

**YOUTH ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
February 14, 2024**

**1. CALL TO ORDER:** The meeting was called to order by Chair Kaur at 6:04 p.m.

**2. ROLL CALL:**

- a. Present: Bhattacharyya, Chair Kaur, Mahendran, Strickland, Syed, Su, Tatari
- b. Absent: McAdams, Vice Chair Shah
- c. Tardy: Kala
- d. Adult Commissioners Present: Amezquita-Javier
- e. Staff Present: Amanda Jensen, Recreation Coordinator
- f. Recorded by: Madison Delbridge, Recreation Leader III

**3. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Chair Kaur.

**4. ITEMS FROM THE AUDIENCE:**

There were no items from the public.

**5. APPROVAL OF MEETING MINUTES:**

- a. Review and Approve the Regular Meeting Minutes from January 10, 2024.

**ACTION:** A motion was made to approve the minutes by Commissioner Kala and seconded by Commissioner Strickland. A roll call vote found all in favor. Passed and so ordered.

**6. OLD BUSINESS:**

- a. Review and Discuss the Youth Advisory Commission Goals, Objectives, and Action Steps For 2024 and Assign Commissioners to the Subcommittees

Chair Kaur reviewed the 2024 Youth Advisory Commission Goals, Objectives, and Action Steps with the Commission. Commissioner discussion followed.

The Commission discussed the following Goals and Objectives:

1. Goal - Program Enhancement

- 1.A.1. – Plan and implement an event or program within the teen community

Commissioner Kala provided an update from the subcommittees meeting. The subcommittee brainstormed ideas to focus on three different areas, mental health, vaping, and internships/career fairs. Each of the commissioners would further research one of the subject areas to see if they can all be combined into an event or three separate ideas. A follow-up meeting was scheduled for February 27<sup>th</sup>.

- 1.B.1. – Work with City staff and local high schools to develop ideas and marketing strategies

Chair Kaur provided an update from the subcommittees meeting. The subcommittee brainstormed ideas for various new teen events such as teen flea market or carnival, government day, and a Unity Day. The subcommittee will narrow down the list to present back to the Commission for feedback. A meeting was scheduled for February 20<sup>th</sup>.

**1.C.1.** – Partner with Senior Center staff to develop ideas and implement one new program or event and work together for marketing and execution of the event

Chair Kaur provided an update from the subcommittee meeting. She stated that she met with Staff Jensen and the Recreation Coordinator, Caitlin Perkey that oversees the Senior Division, to brainstorm some ideas that include tech help, a game night, adopt-a-senior, and senior day of service. A meeting was scheduled for February 20<sup>th</sup> to further the develop the ideas.

**1.D.2.** – Work with staff to develop Rollin’ Rec program aspects that would draw in teen participation

Commissioner Mahendran and Kala provided an update from the subcommittees meeting. She stated that the subcommittee brainstormed ideas that include sumo suits, jumpy houses, and additional sports to include at Rollin’ Rec. A meeting was scheduled for February 28<sup>th</sup>.

2. Goal – Community Outreach

**2.A.1.** – Work with local service clubs and organizations to offer a community service opportunity to local teens

This item was brought as a staff report for approval by the Commission.

A meeting was scheduled for March 4<sup>th</sup> to further discuss.

**2.B.1.** – Assist museum staff in modernizing the Tracy Historical Museum to attract visitors and new volunteers

Staff Jensen explained that she will be meeting with West Side Pioneers, who oversee the Tracy Historical Museum, to discuss their needs and wants in March. A subcommittee meeting will then be scheduled.

**2.C.1.** – Propose social media post for all YAC events, programs, and community service opportunities that will help to engage local teens

Commissioner Mahendran provided an update on the subcommittee. She explained that she researched other cities youth commissions social media accounts to see what type of marketing they were using to draw teen participation. She also stated that she discussed a recruitment video including all commissioners.

Commissioner Kaur stated that she liked the idea and also proposed recording a “Day in the Life” of a Commissioner to include the upcoming events and/or programs YAC is participating in.

A meeting was scheduled for February 28<sup>th</sup>.

Staff Jensen stated all Commissioners would receive calendar invites for upcoming subcommittee meetings.

b. Discuss the Status of the Youth Advisory Commission 2023 Annual Report Presentation

Staff Jensen thanked Chair Kaur for her tremendous accomplishment of again presenting the annual report alone due to unforeseen circumstances and for staying later than anticipated to present. She also stated that Chair Kaur did an excellent job with answering the Council questions and that she received many kudos from City staff on her professionalism.

Chair Kaur thanked staff Jensen and explained that the Council was very happy to see how involved the Commission is in the community and if the Commission needs anything, to ask them.

**7. NEW BUSINESS:**

- a. Consider Rescheduling the Regular Commission Meeting Scheduled for March 13, 2024, Due to Potential Lack of Quorum

Staff Jensen shared the consideration that the meeting be canceled due to Tracy Unified School District Spring Break and potential conflicts with Commissioner's vacation schedules.

Commissioner discussion followed.

**ACTION:** A motion was made to cancel the regular Youth Advisory Commission meeting scheduled for March 13, 2024, and a Special Meeting be held on March 20, 2024, by Commissioner Strickland and seconded by Commissioner Mahendran. A roll call vote found all in favor. Passed and so ordered.

- b. Discuss and Approved One New Community Service project or Activity to Complete During National Volunteer Week

Chair Kaur read through the proposed list of community service projects ideas that included; a park clean-up, food/supply drive, garage sale, McHenry House needs, day of service for seniors, and senior tech help. She then asked the Commission to vote for their preferred project to complete.

Commissioner discussion followed.

**ACTION:** A motion was made to offer a senior day of service on Saturday, April 20<sup>th</sup> by Commissioner Tatari and seconded by Commissioner Strickland. A roll call vote found all in favor. Passed and so ordered.

**8. ITEMS FROM STAFF:**

- a. Rollin' Rec Dates

Staff Jensen reminded the Commission that the Rollin' Rec program was still being offered through the Winter/Spring. She also reminded the Commission of their goal to support the Rollin' Rec program twice per season.

- b. YAC Recruitment Deadline, 4/26/24

Staff Jensen reminded the Commission that the YAC recruitment was open for both youth and adults. She mentioned those with terms expiring in July, to reapply as well. She also stated that an email was sent out to all school clubs, activity directors, secretaries, and/or principals and to please follow-up with them to ensure that the email was received.

**9. ITEMS FROM THE COMMISSION:**

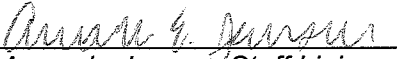
There were no items from the commission.

**10. ADJOURNMENT:**

Time: 6:51pm

**ACTION:** A motion was made to adjourn the meeting by Commissioner Strickland and seconded by Commissioner Syed. Roll call vote found all in favor. Passed and so ordered.

The above agenda was posted at the Tracy City Hall on February 8, 2024. The above are action minutes. A recording is available at the Parks and Recreation Department.

  
Amanda Jensen, Staff Liaison