

**YOUTH ADVISORY COMMISSION
REGULAR MEETING MINUTES
October 11, 2023**

1. **CALL TO ORDER:** The meeting was called to order by Chair Kaur at 6:11 p.m.
2. **ROLL CALL:**
 - a. Present: Bhattacharyya, Kaur, Mahendran, McAdams, Syed, Tatari
 - b. Absent: Kala, Shah, Strickland
 - c. Tardy: Su
 - d. Adult Commissioners Present: None
 - e. Staff Present: Amanda Jensen, Recreation Coordinator, Caitlin Perkey, Recreation Coordinator, and Thomas Freeman, Recreation Services Supervisor
 - f. Recorded by: Amanda Jensen, Recreation Coordinator

3. **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Chair Kaur.

4. **ITEMS FROM THE AUDIENCE:**

There were no items from the public.

5. **APPROVAL OF MEETING MINUTES:**

- a. Review and Approve the Regular Meeting Minutes from September 13, 2023.

ACTION: A motion was made to approve the minutes by Commissioner Mahendran and seconded by Commissioner Bhattacharya. A roll call vote found all in favor. Passed and so ordered.

- b. Review and Approve the Special Meeting Minutes from September 18, 2023.

ACTION: A motion was made to approve the minutes by Commissioner Bhattacharya and seconded by Commissioner McAdams. A roll call vote found all in favor. Passed and so ordered.

6. **PRESENTATION: Public Health Advocates' Neighborhood Change Champions**

Representatives from the Public Health Advocates' Neighborhood Change Champions presented information on their mission and goals for the City of Tracy and San Joaquin County. They hope to partner for future events.

7. **OLD BUSINESS:**

- a. Review and Discuss the Youth Advisory Commission Goals, Objectives, and Action Steps For 2023

Chair Kaur reviewed the 2023 Youth Advisory Commission Goals, Objectives, and Action Steps with the Commission. Commissioner discussion followed.

The Commission discussed the following Goal and Objective:

1. Goal - Program Enhancement
 - 1.A.1. – Offer one new recreational teen event, program, or camp.

Vice Chair Shah and Commissioners Kala and Su provided an update from the subcommittee

meeting. They shared that the subcommittee was working on a “Teen Day Out” or “Teen Field Day”. The event would include either a kickball or dodgeball competition.

A follow-up meeting will be scheduled after the staff report is approved.

1.B.1. – Work with city staff and local high schools to develop ideas and marketing strategies.

Chair Kaur and Commissioner Strickland provided an update from the subcommittee meeting. They shared that the subcommittee narrowed down a list of potential ideas to a possible youth and government day or letters to Santa volunteer program.

A follow-up meeting will be scheduled after the staff report is approved.

1.C.1. – Develop ideas and implement one new program or event.

A subcommittee meeting was schedule for October 16th to discuss ideas for Intergenerational programs or events.

2. Goal – Community Outreach

2.A.1. – Work with local service clubs and organizations to offer a community service opportunity to local teens.

Commissioner Mahendran and Bhattacharya provided an update from the subcommittee meeting. She shared that the subcommittee meeting was working on a drive that would benefit Tracy Interfaith Ministries. The discussed future events as being a possible competition between high schools.

A follow-up meeting was scheduled for October 16th.

Staff Jensen stated all Commissioners would receive calendar invites for upcoming subcommittee meetings.

8. **NEW BUSINESS:**

a. Discuss and Approve Commission Goals, Objectives, and Action Steps for 2024

Staff Jensen asked the Commission to review the 2024 Youth Advisory Commission Goals and Objectives established at the Special Meeting held on September 18, 2023. Staff Jensen mentioned that Attachment A is YAC’s goals for 2024 and that the attachment will help YAC reach their goals by following the action steps and setting completion dates.

Chair Kaur read through each of the goals, objectives, and action steps and asked the Commission for feedback.

ACTION: A motion was made by Commissioner McAdams to approve the goals, objectives, and action steps for 2024 and seconded by Commissioner Syed. A roll call vote found all in favor. Passed and so ordered.

Staff Jensen explained that the subcommittees will meet monthly and provide updates on their assignments and projects to the Commission at each meeting. Each Commissioner volunteered for a minimum of two subcommittees.

b. Appoint a Subcommittee to Begin Drafting the 2023 YAC Annual Report

Staff Jensen explained that this subcommittee would be created to present the YAC Annual Report from 2023 and the 2024 goals to the Parks and Community Services Commission and City Council.

Staff Jensen explained that it is a good opportunity to present a positive report to represent the Commission accomplishments and upcoming goals.

A subcommittee was formed by Chair Kaur and Commissioner McAdams to begin practicing the YAC Annual Report. A subcommittee meeting was scheduled for October 24th.

9. ITEMS FROM STAFF:

a. Rollin' Rec Date Reminders

Staff Jensen reminded the Commissioners that the Rollin' Rec program was still being offered through the Fall and provided a postcard with upcoming dates.

b. Upcoming Events

Staff Jensen discussed upcoming special events within the City that the Commissioners are encouraged to volunteer for including Halloween at the Airport and the Halloween Bash, Rockin' Reindeer Bash, and Black & White Ball at the Senior Center.

10. ITEMS FROM THE COMMISSION:

There were no items from the public.

11. ADJOURNMENT:

Time: 6:54pm

ACTION: A motion was made to adjourn the meeting by Commissioner McAdams and seconded by Commissioner Mahendran. Roll call vote found all in favor. Passed and so ordered.

The above agenda was posted at the Tracy City Hall on October 3, 2023. The above are action minutes. A recording is available at the Parks and Recreation Department.


Amanda Jensen, Staff Liaison