

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Thursday, October 10, 2024, 7:00 p.m.**  
*(or as soon thereafter as possible)*

**Location:** **Tracy Transit Station, Room 103**  
**50 East 6th Street, Tracy**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

## **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agendized items, Commissioners may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.*
4. Approval of Minutes from the Regular Meeting on September 12, 2024.
5. New Business
  - a. Receive Presentation and Provide Recommendation to City Council for Approval of the City’s Short Range Transit Plan
  - b. Review and Provide Updates on Commission Goals and Objectives for FY 2024/2025
6. Items from the Commission
7. Items from Staff
  - a. Airport Projects Update
  - b. Transit Ridership and Performance Update
  - c. Bikeways Update
8. Adjournment

## **POSTED: October 7, 2024**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at City Hall located at 333 Civic Center Plaza, Tracy, during normal business hours.

SEPTEMBER 12, 2024

1. **CALL TO ORDER:** Chair Cooper called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. **Present:** Gary Cooper, Maurice Francis, Sharanjit Dhillon
  - b. **Absent:** Rajpal Dhillon, Tim Silva
  - c. **Staff Present:** Paula Jessup, Airport Manager; Ed Lovell, Transit Manager; Brandi Reybol, Transit Coordinator
  - d. **Recorded By:** Brandi Reybol, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF MAY 9, 2024**
  - a) **Motion to Approve:** Commissioner S Dhillon
  - b) **Second:** Commissioner Francis
  - c) **Abstain:** None
  - d) **Vote:** Approved by unanimous vote
5. **NEW BUSINESS:**
  - a. **Election of Chair and Vice Chair:**

Commissioner Francis's motion to nominate Commissioner Silva as Chair was seconded by Commissioner Cooper and approved by the majority. Commissioner Cooper's motion to nominate Commissioner Francis as Vice Chair was seconded by Commissioner S. Dhillon and approved by the majority.
  - b. **Receive Presentation and Provide Input on Development of the City's Short-Range Transit Plan:** Linda Meckel, Principal Planner at CHS Consulting Group, provided updates on the City's Short-Range Transit Plan (SRTP) development process. Shared information on the SRTP background, the transit survey, travel trends and needs of the residents, transit history, solutions to improve service, and proposed routes. Commission discussion and questions followed on ridership data, bus stops, transfers, Apps and technology, and current and suggested routes. Staff will bring back additional updates. Anthony Wahhab, Tracy resident, suggested routing via Edgewood and more connectivity within Tracy.
  - c. **Review and Provide Updates on Commission Goals and Objectives for FY 23/24:**

Staff will compile and prepare FY 23/24 Commission accomplished goals as a year-end Council report.
  - d. **Discuss Goals, Objectives, and Topics for Discussion for FY 2024/2025:**

Additional topics will be added per the Commission's request to last year's recurring Commission Goals and Objectives list.
6. **ITEMS FROM THE COMMISSION:**

Commissioner Francis: Referred to his past request and asked for a status on having the American flag at the Commission Meeting. His request for updates on the Valpico and Corral Hollow construction was supported by Commissioner Cooper.

**7. ITEMS FROM STAFF:**

- a. Airport Projects Update:** Paula Jessup, Airport Manager, referred to the airport updates listed on the agenda. Commission comments followed.
- b. Transit Ridership and Performance Update:** Ed Lovell, Transit Manager, provided updates on transit projects, ridership, and the on-time performance. Commission comments followed. Anthony Wahhab, Tracy resident, asked about real-time bus information and Google Maps trip planner availability.
- c. Bikeways Update:** None

Anthony Wahhab, Tracy resident, commented on the lack of information available on Class 4 bikeways and mentioned that riding on Class 2 bikeways alongside high-speed roads feels unsafe.

**ADJOURNMENT TO NEXT REGULAR MEETING ON OCTOBER 10, 2024**

- a. Motion to Adjourn:** Commissioner Cooper
- b. Second:** Commissioner Francis
- c. Vote:** Approved by unanimous vote
- d. Time:** 9:03 p.m.

