

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: Thursday, March 14, 2024, 7:00 p.m.
(or as soon thereafter as possible)

Location: Tracy Transit Station, Room 103
50 East 6th Street, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agendized items, Commissioners may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.*
4. Approval of Minutes from the Regular Meeting on January 11, 2024.
5. New Business
 - a. Presentation on E-bike Laws
 - b. Presentation on Engineering Capital Improvement Program (CIP) and Pavement Management Plan (PMP) Projects – Achievements and Planning
 - c. Review and Provide Updates on Commission Goals and Objectives for FY2023/2024
6. Items from the Commission
7. Items from Staff
 - a. Airport Projects Update
 - b. Transit Ridership and Performance Update
 - c. Bikeways Update
8. Adjournment

POSTED: March 11, 2024

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at City Hall located at 333 Civic Center Plaza, Tracy, during normal business hours.

JANUARY 11, 2024

1. **CALL TO ORDER:** Vice Chair Silva called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Maurice Francis, Rajpal Dhillon, Sharanjit Dhillon, Tim Silva
 - b. **Absent:** Gary Cooper
 - c. **Staff Present:** Ed Lovell, Transit Manager; Brandi Reybol, Transit Coordinator
 - d. **Recorded By:** Brandi Reybol, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** John Moore, President of the Tracy Airport Association, commented that the high fuel prices at the Tracy Airport compared to similar-sized neighboring airports discourage local and visiting pilots from fueling at the Tracy Airport. He questioned why the City could not have a better fuel price even with the large volume of fuel sales with the aviation school and requested the City to be transparent.

Michael Thibodeau, Tracy, agreed with John Moore's comments on the fuel price and addressed his frustration of having to fuel at other locations due to the high price at the Tracy Airport. He suggested that the City invest in other revenue-generating ideas for the airport instead of just fuel sales and consider offering discount fuel prices to airport tenants.
4. **APPROVAL OF REGULAR MEETING MINUTES OF NOVEMBER 9, 2023**
 - a) **Motion to Approve:** Commissioner Francis
 - b) **Second:** Commissioner S. Dhillon
 - c) **Abstain:** None
 - d) **Vote:** Approved by unanimous vote
5. **NEW BUSINESS:**
 - a. **Review and Provide Input on the Annual Commission Report to City Council:** Staff informed the Commission regarding the upcoming Annual Commission Report to City Council on February 20, 2024. The report consists of the prior year's goals and accomplishments that were achieved. Commissioner S. Dhillon agreed to present the report. Commission discussion and questions followed.
 - b. **Review and Provide Updates on Commission Goals and Objectives for FY23/24**

Ed Lovell informed the Commission of the outreach opportunities starting in Spring. The Short-Range Transit Plan (SRTP) consultant is currently doing data analysis and will conduct outreach in the next few months, providing the Commission with multiple opportunities to submit input. The Airport Masterplan draft has been completed, with an outreach conducted in December, and PD to present in February on bicycle traffic enforcement and e-bikes. Commission comments followed.
6. **ITEMS FROM THE COMMISSION:**

Commissioner Francis: referred to the traffic congestion on Eaton Ave. during the school bell time and mentioned that he received updates that the City Traffic Engineer reached out to the St. Bernard School Principal to assist in mitigating the traffic congestion.

Commissioner R. Dhillon: commented on 2023 as a good year for the Commission and appreciated the increase in audience participation. He requested information on making the meetings go live in 2024 via WebEx for more public participation. Staff agreed to bring back information.

Commissioner Silva: He referred to the Commission meeting recording method and inquired about Chanel 26's formal audio recording in the past. Staff provided updates on a new AV system in the plan.

Commissioner Francis: Requested for the Pledge of Allegiance at the meeting.

7. ITEMS FROM STAFF:

- a. Airport Projects Update:** Ed Lovell, Transit Manager, referred to the Airport updates listed in the agenda. The Airport Manager could not attend the meeting. Commission was informed to contact the Airport Manager if they have questions or concerns regarding the airport projects.

John Moore, President of the Tracy Airport Association, shared his experience visiting the Old Fort Marina Airport and the information he gathered regarding eVTOL aircraft, charging stations, flight range, and usage of power required to operate electric aircraft.

Michael Thibodeau, Tracy, referred to the Dec 9th Airport Master Plan Update presentation and commented on various items the City could provide at the airport without being on the Master Plan. There is flexibility, and the City can do what it wants

- b. Transit Ridership and Performance Update:** Ed Lovell, Transit Manager, provided updates on the Short-Range Transit Plan (SRTP) and Intelligent Transportation System (ITS) contract to be awarded at the March 2024 City Council meeting. Staff also provided updates on ridership and the new routes. Commission comments followed.
- c. Bikeways Update:** Staff provided an update on the Class I bike path, a multi-use pathway at the Multi-Gen Rec Center at El Pescadero Park, connecting Grant Line Rd. to Kavanagh Ave. Commissioner S Dhillon asked about requesting the installing of mid-block crosswalk light sensor.

8. ADJOURNMENT TO NEXT REGULAR MEETING ON FEBRUARY 8, 2024

- a. Motion to Adjourn:** Commissioner Silva
b. Second: Commissioner R. Dhillon
c. Vote: Approved by unanimous vote
d. Time: 8:19 p.m.

The above agenda was posted at Tracy City Hall on January 8, 2024. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

Ed Lovell, Staff Liaison

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
March 14, 2024**

AGENDA ITEM 5.c.

REQUEST

**REVIEW AND PROVIDE UPDATES ON COMMISSION GOALS AND OBJECTIVES
FOR FY 2023/2024**

DISCUSSION

At the June 8, 2023 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the current fiscal year 2023/2024.

