

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **PARKS AND COMMUNITY SERVICES COMMISSION** is hereby called for:

Date/Time: Thursday, December 7, 2023, at 7:00 p.m.
(or as soon thereafter as possible)

Location: City Hall Council Chambers
333 Civic Center Plaza, Tracy

THIS MEETING WILL BE OPEN TO THE PUBLIC FOR IN-PERSON PARTICIPATION PURSUANT TO GOVERNMENT CODE SECTION 54954.3 WHICH STATES THAT EVERY PUBLIC MEETING SHALL PROVIDE AN OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION ON ANY ITEM, BEFORE OR DURING CONSIDERATION OF THE ITEM, HOWEVER, NO ACTION SHALL BE TAKEN ON ANY ITEM NOT ON THE AGENDA.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Items from the Audience - In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution No. 2019-240, and last amended by Resolution No. 2021-049, a five-minute maximum time limit per speaker will apply to all individuals speaking during "Items from the Audience/Public Comment". For non-agendized items, the Commission may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to Commission.
5. Approval of Meeting Minutes
 - a. **REVIEW AND APPROVE THE SPECIAL MEETING MINUTES FROM: November 1, 2023**
 - b. **REVIEW AND APPROVE THE REGULAR MEETING MINUTES FROM: November 2, 2023**
6. New Business
 - a. **(1) REVIEW, PROVIDE INPUT, AND APPROVE THE ANNUAL COMMISSION REPORT AND POWERPOINT TO CITY COUNCIL, AND (2) APPOINT 2 COMMISSIONERS TO PRESENT THE ANNUAL REPORT TO CITY COUNCIL ON 2/20/2024.**
 - b. **RECEIVE, DISCUSS, AND ACCEPT THE 2023 YOUTH ADVISORY COMMISSION ANNUAL REPORT**
7. Staff items (Verbal Report)
 - a. **RECEIVE THE COMMUNITY EVENTS ANNUAL REPORT**
 - b. **RECEIVE THE SENIORS QUARTERLY REPORT ON NEEDS/CONCERNS**
8. Items from the Commission
9. Adjournment

AGENDA POSTED: November 30, 2023

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the Parks and Community Services Commission regarding any item on this agenda will be made available for public inspection in the Parks and Recreation Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

Full copy of the agenda can be found at the Tracy Library as well on the City's Website:

<https://www.cityoftracy.org/government/boards-and-commissions/parks-and-community-services-commission>

**PARKS & COMMUNITY SERVICES COMMISSION
SPECIAL MEETING MINUTES
November 1, 2023**

1. CALL TO ORDER:

Chair Lieberg called the meeting to order at 2:09 p.m.

2. ROLL CALL:

- a. Present: Chair Lieberg, Commissioners Arbogast, Jimenez and Shrout
- b. Absent: Vice Chair Abercrombie
- c. Staff Present: Brian MacDonald, Interim Assistant City Manager; Jolene Jauregui, Interim Parks & Rec Director; Amanda Jensen, Recreation Coordinator; Justin Geibig, Recreation Services Supervisor; Todd Rocha, Operations Superintendent; Brandy Reybol, Transit Coordinator
- d. Recorded By: Andrea Pedigo, Executive Assistant

3. ITEMS FROM THE AUDIENCE:

Phyllis Kiester, Tracy resident asked about Gretchen Talley Park and wanted to know where we are at with this project. She stated we were supposed to see it Summer of 2023 and we are past that, and it is still dirt.

Chair Lieberg stated he just asked that question to staff and read aloud the response he received from staff.

Chair Lieberg open item 4 for discuss.

4. NEW BUSINESS:

- a. RECEIVE AND DISCUSS CURRENT AND FUTURE SENIOR CONCERNS AND NEEDS

Phyllis Kiester, Tracy resident asked about pickleball as Gretchen Talley was supposed to have pickleball courts, however it is still dirt. She mentioned that the pickleball group is dealing with the courts at Hoyt Park on 3rd street. City came out (PW) and repaired the cracks "kind of". When we asked more about it, they were told they didn't have the equipment to fix the courts, so they came in with the crews they had and bandaged them. These courts are very dangerous. There have been a few bad falls on these courts. The courts are just taped off. So, now they are wondering since there are so few courts where they go as they had a run in with tennis players on Saturday. Since there is no signage at the court as to when tennis vs pickleball players can be there this has caused some issues between them. How can this get resolved.

Justin Geibig, Recreation Services Supervisor addressed the question by stating they will now have a facility attendant post a schedule as to when those courts are reserved for pickleball which is typically on Tuesdays, Thursdays, and Saturdays. He will also add this route to their schedule so they can do a check during those times to make sure no one is using them. Justin also mentioned there are two other parks with Pickleball (Western Park & Sr. Center) Sr. Center is open for indoor pickleball on Wednesdays at 3pm.

Jolene Jauregui, Interim Parks & Recreation Director mentioned that our Parks Maintenance crew is looking at repurposing a few other courts to make them multi use. Staff will work with Todd Rocha, Operation Superintendent to discuss which parks. Jolene also mentioned she met with Richard Joaquin our Parks Planning and

Development Manager and Gretchen Talley is slated to start construction late Spring/early Summer and they will too have pickleball courts.

Todd Rocha, Operations Superintendent addresses the comment regarding the maintenance at Hoyt Park. Todd stated we did the best we could with the resources we had to address the courts. It wasn't in the budget to complete a full resurface, however, he stated he will have the crew go and look at the court as he was unaware of the hazards on the courts. Todd mentioned that Kenner Park is another tennis court they are looking at to add pickleball.

Mary Jo Tisa, Tracy resident asked if the Senior Center could expand their days for pickleball from once a week to maybe Monday, Wednesday, and Friday.

