

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Wednesday, January 10, 2024, 6:00 p.m.**  
(or as soon thereafter as possible)

**Location:** **City Hall Conference Room 203**  
**333 Civic Center Plaza**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Items from the Audience  
*In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution No. 2019-240, and last amended by Resolution No. 2021-049, a five-minute maximum time limit per speaker will apply to all individuals speaking during "Items from the Audience/Public Comment". For non-agendized items, the Commission may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.*
5. Approval of Meeting Minutes
  - a. **Review and Approve the Regular Meeting Minutes from December 13, 2023**
6. Old Business
  - a. **Review and Discuss the Youth Advisory Commission Goals, Objectives, and Action Steps for 2024 and Assign Commissioners to the Subcommittees**
7. Items from Staff
  - a. **Rollin' Rec Dates**
  - b. **YAC Recruitment Deadline, 4/26/24**
  - c. **Upcoming Events:**
    1. **YAC Annual Report to Council, 2/6/24, 7pm**
8. Items from the Commission
9. Adjournment to next Regular Meeting on February 14, 2024

## **AGENDA POSTED: January 4, 2024**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**YOUTH ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
December 13, 2023**

**1. CALL TO ORDER:** The meeting was called to order by Chair Kaur at 6:03 p.m.

**2. ROLL CALL:**

- a. Present: Strickland, McAdams, Su, Mahendran, Kaur, Kala, Shah, Syed
- b. Absent: Tatari
- c. Tardy: Bhattacharyya
- d. Adult Commissioners Present: Amezquita-Javier
- e. Staff Present: Amanda Jensen, Recreation Coordinator, Caitlin Perkey, Recreation Coordinator
- f. Recorded by: Amanda Jensen, Recreation Coordinator

**3. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Chair Kaur.

**4. ITEMS FROM THE AUDIENCE:** Navi Kahlon introduced herself as a Trustee at Tracy Unified School District and a Commissioner for the Environmental Sustainability Commission. Kahlon stated that she is proud of the commission for volunteering their time to do their civic duty. Kahlon stated that she is available for the commission if they have any questions or concerns from the school district prospective and for the commission to reach out to her when needed. Kahlon also hoped that YAC could partner with the great initiatives that would presented next.

Dotty Nygard introduced herself as the President of Tracy Earth Project. Nygard discussed the Tracy Earth Day Challenge and urged the Commission to help spread the word and possibly even submit a project to Tracy Earth Day Challenge themselves. She also provided information on upcoming projects such as their TEP (Tracy Earth Project) talks, Youth Council, and Earth Day Festival.

**5. APPROVAL OF MEETING MINUTES:**

- a. Review and Approve the Regular Meeting Minutes from October 11, 2023.

**ACTION:** A motion was made to approve the minutes with the 2 amendments to page 1, Section 2 changing Commission Shah to absent and Commissioner McAdams to present, by Commissioner McAdams and seconded by Commissioner Syed. A roll call vote found all in favor. Passed and so ordered.

**6. OLD BUSINESS:**

- a. Review and Discuss the Youth Advisory Commission Goals, Objectives, and Action Steps For 2023

Staff Jensen explained to the Commission that although they were unable to complete most of their goals, partially due to lack of quorum, 2024 is a new year and they can all work hard to have a successful year.

- b. Discuss and Approve Commission Goals, Objectives, and Action Steps for 2024

Chair Kaur reviewed the 2024 Youth Advisory Commission Goals, Objectives, and Action Steps for 2024. Commissioners who were absent at the previous meeting volunteered for a minimum of two subcommittees.

c. Discuss the Status of the Youth Advisory Commission 2023 Annual Report Presentation

Chair Kaur talked about her experience presenting to the Parks and Community Services Commission and mentioned that the Commission did ask why there was not quorum and she replied that it was due to commissioners very busy schedules with Advanced Placement classes and other extracurricular activities. Staff Jensen reiterated that Chair Kaur did a tremendous job and ended up having to present the report alone. Staff Jensen encouraged the other commissioners to attend the council meeting on February 6, 2024, to show their support.

**7. ITEMS FROM STAFF:**

a. Rollin' Rec Date Reminders

Staff Jensen reminded the Commissioners that the Rollin' Rec program was still being offered through the Winter and provided the Commissioners with an Activity Guide with Rollin' Rec information on the back. She also reminded them of their goals to support Rollin' Rec.

b. Upcoming Events

Staff Jensen discussed the upcoming Black & White Ball at the Senior Center and asked for commissioners to volunteer if available. Staff Jensen once again reminded the Commission of the date of the YAC Annual Report to Council.

**8. ITEMS FROM THE COMMISSION:**

Commissioner Bhattacharyya shared that his friend was involved in cancer research and asked where his friend could find healthcare partners within Tracy. Staff Jensen suggested his friend get in touch with the Chamber of Commerce for a list of businesses.

