

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

**Date/Time:** Thursday, November 9, 2023, 7:00 p.m.  
(or as soon thereafter as possible)

**Location:** Tracy Transit Station, Room 103  
50 East 6th Street, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

## **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agendized items, Commissioners may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.*
4. Approval of Minutes from the Regular Meeting on October 12, 2023.
5. New Business
  - a. Receive Presentation on Unmet Transit Needs from the San Joaquin Council of Governments
  - b. Receive Presentation on Fixed Route ACE/South Tracy Shuttle Pilot Program Update
  - c. Review and Provide Updates on Commission Goals and Objectives for FY2023/2024
6. Items from the Commission
7. Items from Staff
  - a. Airport Projects Update
  - b. Transit Ridership and Performance Update
  - c. Bikeways Update
8. Adjournment

## **POSTED: November 6, 2023**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at City Hall located at 333 Civic Center Plaza, Tracy, during normal business hours.

OCTOBER 12, 2023

1. **CALL TO ORDER:** Chair Cooper called the meeting to order at 7:00 p.m.

2. **ROLL CALL:**

- a. **Present:** Gary Cooper, Maurice Francis, Tim Silva
- b. **Absent:** Rajpal Dhillon, Sharanjit Dhillon
- c. **Staff Present:** Ed Lovell, Transit Manager; Brandi Reybol, Transit Coordinator.
- d. **Recorded By:** Brandi Reybol, Transit Coordinator

3. **ITEMS FROM THE AUDIENCE:**

John Moore, President of the Tracy Airport Association, addressed concerns regarding the replaced lighting fixtures at the airport in accordance with FAA regulations. He suggested that the airport manager check into the standards and regulations of the airport lighting.

Denny Presely, Tracy Airport tenant, addressed the deteriorating condition of the road to Tracy Airport, the unsafe driving of trucks, the increasing issues with dumping and no signage to deter dumping, and homelessness at the airport road.

Michael Thibodeau, Tracy, expressed his frustration over the City's lack of response to the progressing ongoing issues at the airport. He reiterated the Commission to visit the airport.

Richard Williams, Tracy, inquired if his request for a status on the grant for crosswalk safety will be addressed during the Update of the Temp Signal presentation.

4. **APPROVAL OF SPECIAL MEETING MINUTES OF SEPTEMBER 14, 2023**

- a) **Motion to Approve:** Commissioner Francis
- b) **Second:** Commissioner Silva
- c) **Abstain:** None
- d) **Vote:** Approved by majority vote

5. **NEW BUSINESS:**

a. **Receive Presentation on Update to Corral Hollow Rd and Valpico Rd Intersection:**

Koosun Kim, City Engineer / Assistant Director of Development Services, presented an update on the Corral Hollow/Valpico Road Intersection Temporary Traffic Signal Operation including the cons and pros of Split phasing vs Flashing Lights with the current traffic patterns. He provided traffic-calming examples and applications, case study information and shifting traffic problems. Commission questions and comments followed.

b. **Review and Provide Updates on Commission Goals and Objectives for FY23/24**

Staff provided information on the Airport Halloween Event on Oct 28<sup>th</sup>, and Farmers Market dates to be announced. Provided updates on the Airport Master Plan outreach and public comments. Next month SJCOG will present on the Unmet Transit Needs, and PD will present on Bicycle traffic enforcement and e-bikes. Commission questions followed.

6. **ITEMS FROM THE COMMISSION:**

Commissioner Francis: referred to the St. Bernard School traffic congestion and asked for a status on the follow-up.

**7. ITEMS FROM STAFF:**

- a. Airport Projects Update:** Airport Manager, Paula Jessup, provided updates on the Airport Masterplan Update, outreach conducted, upcoming outreach with the airport pilots, and the third phase of the Masterplan. Provided updates on the Airport Halloween Event planning, information on the vendors participating, and the marketing efforts. Commissioner Silva suggested additional ADA parking stalls. Additional questions and comments followed.
- b. Transit Ridership and Performance Update:** Ed Lovell, Transit Manager, provided status of the Short-Range Transit Plan (SRTP), scheduled to award the contract at City Council on Nov 7<sup>th</sup>, kick-off meeting to follow. Intelligent Transportation System (ITS) interviews were conducted, and the City Council to award the contract on Dec 5<sup>th</sup>. Staff also provided updates on ridership. Commission comments followed.
- c. Bikeways Update:** Staff provided information on the new bikeway markings.

**8. ITEMS FROM THE AUDIENCE:** None

**9. ADJOURNMENT TO NEXT REGULAR MEETING ON NOVEMBER 9, 2023**

- a. Motion to Adjourn:** Commissioner Silva
- b. Second:** Commissioner Francis
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:49 p.m.