Mr. Hasan stated he plays pickleball on Wednesdays and it is very hard to set up the nets and lines as it takes 1 hours. They need help with this. He suggested we paint permanent lines for pickleball at the Senior Center.

Mr. Hasan also mentioned that at the Senior Conversation mtg. (2 months or so ago) they asked for new yellow bands and the ones they use are breaking and the participants are bringing in their own bands/weights. He also stated the instructor would like mirrors at Senior Center for fitness class.

Jolene Jauregui, Interim Director of Parks & Recreation stated staff is working with Hyatt (Instructor) for a list of what is needed such as the bands. Thank you for the mirror suggestion as this is new to us and check into the safety as she is on the stage. As for set up of pickleball, she will work with staff to help, but she knows there is a group of seniors that like to help with set up/clean up for ping pong, pickleball & fitness.

Jolene Jauregui, Interim Director of Parks & Recreation expressed that the lines cannot be painted permanently in the Senior Center as this is a multi-use facility that we also rent out.

Senior Center member asked what the status of the Multi-Generational Recreation Center is.

Jolene Jauregui, Interim Director of Parks & Recreation stated we will be taking that item to council on 12.5.23 for the environmental study and budget. We are looking at going out to bid in the Spring with a 2.5 yr. project.

Jolene stated all the updates are on the City website.

Bill Johns asked if the City could partner with some of the recreational places in Tracy that have senior classes at a reasonable cost. The bowling center in Tracy has really low rates in the morning for seniors. This would be something to put in the Activity guide. It would be nice to get the community to have more things for seniors.

Mary Jo Tisa, Tracy resident asked about all the vacant buildings.

Justin Geibig, Recreation Services Supervisor explained how our Special Interest programs work and how we are always looking to explore options in working with businesses or organizations to expand services that we don't offer here at the City.

Phyllis Kiester asked if the city could go and renovate a building such as the old Orchard Supply and put multiple pickleball courts inside. Possible lease temporarily.

Justin Geibig, Recreation Services Supervisor stated he would need to work with planning / zoning to see if this was an option.

Mary Jo Tisa stated her family members stated their cities are going in these vacant building and quickly making them into pickleball courts.

Amanda Jensen, Recreation Coordinator asked if Mary Jo knew what cities so they can research.

Mary Jo Tisa stated Lafayette.

Commissioner Shrout mentioned that all 3 High Schools have turned their tennis courts into pickleball courts as well with lights. He mentioned that one reason he wanted to be on the commission is to help the City and TUSD work together. West High has 8 courts and Tracy High has 6 courts.

Justin Geibig, Recreation Services Supervisor stated that this is great opportunity for the City to explore. Justin explained to the audience that they would not be able to just show up and play, that this is something the City and TUSD would have to explore.

Brian MacDonald, Interim Assistant City Manger stated this is a great idea to explore, however; it would be after hours when school is out or maybe on weekends. Brian mentioned that we have two commissioners that are part of TUSD, one being the athletic director and one on the TUSD Board of Trustees. There may be opportunities as well in the summertime. This would be a great fit for us other than partnering with the new private pickleball facility in Tracy.

Amanda Jensen, Recreation Services Supervisor stated the pickleball group tried the new facility out and reported they did not like it.

Mr. Hasan mentioned he has come to Senior Center to play ping pong as a beginner player and found aggressive but very good players & no room for him. He suggested that there be an instructor even with three tables.

Mr. Hasan mentioned he has tried pickleball outside, but it is sometimes windy and cold. He would rather have it inside with a pickleball instructor.

Amanda Jensen, Recreation Services Coordinator clarified that for ping pong they were aware that were more beginners so there are now 4 tables with one being dedicated for tournaments were the more advanced can play at their level, leaving 3 tables for the beginners.

Mr. Hasan asked about an instructor and Amanda Jensen, Recreation Coordinator stated there is a volunteer onsite that is there to help with anything they need.

Wayne Templeton mentioned that their population is aging and some of the ideas of partnerships and using vacant building aren't new ideas as these have been used in the past in 2007 & 2008 in the surrounding areas. He mentioned that in regard to the partnerships, we need to make long term plans as the population is aging.

Wayne Templeton mentioned that one pressing item is in home services for the elderly and veterans. We need to look at how we outreach. Recreation and Parks Commission has great programs, but how do we get the word out, for instance, transportation and the services that are available. He mentioned that some cities having an Aging Advisory Council and we may need to begin looking outside the box.

Mr. Hasan suggested to open the Senior Center on Saturday's and Sunday's for pickleball.

Justin Geibig, Recreation Program Supervisor thanked him for the suggestion and stated that is something he can look into and if the schedule fits the need.

Commissioner Jimenez stated that Wayne is on target with his thoughts, and she appreciates them. She appreciates all he does for us at the County. Commissioner Jimenez mentioned that she began using the Tracy Transit, Para Transit, and the On-Demand after hours to get to my commission meetings. For those of you who haven't used it, it is fantastic. She mentioned that we need to do a better job at advertising this service. She knows we advertise here at Senior Center and City Hall, but we need to look at more ways to get the word out.

Wayne Templeton mentioned that we need to look at a clearing house that people can trust.

Brandy Reybol, Transit Coordinator reported on the services that the City Transit Station provides and how they advertise.

Phyllis Kiester mentioned that the placed we advertise, is hard for those who don't get around easily in which they will never see or hear of things, she suggested we advertise in the water/garbage bills as this has worked in the past. This would be very helpful for them to know what is happening.

Brandy Reybol, Transit Coordinator mentioned that last year they did 5000 inserts in the water bills, so it is time to redistribute again.

Jolene Jauregui, Interim Director of Parks & Recreation added that we are working with the transit manager to add their information in our packet that goes out to seniors. 3 times a year, staff goes out and delivers information to various areas including doctors' offices, pharmacies, senior living facilities, the apartments on 12th street and Butthmann as well as across the street from the Senior Center.

