

NOVEMBER 9, 2023

1. **CALL TO ORDER:** Chair Cooper called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. **Present:** Gary Cooper, Maurice Francis, Rajpal Dhillon, Sharanjit Dhillon
  - b. **Absent:** Tim Silva
  - c. **Staff Present:** Paula Jessup, Airport Manager; Ed Lovell, Transit Manager; Brandi Reybol, Transit Coordinator; Jayne Pramod, Transit Coordinator
  - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF OCTOBER 12, 2023**
  - a) **Motion to Approve:** Commissioner Cooper
  - b) **Second:** Commissioner Francis
  - c) **Abstain:** None
  - d) **Vote:** Approved by unanimous vote
5. **NEW BUSINESS:**
  - a. **Receive Presentation on Unmet Transit Needs from the San Joaquin Council of Governments:** Joel Campos, Associate Regional Planner, San Joaquin County Council of Governments (SJCOG), presented on the FY24-25 Unmet Transit Needs (UTN) Request, the recommended process for receiving UTN requests and the survey link. Staff recommended that the Commission provide any unmet transit needs requests they have. Commission discussion and questions followed.
  - b. **Receive Presentation on Fixed Route ACE/South Tracy Shuttle Pilot Program Update:** Ed Lovell, Transit Manager, presented the new Fixed Route Shuttle service pilot program, its implementation, overview, stats on the service performance and promotional ridership, and current and future marketing efforts to promote the new service.
  - c. **Review and Provide Updates on Commission Goals and Objectives for FY23/24**

Ed Lovell provided updates on the City events and requested that the Commission join Transit staff at the Dec. 2<sup>nd</sup> Farmers Market. Provided information on the Short-Range Transit Plan (SRTP) and upcoming kickoff meeting with the consultant. The Commission will be updated on the dates and info on SRTP public outreach. PD will present on bicycle traffic enforcement and e-bikes at a future TAC meeting. Commission comments followed.
6. **ITEMS FROM THE COMMISSION:**

Commissioner Francis referred to the Airport Halloween Event, provided his feedback, and suggested the Transit booth be in a more visible area at the next event. He asked if it was an event the City or the Transportation Commission organized. He congratulated Commissioner Cooper for being honored by the NAACP for his service.

**ITEMS FROM STAFF:**

- a. Airport Projects Update:** Paula Jessup, Airport Manager, provided updates on the Airport Masterplan presentation to the pilot community on Dec 4<sup>th</sup>. Provided updates on the Airport Halloween Event, feedback from attendees and vendors, and the marketing efforts. Commissioner R. Dhillon asked about the ADA parking. Additional questions and comments followed.
- b. Transit Ridership and Performance Update:** Ed Lovell, Transit Manager, provided updates on the Short-Range Transit Plan (SRTP), Intelligent Transportation System (ITS) contract to be awarded at the January or February 2024 City Council meeting. Staff also provided updates on ridership. Commission comments followed.
- c. Bikeways Update:** Staff is working with Public Works to procure a bikeway green striping machine.

7. **ITEMS FROM THE AUDIENCE:** None

**8. ADJOURNMENT TO NEXT REGULAR MEETING ON DECEMBER 14, 2023**

- a. Motion to Adjourn:** Commissioner R. Dhillon
- b. Second:** Commissioner Francis
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:05 p.m.

The above agenda was posted at Tracy City Hall on November 6, 2023. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.



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Ed Lovell, Staff Liaison