The above agenda was posted at Tracy City Hall on October 9, 2023. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

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Ed Lovell, Staff Liaison

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
November 9, 2023**

**AGENDA ITEM 5.c.**

REQUEST

**REVIEW AND PROVIDE UPDATES ON COMMISSION GOALS AND OBJECTIVES  
FOR FY 2023/2024**

DISCUSSION

At the June 8, 2023 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the current fiscal year 2023/2024.

Below are the commission recommended goals for FY 2023/2024 with recommended timelines.

**FY23/24 Transportation Commission Goals**

	<b>GOAL</b>	<b>TIMELINE</b>	<b>SUB-COMMITTEE</b>
<b>OUTREACH</b>	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting Next Dates: TBD Spring 2024
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting Next Dates: Spring 2024
	Participate in City Sponsored Airport events	TBD June 2024	All
	Participate in Other Appropriate Community Events	TBD 2023/2024	All
<b>TRANSIT</b>	Provide Input on Short Range Transit Plan	Spring 2024	All
<b>AIRPORT</b>	Provide Input on Updated Airport Master Plan	August 2023	COMPLETE

<b>EDUCATION</b>	<p>Receive presentations on areas related to the purpose of the commission (funding, bus contractor, SJCOG, bike safety, etc)</p>	Ongoing	<p><b>Nov:</b></p> <ul style="list-style-type: none"> <li>- SJCOG Unmet Transit Needs</li> </ul> <p><b>Dec:</b></p> <ul style="list-style-type: none"> <li>- Future Bikeways Projects</li> </ul> <p><b>Jan:</b></p> <ul style="list-style-type: none"> <li>- Bicycling traffic Enforcement/E-bikes</li> </ul> <p><b>Feb/Mar:</b></p> <ul style="list-style-type: none"> <li>- Short Range Transit Plan Workshop</li> </ul>
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In order to successfully complete each of these goals, the commissioners will form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of no more than 2 commissioners.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMMENDATION

That the Commission review and provides updates on the commission goals and objectives for FY 2023/2024.

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
NOVEMBER 9, 2023**

**AGENDA ITEM 7**

***Staff Items***

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Commission Goals Update (June/July)
- Unmet Transit Needs (October/November)
- CIP Review (November/December)

***Airport Update***

***By Paula Jessup***

**Airport Improvement Items:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
Tracy Airport Master Plan	Staff reviewing current draft.	Review of Master Plan Narrative
Airport Halloween Event	Event held on 10/28/2023.	COMPLETED

***Transit Update***

***By Jayne Pramod***

**Transit Projects Update:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
Short Range Transit Plan	Award contract at City Council, November 7, 2023	Kick-off meeting with consultant.
Intelligent Transportation Systems RFP	Staff negotiating PSA terms with selected proposer.	City Council award estimated for January 16, 2024.

**TRACER Ridership:** A year-to-date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is up 6,000 riders compared to the year-to-date ridership in September FY 22/23, an increase of approximately 25%. Paratransit ridership is up 958 riders compared to the same time in September FY 22/23, an increase of approximately 27%. Overall, the Tracer system ridership has increased by 6,958 riders over the same period last year, an overall increase of approximately 26%

**September Year To Date Ridership Comparison**

	FY 22/23	FY 23/24
<b>Fixed Route Ridership</b>		
Regular	4,043	3,153
Student (Students Ride Free Promo effective FY20/21)		
Senior	2,016	2,021
Disabled	375	338
Free (Personal Care Attendant, ACCESS Pass, under 6 y/o)	606	370
Promo Passengers	13,084	21,618
<i>Promo Regular</i>	2,731	5,807
<i>Promo Student</i>	8,858	12,594
<i>Promo Senior</i>	1,082	2,468
<i>Promo ADA</i>	312	486
<i>Promo Free</i>	101	263
Passengers w/tickets	3,056	1,998
Passengers w/transfers	543	225
<b>Total</b>	<b>23,723</b>	<b>29,723</b>
<b>Paratransit Ridership</b>		
Regular (Guest)	58	27
Senior	294	429
Disabled/Medicare	2,909	3,479
Free	265	549
<b>Total</b>	<b>3,526</b>	<b>4,484</b>
<b>All Systems Ridership</b>	<b>27,249</b>	<b>34,207</b>

**Fixed Route On-Time Performance FY23/24:**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A Route	83%	94%	95%									
B Route	82%	87%	81%									
C Route	80%	73%	83%									
D Route	69%	76%	86%									
E Route	86%	86%	87%									
F Route	82%	82%	84%									
G Route	92%	66%	83%									
Arbor Shuttle	75%	80%	82%									
<b>OVERALL</b>	<b>73%</b>	<b>81%</b>	<b>85%</b>									

\*Staff is aware of a current software issue that is producing data errors for on-time performance. The software company is currently looking into the issue.