Commissioner Jimenez stated the bus Tracy Transit now goes to Tracy Hills and Mountain House.

Brandy Reybol, Transit Coordinator confirmed we do not go to Mountain House as that is county, however; RTD Van Go goes to Mountain House.

Mr. Hasan suggested we have the meeting around 10am because the center is full of people who come for exercise.

Justin Geibig, Recreation Services Supervisor mentioned we have offered it in the past in the morning and based off feedback we offered it in the afternoon.

Joy Daniels asked if we have a group of 20-30 people who want to go somewhere, how do we get them there?

Brandy Reybol, Transit Coordinator answered the question stating we do not do a charter service. We can only provide services with the programs/services we currently have.

Jolene Jauregui, Interim Director of Parks & Recreation mentioned that we have used tracer in the past to carpool to Ace Train so they can go outside of Tracy. We have also used RTD to the Bart Station.

Joy Daniels stated that with the Golden Agers, they have had to charter busses which is over \$1000, and it is a lot and now we have to charge those who want to go.

Jolene Jauregui, Interim Director of Parks & Recreation mentioned it is unfortunate as we are in the valley and there isn't easy access to other cities, however; to commends staff and the commission and the council credit as we do subsidize 4 trips a year that the senior center provides to recreation facilities. There is a minimal fee of \$35 per senior, however we do have scholarships for those who can't afford it through CDBG. Secondly, we are slowly gathering data/ information so we can go back to the commission/council during budget and ask for more money for transportation. This November we are taking 2 charter busses to Apple Hill which is the first time in several years. We are hearing you on the needs and staff is trying.

Wayne Templeton gave suggestions on things we can do to get a group together to use the services we have available.

Mr. Hasan thanked the staff for what they are doing as he enjoyed the trip to Yosemite.

Commissioner Jimenez mentioned she knew about the trip to Monterey with Golden Agers as she connected them with the Parks Foundation, and they gave a substantial donation. The Tracy Senior Center Association is having an upcoming fundraiser. They fundraise to support their seniors, so as nonprofits, you do have to fundraise. She commended them for doing that.

Commissioner Jimenez mentioned she is the senior member on the commission and is thankful for Wayne and his advice and partnership. She thanked everyone for being here and voicing the concerns and needs. She appreciates and hopes that everyone continues to be outspoken and let us know what the needs are so we can look at how we can help.

Chair Lieberg thanked everyone for coming out and stated their input is very valuable. He also reminded everyone to not limit themselves to once a year to voice concerns. He reminded them we have meetings once a month, the 1st Thursday of the month, and if there is an issue to be addressed, come, and let us know. The council also has 2 meetings once a month and they can voice their needs there as well.

Jolene Jauregui, Interim Director of Parks & Recreation mentioned you can always email the Parks Commission with needs/concerns.

5. ADJOURNMENT:

Time: 3:14 P.M.

ACTION: Commissioner ShROUT motioned to adjourn the meeting at the said time of 3:14 pm and Commissioner Jimenez seconded the motion. Roll call found all in favor; passed and so ordered. 4,0,0 vote.

The above agenda was posted at Tracy City Hall on October 30, 2023. The above are action minutes. A recording is available at the Parks and Recreation Department.

Jolene Jauregui, Staff Liaison

**PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
Thursday, November 2, 2023**

1. CALL TO ORDER:

Chair Lieberg called the meeting to order at 7:00 p.m.

2. ROLL CALL:

- a. Present: Chair Lieberg and Commissioners Arbogast, Shrout and Jimenez.
- b. Absent: Vice Chair Abercrombie
- c. Staff Present: Jolene Jauregui, Interim Parks Director; Justin Geibig, Recreation Supervisor; Katie Akre, Recreation Program Coordinator; Joseph Viorge-Kiode, Administrative Technician; Brian MacDonald, Interim Assistant City Manager; Nilo Velazquez, Management Analyst; Todd Rocha, Operations Superintendent; and Miguel Contreras, Lieutenant
- d. Recorded By: Andrea Pedigo, Executive Assistant; Norma Padilla Administrative Assistant

3. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Commissioner Jimenez

Chair Lieberg asked for a motion to move item 7.a. – Appoint a 3-member subcommittee to evaluate, score, and rank the CDBG and Home Program applications and make funding allocation recommendations for the 2024-2025 fiscal year.

ACTION: Commissioner Jimenez motioned to moved item 7.a before item 6.a with a second by Commissioner Shrout. Roll call found all in favor, passed and so ordered. 4,0,0 vote.

4. ITEMS FROM THE AUDIENCE:

Sherry Mackay addressed the commission and expressed that she has resigned her position with TYSL last Monday after 26 years. She stated the reason she resigned is because of what is going on with the permits, applications, and fields along with what is in the handbook and not in the handbook that they need to follow. It has gotten to be overwhelming. This is getting to be a lot for the special needs league, comp league, and rec league. Having to follow this and navigate thru it has gotten to be hard and she doesn't want to be stressed out and wondering what's going on. It should be cut and dry and a lot of communication. She feels this has gone away and it unfortunate.

Chair Lieberg thanked her for her years of service.

5. APPROVAL OF MEETING MINUTES

- a. **Review and Approved the Regular Meeting Minutes from September 7, 2023**

ACTION: Commissioner Arbogast made a motion to approve the meeting minutes from September 7, 2023. Commission Shrout seconded the motion. Roll call found all in favor with a vote 4,0,0. Passed and so ordered.

6. OLD BUSINESS:
**a. REVIEW AND ACCEPT CHANGES TO THE 2024 CITY OF TRACY SPORTS
FIELD RESERVATION HANDBOOK**

Katie Akre, Recreation Program Coordinator, presented the staff report to the commission.

Commission asked clarifying questions.

Katie Akre, Recreation Program Coordinator answered the question of the commission.

