

**PARKS & COMMUNITY SERVICES COMMISSION  
REGULAR MEETING MINUTES  
Thursday, September 7, 2023**

**1. CALL TO ORDER:**

Chair Lieberg called the meeting to order at 7:00 p.m.

**2. ROLL CALL:**

- a. Present: Chair Lieberg & Vice Chair Abercrombie, and Commissioners Arbogast, and Shrout. Commissioner Jimenez came late.
- b. Absent: None
- c. Staff Present: Jolene Jauregui, Interim Parks Director; Justin Geibig, Recreation Supervisor; Katie Akre, Recreation Program Coordinator; Michael Rosales, Landscape Architect
- d. Recorded By: Andrea Pedigo, Executive Assistant; Norma Padilla Administrative Assistant

**3. PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was led by Commissioner Shrout

**4. ITEMS FROM THE AUDIENCE:**

Phillip Kalis and Sherry Mackay came to speak; however, they were speaking on item 6.a. and was asked to return after that item was brought forth to the commission.

**5. APPROVAL OF MEETING MINUTES**

- a. **Review and Approved the Regular Meeting Minutes from August 3, 2023**

**ACTION:** Vice Chair Abercrombie made a motion to approve the meeting minutes from August 3, 2023. Commission Shrout seconded the motion. Roll call found all in favor with a vote 4,0,0. Passed and so ordered.

**6. OLD BUSINESS:**

- a. **REVIEW AND ACCEPT CHANGES TO THE 2024 CITY OF TRACY SPORTS FIELD RESERVATION HANDBOOK**

Katie Akre, Recreation Program Coordinator, presented the staff report to the commission.

Chair Lieberg open item 6.a. to the public.

Sherri Mackay, volunteer with Tracy Youth Soccer League addressed the issue of overbooking of field at Legacy fields. Sherri stated she has (+/-) kids in the organization, and it takes time to organize the teams and to plan what fields at what time they will be used.

Sherri stated she has been in contact with Katie Akre to make changes to her schedule/reservation of fields.

Sherri stated last year was really hard as we had another organization that came in and wanted to use the same fields. She said this put a strain on the organization to get done on time, especially for the little ones.

Sherri stated this year, they spaced out the games and we that they don't go past their time. They have hired young kids to come in and clean up after them and take down their goals. However, there is another organization that come out and sets up their goals and begins practicing on TYSL fields while their kids are still playing. This has become a real issue for TYSL.

Sherri stated she has sent pictures to Katie/Parks & Rec department as this is occurring every weekend.

Chair Lieberg asked if there was a change to the handbook she liked or wants changed.

Sherri mentioned that penalizing these leagues when they book so far in advance without knowing numbers and not revising schedule.

Chair Lieberg asked if other leagues were revising their schedule.

Sherri stated she didn't know & that she could only speak on TYSL.

Chair Lieberg asked staff to rewind back a few months ago to our conversation on fees and if those were added as a revision.

Justin Geibig, Recreation Supervisor and Jolene Jauregui, Interim Parks & Rec Director answered the question of the Chair.

Commission and Staff discussion continued.

Vice Chair Abercrombie asked Sherri Mackay a question.

Sherri answered she has worked with Katie to revise her schedule this year.

Justin Geibig, Recreation Supervisor explained the allocation process to the commission.

Discussion and questions of the commission continued.

Sherri Mackay asked if there was a penalty for an organization who comes and uses a field if it is not reserved for them.

Jolene Jauregui, Interim Parks & Rec Director, answered the question.

Commission questions asked.

Justin Geibig, Recreation Supervisor responded.

Sherri asked what's the disciplinary action is if an organization uses a field unpermitted.

Justin Geibig, Recreation Supervisor responded.

Molly Lowe stated the rules need to specific and clear for accountability.

Commission question and comments continued.

Justin answered the questions of the commission.

Molly Lowe asked staff if reports are given to the commission on the number of violations these organizations have.

Jolene Jauregui, Interim Parks & Rec Director responded to Molly's question.

Molly made a request to the commission to ask for monthly reports regarding facility use/sports field violations.

Sherri Mackay made an additional statement stating TYSL tried really hard to comply to the rules and to make adjustments when needed.

TYSL tries to work w all the organizations, 1 organization is difficult to work with.

Sherri Mackay stated this 1 organization is out here every weekend on our fields. This organization moves big goals across the fields in front of our games and begins shooting goals next to the 7 and 8 year olds while they are playing. She stated she has sent pictures and feels she needs to be the watch dog.

Sherri Mackay mentioned she is glad the no show violations are in the handbook, but asked where the violations for those who abuse and use fields before they are supposed to.

Phil Kalis, Tracy resident wanted to reiterate and to make sure all user groups are using their permitted time.

