

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular Meeting of the **TRACY ARTS COMMISSION** is hereby called for:

Date/Time: **Tuesday, April 9, 2024, 7:00 p.m.**
(or as soon thereafter as possible)

Location: **Grand Theatre Center for the Arts, Visual Arts 1**
715 Central Avenue, Tracy, CA 95376

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Tracy Arts Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Items from the Audience - *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2019-240, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Tracy Arts Commission member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Meeting of March 12, 2024
5. New Business
 - A. Review and Approve the 2023 Annual Report for City Council
6. Old Business
 - B. Continue Discussion of Programming for Tracy Arts Month, April 2024
 - C. Continue Discussion of 2023-24 Funding and Programming Recommendations
7. Items from the Commission
8. Items from Staff
9. Adjournment

POSTED: April 4, 2024

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000, at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Tracy Arts Commission regarding any item on this agenda will be made available for public inspection in the Cultural Arts Division located at 715 Central Avenue, Tracy, CA during normal business hours.

TRACY ARTS COMMISSION
MEETING MINUTES
March 12, 2024, 7:00 p.m.

Grand Theatre Center for the Arts, 715 Central Avenue

Chair Reis called the meeting to order at 7:05 p.m.

Roll call found Commissioners Dhugga, Jones, Reis and Sandhu present.
Commissioner Lees was absent.

Staff Present: William Wilson, Cultural Arts Supervisor
Anna Cross, Cultural Arts Division Manager

Recorded By: William Wilson, Cultural Arts Supervisor

1. ITEMS FROM THE AUDIENCE

None.

2. SUBCOMMITTEE APPOINTMENTS FOR 2024

CAS Wilson advised this item was an agenda error, as it appeared on the meeting of February 13 no discussion or action is needed.

3. APPROVAL OF MINUTES FROM THE REGULAR MEETING ON FEBRUARY 13, 2024

ACTION Motion by Commissioner Jones, seconded by Chair Reis to approve the minutes as submitted. Voice vote found all Commissioners in favor; motion carried 4:0

4. CONTINUE DISCUSSION OF 2023 ANNUAL REPORT FOR CITY COUNCIL

CAM Wilson provided the Staff Report and copies of the 2023 Annual Report draft. He advised that Southwinds Church has notified Staff that they will be returning the 2023 Re-Granting Program award due to operational changes at the Temporary Shelter that have impacted their ability to execute their project on schedule.

Commissioners and Staff continued discussed of 2023 Annual Report revisions in preparation for a final draft, for review and approval in April. Commissioners will provide headshots and programming photographs to CAM Wilson as needed. Commissioner Jones advised she will not be able to attend the City Council meeting on May 21.

In continuing support to divide the presentation across Commissioners, Commissioner Dhugga suggested that Chair Reis present the first and last slides, and that the other three could be split among herself and Commissioners Lees and Sandhu. The presentation order can be finalized at the April meeting.

5. CONTINUE DISCUSSION OF PROGRAMMING FOR TRACY ARTS MONTH, APRIL 2024

CAM Wilson provided the Staff Report. Chair Reis advised she will work with Catalina Piña and José Luis Piña Morales to update the community mural project schedule and to provide an invoice. Chair Reis will assist with activity set-up on Friday, April 12. CAS Wilson advised Staff will provide access to and secure the Children's Studio at the close of the activity after 8 pm on April 12, and that everything in the classroom will remain in place for continuation on April 13 from 10 am to 2 pm.

Chair Reis, Vice Chair Dhugga and Commissioner Jones all advised they will be present across the weekend to represent the project with the public. CAS Wilson advised that Mr. Morales will work to assemble the mural in the Studio Theatre on April 16 and 17, with the mural on display for Open Mic Night on the 18th.

6. ITEMS FROM THE COMMISSION

Commissioners gave brief summaries of their activities relating to arts and culture within the last month.

Commissioner Jones requested an agenda item to continue discussion of the 2023-24 Funding and Programming recommendations at the meeting of April 9.

Chair Reis requested a Civic Art Subcommittee meeting to discuss the potential for a Utility Box Project. CAS Wilson will work to prepare for and schedule a meeting.

7. ITEMS FROM STAFF

CAM Cross requested Tracy Arts Commission representation at the City Council meeting of April 2 for the proclamations of Arts, Culture, and Creativity Month and the Grand Theatre Centennial. Chair Reis and Vice Chair Dhugga volunteered to attend.

8. ADJOURNMENT – Time: 8:18 p.m.

ACTION Motion by Commissioner Jones, seconded by Vice Chair Dhugga to adjourn.
Roll call vote found all in favor; passed and so ordered.

The above agenda was posted at the Tracy City Hall on March 7, 2024. The above are action minutes. Materials distributed to the majority of the Tracy Arts Commission, staff records and/or audio recording is available in the Cultural Arts Division located at 715 Central Avenue.

**CITY OF TRACY
TRACY ARTS COMMISSION MEETING
APRIL 9, 2024**

AGENDA ITEM 5.a.

REQUEST

REVIEW AND APPROVE THE 2023 ANNUAL REPORT FOR CITY COUNCIL

DISCUSSION

The Tracy Arts Commission (TAC) has presented Annual Reports to the City Council since 2022. The TAC will present the 2023 Annual Report featuring programming highlights from calendar year 2023, as well as goals for 2024. CAD Staff will prepare a Staff Report and presentation in the form of a slide show. The TAC Chair, and/or other designated representative, will present the information at the City Council meeting to be scheduled.

