

**YOUTH ADVISORY COMMISSION
SPECIAL MEETING MINUTES
MARCH 20, 2024**

1. **CALL TO ORDER:** The meeting was called to order by Chair Kaur at 6:02 p.m.
2. **ROLL CALL:**
 - a. Present: Bhattacharyya, Kala, Chair Kaur, Mahendran, Shah, Strickland, Syed
 - b. Absent: McAdams, Su, Tatari
 - c. Tardy: None
 - d. Adult Commissioners Present: Amezquita-Javier
 - e. Staff Present: Amanda Jensen, Recreation Coordinator
 - f. Recorded by: Madison Delbridge, Recreation Leader III

3. **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Chair Kaur.

4. **ITEMS FROM THE AUDIENCE:**

There were no items from the public.

5. **APPROVAL OF MEETING MINUTES:**

- a. Review and Approve the Regular Meeting Minutes from February 14, 2024.

ACTION: A motion was made to approve the minutes by Commissioner Mahendran and seconded by Commissioner Kala. A roll call vote found all in favor. Passed and so ordered.

6. **OLD BUSINESS:**

- a. Review and Discuss the Youth Advisory Commission Goals, Objectives, and Action Steps For 2024 and Assign Commissioners to the Subcommittees

Chair Kaur reviewed the 2024 Youth Advisory Commission Goals, Objectives, and Action Steps with the Commission. Commissioner discussion followed.

The Commission discussed the following Goals and Objectives:

1. Goal - Program Enhancement
 - 1.A.1. – Plan and implement an event or program within the teen community

Commissioner Kala provided an update from the subcommittees meeting as the other commissioners were absent. He discussed how he researched community service opportunities for teens throughout the Tracy community and was considering creating a pamphlet that can be distributed to school's career centers. A follow-up meeting was scheduled for April 16th.

- 1.B.1. – Work with City staff and local high schools to develop ideas and marketing strategies

Chair Kaur and Commissioner Syed provided an update from the subcommittees meeting. The subcommittee discussed the government day exploring opportunities by researching other cities and also discussed location that a flea market could be held. A meeting was scheduled for April 16th.

1.D.2. – Work with staff to develop Rollin' Rec program aspects that would draw in teen participation

Commissioner Mahendran provided an update from the subcommittees meeting. She stated that the subcommittee discussed a sign-up sheet to hold the Commissioners responsible for showing up to assist with the program. A calendar for the Commissioners to sign-up was passed around the room.

2. Goal – Community Outreach

2.C.1. – Propose social media post for all YAC events, programs, and community service opportunities that will help to engage local teens

Commissioner Mahendran provided an update on the subcommittee. She explained that she proposed the idea of a recruitment video to be recorded at the end of the meeting to highlight the best aspects of being a Commissioner.

Staff Jensen stated all Commissioners would receive calendar invites for upcoming subcommittee meetings.

b. Discussion on the New Community Service Project or Activity that was Approved at the February 2024 Meeting

Staff Jensen explained that the Senior Day of Service was in motion and a flyer has been created and further information would be provided to the subcommittee next week.

7. **NEW BUSINESS:**

a. Discuss and Approve the Youth Advisory Commission's Participation in the 3rd Annual Tracy Earth Day Event on April 27, 2024

Staff Jensen shared information about the Tracy Earth Day Event and explained that the Commission did participate in the same event the year prior. She reiterated that it was great opportunity to take part in this community event.

Commissioner discussion followed.

ACTION: A motion was made to approve the Youth Advisory Commission's participation in the 3rd Annual Tracy Earth Day 2024 by Vice Chair Shah and seconded by Commissioner Strickland. A roll call vote found all in favor. Passed and so ordered.

b. Discuss and Approve the Youth Advisory Commission's Participation with the Summer Youth and Teen Camps

Staff Jensen shared information about the upcoming summer teen and youth camps to the Commissioners.

Commissioner discussion followed.

ACTION: A motion was made to participate with the summer youth and teen camps by Vice Chair Shah and seconded by Commissioner Strickland. A roll call vote found all in favor. Passed and so ordered.

- c. Discuss and Approve the Youth Advisory Commission's Participation in the Teen Only Nights at Joe Wilson Pool

Staff Jensen shared that the Teen Only Pool Nights would be taking place at Joe Wilson Pool and aimed to grades 6th through 12th. She shared that the City is requesting YAC's assistance in marketing and day of activities and that a subcommittee would need to be formed in order to complete this task.

Commissioners Syed and Strickland volunteered for the new subcommittee and scheduled a meeting for April 16.

Commissioner discussion followed.

ACTION: A motion was made to approve participating in the Teen Only Pool Nights by Vice Chair Shah and seconded by Commissioner Syed. A roll call vote found all in favor. Passed and so ordered.

- d. Discuss and Approve the Proposed Senior Tech Help Program at the Lolly Hansen Senior Center

Staff Jensen shared that the proposed program would take place once a month on a Monday. She said that generally the seniors ask very basic questions but with the commission's tech knowledge, they should be able to handle any of the tasks.

Commissioner discussion followed.

ACTION: A motion was made to approve the Senior Tech Help Program at the Lolly Hansen Senior Center by Vice Chair Shah and seconded by Commissioner Syed. A roll call vote found all in favor. Passed and so ordered.

8. ITEMS FROM STAFF:

- a. Rollin' Rec Dates

Staff Jensen reminded the Commission that the Rollin' Rec program was still being offered through the Winter/Spring and there was only two months for them to attend to meet their goal for this season.

- b. YAC Recruitment Deadline, 4/26/24

Staff Jensen provided an update on the YAC recruitment and reminded the Commission that application for both youth and adults was open until April 26. She reminded those with terms expiring in July, to reapply as well.

9. ITEMS FROM THE COMMISSION:

Commissioner Mahendran shared that she completed her senior project to build the Animal Rescue of Tracy storage lockers, with assistance from the scholarship provided by the Tracy Friends for Parks Foundation, and that they were very pleased with the final product.

Commissioner Kaur shared that she is also still working on her project using the scholarship from the Tracy Friends for Parks Foundation and that her drive for the unhoused has brought in a lot of donated items. They hope to fill over 200 bags to be donated.

Commissioner Kala also shared that he completed his senior project, providing a percussion storage cabinet for the Tracy Community Band, utilizing the scholarship from the Tracy Friends for Parks Foundation.

10. ADJOURNMENT:

Time: 6:49pm

ACTION: A motion was made to adjourn the meeting by Commissioner Vice Chair Shah and seconded by Commissioner Kala. Roll call vote found all in favor. Passed and so ordered.

The above agenda was posted at the Tracy City Hall on March 13, 2024. The above are action minutes. A recording is available at the Parks and Recreation Department.


Amanda Jensen, Staff Liaison