Phil Kalis stated last year he coached with West Coast Soccer, and he took pictures every Saturday when he was out there. He stated there is a schedule posted online that shows all the times of recreation and competitive games. TYSL had these fields permitted "correct me if am wrong" until 5:00pm every Saturday last fall. Every Saturday last fall there was nobody there past 3pm sometimes 2pm or 1pm. This means TYSL was reserving fields for 2+ hours on 8 fields so no other user group could use them. TYSL was aware of this the entire season. They never adjusted or fixed their reservations, therefore, this caused other user groups to not be able to move their times up so they can play sooner, and guests can go home earlier. This is an issue and Phil Kalis has pictures in his phone from every Saturday last year.

Commission questions followed.

Phil Kalis stated he can't speak to his year, and he is not part of it.

Phil Kalis mentioned that West Coast does pay a storage fee and stores full sized goals @ Legacy Fields. He stated these are just something that you can just pick up and move.

Phil Kalis mentioned that it is a required to have a certain level facility when you have a certain level of competition. When you play high level soccer, you can't play with portable soccer goals. The goals West Coast use are sage as long as you store and use them appropriately. He stated these goals can't be moved due to weight and that is why they prefer fields 7 and 8 and they are closest to their storage, but they are having

trouble getting games on those fields. He would really like to be able to work with the other organizations.

He apologized if there was an issue, however, He wasn't there.

Sherri Mackay stated she witnessed two kids pick them up and move them and she has pictures.

Commission questions followed.

Phil Kalis answered and then asked staff a question about violation fees.

Justin Geibig, Recreation Supervisor answered the question.

Commission questions followed.

Jolene Jauregui, Interim Parks & Recreation Director answered the questions of the commission.

Sherri Mackay commented about her time regarding fields last year until 5pm. She stated they rushed their games because they knew West Coast Soccer wanted the fields at 5pm. She stated they would not do this again. Sherri stated they are frustrated as they have been out at Legacy since it opened, and they have no where else to go.

Sherri Mackay stated she met with Troy Dayak, D.O.C of West Coast Soccer and they came up with a solution, but for some reason it didn't work out for them.

Sherri Mackay stated that their 1<sup>st</sup> Saturday out at Legacy she witnessed two moms carry the goals to fields 5 & 6 while TYSL was still playing their games with the permits good until 4pm. She stated at 3:26pm West Coast Soccer started their game. She feels this should be a penalty as that it is a liability on TYSL if something happened and a goal fell on a kid. Sherri stated she sent pictures, and it happened again the following weekend.

Sherri Mackay stated Troy knew why TYSL requested fields 5, 6, 7 & 8 as it was safer for the younger players and easier access for their families to the concessions and restrooms.

Commission comments and questions followed.

Justin Geibig, Recreation Supervisor and Jolene Jauregui, Interim Parks & Rec Director answered the questions of the commission.

Based on the answer from staff, Molly Lowe asked if that procedure was in the handbook with steps that needed to be taken. This way there is documentation, and a paper trail and staff can have data.

Jolene Jauregui, Interim Parks Director responded to the question.

Comments and questions of the commission continued.

Justin Geibig, Recreation Supervisor and Jolene Jauregui, Interim Parks & Recreation Director answered the questions of the commission.

Chair Lieberg made a request to staff for quarterly reports all sport violations/complaints and what the outcome was for each item. Vice Chair Abercrombie seconded the motion.

Sherry Mackay asked the question if the language of No-Show penalty fee will be updated to add language regarding organizations using fields outside of their permitted time, before or after.

Questions and comments of the commission followed to staff.

Jolene Jauregui, Interim Parks Director answered the questions of the commission.

**ACTION:** Vice Chair Abercrombie made a motion to postpone this item to a future date so staff can revise. Commissioner Shroul seconded the motion. Roll call found all in favor with a 5,0,0 vote; passed and so ordered.

## **7. NEW BUSINESS**

### **a. STAFF RECOMMENDS THAT THE COMMISSION REVIEW AND APPROVE 1) TRACY HILLS OPEN SPACE IMPROVEMENTS PROPOSAL, AND 2) TRACY HILLS COMMUNITY PARK CONCEPTUAL DESIGN AND MAKE A RECOMMENDATION FOR APPROVAL TO CITY COUNCIL.**

Michael Rosales, Landscape Architect presented the staff report to commission.

Michael Rosales introduced John Palmer & Mike Souza from Integral Communities.

John Palmer presented the presentation to the commission.

Chair Lieberg opened item 7.a. to the public. No public comment for this item.

Commission questions and comments followed.

Michael Rosales, Landscape Architect answered the questions of the commission.

**ACTION:** Vice Chair Abercrombie made a motion to approve the Tracy Hills Open Space improvements proposal and make a recommendation to City Council. Commissioner Arbogast seconded the motion. Roll call found all in favor with a 5,0,0 vote; passed and so ordered.