2023 Annual Report content has been identified through TAC discussion in February and March, with review and approval scheduled for the meeting of April 9. The presentation to City Council is scheduled for May 21.

FISCAL IMPACT

Staff costs related to support of the Tracy Arts Commission are included in the Cultural Arts Division Administrative General Fund budget.

RECOMMENDATION

Review and Approval of the 2023 Annual Report for City Council

Prepared By: William Wilson, Cultural Arts Supervisor

Reviewed By: Anna Cross, Cultural Arts Division Manager

Approved By: Anna Cross, Cultural Arts Division Manager

**CITY OF TRACY
TRACY ARTS COMMISSION MEETING
APRIL 9, 2024**

AGENDA ITEM 6.a.

REQUEST

CONTINUE DISCUSSION OF PROGRAMMING FOR TRACY ARTS MONTH, APRIL 2024

DISCUSSION

Tracy Arts Month is an annual celebration of creativity and culture organized by the Cultural Arts Division in the City of Tracy. A series of public events featuring artists and arts organizations from across the local area is promoted and presented across the month of April.

The Tracy Arts Commission (TAC) has recommended participation in Tracy Arts Month in April, 2024, with a working budget of \$2,500 supporting the creation and display of an interactive, community mural project in collaboration with Catalina Piña, José L. Piña Morales and the Grand Theatre Center for the Arts. The TAC began discussion in January and continued through March in order to determine the programming details in support of this project. Discussion will continue in May in order to determine and evaluate the outcomes.

FISCAL IMPACT

Appropriation of Tracy Arts Commission funding in the Cultural Arts Division budget in the amount of \$2,500 has been approved for Tracy Arts Month, April 2024 programming components.

RECOMMENDATION

Continue Discussion of Programming for Tracy Arts Month, April 2024

Prepared By: William Wilson, Cultural Arts Supervisor

Reviewed By: Anna Cross, Cultural Arts Division Manager

Approved By: Anna Cross, Cultural Arts Division Manager

**CITY OF TRACY
TRACY ARTS COMMISSION MEETING
APRIL 9, 2024**

AGENDA ITEM 6.b.

REQUEST

CONTINUE DISCUSSION OF FY2023-24 FUNDING AND PROGRAMMING RECOMMENDATIONS

DISCUSSION

The Tracy Arts Commission’s (TAC) programming funding resides in administrative accounts of the Cultural Arts Division (CAD) budget. The TAC FY23-24 allocation is \$11,790. The TAC meets annually to discuss funding and programming in effort to best meet goals.

At the meeting of May 9, 2023, the TAC approved allocation of \$3,150 in collaboration with the Grand Theatre Center for the Arts to co-present the 2023-24 Open Mic Night Event Series. This funding will support expenses associated with Emcee and/or related featured performers.

The TAC began discussion of the FY2023-24 Funding and Programming Recommendations at the meeting of September 12, and continued at the meetings of November 14 and December 12, 2023. Through this process recommendations were formed, which will serve as an outline of TAC activities and events through June, 2024. The following recommendations were approved at the meeting of January 9:

2023-24 Funding and Programming Recommendations:

- **Co-Present Open Mic Nights in the Studio:** **\$3,150**
As part of the Grand Theatre Center for the Arts’ 2022-23 Presenting Season.
- **2023 Annual Report:** **N/A**
Develop and present the 2023 Annual Report to City Council, as an overview of activities and projects in calendar year 2023, and include goals for 2024.
- **Participation in Arts Month – April 2024:** **\$2,500**
Collaboration with Catalina Piña, José L. Piña Morales and the Grand Theatre Center for the Arts to create and display an interactive community mural project.
- **2024 Re-Granting Program:** **\$4,000**
Provide two grant awards of \$2,000 each.
- **Downtown Tracy Artwalk 2023-24:** **\$1,696**
Provide participant hospitality in July 2023 **\$131**
Provide participant hospitality in September 2023 **\$115**
Provide participant hospitality in June 2024 **\$250**
Present Emerging Artists (six first time participants @ \$200 ea.) June 2024 **\$1,200**

- **Youth Arts Festival:** **N/A**
Resume stakeholder communications and meetings in order to form a Community Project Committee with participation of two Tracy Arts Commissioners.

- **Civic Art Program & Projects Contingency:** **\$444**
Incidental Civic Art Program expenses and approved programming

With the delay of the 2024 Re-Granting Program to coincide with an update of the Tracy Arts Commission Bylaws in FY2024-25, \$4,000 in FY2023-24 funding remains available in addition to the estimated Civic Art Program & Projects Contingency allocation of \$444. At the meeting of March 12 Commissioner Jones requested an agenda item in April to further discuss these funding and programming recommendations.

FISCAL IMPACT

Tracy Arts Commission funding in the Cultural Arts Division FY2023-24 budget in the amount of \$11,790 has been allocated.

RECOMMENDATION

Continue Discussion of the FY2023-24 Funding and Programming Recommendations

Prepared By: William Wilson, Cultural Arts Supervisor

Reviewed By: Anna Cross, Cultural Arts Division Manager

Approved By: Anna Cross, Cultural Arts Division Manager