The above agenda was posted at Tracy City Hall on September 9, 2024. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

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Ed Lovell, Staff Liaison

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
OCTOBER 10, 2024**

**AGENDA ITEM 5.b.**

REQUEST

**RECEIVE PRESENTATION AND PROVIDE RECOMMENDATION TO CITY COUNCIL  
FOR APPROVAL OF THE CITY'S SHORT RANGE TRANSIT PLAN**

DISCUSSION

At the November 8, 2023 City Council meeting, the City of Tracy's City Council awarded a contract with CHS Consulting (CHS) to provide an updated Short Range Transit Plan (SRTP). As part of the SRTP update, a public survey was conducted in May and June of 2024, and a public outreach meeting was held on August 17, 2024.

Based on the survey results, and feedback from the public outreach meeting, a series of proposed changes to the TRACER transit system have been developed for consideration.

The proposed changes were be presented by CHS to the commission during the September 12, 2024 regular meeting for feedback prior to finalization. A final recommendation of the proposed changes will be presented by CHS to the commission during the October 10, 2024 regular meeting. The tentative schedule for final approval of the SRTP is as follows:

- September 12, 2024 – Transportation Advisory Commission (TAC) input on draft recommendations - **COMPLETE**
- October 10, 2024 – TAC presentation of final recommendations
- December 3, 2024 – City Council approval of SRTP

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMMENDATION

That the Commission receive presentation and provide recommendation to City Council for approval of the City's Short Range Transit Plan.

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
OCTOBER 10, 2024**

**AGENDA ITEM 5.b.**

REQUEST

**REVIEW AND PROVIDE UPDATES ON COMMISSION GOALS AND OBJECTIVES  
FOR FY 2024/2025**

DISCUSSION

At the September 12, 2024, regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the current fiscal year 2024/2025.

Below are the commission recommended goals for FY 2024/2025 with recommended timelines.

**FY23/24 Transportation Commission Goals**

	<b>GOAL</b>	<b>TIMELINE</b>	<b>SUB-COMMITTEE</b>
<b>OUTREACH</b>	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting Next Dates: TBD – Spring 2025
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting Next Dates: Spring 2025
	Participate in City Sponsored Airport events (Halloween Event, Family Fun Day)	October 2024 June 2025	All Airport Halloween Event – 10/26
	Participate in Other Appropriate Community Events	2024/2025	All Tracy Earth Day Event – TBD Spring 2025
<b>TRANSIT</b>	Provide Input on Short Range Transit Plan	Fall 2024	All <b>COMPLETE</b>

<b>AIRPORT</b>	Provide Input on New Jerusalem Airport Master Plan	June 2025	All
<b>EDUCATION</b>	Receive presentations on areas related to the purpose of the commission (funding, bus contractor, SJCOG, bike safety, etc)	Ongoing	<b>Nov:</b> <ul style="list-style-type: none"> <li>- Unmet Transit Needs Presentation</li> <li>- Valpico/Corral Hollow widening update</li> </ul>

In order to successfully complete each of these goals, the commissioners will form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of no more than 2 commissioners.

**FISCAL IMPACT**

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

**RECOMMENDATION**

That the Commission review and provides updates on the commission goals and objectives for FY 2024/2025.

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
OCTOBER 10, 2024**

**AGENDA ITEM 7**

**Staff  
Items**

**Annual Commission Items:**

- Election of Chair/Vice-Chair (June)
- Commission Goals Update (June/July)
- Unmet Transit Needs (October/November)

**Airport Update**

**By Paula Jessup**

**Airport Improvement Items:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
Tracy Airport Master Plan	Final submittal to FAA on 9/4.	Approval by FAA, est. 12/2024 Approval by City Council.
Airport Constuction Projects - T-hangar Taxilane Slurry Seal - Parking Lot Slurry Seal - Sink hole repair	Construction begins 10/8.	Construction complete mid-November.
New Jerusalem Airport Master Plan	Scope of work development with FAA for Wildlife Hazard Study and Feasability Study.	Approve task order for Brandley Engineering to begin work.

**Transit Update**

**By Ed Lovell**

**Transit Projects Update:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
Short Range Transit Plan	Final recommndations.	Approval by City Council.
Intelligent Transportation Systems RFP	System configuration.	Begin system installation. Est. completion Oct 2024.
Transit Maintenance and Storage Facility	Rezone site property. Approval by Planning Commission.	Approval of rezone by City Council. Complete NEPA documentation.