**ACTION:** Vice Chair Abercrombie made a motion to approve the Tracy Hills Community Park Conceptual Design and make a recommendation to City Council. Commissioner Jimenez seconded the motion. Roll call found all in favor with a 5,0,0 vote; passed and so ordered.

## **8. STAFF ITEMS:**

### **a. RECEIVE THE SENIOR QUARTERLY REPORT ON NEEDS & CONCERN**

Amanda Jensen presented the quarterly report to the commission.

Chair Lieberg open item 8.a to the public. No public comment for this item.

Commissioner Jimenez asked if staff could look at moving the disabled parking spots closer to the entrance of the Senior Center.

Chair Lieberg & Vice Chair Abercrombie thanked staff for the report.

**9. PARKS & RECREATION DIRECTORS REPORT**  
**a. AQUATIC CENTER UPDATE**

Jolene Jauregui, Interim Parks & Recreation Director reported that City Council approved the Professional Services Agreement with Griffin Structures who will be the Project Manager for the Aquatic Center at the September 5<sup>th</sup> meeting. Griffin Structures will be meeting with them to create a timeline and next steps with an update at the October meeting.

Questions of the commission followed.

Michael Rosales, Landscape Architect answered the questions of the commission.

Michael Rosales also mentioned that we have begun and RFQ for Design Services.

Jolene Jauregui, Interim Parks & Rec Director made mention that Griffin Structures will be doing all the marketing and outreach along with a website so the messaging will be updated as the project moves forward.

Chair Lieberg opened item 9.a to the public.

Molly Lowe, Tracy Resident asked why we are going through this process again as this has been ongoing for 20 years. Why are we spending the money to go and ask our community what we need when we have done that already. We have pictures, we have data, we have information.

Michael Rosales, Landscape Architect made a clarifying statement regarding the outreach and that it is not for us to go out and ask for additional items, it is to keep the public aware via a website to keep the public up to date on the project.

Molly Lowe stated there are already design plans that are done and asked why we are starting over at ground zero when we have already missed out on the construction boom.

Jolene Jauregui, Interim Parks & Rec Director clarified for the record that when she mentioned that the consultant would be doing public outreach for redesign, she meant public outreach to keep the public aware of the process.

Alice English, Tracy Resident stated yes, the land was accepted and thanked Chair Lieberg for his support and comments and the community support to finally get council to agree to accept the land. It took 3 council meetings and filling up chamber to get Council member Arriola and Mayor Young to accept to land. At the last City Council mtg this item was discussed, and I went on record since we have the land and the money approved to get our \$8M dollars back. They are working on that. In regard to the design, since the DA was thrown out, the new project manager was hired to make sure all is done for the shovel to get in the ground.

Commission thanked staff for their report and asked that this stays as a future item.

## 10. ITEMS FROM THE COMMISSION:

Commissioner Jimenez reported that the Tracy Friends for Parks and Community Services Foundation did not meet as it is bi-monthly. The next meeting is in September.

Commissioner Jimenez reported that the Tracy Senior Association is reviewing opportunities to partner with Human Services agency that provides services to those in need. They are looking at joining with the Tracy Volunteer Care givers who provides transportation to the seniors. They will be at the Tracy Connect event. The handy man they hired is very busy and may need to hire another one, but he is out in the community doing wonderful things for our seniors.

Commissioner Arbogast stated he spoke with staff earlier regarding Gretchen Talley Park.

Michael Rosales, Landscape Architect stated staff has hired a consultant to work on the drawings and specifications. We are looking at the end of October to be completed with that and back to the building department for review in November with everything wrapped up by December and out to bid January or February. We are looking at beginning construction in early Spring.

Commissioner ShROUT asked about the list of volunteers for High School students and what the update was.

Jolene Jauregui, Interim Parks and Rec Director apologized for the delay as it fell through the cracks and stated she would work on that this upcoming week.

Vice Chair Abercrombie asked about the triathlon for the kids and if anything happened with that.

Jolene asked for clarification of the request from Vice Chair Abercrombie. Jolene stated with the change in staff (as one employee left) this fell through the cracks. He is looking at doing this in the Spring.

Vice Chair Abercrombie stated let's not turn this commission into a council meeting. Be respectful to one another as there is no benefit in making snide comments.

## 11. ADJOURNMENT:

Time of Adjournment: 8:41 PM.

**ACTION:** Motion was made by Vice Chair Abercrombie and seconded by Commissioner ShROUT to adjourn the meeting at said time of 8:41 p.m. Roll call found all in favor, passed and so ordered with 5,0,0 vote.

The above agenda was posted at Tracy City Hall on September 1, 2023. The above are action minutes. A recording of the meeting is available at the Parks and Recreation Department.

  
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Jolene Jauregui, Recreation Services Manager

Staff Liaison