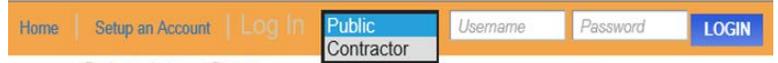


eTRAKiT Permit Payments

Contractors:

- If you have not registered with the Building Safety Division
 - Please contact a Building Permit Technician to request access to eTRAKiT. They can be reached at 209/831-6400
- If already registered:
 - Select Contractor from the dropdown
 - Select your Company Name
 - Enter Password > Click Login
- Your active permits will be listed on this main screen
- Click on the Amount due under “FEES DUE”
 - Click Proceed to Checkout
 - Click Proceed to Payment
 - Enter Payment Information
 - Click Pay Now



Homeowners:

- If you have not registered:
 - Click on Setup an Account
 - Enter all required Profile information
 - Create a Username & Password following guidelines on page
 - Select Security Question and provide answer
 - ***NOTE*** We recommend you keep this information in a safe place as we will not have access to your password or security question.
 - Click Create Account
- If already registered:
 - Select Public from the dropdown (see image above)
 - Enter Username and Password > Click Login
- Your active permits will be listed on this main screen
 - If your permit is not shown, click ‘Link to Permits’ at the top of the screen
 - Enter your permit# > click Link
- Click on the Amount due under “FEES DUE”
 - Click Proceed to Checkout
 - Click Proceed to Payment
 - Enter Payment Information
 - Click Pay Now