Commission asked clarifying question.

Justin Geibig, Recreation Services Supervisor answered the question of the commission.

Chair Lieberg opened item 6.a. to the public.

Sherri Mackay, Tracy resident stated in regard to the violations, she wanted to make it clear that with the new NorCal Organization it is very hard to keep track of your competitive teams. You can now cancel and reschedule/move games without notify TYSL. NorCal has made it very hard to track. We are not the only ones going through this as Manteca is and many other cities are feeling the struggle as we are. It's really hard to set your permits and follow them. This is why I was going crazy because every week I had to sit down and email Katie to remove, change, add etc. Katie is wonderful. She doesn't think we should be fined because we are an hour or two over because a team cancelled or decided to move their games. I understand if we were doing this every Saturday and taking all the fields, but we only have two comp fields. Rec is fine and we revised it. She stated if you understand comp, you will know this is not easy. This is why AFC folded. She is hoping we take away the penalizing as we are nonprofits.

Commission and staff addressed Ms. Mackay with comments.

Commission questions followed.

Justin Geibig, Recreation Services Supervisor and Jolene Jauregui, Interim Director of Parks & Recreation answered the questions of the commission.

Commission questions followed.

Phillip Kalis, Tracy resident stated that competitive schedules are dynamic, and we do not know the entire schedule by a certain date the way recreation soccer does. The State Cup games in particular are constantly having teams being reseeded and those schedules come out during the season, so we may just find out that we have a game in a week or two. So, when it comes to comp games, that schedule is dynamic all throughout the Fall and even into the Spring depending on the age group. As for the recreation soccer schedule, this is pretty much set at the beginning of the season, besides district cup. This is where the issue lied, as they knew the recreation schedule and it wasn't going to change and the fields were reserved and no one on them. The comp games have never been an issue because when those games are happening, there is open fields all around.

Commission questions followed.

Phillip Kalis answered the question of the commission. He stated league play we know the schedule by July, however; for state cup which all competitive teams play in, is a 4-to-5-month tournament and is always changing based on how you play. This is what creates the games to always change due to you don't know who you are playing or the game dates until you are placed in those pools. This happens many times in the 4-to-5 months.

Commission questions followed.

Phillip Kalis answered the question of the commission.

Sherry Mackay, Tracy resident stated that as far as the comp schedule and how Phillip explained it is how it is, however; their regular schedule they receive in April even changes as they will call the other team and move things around. The DOC and my scheduler have already made the schedule and reserved fields, however; with the teams being able to make their own changes, we may not know of the change. So, penalizing leagues as this is a whole new thing with coaches being able to decide when they play is hard.

Sherry Mackay stated that when they start doing the applications for this next 6 months, TYSL doesn't know how many players are going to play at each level. Therefore, she works off the numbers from the previous year and books the fields accordingly. Once I know what my teams are and how many at each level, I adjust my permit. So, it isn't fair to penalize us because we don't know and when we do know we will revise the permit.

Phillip Kalis made mention that even though the competitive schedule is dynamic, you know at least a week or two in advance as to when the games are. So, you can release the fields in time. This is happening because in the past, the fields weren't being released.

Commission question followed.

Phillip Kalis answered that competitive has an open 30-day trial period in May where we know our teams by the end of May, early June. However, even though they trial period ended, one can still join from rec to comp.

Sherry Mackay stated that for recreational soccer the registration closes in June but extended to the end of June when we put teams together.

Commission questions followed.

Justin Geibig, Recreation Services Supervisor answered the question of the commission.

Sherry Mackay, Tracy resident said she understands that we have the fields reserved in advanced, but the issue is we have a lot of kids playing so we are reserving all the fields until we know what our sizes are. I will release what I can once I know.

Commission questions followed.

Justin Geibig, Recreation Services Supervisor answered the questions of the commission.

Sherry Mackay made mention that she doesn't agree with penalizing the leagues when it comes to comp league, she understands when it comes to recreation league.

Phillip Kalis, Tracy resident explained that the issue was with the recreation league for the past 3 years which has created the penalties now. Comp is really not the issue as there is always fields available during those games.

Jolene Jauregui, Interim Director of Parks and Recreation made a comment.

Commission discussion and questions followed.

Staff answered the questions and addressed the comments of the Commission.

ACTION: Commissioner Arbogast made a motion to accept the changes to the 2024 City of Tracy Sports Field Reservation Handbook with a second by Commissioner Shrout. Roll call found all in favor with a 4,0,0 vote; passed and so ordered.

7. NEW BUSINESS

a. **APPOINT A THREE-MEMBER SUBCOMMITTEE TO EVALUATE, SCORE, AND RANK THE CDBG AND HOME PROGRAM APPLICATIONS AND MAKE FUNDING ALLOCATION RECOMMENDATIONS FOR THE 2024-2025 FISCAL YEAR**

Joseph Viorge-Kiode, Administrative Technician with Housing & Mobility presented the staff report to the commission.

Chair Lieberg open item 7.a up for public comment.

There was no public comment for item 7.a.

Commission question and comments followed.

Joseph Viorge-Kiode answered the question of the commission.

Chair Lieberg asked for volunteers to serve on the subcommittee.

Chair Lieberg volunteered as well as Commissioner Shrout

ACTION: Commissioner Arbogast motioned to appoint Chair Lieberg and Commissioner Shrout to the 3-member Subcommittee with a second by Commissioner Jimenez. Roll call found all in favor with a 4,0,0 vote; passed and so ordered.

b. **STAFF RECOMMENDS THAT THE PARKS AND COMMUNITY SERVICES COMMISSION DISCUSS WHETHER TO DESIGNATE CITY OF TRACY PARKS AS "SENSITIVE USE"**

Nilo Velazquez, Management Analyst presented the staff report to the commission.

Chair Lieberg open item 7.b for public comment. There was no public comment for this item.