Below are the commission recommended goals for FY 2023/2024 with recommended timelines.

FY23/24 Transportation Commission Goals

| | GOAL | TIMELINE | SUB-COMMITTEE |
|-----------------|---------------------------------------------------|-------------------------------------------------|----------------------------------------------------------------------------|
| OUTREACH | Public Outreach at Farmer's Market | Each month in conjunction with the City booth | Assignments made each commission meeting Next Dates: TBD Spring 2024 |
| | Public Outreach at Block Party Events | As scheduled in conjunction with the City booth | Assignments made each commission meeting Next Dates: Spring 2024 |
| | Participate in City Sponsored Airport events | TBD June 2024 | All |
| | Participate in Other Appropriate Community Events | TBD 2023/2024 | All Tracy Earth Day Event – April 27, 2024 |
| TRANSIT | Provide Input on Short Range Transit Plan | Spring 2024 | All |
| AIRPORT | Provide Input on Updated Airport Master Plan | August 2023 | COMPLETE |

| | | | |
|------------------|----------------------------------------------------------------------------------------------------------------------------|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| EDUCATION | Receive presentations on areas related to the purpose of the commission (funding, bus contractor, SJCOG, bike safety, etc) | Ongoing | Mar: <ul style="list-style-type: none"> - Bicycling traffic Enforcement/E-bikes - Engineering CIP and PMP Apr: <ul style="list-style-type: none"> - Short Range Transit Plan Workshop |
|------------------|----------------------------------------------------------------------------------------------------------------------------|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

In order to successfully complete each of these goals, the commissioners will form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of no more than 2 commissioners.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMMENDATION

That the Commission review and provides updates on the commission goals and objectives for FY 2023/2024.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
MARCH 14, 2024**

AGENDA ITEM 7

Staff Items

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Commission Goals Update (June/July)
- Unmet Transit Needs (October/November)
- CIP Review (November/December)

Airport Update

By Paula Jessup

Airport Improvement Items:

| Project | Current Status | Next Steps |
|----------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|----------------------------------------|
| Tracy Airport Master Plan | Comments from December 9 th public meeting are being incorporated into document. | Waiting for FAA comments. |
| Airport Constuction Projects - T-hangar Taxilane Slurry Seal - Parking Lot Slurry Seal | Contracts routed for signature. | Notice to proceed given to contractor. |

Transit Update

By Jayne Pramod

Transit Projects Update:

| Project | Current Status | Next Steps |
|----------------------------------------|----------------------------------------------------------|---------------------------------------|
| Short Range Transit Plan | Award contract at City Council, est. Nov 7. | Data gathering by consultant. |
| Intelligent Transportation Systems RFP | Preferred contractor selected. Finalizing PSA for award. | City Council award estimated for May. |

TRACER Ridership: A year-to-date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is up 14,644 riders compared to the year-to-date ridership in January FY 22/23, an increase of approximately 25%. Paratransit ridership is up 2,455 riders compared to the same time in January FY 22/23, an increase of approximately 29%. Overall, the Tracer system ridership has increased by 17,099 riders over the same period last year, an overall increase of approximately 26%

November Year To Date Ridership Comparison

| | FY 22/23 | FY 23/24 |
|-------------------------------------------------------------|---------------|---------------|
| Fixed Route Ridership | | |
| Regular | 9,495 | 6,622 |
| Student (Students Ride Free Promo effective FY20/21) | | |
| Senior | 4,892 | 4,228 |
| Disabled | 832 | 712 |
| Free (Personal Care Attendant, ACCESS Pass, under 6 y/o) | 1,193 | 904 |
| Promo Passengers | 33,413 | 54,882 |
| <i>Promo Regular</i> | 5,952 | 14,182 |
| <i>Promo Student</i> | 23,981 | 33,254 |
| <i>Promo Senior</i> | 2,305 | 5,693 |
| <i>Promo ADA</i> | 708 | 1,063 |
| <i>Promo Free</i> | 467 | 690 |
| Passengers w/tickets | 6,686 | 4,408 |
| Passengers w/transfers | 1,125 | 524 |
| Total | 57,636 | 72,280 |
| Paratransit Ridership | | |
| Regular (Guest) | 191 | 76 |
| Senior | 913 | 906 |
| Disabled/Medicare | 6,658 | 8,497 |
| Free | 730 | 1,484 |
| Total | 8,508 | 10,963 |
| All Systems Ridership | 66,144 | 83,243 |

Fixed Route On-Time Performance FY23/24:

| | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|----------------|------------|------------|------------|------------|------------|------------|------------|-----|-----|-----|-----|-----|
| A Route | 83% | 94% | 95% | 94% | 95% | 94% | 94% | | | | | |
| B Route | 82% | 87% | 81% | 88% | 83% | 77% | 79% | | | | | |
| C Route | 80% | 73% | 83% | 84% | 83% | 87% | 89% | | | | | |
| D Route | 69% | 76% | 86% | 87% | 84% | 90% | 91% | | | | | |
| E Route | 86% | 86% | 87% | 86% | 87% | 91% | 83% | | | | | |
| F Route | 82% | 82% | 84% | 92% | 89% | 91% | 88% | | | | | |
| G Route | 92% | 66% | 83% | 86% | 90% | 87% | 88% | | | | | |
| H Route | N/A | 76% | 78% | 71% | 70% | 74% | 70% | | | | | |
| Arbor Shuttle | 75% | 80% | 82% | 82% | 86% | 90% | 83% | | | | | |
| OVERALL | 73% | 80% | 85% | 86% | 85% | 86% | 85% | | | | | |

*Staff is aware of a current software issue that is producing data errors for on-time performance. The software company is currently looking into the issue.