

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: Thursday, October 12, 2023, 7:00 p.m.
(or as soon thereafter as possible)

Location: Tracy Transit Station, Room 103
50 East 6th Street, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agendized items, Commissioners may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.*
4. Approval of Minutes from the Regular Meeting on September 14, 2023.
5. New Business
 - a. Receive Presentation on Update to Corral Hollow Rd and Valpico Rd Intersection
 - b. Receive Presentation on Draft Citywide Traffic Calming Methods
 - c. Review and Provide Updates on Commission Goals and Objectives for FY2023/2024
6. Items from the Commission
7. Items from Staff
 - a. Airport Projects Update
 - b. Transit Ridership and Performance Update
 - c. Bikeways Update
8. Adjournment

POSTED: October 9, 2023

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at City Hall located at 333 Civic Center Plaza, Tracy, during normal business hours.

SEPTEMBER 14, 2023

1. **CALL TO ORDER:** Chair Cooper called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Gary Cooper, Maurice Francis, Rajpal Dhillon, Tim Silva
 - b. **Absent:** Sharanjit Dhillon
 - c. **Staff Present:** Ed Lovell, Transit Manager; Brandi Reybol, Transit Coordinator.
Jayne Pramod, Transit Coordinator
 - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** John Moore, President of the Tracy Airport Association, referred to the Airport Master Plan presentation at the August TAC meeting and commented that he and others at the airport did not receive information regarding a presentation or were provided an opportunity to review the plan. He commented on other cities' marketing efforts for community participation and input in similar matters and addressed his disappointment at the City of Tracy. Requested the Airport Manager and the City do a better job of communicating and getting community input. He also stated he has not seen an improvement in the City's approach towards airport matters since his joining the airport in 2000.
Commission questions and comments followed.
Michael Thibodeau, Tracy, mentioned the increasing traffic and use of the Tracy Airport due to the convenience and easy access of the airport. He addressed the lack of basic amenities at the airport and the City's lack of support to make it great.
Alice English, Tracy, referred to the August TAC Meeting and stated it was disrespectful to airport users that they were not notified of the meeting and the Airport Masterplan presentation. Requested staff to do their job and Commission to support her request. Shared event information on the South Side Community Parade.
4. **APPROVAL OF SPECIAL MEETING MINUTES OF AUGUST 10, 2023**
 - a) **Motion to Approve:** Commissioner Silva
 - b) **Second:** Commissioner Francis
 - c) **Abstain:** Commissioner Cooper
 - d) **Vote:** Approved by majority vote
5. **NEW BUSINESS:**
 - a. **Receive Presentation on Corral Hollow Rd and Valpico Rd Intersection:** Koosun Kim. City Engineer / Assistant Director of Development Services presented a 3rd Update on the Corral Hollow/Valpico Road Intersection Temporary Traffic Signal Operation, including current operations and traffic patterns, traffic mitigation, key event timeline, and funding. Commission questions and comments followed.
 - b. **Review and Provide Updates on Commission Goals and Objectives for FY23/24**
Staff provided information on the Blues & Brews event on October 7th. Provided updates on the Short-Range Transit Plan (SRTP), Airport Master Plan, and tentative timeline for Unmet Transit Needs presentation. Staff responded to Commission questions.
6. **ITEMS FROM THE COMMISSION:**

Commissioner R. Dhillon: enquired about the Transit Station Reopening Ceremony.

Commissioner Francis: Referred to the comments received from the airport members that they were unaware of the Airport Masterplan Presentation and asked if the City could accommodate their request.

Commissioner Silva: Shared information he received from another transit agency maintenance staff regarding their electric bus caught on fire; their diesel buses are more efficient and cost-effective. Suggested City be cautious and have a plan when purchasing electric buses.

Commissioner Cooper: Requested staff to communicate and inform the airport members when the Airport Masterplan will be presented again.

7. ITEMS FROM STAFF:

- a. Airport Projects Update:** The Airport Manager could not attend the meeting; the Commission was informed to email the Airport Manager if they have questions or concerns regarding the airport projects.
- b. Transit Ridership and Performance Update:** Ed Lovell, Transit Manager provided status of the Short Range Transit Plan (SRTP) RFP, the outreach and surveys planned to gather public input, the Information Technology System (ITS) RFP due on September 15th, and City's interest in Hydrogen model buses to replace the fleet. Staff also provided updates on ridership.
- c. Bikeways Update:** Staff provided updates on the meeting with Operations and Utility Div. to discuss the bikeway striping. Responded to Commissioner Silva's comments on sharrows and provided information on the streets that will have sharrows.