Commission questions and comments followed.

Brian MacDonald, Interim Assistant City Manager answered the questions of the commission.

Commission asked more questions.

Miguel Contreras, Lieutenant answered the question of the commission.

Commission discussion and questions followed.

Brian MacDonald and Lieutenant Contreras answered the questions.

ACTION: Commission Shroust made a motion to designate City of Tracy parks as “sensitive use areas” with a second by Commissioner Arbogast. Roll call found all in favor with as 4,0,0 vote. Passed and so ordered.

8. STAFF ITEMS:

a. RECEIVE THE AQUATICS ANNUAL REPORT

Justin Geibig, Recreation Services Supervisor presented the annual report to the commission.

Commission questions followed.

Justin Geibig, Recreation Services Supervisor answered the questions of the commission.

b. RECEIVE THE PARK MAINTENANCE QUARTERLY REPORT

Todd Rocha, Operations Superintendent presented the quarterly report to the commission.

Sherry Mackay, Tracy resident stated James is amazing. His facility crew does a great job with picking up after football, and James knows his stuff. She also stated that with the tournament coming up, they are expecting 7000-8000 people and with the road out at legacy fields, it’s going to be a mess with a lot of traffic on Tracy Blvd. with the stop sign and the one way in and one way out.

Question of the commission followed.

Todd Rocha, Operations Superintendent answered the questions.

9. ITEMS FROM THE COMMISSION

Commissioner Jimenez stated the Tracy Senior Center Association will be hosting their 9th annual holiday boutique fundraiser on Thursday, November 9 from 4pm – 8pm at Keller Williams Realty.

Commissioner Jimenez reported that the Tracy Friends for Parks, Recreation, and Community Services foundation donated \$ 2,000 dollars to the Rotary Club for the November 18th senior Thanksgiving dinner. They also want to initiate a student scholarship program to provide funds to complete projects to assist the city.

Commissioner Jimenez addressed an issue pertaining to the restrooms at the soccer fields at the Sports Complex. There are issues in maintenance and cleanliness.

Justin Geibig, Recreation Services Supervisor addressed the comment of Commissioner Jimenez.

Sherry Mackay stated this is out at Sport Complex and there are many nights there is not an attendant there, they are mobile.

Justin Geibig, Recreation Services Supervisor addressed the comment of Ms. Mackay.

Commissioner Jimenez asked a clarifying question.

Jolene Jauregui, Interim Director of Parks & Recreation answered the question.

Commissioner Shrout thanked staff for the list volunteer opportunities, and he will be handing this out to all activity directors.

10. **ADJOURNMENT:**
Time of Adjournment: 8:53 P.M.

ACTION: Motion was made by Commissioner Jimenez and seconded by Commissioner Arbogast to adjourn the meeting at said time of 8:53 p.m. Roll call found all in favor, passed and so ordered with 4,0,0 vote.

The above agenda was posted at Tracy City Hall on October 30, 2023. The above are action minutes. A recording of the meeting is available at the Parks and Recreation Department.

Jolene Jauregui, Recreation Services Manager

Staff Liaison

CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
December 7, 2023

AGENDA ITEM 6.a

REQUEST

(1) REVIEW, PROVIDE INPUT, AND APPROVE THE ANNUAL COMMISSION REPORT AND POWERPOINT TO CITY COUNCIL, AND (2) APPOINT 2 COMMISSIONERS TO PRESENT THE ANNUAL REPORT TO CITY COUNCIL ON 2/20/2024

DISCUSSION

In April 2021, the City Council asked that all City Commissions provide an annual report to the City Council. The Parks and Community Services Commission's goals coincide with the fiscal year for the City of Tracy, July 1st through June 30th. This report contains a brief synopsis of the Commissions accomplishments for the previous FY 22/23 and will also include the goals the commission is working on for the current fiscal year, FY 23/24. This item is scheduled to go to City Council on February 20, 2024.

FISCAL IMPACT

There is no fiscal impact to the General Fund for this item at this time.

RECOMENDATION

Staff recommends that the Commission (1) review, provide input, and approve the annual Commission report and PowerPoint to City Council, and (2) appoint 2 commissioners to present the annual report to City Council on 2/20/2024.

ATTACHMENTS

Attachment A – Draft Annual Report to City Council
Attachment B – Draft PowerPoint to City Council

Agenda Item _____

RECOMMENDATION

RECEIVE THE ANNUAL REPORT OF THE PARKS AND COMMUNITY SERVICES COMMISSION

EXECUTIVE SUMMARY

The Parks and Community Services Commission was formed by the City Council for the purpose of advising the Council on the planning and development of park and recreation facilities and delivery of recreation and community service programs. At the April 6, 2021, regular City Council meeting, the Council expressed the desire to receive an annual report. This report is an accounting of the Parks and Community Services Commission for FY 22/23.

BACKGROUND AND LEGISLATIVE HISTORY

The Parks and Community Services Commission (Parks Commission) was formed with the purpose of providing citizen and community perspective and input and advising the Council on the planning and development of park and recreation facilities and delivery of recreation and community service programs. The Parks Commission also provides the Parks and Recreation Department and Community Development with review of park planning and design, the naming of parks and recreation facilities, and provides input and community perspective regarding recreational programs and services. In addition, the Commission reviews applications and makes recommendations to City Council for the Community Development Block Grant (CDBG) funding of service programs provided by non-governmental organizations (NGOs).

In FY 22/23, the Parks Commission had two primary focus areas as listed below. Under each area, there is an update on Commission activities.

