

AUGUST 10, 2023

1. **CALL TO ORDER:** Vice Chair Silva called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Maurice Francis, Rajpal Dhillon, Sharanjit Dhillon, Tim Silva
 - b. **Absent:** Gary Cooper
 - c. **Staff Present:** Adriana Castaneda, Director of Mobility & Housing; Paula Jessup, Airport Manager; Ed Lovell, Transit Manager; Brandi Reybol, Transit Coordinator; Jayne Pramod, Transit Coordinator
 - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** Alice English, Tracy resident, referred to the June TAC meeting and commented on the incorrect and misleading information provided by City Engineering Staff during the Corral Hollow Valpico Intersection Construction Project Updates on the funding availability. She commented on Valpico Road not having the proper striping. Requested City provide information about TAC meetings to Tracy Airport group.
Commission questions and comments followed.
Richard Williams, Tracy, addressed the loss of his father-in-law, a resident of Tracy since 1969, in a crosswalk accident, preventable if the crosswalk was illuminated. He thanked the Council and staff for taking action on securing grants for the crosswalk illumination and safety measures. Requested Commission to follow up on ensuring the crosswalks throughout the City are made safe. He has been working with Commissioner Silva on this matter. Commissioner Silva's suggestion to add crosswalk safety as a discussion item with the Engineering Dept. at next month's meeting was motioned by Commissioner R. Dhillon and seconded by Commissioner Francis.
4. **APPROVAL OF SPECIAL MEETING MINUTES OF JUNE 8, 2023**
 - a) **Motion to Approve:** Commissioner R. Dhillon
 - b) **Second:** Commissioner S. Dhillon
 - c) **Abstain:** None
 - d) **Vote:** Approved by majority vote
5. **NEW BUSINESS:**
 - a. **Receive Presentation on Airport Master Plan and Provide Input on the Airport and Upcoming Projects** Airport Consultant Melissa Brandley, Brandley Engineering, presented the second part of the Airport Master Plan Update that included the analysis of aviation forecasts, the ability for future demand and expansion, new hangar and public access area, short-term and long-term developments and the timeline for completion. Commission questions and comments followed.
Alice English, Tracy, referred to corporate hangars mentioned in the presentation and asked where it was stated in the presentation hardcopy and also requested clarification on the timeline stated for submitting the final draft to the City.
Ari Sarmiento, inquired about the land lease agreement for corporate hangars, and what plan is in place when passenger traffic increases and FAA considers the airport as an FR139 airport requiring security onsite and pilot training facilities at the airport. He also asked about the communication process with the resident aircraft owners when changes are made to the aviation lighting system and if there is a process for installing a control

tower and if there is a system currently for communicating with other neighboring control towers.

- b. Review and Provide Updates on Commission Goals and Objectives for FY23/24**
Staff provided information on the Blues & Brews event and various City events for Commission outreach. Provided information on the Short-Range Transit Plan (SRTP) and Airport Master Plan. Also provided tentative timeline for educational presentations and Unmet Transit Needs presentation. Staff responded to Commission questions on airport events. Alice English, Tracy referred to Facebook public comments on the Station ADA parking spaces blocked off during the downtown event to accommodate food trucks.

6. ITEMS FROM THE COMMISSION:

Commissioner Francis: Requested updates from the City Engineering Dept. on the traffic congestion at the road construction and if there is any follow-up on the traffic congestion addressed by the St. Bernard's School.

Commissioner R. Dhillon: Referred to the last TAC meeting comments from the public and asked about the process of handling issues and items public address to the Commission.

Commissioner Silva: Requested Student Free Ride to be promoted and shared the appreciative feedback from the public and students.

7. ITEMS FROM STAFF:

- a. Airport Projects Update:** Provided information on the Airport Halloween event planning and marketing efforts.
- b. Transit Ridership and Performance Update:** Ed Lovell, Transit Manager informed the Commission on canceling the Transit Station ribbon-cutting ceremony. Provided updates on ridership, student-free ridership, incorrect On-Time Performance (OTP) due to a software error, feedback on the new routes and service, the new 31-Day Pass and the marketing efforts to promote the new routes and Students Free Ride program. Alice English, Tracy, referred to the Council Agenda Consent Item regarding purchasing four buses for fixed route service.
- c. Bikeways Update:** Staff provided updates on the Bessie Ave Reconstruction Project, reconstructing Bessie Ave. between Lowell Ave. and Grant Line Rd, which will include painting bike sharrows on the roads between 11th St. and Grant Line Rd as part of the new City standard for street overlay and reconstruction projects where the streets are narrow for bike lane striping.

8. ITEMS FROM THE AUDIENCE: None

9. ADJOURNMENT TO NEXT REGULAR MEETING ON SEPTEMBER 14, 2023

- a. Motion to Adjourn:** Commissioner Francis
- b. Second:** Commissioner R. Dhillon
- c. Vote:** Approved by unanimous vote
- d. Time:** 9:15 p.m.

The above agenda was posted at Tracy City Hall on August 7, 2023. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

A handwritten signature in black ink, appearing to read "Ed Lovell", enclosed in a thin black rectangular border.

Ed Lovell, Staff Liaison