Commissioner Kala shared that he was working on a project for the Tracy Community Band utilizing the scholarship provided by the Tracy Friends for Parks Foundation that was presented at a previous meeting. The project consists of making a Percussion Cabinet at the Grand Theatre Center for the Arts and will be used to store the Tracy Community Band's procession equipment.

**9. ADJOURNMENT:**

Time: 6:31pm

**ACTION:** A motion was made to adjourn the meeting by Commissioner Bhattacharyya and seconded by Commissioner Shah. Roll call vote found all in favor. Passed and so ordered.

The above agenda was posted at the Tracy City Hall on December 6, 2023. The above are action minutes. A recording is available at the Parks and Recreation Department.

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*Amanda Jensen, Staff Liaison*

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
January 10, 2024**

**AGENDA ITEM 6.a.**

REQUEST

**REVIEW THE YOUTH ADVISORY COMMISSION GOALS, OBJECTIVES, AND  
ACTION PLAN FOR 2024 AND ASSIGN COMMISSIONERS TO THE  
SUBCOMMITTEES**

DISCUSSION

The Youth Advisory Commission determined their top priority goals for the 2024 calendar year at the special meeting held on Monday, September 18, 2023. It is necessary for the Commission to discuss their objectives in more detail with City staff and plan accordingly.

Subcommittees are scheduled to meet on a monthly basis and report on the status of their assignments and projects at the monthly Youth Advisory Commission meetings. Each subcommittee will report on their goals/projects, completion dates, receive feedback from Commissioners and the Commission will make recommendations as needed.

RECOMMENDATION

That the Commission review and discuss the Youth Advisory Commission goals, objectives, and action plan for 2024 and assign Commissioners to the subcommittees.

Prepared by: Amanda Jensen, Recreation Program Coordinator

Reviewed by: Lauren Repetto, Recreation Services Supervisor

Approved by: Jolene Jauregui, Interim Director of Parks and Recreation

Attachment: Attachment "A" – Youth Advisory Commission Goals 2024

Tracy Parks & Recreation Department

Youth Advisory Commission Goals - 2024

Goal	Objective	Action Steps	Completion Date	Status (Assignment)	
1  <b>PROGRAM ENHANCEMENT</b> ----- Look for ways to enhance Recreation Programs that will provide benefits to teens	1.A. Offer one new teen event or program focusing on teen trends or issues (i.e. mental health, vaping, multicultural event, internships w/local businesses)	1.A.1. Plan and implement an event or program within the teen community 1.A.2. Work with the various high school clubs to promote new events or programs	July 2024	Subcommittee: Commissioners Kala, Shah, & Strickland	
	1.B. Offer one new recreational teen event, program, or camp for high school aged teens (i.e. drive-in movie, teen festival, intercity tournament or game, all high school unity event)	1.B.1. Work with city staff and local high schools to develop ideas and marketing strategies	October 2024	Subcommittee: Chair Kaur, Commissioners Syed, & Shah	
	1.C. Participate with the Lolly Hansen Senior Center to propose at least one new intergenerational program or event (i.e. Ping Pong tournament, dance, adopt a grandparent)	1.C.1. Partner with Senior Center staff to develop ideas and implement one new program or event and work together for marketing and execution of the event 1.C.2. Participate with senior programming and events	April 2024	Subcommittee: Chair Kaur & Commissioner McAdams	
	1.D. Support the Rollin' Rec Program	1.D.1. Attend and assist staff at Rollin' Rec a minimum of two dates per activity guide 1.D.2. Work with staff to develop Rollin' Rec program aspects that would draw in teen participation	Monthly  July 2024	Subcommittee: Commissioners McAdams, Su, & Shah  <b>All commissioners</b>	
	2.A. Implement at least one new community service project (i.e. park clean-up, drive for local organization)	2.A.1. Work with local service clubs and organization to offer a community service opportunity to local teens	Per Activity Guide	Subcommittee: Commissioners Mahendran & Kala	
	2.B. Support the Tracy Historical Museum	2.B.1. Assist museum staff in modernizing the Tracy Historical Museum to attract visitors and new volunteers 2.B.2. Volunteer at the Tracy Historical Museum twice per calendar year	September 2024  March 2024	Subcommittee: Commissioners Bhattacharya, Tatar, & Chair Kaur Subcommittee: Commissioners Bhattacharya & Su	
	2.C. Work with Parks and Recreation staff to develop YAC social media posts	2.C.1. Propose social media post for all YAC events, programs, and community service opportunities that will help to engage local teens	December 2024  Per Event or Program	<b>All commissioners</b> Subcommittee: Commissioner Mahendran	
	<b>City Council Strategic Priority: Quality of Life Goal 3: Provide City Programming and Events That Bolster Quality of Life</b>				