1. COMMUNITY OUTREACH

- 1.A Ensure representation with the Tracy Friends for Parks, Recreation & Community Services Foundation
 - ❖ The Commission assigned a member of the Commission to participate regularly at the Foundation's bi-monthly meeting and report back to the Commission.
- 1.B. Ensure representation with the Tracy Senior Association
 - ❖ The Commission assigned a member of the Commission to participate regularly at the Tracy Senior Association's meetings and report back monthly to the Commission.
- 1.C. Public Outreach at Community events twice per year
 - ❖ The Commission assigned members of the Commission to attend the following events:
 1. Farmers Market (twice per year)
 2. Block Parties (twice per year)
 3. Blues, Brews, & BBQ (September)

4. Movies on the Plaza (twice per year)
 5. Youth Events (twice per year)
- 1.D. Public Outreach to Senior Community
 - ❖ Each year, the Commission conducts a Special Meeting in November at the Lolly Hansen Senior Center to discuss specific concerns and needs of the senior community. This meeting was held on November 9, 2022.
 - 1.E. Increase communications with local school districts
 - ❖ E.1 - One TUSD School Board member participates as a Commissioner and provides monthly reports on the Parks Commission activities to Tracy Unified School District.
 - ❖ 1. E.2. - The Commission assigned a member to participate and attend the City/School Liaison meetings and report back to the Commission

2. PROGRAM ENHANCEMENT

- 2.A Sponsor and Support the Rollin' Rec Program
 - ❖ 3 Commissioner will attend 2 rollin' rec programs per year.

In addition to the above goals, the Parks Commission had the opportunity to support staff and better advise City Council in regard to City and Community needs. During FY 22-23 the parks Commission was instrumental in making decisions for the following projects:

1. In August of 2022, The Commission provided feedback on a proposed Ordinance amendment of the Tracy Municipal code to update Title 4 "Public Welfare, Morals, and Conduct" prohibiting certain acts, sleeping, and storage of personal property in parks.
2. In September of 2022, The Commission provided feedback on the Multi-Generational Recreation Center park concept at El Pescadero Park.
3. In October of 2022, The Commission reviewed and provided feedback in regard to renaming the Tracy Sports Complex
4. In November of 2022, The Commission held a Special Meeting to hear the needs and concerns of the Seniors in our community as we are the liaison for senior community.
5. In February 2023, the Parks Commission reviewed and accepted the recommendation of the Community Development Block Grant (CDBG) Subcommittee's funding allocations and made the recommendation for approval to City Council.
 - In December of 2022, 2 Parks Commissioners were appointed to be part of the subcommittee to review and make funding allocation recommendations for the Community Block Grant Fund and Home Investment Program (CDBG) for FY 23/24.
 - In total, 11 applications were awarded funds thru the CDBG program for use in projects that make for a viable community, with local programs

and services that provide decent housing, a suitable living environment, and expand economic opportunities for low- and moderate-income individuals and families.

In February 2023, the Parks Commission also reviewed, approved, and made a recommendation to City Council to adopt the FY 23-24 Recreation Program Facility Use Fee Schedule.

6. In March of 2023, the Parks Commission received a presentation on the BMX Pump Track and provided feedback to staff.
7. In June of 2023, the Commission reviewed and approved the Tracy Hills Phase 2 Neighborhood Park 1 and Neighborhood Park 4's conceptual master plans.

In June of 2023, the Commission also reviewed and provided input on the revised City of Tracy Sports Field Handbook.

The Parks Commission adopted new goals for FY 23/24 on June 1, 2023.

Focus Area: COMMUNITY OUTREACH

- Ensure representation with the Tracy Friends for Parks, Recreation & Community Services Foundation
- Ensure representation with the Tracy Senior Association
- Public outreach at community events twice per year
- Public outreach to senior community
- Increase communications with local school districts.

Focus Area: PROGRAM ENHANCEMENT

- Sponsor and support the revitalization of the Rollin' Rec Program

Focus Area: PARK FACILITY & SPORTS FIELD SAFETY

- Attend Meetings as needed related to Parks & Facility Concerns
- Attend Quarterly Homeless Advisory Meeting

FISCAL IMPACT

Staff costs related to support of the Parks and Community Services Commission are included in the Parks and Recreation Department General Fund budget.

STRATEGIC PLAN

This agenda item relates to the City of Tracy's Quality of Life Strategic Priority, which is to provide an outstanding quality of life by enhancing the City's amenities, business mix and services and cultivating connections to promote positive change and progress in our community.

ACTION REQUESTED OF THE CITY COUNCIL

That the City Council accept the annual report of the Parks and Community Services Commission.

Prepared by: Andrea Pedigo, Executive Assistant

Reviewed by: Jolene Jauregui, Interim Director of Parks & Recreation
Sara Cowell, Director of Finance
Brian MacDonald, Interim Assistant City Manager
Bijal Patel, City Attorney

Approved by: Midori Lichtwardt, Interim City Manager



Parks & Community Services Commission

Annual Report FY 2022-2023

February 20, 2024

Overview

- ❖ 5 Member Council Appointed Commission
- ❖ Establish rules and regulations governing the conduct of recreation programs
- ❖ Protection of property, and activities of persons in all parks
- ❖ Hold public hearings on recreation programming and facility usage
- ❖ Advise the City Council about recreation, and facility master planning development



FY 2022-2023 Highlights

Staff Support for City Projects

- ❖ Provided feedback on the Conceptual Plan for the Multi-Generational Recreation Center El Pescadero Park
- ❖ Provided feedback on the BMX Pump Track Concept



