



**ENVIRONMENTAL SUSTAINABILITY COMMISSION
REGULAR MEETING MINUTES**

**MARCH 28, 2024
7:00 PM**

1. CALL TO ORDER:

a. The meeting was called to order by Chair Sese at 7:03 PM.

2. ROLL CALL:

a. Present: Damasco, Kahlon, Sese, Shoaito, Wahhab, Wood

b. Absent: Acosta

c. Staff Present: Stephanie Reyna-Hiestand, Assistant Director of Utilities

d. Recorded by: Carla Sorich, Executive Assistant

3. PLEDGE OF ALLEGIANCE

Led by Commissioner Kahlon.

4. ITEMS FROM THE AUDIENCE

Dotty Nygard spoke of SB1383, food recovery program and a conference that she attended. She stated that it was her opinion that the City needs to be rolling out their Business outreach and plan to ensure that they are in compliance. She asked if we were composting and is the City donating?

ACTION: Schedule a meeting to have Connie Lopes, Solid Waste Management Analyst, bring back a presentation on this item.

5. CONSENT ITEMS

5.A REVIEW AND APPROVE THE REGULAR MEETING MINUTES FOR FEBRUARY 22, 2024.

Commissioner Wood asked to add Commissioner Kahlon to the attendee list as it is missing.

ACTION: Motion was made by Commissioner Wood to approve item 5.A with the correction and was seconded by Chair Sese. All in favor, passed and so ordered. (6,0,0)

Approve – Wood, Sese, Damasco, Shoaito, Wahhab, Kahlon

Oppose – None

Abstain - None

6. ACTIONABLE ITEMS

6.A REVIEW AND APPROVE AN UPDATE TO THE ESC 2024 WORKPLAN

Stephanie Reyna-Hiestand, Assistant Director of Utilities provided the staff report.

Public comment: None

Commissioner comments and questions followed with staff providing responses.

Commissioners discussed the following corrections, updates, and requests to the 2024 Workplan:

1. Remove all requests for funding on the existing Workplan.
2. Place a monthly SAP Ad-HOC Committee report out on the calendar.
3. Tour of Water and Wastewater Facilities, Heirloom, TRE, and Tracy Delta Disposal
4. Question regarding CIP and Bid Awards
5. Information Item on educational opportunities and providing support

ACTION: Motion was made by to approve the requests related to the 2024 ESC Work Plan by Commissioner Damasco and was seconded by Commissioner Shoaito. All in favor; passed and so ordered. (6,0,0)

Approve - Wood, Sese, Damasco, Shoaito, Wahhab, Kahlon

Oppose - None

Abstain – None

6.B REVIEW AND DISCUSS FORMATION OF SUSTAINABILITY ACTION PLAN (SAP) AD HOC COMMITTEES AND SELECT AND APPROVE COMMISSIONERS FOR THESE COMMITTEES

Stephanie Reyna-Hiestand, Assistant Director of Utilities provided the staff report.

Public comment: None

Commissioner comments and questions followed with staff providing responses.

ACTION: Motion was made to form AD HOC Committees to review the SAP by Commissioner Kahlon and seconded by Chair Sese. All in favor; passed and so ordered. (6,0,0)

Approve - Wood, Sese, Damasco, Shoaito, Wahhab, Kahlon

Oppose - None

Abstain – None

ACTION: Motion was made that an AD HOC Committee to review the SAP would consist of Commissioners Wood, Wahhab, and Kahlon by Commissioner Kahlon and seconded by Chair Wood. All in favor; passed and so ordered. (6,0,0)

Approve - Wood, Sese, Damasco, Shoaito, Wahhab, Kahlon

Oppose - None

Abstain – None

6.C SELECT COMMISSIONERS AND SET TIME SCHEDULE FOR EARTH DAY BOOTH ATTENDANCE

Stephanie Reyna-Hiestand, Assistant Director of Utilities provided the staff report.

Public comment: None

Commissioner comments and questions followed with staff providing responses.

ACTION: Motion was made by Commissioner Kahlon and seconded by Chair Wood that attendance at the Earth Day event would be by Commissioners Wood, Shoaito, Kahlon, and Chair Sese. All in favor; passed and so ordered. (6,0,0)

Approve - Wood, Sese, Damasco, Shoaito, Wahhab, Kahlon
Oppose - None
Abstain – None

7. INFORMATIONAL ITEMS

7.A PRESENTATION – HEIRLOOM CARBON CAPTURE FACILITY AND SUSTAINABLE PRACTICES

Christian Thauer made the presentation.

Public Comment: Dotty Nygard expressed that there needs to be opportunities for youth via educational internships.

Commissioner comments and questions followed.

7.B PRESENTATION – SB 379 RESIDENTIAL SOLAR PERMIT REPORTING COMPLIANCE

Staff report presented by Stephanie Reyna-Hiestand, Assistant Director of Utilities

Public Comment: None

Commissioner comments and questions followed and were addressed by staff.

ACTION: Motion was made by Commissioner Shoaito and seconded by Commissioner Wahhab to accept the informational report on SB379 Residential Solar Permit Reporting Compliance. All in favor; passed and so ordered. (6,0,0)

Approve - Wood, Sese, Damasco, Shoaito, Wahhab, Kahlon
Oppose - None
Abstain – None

8. STAFF ITEMS

None.

9. ITEMS FROM THE COMMISSION

Commissioner Wood requested that staff provide all Commissioners with the email addresses of the Environmental Sustainability Commission.

ACTION: Motion was made by Commissioner Wood and seconded by Chair Sese for staff to provide the email addresses of all Commissioners to the ESC. All in favor; passed and so ordered. (6,0,0)

Approve - Wood, Sese, Damasco, Shoaito, Wahhab, Kahlon
Oppose - None
Abstain - None

10. ADJOURNMENT – Time: 9:35 P.M.

ACTION: Motion was made by Chair Sese and seconded by Commissioner Wood to adjourn. Roll call found all in favor; passed and so ordered. (6,0,0)

Approve – Wood, Sese, Damasco, Shoaito, Wahhab, Kahlon
Oppose - None
Abstain - None