioner R. Dhillon
 - b) **Second:** Commissioner S. Dhillon
 - c) **Abstain:** None
 - d) **Vote:** Approved by majority vote
5. **NEW BUSINESS:**
 - a. **Receive Presentation on Airport Master Plan and Provide Input on the Airport and Upcoming Projects** Airport Consultant Melissa Brandley, Brandley Engineering, presented the second part of the Airport Master Plan Update that included the analysis of aviation forecasts, the ability for future demand and expansion, new hangar and public access area, short-term and long-term developments and the timeline for completion. Commission questions and comments followed.
Alice English, Tracy, referred to corporate hangars mentioned in the presentation and asked where it was stated in the presentation hardcopy and also requested clarification on the timeline stated for submitting the final draft to the City.
Ari Sarmiento, inquired about the land lease agreement for corporate hangars, and what plan is in place when passenger traffic increases and FAA considers the airport as an FR139 airport requiring security onsite and pilot training facilities at the airport. He also asked about the communication process with the resident aircraft owners when changes are made to the aviation lighting system and if there is a process for installing a control

tower and if there is a system currently for communicating with other neighboring control towers.

- b. Review and Provide Updates on Commission Goals and Objectives for FY23/24**
Staff provided information on the Blues & Brews event and various City events for Commission outreach. Provided information on the Short-Range Transit Plan (SRTP) and Airport Master Plan. Also provided tentative timeline for educational presentations and Unmet Transit Needs presentation. Staff responded to Commission questions on airport events. Alice English, Tracy referred to Facebook public comments on the Station ADA parking spaces blocked off during the downtown event to accommodate food trucks.

6. ITEMS FROM THE COMMISSION:

Commissioner Francis: Requested updates from the City Engineering Dept. on the traffic congestion at the road construction and if there is any follow-up on the traffic congestion addressed by the St. Bernard's School.

Commissioner R. Dhillon: Referred to the last TAC meeting comments from the public and asked about the process of handling issues and items public address to the Commission.

Commissioner Silva: Requested Student Free Ride to be promoted and shared the appreciative feedback from the public and students.

7. ITEMS FROM STAFF:

- a. Airport Projects Update:** Provided information on the Airport Halloween event planning and marketing efforts.
- b. Transit Ridership and Performance Update:** Ed Lovell, Transit Manager informed the Commission on canceling the Transit Station ribbon-cutting ceremony. Provided updates on ridership, student-free ridership, incorrect On-Time Performance (OTP) due to a software error, feedback on the new routes and service, the new 31-Day Pass and the marketing efforts to promote the new routes and Students Free Ride program. Alice English, Tracy, referred to the Council Agenda Consent Item regarding purchasing four buses for fixed route service.
- c. Bikeways Update:** Staff provided updates on the Bessie Ave Reconstruction Project, reconstructing Bessie Ave. between Lowell Ave. and Grant Line Rd, which will include painting bike sharrows on the roads between 11th St. and Grant Line Rd as part of the new City standard for street overlay and reconstruction projects where the streets are narrow for bike lane striping.

8. ITEMS FROM THE AUDIENCE: None

9. ADJOURNMENT TO NEXT REGULAR MEETING ON SEPTEMBER 14, 2023

- a. Motion to Adjourn:** Commissioner Francis
- b. Second:** Commissioner R. Dhillon
- c. Vote:** Approved by unanimous vote
- d. Time:** 9:15 p.m.

The above agenda was posted at Tracy City Hall on August 7, 2023. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

Ed Lovell, Staff Liaison

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
September 14, 2023**

AGENDA ITEM 5.b.

REQUEST

**REVIEW AND PROVIDE UPDATES ON COMMISSION GOALS AND OBJECTIVES
FOR FY 2023/2024**

DISCUSSION

At the June 8, 2023 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the current fiscal year 2023/2024.

Below are the commission recommended goals for FY 2023/2024 with recommended timelines.

FY23/24 Transportation Commission Goals

	GOAL	TIMELINE	SUB-COMMITTEE
OUTREACH	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting Next Dates: TBD Sep, 2023 TBD Oct, 2023
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting Next Dates: Spring 2024
	Participate in City Sponsored Airport events	October 28, 2023 TBD June 2024	All
	Participate in Other Appropriate Community Events	TBD 2023/2024	All Blues & Brews – Oct 7
TRANSIT	Provide Input on Short Range Transit Plan	January 2024	All

AIRPORT	Provide Input on Updated Airport Master Plan	August 2023	COMPLETE
EDUCATION	Receive presentations on areas related to the purpose of the commission (funding, bus contractor, SJCOG, bike safety, etc)	Ongoing	Sep – Corral Hollow/Valpico Rd Intersection Update Oct – SJCOG Unmet Transit Needs Nov – Bicycling traffic Enforcement/E-bikes Dec – Future Bikeways Projects Jan – Short Range Transit Plan Workshop

In order to successfully complete each of these goals, the commissioners will form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of no more than 2 commissioners.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMMENDATION

That the Commission review and provides updates on the commission goals and objectives for FY 2023/2024.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
SEPTEMBER 14, 2023**

AGENDA ITEM 7

Staff Items

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Commission Goals Update (June/July)
- Unmet Transit Needs (October/November)
- CIP Review (November/December)

Airport Update

By Paula Jessup

Airport Improvement Items:

Project	Current Status	Next Steps
Tracy Airport Master Plan	Staff reviewing current draft.	Review of Master Plan Narrative
Airport Halloween Event	Working with Parks & Recreation Department to plan event.	Event on 10/28/23.

Transit Update

By Jayne Pramod

Transit Projects Update:

Project	Current Status	Next Steps
Short Range Transit Plan	Staff reviewing proposals.	Award contract at City Council, est. Nov 7.
Intelligent Transportation Systems RFP	Proposals due 9/15.	Staff to review proposals. Interviews with top proposers.

TRACER Ridership: A year-to-date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is up 1,403 riders compared to the year-to-date ridership in July FY 22/23, an increase of approximately 28%. Paratransit ridership is up 470 riders compared to the same time in July FY 22/23, an increase of approximately 46%. Overall the Tracer system ridership has increased by 1,872 riders over the same period last year, an overall increase of approximately 31%

July Year To Date Ridership Comparison

	FY 22/23	FY 22/23
Fixed Route Ridership		
Regular	1,057	1,236
Student (Students Ride Free Promo effective FY20/21)		
Senior	474	762
Disabled	146	111
Free (Personal Care Attendant, ACCESS Pass, under 6 y/o)	201	151
Promo Passengers	2,142	3,044
<i>Promo Regular</i>	646	863
<i>Promo Student</i>	1,061	1,534
<i>Promo Senior</i>	320	388
<i>Promo ADA</i>	85	159
<i>Promo Free</i>	30	100
Passengers w/tickets	758	962
Passengers w/transfers	191	106
Total	4,969	6,372
Paratransit Ridership		
Regular (Guest)	19	13
Senior	79	122
Disabled/Medicare	853	1,176
Free	65	175
Total	1,016	1,486
All Systems Ridership	5,985	7,858

Fixed Route On-Time Performance FY23/24:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A Route	83%											
B Route	82%											
C Route	80%											
D Route	69%											
E Route	86%											
F Route	82%											
G Route	92%											
Arbor Shuttle	75%											
OVERALL	73%											

*Staff is aware of a current software issue that is producing data errors for on-time performance. The swarmer company is currently looking into the issue.