El Pescadero Park Concept



BMX Pump Track Concept

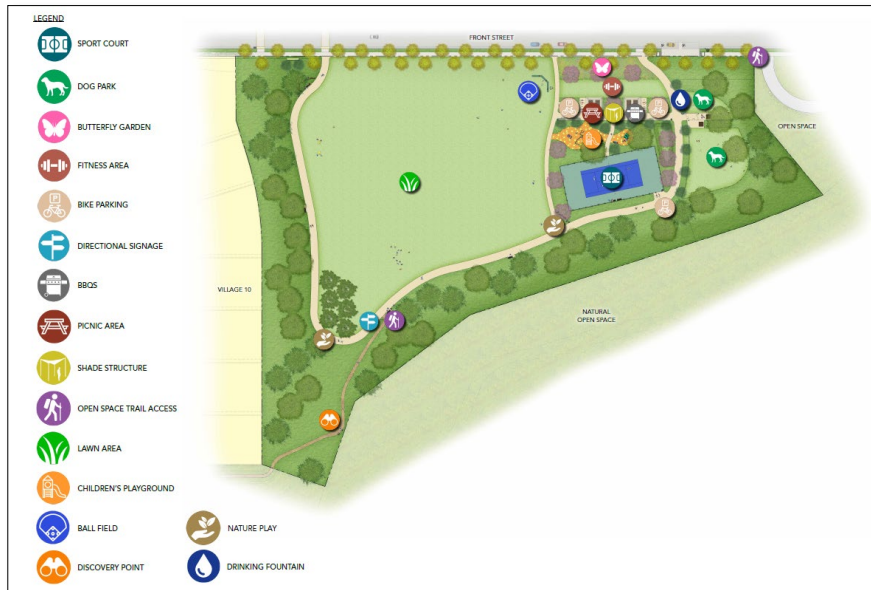


Think Inside the 'Triangle'

FY 2021-2022 Highlights

Staff Support for City Projects

- ❖ Reviewed and Approved the conceptual master plans for Tracy Hills Phase II Neighborhood Park 1 & Neighborhood Park 1



Neighborhood Park 1



Neighborhood Park 4

FY 2022-2023 Highlights

Staff Support for City Projects

- ❖ Ordinance Amendment of the TMC to update Title 4 “Public Welfare, Morals, and Conduct”
- ❖ Renaming the Tracy Sports Complex
- ❖ Community Development Block Grant Fund (CDBG) and Home Investment Program for FY 23/24
- ❖ FY 23-24 Recreation Program Facility Use Fee Schedule
- ❖ City of Tracy Sports Field Handbook





Think Inside the Triangle™

Goals FY 2023/2024

Community Outreach

- ❖ Ensure representation with the Tracy Friends for Parks, Recreation and Community Foundation
- ❖ Ensure representation with the Tracy Senior Association
- ❖ Public outreach at community events twice per year
- ❖ Public outreach to senior community
- ❖ Increase communications with local school districts

Program Enhancement

- ❖ Continue to sponsor and support the Rollin' Rec Program

Park Facility and Sports Field Safety

- ❖ Attend meeting as needed related to Parks & Facility Concerns
- ❖ Attend Quarterly Homeless Advisory Meeting



Questions



**CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
December 7, 2023**

AGENDA ITEM 6.b

REQUEST

**RECEIVE, DISCUSS, AND ACCEPT THE 2023 YOUTH ADVISORY COMMISSION
ANNUAL REPORT**

DISCUSSION

The role of the Youth Advisory Commission (YAC) is to foster increased involvement of youth in the affairs of municipal government. As stated in their bylaws, the responsibilities of the Youth Advisory Commission are to act as advisory to the City Council, Parks and Community Services Commission, and staff on matters relating to the welfare of youth in Tracy, and to make recommendations to Parks and Community Services Department regarding the planning and implementation of the programs.

Due to lack of quorum and vacancies on the Commission from June 2023 to August 2023, the Commission was unable to meet and accomplish all of their goals. However, Commissioners worked with staff to prepare an overview of the objectives that were accomplished for the 2023 calendar year. YAC has developed new goals and work plans for the 2024 calendar year, which include unmet objectives carried over from the year prior. This report will be presented to City Council on February 6, 2024.

RECOMMENDATION

That the Commission receive, discuss, and accept the 2023 Youth Advisory Commission Annual Report.

Prepared by: Amanda Jensen, Recreation Coordinator

Approved by: Jolene Jauregui, Interim Director of Parks and Recreation

Organizations Present:

- Tracy Community Connections Center
- Tracy Golden Agers
- SJ County Commission on Aging

**PARKS & COMMUNITY SERVICES COMMISSION
SPECIAL MEETING NOVEMBER 1, 2023
Attendance: 11**

What's Working:

- Trips
- Transportation Services

Department: Parks & Recreation – Senior Division

Senior Concern/Comments	Recommendation	By When
<p>New Class/Program Recommendations:</p> <ul style="list-style-type: none"> • Partner with a new gym or bowling alley to offer new programming. • Reasonable cost 	<p>Parks & Recreation staff continuously seeking to expand program offerings. Senior Center staff researches new programs to implement seasonally. Staff will reach out to local gym and bowling alley to see if there we can potentially partner to offer new classes.</p>	<ul style="list-style-type: none"> • Ongoing
<p>Pickleball</p> <ul style="list-style-type: none"> • Scheduling conflicts & additional days for Pickleball at Hoyt Park • Extended hours to accommodate additional Pickleball play time. • Permanent lines for indoor Pickleball • Use of lighted courts • Current location not appealing (Hoyt Park) <ul style="list-style-type: none"> ○ Uneven pavement ○ Cracks on pavement 	<p>Staff will post schedules when the courts are reserved for Pickleball which occurs weekly on Tuesdays, Thursdays, and Saturdays.</p> <p>Staff will patrol the tennis courts during peak times to ensure court is not in use. There are two other park locations with Pickleball courts (Western Park). The Senior Center also offers indoor Pickleball on Wednesdays at 3pm.</p> <p>The lines cannot be painted permanently in the Senior Center as the facility was intended to be a multi-use facility for programming and events.</p> <p>A Commissioner explained that (3) Tracy Unified School District High Schools have converted tennis courts into pickleball courts that are also equipped with lights. West High has (8) courts and Tracy High has (6) courts. Staff will explore options to offer extended programming by utilizing additional courts.</p>	<ul style="list-style-type: none"> • Ongoing

