

INVESTMENT REVIEW COMMITTEE

MEETING MINUTES

September 11, 2023, 5:30 p.m.

City Hall, 333 Civic Center Plaza, Tracy, Room 203

Web Site: www.cityoftracy.org

1. Call to Order – Committee member Dan Evans called the meeting to order at 5:30 p.m.
2. Roll Call – Roll call found Committee Member Mateo Bedolla, Committee Member Dan Evans, Committee Member Midori Lichtwardt, Committee Member McCray and Committee Member Sara Cowell present.

Committee Members Absent: None

Staff Present: Accounting Manager Robert Harmon
Accountant Nancy Verdugo
Executive Assistant Shayne Cocolos

3. Items from the Audience: None

4. Approval of the Minutes:

Motion: Committee Member Cowell made a motion to approve the June 12, 2023, minutes. (April, May, and June FY 22/23)

Second: Committee Member Bedolla

All in Favor: Committee Member Matt Bedolla
Committee Member Dan Evans
Committee Member Lichtwardt
Committee Member Ray McCray
Committee Member Sara Cowell

5. Review of 4th Quarter Treasurer Reports:

April 2023

Reviewed by Nancy Verdugo, Accountant, 06/15/2023

Certified by Ray McCray, City Treasurer, 06/15/2023

May 2023

Reviewed by Nancy Verdugo, Accountant, 07/11/2023

Certified by Ray McCray, City Treasurer, 07/11/2023

June 2023

Reviewed by Nancy Verdugo, Accountant, 08/10/2023

Certified by Ray McCray, City Treasurer, 08/14/2023

Committee Member McCray provided an overview of the June 2023 Treasurer's Report, which is all-inclusive of the fourth quarter.

In June 2023, the On Demand Deposits were at \$23,719,940.09 at the end of the fourth quarter. Treasurer's Investments Market Value was \$428,781,758.36 and Bond Proceeds totaled \$46,130,556.81.

Grand total of all investments was \$498,632,255.26 in Market Value. Treasurer's Pool 86%, Proceeds from Bonds 9%, and On Demand Deposits 5%.

Treasurer Report Highlights:

Treasurer's Investments

- The Wells Fargo Sweep Account - Book Value is \$23,696,168.09 with an interest rate of 0.64%. Checking account balance is \$23,772.00.
- Chandler Asset Management - \$151,685,930.31 Book Value and \$145,804,691.60 Market Value. Average maturity 748 days with an interest rate of 2.18%.
- JP Morgan Securities - \$133,368,177.24 Book Value and \$131,117,936.76 Market Value which is at par. Average maturity 405 days with an interest rate of 2.38%.
- Invesco - \$92,023,381.37 Book Value and \$87,778,277.63 Market Value. Average maturity 836 days with an interest rate of 2.54%
- Local Agency Investment Fund (LAIF) - \$59,871,080.94 with an interest rate of 3.26%
- CAMP - \$4,209,771.43 with an interest rate of 5.24%.
- The average interest rate of the portfolio as of June 2023 was 2.398% with 540 days to maturity.

Proceeds from Covenant Reserves

- Total Bond Covenant Reserves for December is \$46,130,556.81.

Statistical Summary

- Committee Member McCray reviewed the Statistical Summary. The average interest rate for June was 2.398%. Pooled Investments Interest Earnings net was \$421,599.27.

Tracy Consolidated

- Committee Member McCray reviewed the portfolio, explained the liquidity of the portfolio, and went over the different types of investments allowed as stated in the City of Tracy Investment Policy that is approved by the City Council. Committee Member McCray also explained the current interest rates received on City funds.

Motion: Committee Member Evans made a motion to accept the quarterly treasurer's report

Second: Committee Member Bedolla

All in Favor: Committee Member Matt Bedolla
Committee Member Dan Evans
Committee Member Lichtwardt
Committee Member Ray McCray
Committee Member Sara Cowell

6. Review and Approve Changes to the Investment Policy

Committee Member McCray and Accounting Manager Robert Harmon discussed proposed changes to the City's Investment Policy and answered questions.

Motion: Committee Member Bedolla made a motion to approve the proposed changes to the Investment Policy.

Second: Committee Member Evans

All in Favor: Committee Member Matt Bedolla
Committee Member Dan Evans
Committee Member Lichtwardt
Committee Member Ray McCray
Committee Member Sara Cowell

7. Adjournment

Motion to Adjourn: Committee Member Bedolla

Second: Committee Member Evans

All in Favor: Committee Member Matt Bedolla
Committee Member Dan Evans
Committee Member Lichtwardt
Committee Member Ray McCray
Committee Member Sara Cowell

Oppose: None

Adjournment: 6:20 p.m.