8. ITEMS FROM THE AUDIENCE: None

9. ADJOURNMENT TO NEXT REGULAR MEETING ON OCTOBER 12, 2023

- a. Motion to Adjourn:** Commissioner Silva
- b. Second:** Commissioner Francis
- c. Vote:** Approved by unanimous vote
- d. Time:** 9:09 p.m.

The above agenda was posted at Tracy City Hall on September 11, 2023. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

Ed Lovell, Staff Liaison

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
October 12, 2023**

AGENDA ITEM 5.c.

REQUEST

**REVIEW AND PROVIDE UPDATES ON COMMISSION GOALS AND OBJECTIVES
FOR FY 2023/2024**

DISCUSSION

At the June 8, 2023 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the current fiscal year 2023/2024.

Below are the commission recommended goals for FY 2023/2024 with recommended timelines.

FY23/24 Transportation Commission Goals

	GOAL	TIMELINE	SUB-COMMITTEE
OUTREACH	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting Next Dates: TBD Oct, 2023
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting Next Dates: Spring 2024
	Participate in City Sponsored Airport events	October 28, 2023 TBD June 2024	All
	Participate in Other Appropriate Community Events	TBD 2023/2024	All
TRANSIT	Provide Input on Short Range Transit Plan	January 2024	All
AIRPORT	Provide Input on Updated Airport Master Plan	August 2023	COMPLETE

EDUCATION	Receive presentations on areas related to the purpose of the commission (funding, bus contractor, SJCOG, bike safety, etc)	Ongoing	Oct: <ul style="list-style-type: none"> - Corral Hollow/Valpico Rd Intersection Update - Traffic Calming Methods Nov: <ul style="list-style-type: none"> - SJCOG Unmet Transit Needs - Bicycling traffic Enforcement/E-bikes Dec: <ul style="list-style-type: none"> - Future Bikeways Projects Jan: <ul style="list-style-type: none"> - Short Range Transit Plan Workshop
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In order to successfully complete each of these goals, the commissioners will form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of no more than 2 commissioners.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMMENDATION

That the Commission review and provides updates on the commission goals and objectives for FY 2023/2024.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
OCTOBER 12, 2023**

AGENDA ITEM 7

Staff Items

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Commission Goals Update (June/July)
- Unmet Transit Needs (October/November)
- CIP Review (November/December)

Airport Update

By Paula Jessup

Airport Improvement Items:

Project	Current Status	Next Steps
Tracy Airport Master Plan	Staff reviewing current draft.	Review of Master Plan Narrative
Airport Halloween Event	Working with Parks & Recreation Department to plan event.	Event on 10/28/23.

Transit Update

By Jayne Pramod

Transit Projects Update:

Project	Current Status	Next Steps
Short Range Transit Plan	Award contract at City Council, est. Nov 7.	Kick-off meeting with consultant.
Intelligent Transportation Systems RFP	Staff conducted interviews with top proposers.	Select contractor and negotiate terms of PSA. City Council award estimated for Dec 5.

TRACER Ridership: A year-to-date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is up 4,776 riders compared to the year-to-date ridership in August FY 22/23, an increase of approximately 34%. Paratransit ridership is up 749 riders compared to the same time in August FY 22/23, an increase of approximately 33%. Overall, the Tracer system ridership has increased by 5,525 riders over the same period last year, an overall increase of approximately 34%

August Year To Date Ridership Comparison

	FY 22/23	FY 23/24
Fixed Route Ridership		
Regular	2,656	1,236
Student (Students Ride Free Promo effective FY20/21)		
Senior	1,320	762
Disabled	242	111
Free (Personal Care Attendant, ACCESS Pass, under 6 y/o)	386	151
Promo Passengers	7,205	15,546
<i>Promo Regular</i>	1,643	5,465
<i>Promo Student</i>	4,621	6,979
<i>Promo Senior</i>	649	2,358
<i>Promo ADA</i>	218	482
<i>Promo Free</i>	74	262
Passengers w/tickets	1,917	962
Passengers w/transfers	372	106
Total	14,098	18,874
Paratransit Ridership		
Regular (Guest)	38	23
Senior	174	289
Disabled/Medicare	1,081	2,353
Free	157	387
Total	2303	3,052
All Systems Ridership	16,401	21,926

Fixed Route On-Time Performance FY23/24:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A Route	83%	94%										
B Route	82%	87%										
C Route	80%	73%										
D Route	69%	76%										
E Route	86%	86%										
F Route	82%	82%										
G Route	92%	66%										
Arbor Shuttle	75%	80%										
OVERALL	73%	81%										

*Staff is aware of a current software issue that is producing data errors for on-time performance. The swarwer company is currently looking into the issue.