	This comment was also made previously at the November 2021 and November 2022 Parks & Community Services Special Meeting at which time staff had implemented a pilot Pickleball program at Hoyt Park. Parks Operation staff mentioned that it was not within the budget to complete a full resurface. However, staff will look at the hazards mentioned on the courts. Staff also mentioned that Kenner Park is an additional tennis court they are looking at to add Pickleball.	
<p>Fitness</p> <ul style="list-style-type: none"> • New bands • Installment of mirrors 	Staff is currently working with the fitness instructor for a list recommended equipment needed such as the bands. Staff will work with instructor and explore portable mirror options.	<ul style="list-style-type: none"> • Ongoing
<p>Ping Pong</p> <ul style="list-style-type: none"> • Ping Pong players level (beginner/intermediate) • Ping Pong table capacity • Ping Pong instructor 	Ping pong is open for all skill levels. There are (4) ping pong tables utilized where (1) table is dedicated for tournaments (more advanced players) and the remaining (3) tables are open for beginners. There is a volunteer onsite that is available to assist with anything the players need during their playtime.	<ul style="list-style-type: none"> • Ongoing
<p>Mutli-Generational Recreational Facility</p> <ul style="list-style-type: none"> • Status of project 	Staff provided an update for the Multi-Generational Recreation Center is scheduled to go to council on December 5, 2023, with updates for the environmental study and budget. Bids are anticipated to go out in the Spring with an estimated 2.5 yr. project timeline. All updates regarding the project are listed on the city's website.	<ul style="list-style-type: none"> • Ongoing
<p>Senior Housing</p> <ul style="list-style-type: none"> • Access to In-Home Services 	The Lolly Hansen Senior Center currently offers a Senior Link service that connects seniors to resources such as senior housing, in-home care, transportation services, health services and more. Appointments available upon request.	<ul style="list-style-type: none"> • Ongoing

Department: Development Services

Senior Concern/Comments	Recommendation	By When
<p>Renovate Existing Buildings</p> <ul style="list-style-type: none"> • Renovate previous Orchard Supply Building to Pickleball Courts 	Staff will share this information with the Economic Development Department.	<ul style="list-style-type: none"> • Ongoing

Department: Mobility & Housing – Transportation Division

Senior Concern/Comments	Recommendation	By When
<ul style="list-style-type: none"> • Accessibility across all transportation options • Marketing of transportation services • Charter Services 	<p>A Commissioner & staff shared marketing efforts put forth at the Senior Center as well at City Hall.</p> <p>Transit Coordinator reported on the services that the City Transit Station provides and how they advertise. She also mentioned that last year Transit placed 5,000 inserts into water bills that were distributed to Tracy residents. She concluded that it is time to redistribute once again.</p> <p>The Parks & Recreation Department adds Transportation information in the seasonal activity guide that gets distributed (3) times a year in the Winter/Spring, Fall & Summer seasons. Recreation staff also distributes various information to areas such as doctors' offices, pharmacies, senior living facilities, apartments, city facilities, etc.</p> <p>The Transit Station does not offer a charter service for large groups. They only provide services with the programs/services currently offered. The Senior Center offers (4) trips a year.</p>	<ul style="list-style-type: none"> • Ongoing

Recreation Division Report
 Quarterly Senior Update
 11-27-2023 Revised

Comments from Senior Center Comment Box			
Date	Concern/Comment	Status	How often do you visit?
9/1/2023	Thank you for all you do for us seniors. The most notable is the fitness class by Hayat. We are in different stages of aging and her classes are perfect for us . She is not only an instructure - she is an inspiration & a motivator. She pushes me to my greatest potential to achieve a good quality of life. She offers a great place to meet friends & socializae (so we don't feel alone). We need an active and balanced way of life. Please consider parking for all 60 fitness participants at the same time. The 2 classes of fitness answers our needs.	Anonymous submission. A focus group meeting was held on Wednesday, August 30th, to discuss concerns regarding the Senior Fitness class.The two fitness classes have remained at two seperate time with 35 particpants each.	
9/8/2023	No concerns/comments		
9/15/2023	No concerns/comments		
9/22/2023	No concerns/comments		
9/29/2023	No concerns/comments		
10/6/2023	For the fitness class instead of standing in line to sign in at 9:45am could we sign in as we arrive & got a number, your ticket in the door at 10am would be your number.	Anonymous submission. Staff printed out a second set of fitness numbers to have Fitness Class 2 sign in whenever they come in.	4 times a week.
10/13/2023	No concerns/comments		
10/20/2023	No concerns/comments		
10/27/2023	No concerns/comments		
11/3/2023	No concerns/comments		
11/10/2023	No concerns/comments		
11/17/2023	No concerns/comments		
11/24/2023	Trip idea - Sea Quest Aquarium in Folsom. The cost for seniors is \$16.	Staff will look into this location and add it to a list to consider for future trips.	Weekly
11/24/2023	Post the menu at the beginning of the month on the Senior Center Facebook page	The congregate lunch menu is currently posted on the City of Tracy's website and copies are available to take home at the Lolly Hansen Senior Center. Staff will explore options to utilize the City's social media page to direct participants to the City's website and Senior Center for information as it relates to the lunch program and menu.	Weekly

**Comment boxes are checked every Friday

****Parks Commission Updates: March, June, September & December****

Beginning September 19, 2014, the Lolly Hansen Senior Center began documenting comments/concerns that participants submitted. Over the past eight-one months, 205 seniors have submitted their comments/concerns. The staff at the Senior Center reviews each submission and then notifies each person of what steps will be taken (if needed). The seniors have had a positive response to the process and enjoy seeing comments/concerns being documented.

**Please note comments have been summarized and the original comment cards are available at the Senior Center.