

**MINUTES  
TRACY CITY PLANNING COMMISSION  
REGULAR MEETING  
MAY 22, 2024, 7:00 P.M.  
CITY OF TRACY COUNCIL CHAMBERS  
333 CIVIC CENTER PLAZA**

**CALL TO ORDER**

Chair Orcutt called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Chair Orcutt led the pledge of allegiance.

**ROLL CALL**

Roll Call found Commissioner Boakye-Boateng, Commissioner English, Commissioner Penning, Vice Chair Atwal, and Chair Orcutt present. Also present were Jeffrey Crosswhite, Assistant City Attorney; Scott Claar, Interim Assistant Director of Community and Economic Development; Sharat Bandugula, Interim Assistant City Engineer; Veronica Child, Management Analyst; Al Gali, Associate Engineer; and Gina Peace, Executive Assistant.

**MINUTES**

Chair Orcutt introduced the Regular Meeting Minutes from the May 8, 2024 Planning Commission Regular Meeting.

**ACTION:** It was moved by Vice Chair Atwal and seconded by Commissioner Penning to approve the May 8, 2024 Planning Commission Regular Meeting Minutes. A voice vote found Chair Orcutt, Vice Chair Atwal, Commissioner Boakye-Boateng, Commissioner English, and Commissioner Penning in favor. Passed and so ordered; 5-0-0-0.

**DIRECTOR'S REPORT REGARDING THIS AGENDA**

None.

**ITEMS FROM THE AUDIENCE**

None.

**1. NEW BUSINESS**

- A. STAFF RECOMMENDS THAT THE PLANNING COMMISSION ADOPT A RESOLUTION FINDING, PURSUANT TO GOVERNMENT CODE SECTIONS 65103(C) AND 65401, THAT THE CITY OF TRACY'S CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2024/2025 THROUGH FISCAL YEAR 2028/2029 IS CONSISTENT WITH THE GENERAL PLAN.**

Veronica Child, Management Analyst II, presented the staff report, and introduced Sharat Bandugula, Interim Assistant City Engineer, and Al Gali, Associate Engineer, stating that all are available for questions.

Chair Orcutt opened the Public Hearing at 7:06 p.m. Seeing as no one came forward, Chair Orcutt closed the Public Hearing.

Commission discussion and questions continued.

Commissioner Boakye-Boateng requested that a Glossary of the abbreviations/acronyms be included in future CIP lists, as the public may not understand the shortened titles. Veronica Child, Management Analyst, agreed that in future years, the City could remove the abbreviations/acronyms or provide a glossary.

Commissioner English asked about CIP 75163, Tracy Hills Zone 5 Water Booster Station, on Attachment A, and asked if Tracy Hills would handle the cost, concerned that the public was absorbing the cost, based on the recent increase in water rates, and we want to be transparent to the public. Chair Orcutt also inquired if Tracy Hills would share in the funding of the Booster Station. Al Gali, Associate Engineer, replied that he would review the funding source, and get back to the Commission via e-mail.

**ACTION:** It was moved by Vice Chair Atwal and seconded by Commissioner Boakye-Boateng that the Planning Commission adopt a resolution:

Finding, pursuant to government code sections 65103(c) and 65401, that the City of Tracy's Capital Improvement Program for Fiscal Year 2024/2025 through Fiscal Year 2028/2029 is consistent with the General Plan.

A voice call vote found Chair Orcutt, Vice Chair Atwal, Commissioner Boakye-Boateng, Commissioner English, and Commissioner Penning all in favor. Passed and so ordered; 5-0-0-0.

## 2. ITEMS FROM THE AUDIENCE

None.

## 3. DIRECTOR'S REPORT

Scott Claar, Interim Assistant Director of Community & Economic Development Department, reminded Commissioners about the upcoming Planning Commission Academy in Santa Rosa in March of 2025, and encouraged Commissioners to reach out to Gina Peace, Executive Assistant, if they wanted to attend. Commissioner Penning asked about the conference in October. Mr. Claar clarified that there is a California American Planning Association (APA) conference in October, however, the new Director of Community and Economic Development, Forrest Ebbs, has shared the Planning Commissioner Academy in March 2025 will be better suited for the commissioners to attend.

## 4. ITEMS FROM THE COMMISSION

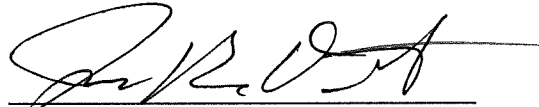
Commissioner English followed up regarding the Food Truck Ordinance, inquiring about the date it will be brought to the Commission. Scott Claar stated the process would include a discussion item with City Council, with a tentative date of September 3, 2024. After that,

staff will receive direction from the Council, and then the Ordinance would come back to Planning Commission, and to City Council for adoption. Scott Claar clarified that food trucks could be approved at this time, with the current rules, via a Temporary Use Permit, or a Special Event permit, or a Facility permit, if on City property.


**5. ADJOURNMENT**

**ACTION:** It was moved by Chair Orcutt and seconded by Vice Chair Atwal to adjourn. A voice vote found all in favor. Passed and so ordered; 5-0-0-0.

Time: 7:35 p.m.



CHAIR



STAFF LIAISON